

**Francis City Council Meeting
Thursday, March 14th, 2024, 6:00 p.m.
2319 So. Spring Hollow Rd. Francis, Utah**

**The meeting will be streamed via Francis City YouTube Channel
<https://www.youtube.com/channel/UC-9wahpEELShvGQZShXGIXg>
You can also comment by email to comments@francisutah.org**

1. Welcome, Call to Order and Pledge of Allegiance---The Mayor opened the meeting at 6:00 p.m. and asked Councilmember Fryer to lead in the Pledge of Allegiance.

2. Consent Agenda---Approval of invoice register dated March 14th, 2024, minutes from February 8th, 2024---The Mayor asked if there were any concerns on the check register and minutes. There were none.

Councilmember Fryer motioned to approve the minutes and the check register. Councilmember Querry seconded the motion. The Mayor and all Councilmembers voted in favor; motion passed.

3. Public Comment---The Mayor asked if there was any public comment and there were none.

4. Public Hearings

A. Zone Map Amendment Wyatt Crittenden---Planner Henneuse showed a picture on the screen of the property they are wanting to do a Zone Amendment on. They are asking to change the zoning from AG-1 to Residential Half, H-R. She reviewed her staff report and explained what exactly they want to do. She explained that the Planning Commission was in support of the change.

Planner Henneuse explained that the request is in line with what they would like to see in the future.

The Mayor opened the meeting for Public Hearing. Wyatt Crittenden stated that he felt that things had been explained well.

Bill Crystal asked why they did not just change the whole thing to half-acre lots. Councilmember Fryer wondered the same thing. Wyatt explained because that is not what they wanted to do.

The public hearing was closed and brought back to the Council.

Councilmember Fryer said she was thrilled that they were doing this for their kids.

Councilmember Hunter made a motion to approve the Crittenden Zoning Map Amendment. Mayor Forman seconded the motion. The Mayor and all Councilmember voted in favor; motion passed.

B. Southwest Field Preliminary Plan/ Wyatt Crittenden---Planner Henneuse explained the name of the subdivision would be called Southwest Field Subdivision. She then explained how things would lay out. (See attached staff report).

Engineer Kettle explained the things that he would need them to do.

The Mayor opened the Public Hearing. Bill Crystal said if you are looking for future growth, he does not see any vision for a road going to the north and south and that is a little questionable.

The Mayor brought it back to Council. He said the road concern made sense to him. Engineer Kettle explained to him the distance things needed to be. If they do something in the future, they could get the road to the north and south on the edge of the property.

Councilmember Summers motioned to approve the Southwest Field Subdivision. Councilmember Querry seconded the motion. The Mayor and all Councilmembers voted in favor; motion passed.

5. Discussion, Updates and Approval on Potential Action Items

A. Wild Willow Park Construction Plans---Planner Henneuse presented a map of the Park Plan for the Council to review. She explained how things would be laid out and the area they were talking about tonight. She explained that the City received money from the State of Utah and Summit County. She explained what they wanted to use the grant money for. (See Landscape Service Proposal). She is asking the Council to approve the Mayor to sign the paperwork.

The Mayor asked, if they create the construction plans then they can send out an RFP?

Planner Henneuse explained the need to meet all the criteria of a regular playground.

Councilmember Fryer motioned to authorize the Mayor to sign the paperwork for Terrain Landscape Architect to design the site. Councilmember Hunter seconded the motion. The Mayor and all Councilmembers voted in favor; motion passed.

B. Restaurant Tax Grant Discussion---Planner Henneuse explained that the Restaurant Grant Tax is coming up. She explained where the money came from and what we have received in the past. She explained what Kamas asked for last year and they used it for prize money for the events. Then Oakley used their money for banners, and a Jumbo Tron. She explained how much money they both had received.

She explained some of the items that they could ask for. (See attached report) She wanted to know what the Council thought.

Councilmember Querry asked what about an awning. Discussion between Councilmember Querry and Councilmember Hunter on how they could attach an awning to the concession stands.

Councilmember Hunter explained that he thought last year maybe there was a way to take out the walls into the bathroom and move the fridges, freezers, and everything from the other small building into the concessions so that everything is together. He explained the kitchen area does get cramped.

Planner Henneuse asked if they wanted to move on with the list she had.

C. MWPP Report---Engineer Kettle explained that every year we must fill out this report going over our system to see if we had any backups and if we are having any funding problems with our bills. Are we collecting our fees? He has filled out the report so if anyone has any questions, he would be glad to answer them. Councilmember Hunter had one question and was good with it.

