

**WHITE CITY WATER IMPROVEMENT District
BOARD OF TRUSTEES**

District Office
999 Galena Drive
Sandy, Utah
Wednesday, November 20, 2024
Minutes

Members

Present: Paulina Flint, Chair; Bob Johansen, Vice Chair; Garry True, , Treasurer, Christy Seiger-Webster, Clerk; Cody Cutler

Others

Present:: Paul Ashton, Sue Dean, Ryan Johnson, Dave Sanderson,

1. Call to Order and Determination of Quorum -

Following a brief recess, the meeting of the White City Water Improvement District Board of Trustees was called to order at 6:00 p.m. on Wednesday, November 20, 2024 at the District Office by Chair Paulina Flint. . It was determined a quorum was present.

2. Public Comment -

Mr. Ashton stated no public comment has been received in person, in writing or electronically.

3. Approval of October 16, 2024 Minutes

After review, it was moved by Mr. Cutler, seconded by Mr. Johansen the Minutes of the October 16, 2024 Board of Trustees meeting be approved. The motion was approved with the following vote: Ms. Seiger-Webster and Flint, aye; Messrs. Cutler, Johansen and True, aye

4. Accountant/Financial Report

- Year to Date Report - Dave Sanderson reviewed the Residential Water Sales Report and stated there are no significant matters to report. October was a good month. After review of financial statements, **It was moved by Ms. Seiger-Webster, seconded by Mr. True the Year to Date Report be accepted. The motion was approved with the following vote: Ms. Flint and Seiger-Webster, aye; Messrs. True, Cutler and Johansen, aye.**
- October, 2024 Expenses - After review, **it was moved by Mr. True, seconded by Mr. Johansen the October, 204 Expenses be approved. The motion was approved with the following vote: Ms/ Seiger-Webster and Flint, aye; Messrs. True, Cutler and Johansen, aye.**

5. Discussion & Approval of 2025 Tentative Budget - Setting Final Budget Public Hearing

Mr. True reported the Board meet last month and reviewed the Tentative Budget for 2025. A secondary meeting was held with Mr. Sanderson and staff and some changes & recommended were made, including a 2.5% cost of living rate increase. After review and discussion of the Budget, **It was moved by Mr. True, seconded by Mr. Johansen the Tentative 2025 WCWID Budget be approved, and that a public hearing be set for Wednesday, December 18, 2024 6:00 p.m. at the District Office. The motion was approved with the following vote: Messrs. Cutler, Johansen and True, aye; Ms. Flint and Seiger-Webster, aye.**

6. Discussion of 2025 Cost of Living Rate Increase - Approx 2.5% - Setting of Public Hearing

Mr. True reviewed Board discussions regarding a 2.5% cost of living rate increase based on 2023 Rate Committee recommendations and community Rate Committee input. Based on those discussions It was recommended the Board approve a 2.5% Cost of living rate Increase and that a Public Hearing be scheduled. After discussion, **It was moved by Mr. True, seconded by Ms. Seiger-Webster a 2.5% Cost of Living rate increase be approved and that a Public Hearing be scheduled for 6:15 P.M. on Wednesday, December 18, 2024 at the District Office. The motion was approved with the following vote: Messrs. Cutler, True and Johansen, aye; Ms. Seiger-Webster and Flint, aye.**

7 Discussion & Action Re: Sunrise Engineering Work Release re: Highland Drive South Pipeline

Mr. Ashton stated that included in the meeting packet is Sunrise Engineering Work Release for design and coordination of the Highland Drive South Extension to Sego Lily Drive . In the amount of about \$61m000. . After discussion, **It was moved by Mr. True, seconded by Mr. Cutler the Sunrise Engineering Work Release #2024-2 in an amount not to exceed \$61,000, for the Highland Drive Extension be approved. The motion was approved with the following vote: Messrs. Johansen, Cutler and True, aye; Ms. Seiger-Webster and Flint, aye.**

8 Discussion & Action on Updated Salary Survey

Mr. Ashton stated the District commissioned Rory Andreason to do a Salary Survey Update, Copies are included n the meeting packet. Ms. Seiger-Webster requested additional information regarding what has changed, which Mr. Ashton will provide. **It was moved by Mr. Johansen, seconded by Mr. True the Updated Salary Survey be approved. The motion was approved with the following vote: Ms. Seiger-Webster and Flint, aye; Messrs. Cutler, Johansen and True, aye.**

