

Sunset City Corporation
City Council Minutes
November 06, 2024
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Minutes of a regular meeting held November 06, 2024 at Sunset City Hall, 200 West 1300 North, Sunset, Utah; Mayor Wiggill presiding.

REGULAR SESSION

Mayor and Council Present:

Scott Wiggill	Mayor
Sam Bartling	Council Member
Ricky Carlson	Council Member
Nakisha Rigley	Council Member
Nancy Smalling	Council Member
Hope Thompson	Council Member

Excused:

Recorder Supp	Recorder
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City Employees Present:

Sarah Markel	Deputy Recorder
Brett Jamison	Police Chief
Jason Monroe	Public Works Director

Others Present:

Robert F. Smalling	Sunset Resident
Elisabeth Stevenson	Sunset Resident
Preston Lee	Wasatch Integrated
Collette West	Wasatch Integrated

The regular session was called to order at 6:30 p.m. by Mayor Wiggill.

Council Member Bartling gave the invocation and led the Pledge of Allegiance.

APPROVAL OF VOUCHERS: Council Member Thompson inquired about the total dump truck budget, noting they had budgeted \$165,000, and asked about the completion timeline. Director Monroe responded that it would hopefully be completed the following week. Mayor Wiggill stated they wanted to be operational and ready by the time snow arrived. Council Member Carlson made a motion to approve the voucher in the amount of \$110,971 for Rush Truck for the dump truck for Public Works and Council Member Smalling seconded the motion. The motion passed unanimously with Council Members Bartling, Carlson, Rigley, Smalling and Thompson voting yes.

APPROVAL OF MINUTES: Council Member Thompson made a motion to approve the meeting minutes from October 15, 2024 as presented and Council Member Bartling seconded the motion. The motion passed unanimously with Council Members Bartling, Carlson, Rigley, Smalling and Thompson voting yes.

Public Comments: There were none.

PUBLIC HEARING:

Council Member Bartling made a motion to move into a public hearing and Council Member Thompson seconded the motion. The motion passed unanimously with Council Members Bartling, Carlson, Rigley, Smalling and Thompson voting yes.

- 1. To Solicit Input from Sunset City Residents on the disposal of property located at 432 West 1800 North and 85 West 1800 North:** There were no comments.

Council Member Smalling made a motion to move out of a public hearing and Council Member Rigley seconded the motion. The motion passed unanimously with Council Members Bartling, Carlson, Rigley, Smalling and Thompson voting yes.

Regular Meeting

- 1. Consider and Approve Resolution 2024-26 Accepting the UDOT Appraisal for Property Located at 432 West 1800 North:** Mayor Wiggill provided background information on the UDOT property acquisitions, explaining that UDOT was attempting to purchase:

- The property at 85 West (upper and lower parking lot where the former Sunset City building was located)
- The property at 432 West (former office building for Public Works)
- A third parcel at 438 (the Public Works department)

Mayor Wiggill noted that while price agreements had been reached for two properties, they could not reach a resolution for the Public Works facility price. Council Member Thompson inquired about the parcel size, which was confirmed to be 66.29 feet by 130 feet (0.1918 acres). Discussion ensued regarding the trailer on the property. Director Monroe explained, the trailer had been listed for sale on the government surplus site for 6-7 weeks. The trailer's original purchase price was approximately \$6,200 about 35 years ago. An initial bid to move it 100 yards was \$7,000. The trailer was in poor condition with water damage, non-functioning HVAC, and structural issues. The moving costs were included in the \$26,000 received from UDOT for total moving expenses. Council Member Smalling expressed concerns about UDOT's approach to the property acquisitions and suggested considering allowing the fire department to use the trailer for training purposes. Director Monroe noted time constraints due to UDOT's spring construction timeline.

Council Member Carlson made a motion to approve Resolution 2024-26 and Council Member Smalling seconded the motion. The motion passed with a roll call vote from Council Members Bartling, Carlson, Rigley and Smalling voting yes and Council Member Thompson voting No.

