

SANPETE COUNTY SPECIAL SERVICE DISTRICT #1 MEETING

November 19, 2024

11:00 A.M.

Members present for the meeting are Commissioner/Chairman Scott Bartholomew, Stan Jensen, Ben Black, Robert Staker, Doug Christiansen and Loni Hammond. Secretary Kristine Frischknecht-Christensen, Road Department Supervisor Tom Seely are present. Treasurer Brett Casperson joins the meeting telephonically. Garrick Willden is present representing Jones and DeMille Engineering.

Meeting is called to order by Commissioner Scott Bartholomew.

Minutes for the meeting held in October were distributed prior to the meeting.

Upon review, a motion is made by Ben Black to approve the minutes with minor corrections. The motion is seconded by Stan Jensen and the motion passes.

Two claims were paid prior to the meeting, one for Josh Jackman in the amount of \$6,222.50 and one for Secretarial Services to Kristine Frischknecht in the amount of \$5,400.00. Motion is made by Doug Christiansen to ratify the claims that were paid above. The motion is seconded by Robert Staker and the motion passes.

The following claims were submitted for consideration of approval:

Kristine Frischknecht (Meal)	\$69.33
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Sanpete County (Salt)	\$14,255.50
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Sanpete County (Cove Creek)	\$160,000.00
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22	Casperson (Treasury Duties)	\$1,200.00
23	Jones and Demille (Budgeting)	\$2,000.00
24	Jones and Demille (North Sugar Factory Road)	\$14,000.00
25	Jones and Demille (Six Mile Road)	\$1,225.00
26	Jones and Demille (Moroni T Road Design)	\$52,000.00

27 Motion is made by Stan Jensen to approve the claims as submitted. The motion is
 28 seconded by Ben Black and the motion passes.

29 A Financial Report is given. Additional Mineral Lease was received in the amount
 30 of \$5,985.95. The unobligated is now \$670,600.82. Treasurer Brett Casperson
 31 reports that he spoke to the County Auditor and that we should receive
 32 approximately \$711,000.00 from SSD#3. This is money that was received through
 33 the 2024 year up to October. There will be two more months of payment this year.
 34 This money varies each year. Kristine states that it would be nice to receive it
 35 earlier in the year so that this board could gain interest on the funds. These
 36 additional funds will help make up what was needed for the Sugar Factory Road
 37 Project. There are several big projects going on next year, Sugar Factory Bridge,
 38 Sugar Factory Road and the Moroni T Road. There are two loans, the Landfill
 39 Road and Gravel Pit and Garrick suggests the board could look at paying off loans
 40 or doing another project. Kristine asks about the interest on the loans as the loans
 41 could be interest free or low interest in which case may make a difference on
 42 whether the board wants to pay them off or not. Garrick will get more information
 43 on the loan interest. Tom states that he will be doing some work on chipping the
 44 Farmers Freeway. This may not be a project of this board. Motion is made by

45 Doug Christiansen to approve the Financial Report. The motion is seconded by
46 Stan Jensen and the motion passes,

47 Six Mile Road is discussed. This project is mostly complete, there are a few
48 sections of fencing to complete and the Guardrail installation which should occur
49 this month, The project should be complete by next meeting.

50 Sugar Factory Road is discussed. Garrick states they are currently working on the
51 design. There is an old railroad right of way on the west side which shifts to the
52 east side. The north end is deeded to Paul Frischknecht. There is a gap where
53 there is no ownership in a portion and the County likely has the right of way. They
54 are proposing to realign the intersection and may go into the gap. The road is
55 going to push to the west and they will have to work with the gas company on
56 utilities. Garrick is wondering if Sanpete County has a franchise agreement with
57 the gas company. Garrick will check into this. Polly Martinez will put in a water
58 line before the road is paved and David Madsen a power line. Marla Frischknecht
59 is willing to sell property needed for this project when it is in her possession. The
60 Bridge portion of this project will be bid the first part of December with
61 construction in January or February of 2025 before the highwater in the Spring.
62 The old bridge will be demolished.

63 Moroni T Road will be advertised in December with the construction planned for
64 next year. Garrick reports that the design for this road is almost complete.

65 Cove Creek Road is discussed. Tom states the road has been graveled and will be
66 ready in the Spring for Asphalt.

67 Tom states that the water truck funds will not be requested until the beginning of
68 the year.

69 The 2025 Budget is discussed. The anticipated revenue and expenses for the
70 coming year are reviewed. There may be a carryover around \$3,000,000.00 into
71 the next year. The board intends to pay off the Landfill Loan to the Community
72 Impact Board and the board asks Commissioner Bartholomew to ask the Landfill
73 Board if they want to pay the payment and half payment in this next year or pay
74 the regular payment in 2025 and the half payment in 2026. There is a brief
75 discussion of road width and Dust Suppression processes. Upon review of each
76 item, a motion is made by Stan Jensen to approve the 2025 Proposed Budget and
77 authorize Kristine to advertise for a Public Hearing. The motion is seconded by
78 Doug Christiansen. It is determined that the Budget Hearing will be held on
79 December 17, 2024 at 7:00 p.m. with the Adoption of the Budget at 7:30 p.m. in
80 the Sanpete County Commission Chambers.

81 With no further business before the board, motion is made by Stan Jensen to
82 adjourn the meeting to have an Open Meeting Training for the Board Members and
83 review of documents required by the State for Fraud Risk Assessment. The motion
84 is seconded by Ben Black and the motion passes.

85 Meeting is adjourned.