Councilmember Hunter motioned to approve the adoption of the MWPP report. Councilmember Fryer seconded the motion. The Mayor and all Councilmembers voted in favor; motion passed.

D. Policy/Mailboxes, Landscaping, Fencing---The Mayor explained a month ago we had homeowners leave a call for public works and then made a purchase of a new mailbox and sent the City the receipt. He asked Luke to investigate it. There was a doorbell video that shows the box being hit, but you cannot tell by what. The homeowner wants the City to pay for a new mailbox. The bigger problem is we do not have a policy dealing with this situation. Secondly, what do you want to do in this case?

He explained that in the County if the mailbox is in the right of way and it is damaged then it is the homeowner's problem. In this case the person never came and talked to the City and the Mayor does not feel it was the right way for things to be handled. He would like to know how the Council feels about this.

Councilmember Query said he felt we needed to adopt a policy, but since we do not have one then maybe we should go half on the mailbox.

Engineer Kettle said if we are going to do this then we need to do it with landscaping and everything else.

The Mayor said it was about \$115.00, but he feels they should have waited until they heard from the City or called back. So, we need to decide what the City's stance is.

Engineer Kettle felt that if it is in the right of way and we are taking care of snow and we have a policy that says not to replace it then we do not. But, if someone accidentally hits it then yes, we will replace it.

Councilmember Hunter asked if the mailboxes were on federal property, isn't there a law that states how far off the road they need to be?

Councilmember Fryer feels their mailbox they pay for it. Councilmember Hunter agrees, but he also agrees with Councilmember Query maybe go half. Councilmember Summers says not to pay, because this is not the first time this has happened.

The Mayor will let them know that the Council felt they should not pay for it.

E. Frontier Days---The Mayor has one person for the committee. Councilmember Querry asked if they could ask the Planning Commission. The Mayor said yes, they could. Councilmember Summers has a couple of people.

The Mayor would like the Council to get a sponsorship list.

Councilmember Hunter explained that Planner Henneuse sent a gentleman's name and phone number to him who has a shaved ice truck. Councilmember Querry said the Lions Club does snow cones.

Councilmember Fryer explained that her Queen contest is May 18th, 2024. It is here in our arena this year. She explained that Lyndsy Stone will be doing the contest for her. Everything is pretty much taken care of.

Councilmember Summers explained that they talked about establishing a tradition and doing a life sketch each year and giving it to a veteran. He has someone in mind. The Mayor asked if that would be total or in conjunction with. Councilmember Summers told him in conjunction with. As they do the flags have veterans stand with their military group. He would like a wagon. If they are good with that, he will plan everything.

Next meeting they will start drilling down on the details.

6. Council Business

A. Council Reports---Councilmember Hunter said the street sign on Foothill and Page Lane was smashed. He was told the County was aware of it.

B. Planner Reports---Planner Henneuse let the Council know that they submitted a grant for a corridor study on SR 32. She explained that they asked for \$150,000 and they got it. We will be working with Kamas and Oakley on it. The City needs to come up with \$15,000.

C. Engineer Reports---Water leak up on Foothill and 35. Today they installed the valve to shut the water down, so next Tuesday they will be shutting down the line and they will get notices out to those people. They will be closed from 9 a.m. to 5 p.m. The well pump will be ordered and be out in six weeks. The City building will start construction on April 1st with a completion date in January of 2025. He is hoping to have the outside of the building done before Frontier Days.

Foothills at Francis Gates has a new contractor, and they will be starting around April 1st as well.

The Mayor asked about the power and pump and Engineer Kettle explained things to him. We will need three phase power and it will be overhead. The Mayor wanted to know if this was a scheduling thing or just a cost. Engineer Kettle explained how things worked with Stewart Ranch. He said they are trying to get things worked out with Rocky Mountain Power for the City and Stewart Ranch.

Councilmember Hunter asked if the pump and motors were coming, and he was told yes. Engineer Kettle explained how they were going to do things.

D. Mayor Reports---The Mayor asked the Council to get thinking on the budget and get with him or Recorder Gillet by April 1st.

7. (As Needed) Closed Executive Session to Discuss Pending or Reasonably Imminent Litigation, Purchase, Exchange, or Lease of Property and/or the Character, Professional Competence or Physical or Mental Health of an Individual.

Councilmember Hunter motioned to adjourn. Mayor Forman seconded the motion. All in favor; meeting adjourned.

Mayor Jeremie Forman

City Recorder Suzanne Gillett