- 2. Consider and Approve Resolution 2024-27 Accepting the UDOT Appraisal for Property Located at 85 West 1800 North:** The Council considered the UDOT appraisal for the property at 85 West 1800 North.

Council Member Smalling made a motion to approve Resolution 2024-27 and Council Member Rigley seconded the motion. The motion passed unanimously with a roll call vote with Council Members Bartling, Carlson, Rigley, Smalling and Thompson voting yes.

3. Consider and Award Planning Services Request for Proposals: Deputy Recorder Markel presented the results of the five responses to the planning services RFP:

1. Arcadis: 27/40
2. IO Land Arch: 25/40
3. WCG: 31/40
4. Planning Outpost: 29.5/40
5. JUB: 27/40

Deputy Recorder Markel recommended WCG, noting they offered comprehensive services including:

- In-house engineering
- Transportation planning
- GIS and mapping specialists
- Additional services that would be beneficial for future needs

Mayor Wiggill confirmed that a second review had also identified WCG as the preferred vendor. Deputy Recorder Markel explained that Arcadis scored lower because they had less experience working with small cities. Deputy Recorder Markel noted they were looking for firms with more experience in general plans and on-call services for smaller municipalities. While Arcadis had extensive experience with larger feasibility and transportation studies, they lacked experience with smaller city operations. Council Member Carlson acknowledged the explanation. Mayor Wiggill called for a motion on the planning services contract.

Council Member Smalling made a motion to approve the RFP award to WCG as the contracted Planning Services and Council Member Rigley seconded the motion. The motion passed unanimously with Council Members Bartling, Carlson, Rigley, Smalling and Thompson voting yes.

4. Mayor, Council and Department Head Reports: Council Member Bartling reported they were reviewing old emergency certification books to determine how to revamp them for current City needs. Mayor Wiggill acknowledged finding additional 30-year-old documents during office cleaning and expressed appreciation for Council Member Bartling's work on the project.

Council Member Rigley provided an update on the Youth Council, highlighting both challenges and ongoing efforts within the group. Attendance was notably low, with only five members present—a situation attributed to the increasingly demanding schedules of the young participants. The Youth Council Members preferred to maintain twice-monthly meetings. The Youth Council recently experienced a significant membership transition with Lily Griffith's departure. Having graduated from high school, Lily has aged out of the Youth Council, marking a natural progression for student leadership roles. Her brother, Michael

Griffith, continues to remain an active member of the council, ensuring some family continuity within the group. The Youth Council are working on recruiting new members soon.

Council Member Smalling provided several updates for the upcoming Veterans Program, scheduled for Friday the 8th in evening at 6:00 PM, she has created a deliberate shift towards a more welcoming and intimate celebration, with the theme being "Welcome Home", moving away from traditional, more rigid formal protocols. The decorations will be with balloons and floral arrangements, creating an inviting atmosphere that honors local veterans. Mayor Wiggill, who will personally conduct the opening services, and Council Member Carlson, who will deliver the evening's prayer. Council Member Smalling shared she will cook hot dogs for attendees, and a special appearance by a colonel from the local military base, adding an official military presence to the event. Lastly, she acknowledged ongoing challenges in maintaining accurate veteran lists, a complexity driven by the community's high mobility. Despite these administrative hurdles, she expressed significant gratitude towards the office staff for their administrative support and the Public Works staff for their diligent efforts in preparing the event space.

