

Approved

**MINUTES OF THE REGULAR MEETING OF THE GRANTSVILLE CITY COUNCIL,
HELD ON DECEMBER 4TH, 2024 AT THE GRANTSVILLE CITY HALL, 429 EAST
MAIN STREET, GRANTSVILLE, UTAH AND ON ZOOM. THE MEETING BEGAN AT
7:00 P.M.**

Mayor and Council Members Present:

Mayor Critchlow

Jolene Jenkins

Scott Bevan

Heidi Hammond

Jeff Williams

Rhett Butler

Appointed Officers and Employees Present:

Braydee Baugh, City Recorder

Tysen Barker, City Attorney

Robert Rousselle, City Engineer (via Zoom)

Christy Montierth

Robert Sager, Police Chief

Shelby Moore, Zoning Administrator

Citizens and Guests Present: There were many members of the public present in person and via Zoom

Mayor Critchlow asked Scott Bevan to lead the Pledge of Allegiance

AGENDA:

Public Hearing:

A. 2025 FY Budget Amendment: No comments were offered

1. Public Comment: No comments were offered

2. Summary Action Items

a. Approval of Minutes from November 20th, 2024 Regular Meeting and Work Meeting

b. Approval of Bills Totaling \$1,256,963.38

Motion: Councilmember Hammond made the motion to Approve the minutes from the November 20th regular meeting and work meeting.

Second: Councilmember Butler seconded the motion.

Vote: The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Bevan, “Aye”, Councilmember Williams “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

Motion: Councilmember Butler made the motion to Approve the Bills.

Second: Councilmember Jenkins seconded the motion.

Vote: The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Bevan, “Aye”, Councilmember Williams “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

3. Administrative Hearing for Mountain Meadery Business License Application

Motion: Councilmember Butler made the motion to Approve the Business Licenses Application for Mountain Meadery.

Second: Councilmember Jenkins seconded the motion.

Vote: The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Bevan, “Aye”, Councilmember Williams “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

4. Consideration of Ordinance 2024-34 amending Chapter 1 of the Grantsville Land Use and Management Code to modify noticing provisions

Councilmember Jenkins asked Ms. Moore to check the grammar with Grammerly to ensure the code reads clearly.

Motion: Councilmember Hammond made the motion to Approve Ordinance 2024-34 amending Chapter 1 of the Grantsville Lane Use and Management Code to modify noticing provisions

Second: Councilmember Williams seconded the motion.

Vote: The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Bevan, “Aye”, Councilmember Williams “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

5. Consideration of Ordinance 2024-35 amending Chapter 7 of the Grantsville Land Use and Management Code regarding Conditional Uses

Motion: Councilmember Butler made the motion to Approve Ordinance 2024-35 amending Chapter 7 of the Grantsville Land Use and Management Code regarding Conditional Uses

Second: Councilmember Hammond seconded the motion.

Vote: The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Bevan, “Aye”, Councilmember Williams “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

6. Consideration of Ordinance 2024-36 amending Chapter 21.6.13 of the Grantsville Land Use and Management Code regarding Storm Drainage and Flood Plains

Robert Rouselle represented this item. Mr. Rouselle explained the 72-hour drainage was to prevent mosquito breeding. Councilmember Jenkins asked if the city is still pursuing taking ownership of drainage basins and retention ponds.

Motion: Councilmember Butler made the motion to Approve Ordinance 2024-36 amending Chapter 21.6.13 of the Grantsville Land Use and Management Code regarding Storm Drainage and Flood Plains

Second: Councilmember Bevan seconded the motion.

Vote: The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Bevan, “Aye”, Councilmember Williams “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

7. Consideration of Ordinance 2024-37 amending the Fee Schedule to reduce the Plan Check Fee for Commercial Permits

Sherrie Broadbent stood to represent this item. Ms. Broadbent advised this was to match the reductions approved at the previous council meetings.

Motion: Councilmember Jenkins made the motion to Approve Ordinance 2024-37 amending the Fee Schedule to reduce the Plan Check Fee for Commercial Permits

Second: Councilmember Hammond seconded the motion.

Vote: The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Bevan, “Aye”, Councilmember Williams “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

8. Consideration of Ordinance 2024-38 amending Chapter 21.2.10 of the Grantsville Land Use Ordinance, Removing the Planning Commission Consultant from the Development Review Committee

Shelby Moore stood to represent this item. Councilmember Butler asked to see the State Code referenced in relation to the Development Review Committee.

Motion: Councilmember Hammond made the motion to Approve Ordinance 2024-38 amending Chapter 21.2.10 of the Grantsville Land Use Ordinance, Removing the Planning Commission Consultant from the Development Review Committee

Second: Councilmember Jenkins seconded the motion.

