

**Minutes for the
Diamond Valley Fire Special Service District and LBA**
To be held on Wednesday, October 23, 2024, 7:00 pm
at 1651 W. Diamond Valley Drive (Fire Station) Diamond Valley, Utah

I. Call to Order: John Cazier

Invocation: Sandra Cox

Pledge of Allegiance: John Cazier

Roll Call: Present—John Cazier, Jenny Fairey, Sandra Cox, Brad Cox. Absent— Jim Hansen

Citizens present: Denise Spragg, Marlene Cazier, Chief Phillips via zoom

I. Citizen Comments: None

IV Business

A. Building Eaves Progress:

John: Hirschi Roofing had another job with a time limit and asked to be off last week so should be back next week. Roof is technically still on schedule as it is supposed to be done by the end of the month. There won't be another bill that would have come yet. When the tile is all laid, we will pay upon completion and then after we walk the completed job, they will bill us for the last 10%.

Jenny clarifie Josh Carter lives in the valley and maybe get a bid from him, and try to get 2 other bids for our required 3.

B. Assessment Actions Do it or Not?

John— we just need to contact our county treasurer and get the info of how we need to assess it. We need to decide if we want to charge a different amount for a vacant lot. For instance, the water company has like 4-5 lots for water sites but they are tiny. Without making it too complex, what if we had a price per acre, and then a flat fee for a house. There are about 300 water connections. Propose every house pays \$120 and every acre pays \$15. We will request from David Whitehead and ask for acreage to verify.

Denise: Are you going to do anything different for the lots that don't have a house?

MOTION: To propose for the assessment there will be approximately \$120 per developed lot and \$15 per undeveloped acre not to exceed \$60,000 By Sandra, second by Brad. Unanimous affirmative vote, motion carries.

C. Fixed Income and Vehicle Replacement Future Plans

Chief—we would like to get a CIB grant like northwest for a new vehicle. Think we should buy a new type 6 which could become the new first responder type vehicle. Basically replace the squad. Whether or not we sell the squad, depends on what we do with the new truck. They got \$200,000 grand for similar type truck as what we want. Each department is doing good work in different areas and I think we would all benefit if we work together and share that knowledge.

D. Payables/Receivables/Truck and Roof Transfers –Sandra

MOTION: to ratify \$20,000 moved on Oct 5, and move another \$40,000 to cover roof, truck and payroll. By Sandra, second Brad, Unanimous affirmative vote. Motion carries.

Matt was Siddons Martin \$1163 pump repair Hirschi roofing \$18,948, Truck payment \$13,000. Received Wildland money.

E. Minutes Approval–Jenny

MOTION: to table to next month by Brad, second Jenny. Unanimous affirmative vote. Motion carries

F. Workers Comp Audit/State Auditor Reports.

MOTION: to table by Jenny, second Brad. Unanimous affirmative vote. Motion carries.

G. Wildland Actions

1. Benefits/Pay/Season/workers comp

John: It looked like we needed to hold back \$5 to cover our expenses.

MOTION: volunteers that are not seasonal, when they deploy, get \$25/hr irregardless of certification level by John, second by Brad. Unanimous affirmative vote. Motion carries.

2. FD Operational side input from Chief Phillips: met with Mike and Brad to discuss wildland ideas in more detail. We also need to decide the budget for next year. I've been using 425 to run numbers for my calculations, but the actual number is like 346 so that would drastically increase the dollar figure per lot we need to collect. Just to make everyone fully aware, we have a building payment of \$24,000 and truck payment of \$12,000. We collect \$45,000 from taxes which leaves about \$3,000 for the rest of the year to run the station. If that sounds impossible, that's because it is. When I have been going through the budget it's around \$300 per lot to make the changes we want to make. If we do get grants, we can reduce costs as we are able. One thing that would be helpful to know is what we actually spend in each of our budgeting categories. We will need 3 quarter financials. I don't know how much we will get from wildland in any given year, but basically, we will need to get more from our residents until we have a really well established wildland program. Preliminarily, I would recommend our collection method be moved to an assessed fee so you have the flexibility to give residents a break if wildland money we need for the budget in a given year is made.

IV. Fire Chief Report –Chief Phillips or Designee

Slow and steady is where we are at. 3 people have passed FF1. Their graduation is December 10th up in Dammeron so it would be nice to have board support. The state did the radio upgrade last week and it appears our radios are all working. We will be testing dead spots in the valley to see if there are any places that don't have service and that info will be tracked on a spreadsheet.

V. Adjourn

MOTION: Adjourn and next meeting to be held November 20, 2024 (unless voted to hold at a later date) at 7 pm, at the Diamond Valley Fire Station. by Brad, second by Sandra. Unanimous affirmative vote. Motion carries.

Approval for minutes DVFSSD board meeting October 23, 2024

John Cazier _____ Term Expires 12-31-2025
Chair 435-705-0017
Johncazier71@gmail.com

Jim Hansen _____ Term Expires 12-31-2027
Vice Chair
801-598-1790
fireemspro@gmail.com

Jenny Fairey _____ Term Expires 12-31-2025
Clerk 707-301-0553
bjfairey@yahoo.com

Sandra Cox _____ Term Expires 12-31-2027
Treasurer
435-619-4667
sandralencox@yahoo.com

Brad Cox _____ Term Expires 12-31-2027
Budget Officer
435-773-7906
Bccox47@gmail.com

Date Minutes Approved by board _____ Dec 18, 2024 _____