Council Member Thompson delivered a comprehensive report covering three key areas of community focus: Senior Center Activities showcased expanding programming, introducing engaging new classes like China painting and multicultural dancing. The center has planned several upcoming events, including a Veterans Day ceremony with Utah Military Academy, a Lunch Bunch gathering at Garcia's, and a genealogy research field trip to the Family Search center. The Beautification Program celebrated its successful Halloween edition and announced plans for festive winter holiday decorations in the December installment, continuing to encourage community aesthetic engagement. She had a meeting with RAB last week, the Environmental Report provided a technical overview of local environmental monitoring. Most groundwater plumes are showing positive trends, with three of four local plumes shrinking and another in Roy demonstrating reduction. However, some plumes in South Weber and Layton continue to grow. Significant infrastructure updates are underway, including the replacement of an air gap curtain that has exceeded its 20-year lifespan. To keep the community informed, an open house is planned at the Layton site near Debut Park, with a quarterly meeting scheduled for the following day. Lastly, Council Member Thompson mentioned the Senior Center will be hosting a secret Santa donation box to provide gifts to the local seniors this holiday season.

Council Member Carlson expressed appreciation for the Mayor's assistance with UDOT property transfers. Council Member Carlson also reported on a recent visit to the fire department, where new firefighters were sworn in and updates were shared about the new fire station, which was noted to be under budget and running effectively. Council Member Carlson proceeded to provide detailed call statistics for the North Davis Fire District. The district had responded to 38 calls, including five traffic incidents, four sick person calls, multiple unconscious person reports, transportation and ambulance calls, two seizures, falls (particularly from local care centers), medical alarms, welfare checks, pain responses, cardiac arrest, death, and stroke incidents. Council Member Carlson highlighted the

challenges firefighters face when responding to potentially dangerous situations like assaults, where they must sometimes wait for police clearance. He also extended thanks to those involved with the recent Bingo event and encouraged attendance to the upcoming Veterans Program, scheduled for Friday at 6:00 PM, praising the hard work put into organizing the event.

Chief Jamison reported on the Police Department's activities, noting that while business had slowed due to cold weather, calls were still significantly high. He anticipated breaking last year's record for call volumes. A comparison was made with Clearfield, which has 34 officers compared to their department's 10, yet they were only about 2,300 case numbers apart. Chief Jamison provided an update on new officer recruitment. One new officer was set to graduate on December 19th and would begin field training. Another officer was midway through the training program. However, a current job posting for an additional officer had received zero applications after being posted for two and a half to three weeks now.

Director Monroe from Public Works reported on ongoing water line work through the park was going well. He is still pending design plans for the new entrance to the Sunset Room. The department had hired two new employees. Director Monroe sought Council approval to proceed with a background check and drug testing for a potential new hire. He received four approvals to move forward.

Mayor Wiggill addressed the recent election, offering a message of unity and kindness. He spoke about the importance of respecting different perspectives and treating one another with compassion, regardless of political differences. A poignant statement was shared: "We may not vote the same, we may not think the same, we may not see the world the same, so we may not hold the same beliefs. But that doesn't mean we aren't worthy of kindness."

Council Member Rigley made a motion to adjourn and move into the Work Session. Council Member Smalling seconded the motion. The motion passed unanimously with Council Members Bartling, Carlson, Rigley, Smalling and Thompson voting yes.

Work Session

- 1. Discuss and Review Possible Changes to the Hiring Process:** Council Member Thompson initiated a discussion about reviewing and updating the City's hiring practices. She noted that no one could recall when the hiring policies were last reviewed. Concerns were raised about various outdated provisions, including driving record evaluations and probationary statuses. Specifically, Council Member Thompson highlighted an issue with the current policy that permanently disqualified candidates for major driving violations, regardless of how long ago they occurred. The member argued that such a blanket restriction was unfair, especially for infractions from many years past with no subsequent incidents. Mayor Wiggill acknowledged the potential for record expungement through legal processes and recognized the need for policy updates. He tasked Council Member Thompson with researching current hiring practices, consulting neighboring communities, and preparing a comprehensive review of the existing policy. Mayor Wiggill suggested that Council Member Thompson first distribute the proposed changes via email to Council Members and Department Heads for initial review.

Chief Jamison emphasized the importance of acknowledging that different departments may have unique hiring criteria.