Vote: The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Bevan, “Aye”, Councilmember Williams “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

9. Consideration of Ordinance 2024-39 amending the Fee Schedule to Include a Connection Fee for the SR-138 Water Line

Shelby Moore stood to represent this item. Councilmember Jenkins asked if this matches fees previously charged. Councilmember Hammond asked what the length of pipe being laid is down. Mr. Connelly advised its about 1.4 miles. Mr. Connelly advised the developer was upsizing the pipe to provide the opportunity for land owners surrounding the LGI PID to connect to municipal services.

Motion: Councilmember Butler made the motion to Approve Ordinance 2024-39 amending the Fee Schedule to Include a Connection Fee for the SR-138 Water Line

Second: Councilmember Hammond seconded the motion.

Vote: The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Bevan, “Aye”, Councilmember Williams “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

10. Consideration of Resolution 2024-89 authorizing the Auction of Destruction of Abandoned Mobile Trailer

Chief Sager stood to represent this item. Chief Sager advised the origin of the trailer is unknown but is currently a nuisance.

Motion: Councilmember Butler made the motion to Approve Resolution 2024-89 authorizing the Auction or Destruction of Abandoned Mobile Trailer

Second: Councilmember Jenkins seconded the motion.

Vote: The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Bevan, “Aye”, Councilmember Williams “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

11. Consideration of Resolution 2024-90 authorizing the surplus and donation of certain City property

Approved

Chief Sager stood to represent this item. Chief Sager explained the equipment is obsolete with current system.

Motion: Councilmember Hammond made the motion to Approve Resolution 2024-90 authorizing the surplus and donation of certain City property

Second: Councilmember Williams seconded the motion.

Vote: The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Bevan, “Aye”, Councilmember Williams “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

12. Consideration of Resolution 2024-91 approving the switch to Paylocity for HR and Payroll Services

Heidi Jeffries represented this item. Ms. Jeffries explained the current Caselle system is not operating well or efficient for the functions of her department. Ms. Jeffries continued this switch will take months before it goes live but will help the overall functionality.

Motion: Councilmember Butler made the motion to Approve Resolution 2024-91 approving the switch to Paylocity for HR and Payroll Services

Second: Councilmember Jenkins seconded the motion.

Vote: The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Bevan, “Aye”, Councilmember Williams “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

13. Consideration of Resolution 2024-92 the Interlocal Agreement between Grantsville City and Desert Edge Public Infrastructure District Nos. 1-3

Shelby Moore represented this item. Mr. Connelly advised the PID will pay the 1.4 million upfront and each home will pay to connect to the water line.

Motion: Councilmember Butler made the motion to Approve Resolution 2024-92 the Interlocal Agreement between Grantsville City and Desert Edge Public Infrastructure District Nos. 1-3

Second: Councilmember Williams seconded the motion.

Vote: The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Bevan, “Aye”, Councilmember Williams “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

14. Consideration of Resolution 2024-93 approving the agreement with American Ramp Company for Design-Build Services

Councilmember Butler confirmed the project would be paid for with Impact Fees.

Motion: Councilmember Bevan made the motion to Approve Resolution 2024-93 approving the agreement with American Ramp Company for Design-Build Services

Second: Councilmember Butler seconded the motion.

Vote: The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Bevan, “Aye”, Councilmember Williams “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

15. Consideration of Resolution 2024-94 approving the 2025 FY Budget Amendments

Sherrie Broadbent stood to represent this item. Ms. Broadbent explained the mid-year budget amendments.

Motion: Councilmember Jenkins made the motion to Approve Resolution 2024-94 approving the 2025 FY Budget Amendments

Second: Councilmember Bevan seconded the motion.

Vote: The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Bevan, “Aye”, Councilmember Williams “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

16. Discussion regarding PUD code modifications

Shelby Moore represented this item. Ms. Moore explained the Planning Commission asked to remove the PUD code or redefine it until it can be clarified.

17. Council Reports

Councilmember Williams: Will be on the mosquito abatement.

Councilmember Hammond: Trees are in the Flower Pots for Main Street beautification.

Councilmember Bevan: Historical Preservation on hold until January.

Councilmember Jenkins: Would like to see the City Manager position reopened and advertised more clearly. Youth Council decorated a tree for festival of trees.

Councilmember Butler: Would like to know the engineering status of Matthews Lane. Robert Rouselle advised they are trying to schedule a meeting with the transmission poles.

Mayor Critchlow: Storm Drain is almost complete on Clark Street. Santa visits at the Library have started.

18. Closed Session (Imminent Litigation, Personnel

Motion: Councilmember Butler made the motion to enter into a closed session

Approved

Second: Councilmember Hammond seconded the motion.

Vote: The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Bevan, “Aye”, Councilmember Williams “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

Closed Session began at: 8:54 PM

Closed Session ended at: 9:23 PM

19. Adjourn

Motion: Councilmember Butler made the motion to adjourn

Second: Councilmember Williams seconded the motion.

Vote: The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Bevan, “Aye”, Councilmember Williams “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

Meeting ended at: 9:25 PM