9. Discussion & Action Re: Funding of PTIF Account 4479 for the Emergency Reserves of White City Water Improvement District

Mr. Johnson stated last month we discussed increasing PTIF 4479 - Emergency Reserves Account to \$1.5M . We will transfer monies from PTIF 5507 into that account, which will bring 5507 back to \$1.54M A Resolution is in the packet. **It was moved by Ms - Seiger-Webster, seconded by Mr. Johansen Resolution # J2024-11-001 - Funding of PTIF Account 4479 - Emergency Reserves be approved. The motion was approved with the following vote: Messrs. Cutler, Johansen and True, aye; Ms. Flint and Seiger-Webster, aye.**

10 Discussion & Action on 2025 Meeting Schedule -

Mr. Ashton stated the proposed 2025 Board Meeting Schedule which follows the same pattern as in past years, is included in the meeting packet for review. It was noted there is a conflict in March, and moving to March 20, 2025 at 6:30 p.m was suggested. After discussion, **it was moved by Ms. Seiger-Webster, seconded by Mr. Cutler, the 2025 Meeting Schedule be approved , changing the March meeting to March 20, 2025 at 6:30 p.m. The motion was approved with the following vote: Messrs. True, Johansen and Cutler, aye; Ms. Seiger-Webster and Flint, aye.**

111. General Manager's Report

Mr. Ashton noted right now there are only 2 conferences scheduled for next Spring. Ms. Flint stated she would make lodging reservations.

Upcoming Conferences, Seminars and Meetings

- Rural Water spring Conference - February 25-28m 2925 - St. George, **Paulina, Christy Bob, Cody,**
- Utah Water Users Conference - March 17-19, 2025 - St. George **Paulina, Paul, Bob Garry?**

It was moved by Mr. True, seconded by Mr. Johansen the General Manager Report be accepted. The motion was approved with the following vote: Ms. Seiger-Webster and Flint, aye; Messrs. Cutler, Johansen and True, aye.

12 Closed Session if Needed

- A. Discussion of the Character, Professional Competence or Physical or Mental Health of an individual. (Utah Code Ann.52-4-205)
- B, Strategy Session to discuss pending or reasonably imminent litigation (Utah Code Ann. 52-4-205)
- C Strategy Session to discuss the purchase, exchange or lease of real property (Utah Code Ann. 52-4-205)

D Discussion regarding the deployment of security personnel, devices or systems and (Utah Code Ann. 52-4-205)

E Discussion & Action Re: Salary adjustments if any (Utah Code Ann. 52-4-205)

At 6:16 p.m. On Wednesday, November 20, 2024, **It was moved by Mr. True, seconded by Mr. Johansen the open meeting be closed and the Board move into Closed Session to discuss Personnel Issues. Those in attendance are: Paul Ashton, Cody Cutler, Sue Dean, Paulina Flint, Bob Johansen, Christy Seiger-Webster, and Garry True, .**

I, Paulina Flint, Chair of the White City Water Improvement District Board of Trustees, hereby certify that on Wednesday, November 20, 2024 the Board moved into Closed Session to discuss Personnel Issues and no other decisions or actions were taken at that time.

Paulina Flint, Chair

At 6:28 p.m. on Wednesday, November 20, 2024 **It was moved by Mr. True, seconded by Ms Seiger-Webster, the Board move out of Closed Session. The motion was approved with th following vote: Messrs. True, Johansen, and Cutler, aye; Ms. Flint and Seiger-Webster aye.**

13. Discussion & Action Re: Salary Adjustments if any

It was moved by Mr. True, seconded by Mr. Johansen the Board accept the recommendations of the Committee from the new Salary Survey and we make adjustments for our current employees. The motion was approved with the following vote: Ms. Flint and Seiger-Webster, aye; Messrs. True, Johansen and Cutler, aye.

Mr. True noted he will be gone in December, and Ms. Seiger Webster will also be gone in December. Ryan will make sure the conference teleconference works

14 Water System Issues

Paulina noted we will have our 30th anniversary on February 13, 2025.

15 - Suggested Items for Future Board Meetings -

December Agenda Item: Discuss celebration for WCWID 30th Anniversary - Set a date and plan event.

16 Adjourn

\It was moved by Mr. Johansen the meeting adjourn.

Respectfully submitted,

Susan A. Dean, Secretary

Approved:

Paulina Flint, Char_