2. **Discuss Plans for Central Park:** Council Member Rigley raised questions about the Central Park renovation project. The council member shared findings from research using Google Earth, noting that the park still comprised approximately 4.3 acres. A detailed discussion ensued about the potential usability of the baseball field and the park during construction. Director Monroe agreed to provide a detailed map showing the new UDOT property, entrance, and park layout. Council Member Smalling suggested a visual presentation during a work session to help council members better understand the proposed changes.
3. **Discuss 10 Year Plan for the Utah Winter Olympics:** This item was tabled.
4. **Discuss Santa's Visit to Sunset:** Council Member Rigley proposed scheduling the Santa meet and greet and neighborhood fire truck route for December 14th. The group discussed logistics, including finding a Santa (potentially reusing last year's volunteer), and creating a letter-writing station for children.
5. **Discuss Recycling Program:** Mayor Wiggill explained that the City had reviewed the relevant code and secured a grant from Ace, which offered \$15 off the price of used recycling cans. The cans would now cost \$30, with Ace handling delivery, maintenance, and repairs throughout the contract period. Afterward, the City would take possession of the cans. He outlined the costs: \$17.97 per month for a standard black garbage can and \$5.68 for a recycling can, totaling \$23.65. The program was initially intended to be mandatory, with all residents receiving and paying for recycling cans. Residents were encouraged to make use of the cans, given that they were part of the bundle. Mayor Wiggill asked if there were any questions or concerns regarding the recycling program and mentioned the need to adopt specific language into the City code to govern the cans. Council Member Thompson asked about the original cost of the program and whether it had changed. Deputy Recorder Markel confirmed that the current cost was \$17.97 per month for one garbage can. Council Member Carlson asked about the inclusion of green waste in the program. Council Member Rigley clarified that only black and blue cans (garbage and recycling) were part of the program. Mayor Wiggill asked for clarification on charges for green waste. Deputy Recorder Markel confirmed that the cost for green waste cans was \$7.89 per month.

Council Member Thompson sought reassurance from Director Monroe that the program's terms were agreeable. Director Monroe expressed support for the program but raised concerns about a potential increase in garbage can expenses with future contract renewals. Council Member Thompson recalled that the City's contract with Ace would expire before the five-year term was completed. They suggested including a renewal or extension option in future agreements.

Council Member Thompson suggested adding a provision to the City code that would allow residents to opt out of the program if desired. Director Monroe shared insights from experiences in another city, noting that opting out was typically not an option, even for residents who might not actively use their recycling can. A representative from Wasatch Integrated Collette West was invited to provide additional information. She explained the

educational efforts behind the recycling initiative, highlighting the City's proximity to infrastructure, which would help reduce hauling costs. Ms. West outlined plans to inform residents through various channels, including social media, newsletters, and mailers. Council Member Rigley showed particular interest in the program's details. She inquired about signage on recycling cans and appreciated the proposed educational materials. Ms. West elaborated on plans to include in-home signage and address recycling misconceptions.

A significant portion of the discussion focused on potential hardship options for residents. Council Member Rigley suggested introducing a hardship provision that could provide financial relief, particularly for elderly residents. Mayor Wiggill supported exploring such a program and recommended gathering more information on implementation. Council Member Thompson raised questions about the potential benefits of a hardship option, specifically considering its impact on elderly community members. Council Member Rigley agreed, emphasizing the need to create a fair system for all residents. Mayor Wiggill confirmed that the recycling program was scheduled to roll out in the spring and expressed confidence in its implementation. The next steps would involve reviewing and finalizing the program's language, with a particular focus on potentially adding a hardship provision that all Council Members could agree upon.

Council Member Bartling made a motion to adjourn and move back into the Regular Session. Council Member Carlson seconded the motion. Council Member Thompson made a motion to adjourn. Council Member Bartling seconded the motion. The motion passed unanimously with Council Members Bartling, Carlson and Thompson voting yes.

The meeting adjourned at 7:57 p.m.

Approved – December 17, 2024

Scott Wiggill, Mayor

Nicole Supp, Recorder