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City of Saratoga Springs
City Council Meeting - Work Session
August 19, 2014

Regular Session held at the City of Saratoga Springs City Offices
1307 North Commerce Drive, Suite 200, Saratoga Springs, Utah 84045

Work Session Minutes

Present:

Mayor: Jim Miller

Council Members: Shellie Baertsch, Rebecca Call, Stephen Willden, Bud Poduska

Staff: Mark Christensen, Kimber Gabryszak, Kyle Spencer, Owen Jackson, Kevin Thurman, Jeremy Lapin,
Nicolette Fike

Others:

Call to Order - 5: 47 p.m.

1. Update from Mountainland Association of Government regarding the North Utah County Transit Study.

Chad Eccles presented the study. The study area included N. Utah County, Orem to the North and West to Eagle Mt. Study results will be utilized for the 2015 update of the MAG RTP. The 2040 Transportation plan includes a rail line through Saratoga and south through and past Eagle MT. They recognize the need to bring lines from Draper into Utah County. They are looking at circulator busses from the Thanksgiving point station, at Transit market analysis and East West connections.

Councilwoman Baertsch brought up that Camp Williams is in need of more service.

Councilman Poduska mentioned how there weren't as much employment opportunities in this area yet, so there was need for people to travel outside of the city more. Also, a need for kids to travel to colleges.

Jeremy Lapin commented that we can work to make the transit more viable, like larger parking areas for stations. He also noted that this is also a good marketing tool for our cities for federal funding. He noted that we have already committed on our master plan to areas of transportation and we would like the highest quality solution.

Options for extensions and thoughts on the implications for Saratoga Springs were shared.

Jeremy Lapin would ideally like the cities to be able to compromise and choose one corridor between Eagle Mt. and American Fork station, so the project can continue faster.

Discussion was leaning towards preference with a Pony Express extension option, instead of Pioneer Crossing. Also having it run through the planned Community City Center up to SR73.

Councilman Poduska asked about connection to the South of the city area.

Chad Eccles responded that it would likely be a bus route connection, perhaps at peak times.

2. Discussion of Governmental Records Access and Management Act ("GRAMA") Policies and Procedures.

Kevin Thurman brought the updates to policies and procedures to council for feedback. It helps to simplify the policy to find items more easily and specifies which records are what types. It gets more specific while still being more manageable.

Councilman Willden asked about fees built into electronic copies.

Kevin Thurman responded that fees were based more on man power and hard copies.

Councilwoman Call asked if applications could be worked into the CityWorks program so they can be submitted from there.

54 **3. Discussion of a change order for Well #2 chlorination system.**

55 Jeremy Lapin commented on bid for well #3 being awarded tonight. As opposed to going through the process
56 again and redoing the bid, they wondered if they brought back a change order for same contractor at the
57 next meeting since it's an identical project.
58

59 **4. Agenda Review:**

60 **a. Discussion of current City Council agenda staff questions.**

61 **i. Discussion of items on the Consent Calendar.**

62 Councilwoman Call mentioned on Parks bid that it is the end of the season; she thinks we should wait
63 until next season to try and get a better bid.

64 Jeremy Lapin said it would be speculation as to if it would be cheaper or we could get more bidders. Fall
65 tended to be better prices sometimes.

66 Councilman Poduska commented on Communities that Care and what we contributed.

67 Mark Christensen said \$5000 the same as we have always been, Guiding Good Choices is covered.

68 Councilman Poduska asked on franchise with Direct Communications.

69 Kevin Thurman replied that these are largely internet services providers. We are asking for parallel
70 conduits and they would need to repair any damage. We can't charge them a franchise fee. This is
71 an arrangement in lieu of the franchise fee.

72 Councilwoman Call asked about unclaimed property, what was the portion of the money that got
73 returned to the city.

74 Staff responded that the people that sell it take a cut.

75 **b. Discussion of future City Council policy and work session agenda items.**
76

77 **5. Reports:**

78 **a. Mayor.**

79 Mayor Miller said a year and a half ago we started naming parks, is there an update on that?

80 **b. City Council.**

81 Councilwoman Call asked about a tour of pioneer crossing extension. Eagle Mt. would like to be
82 included as well.

83 Councilman Poduska asked about a walkway that would go under Pioneer by canal. Staff replied it
84 would be a pedestrian walkway.

85 Councilwoman Call reported on Utah lake commission. There will be presentation of private/community
86 boat docks on the lake. They are not inclined to grant private docks at this time. Presentation is
87 tomorrow. If it goes well and they can demonstrate responsibility they may grant a community style
88 dock. On the Utah Valley Chamber, we decided not to renew, but we think that because the invoice
89 came through so late that we have already paid through December.

90 Councilwoman Baertsch had some resident input on roadwork that has not been repaved or filled level
91 on Fall Harvest road. There were problems with workers doing secondary meters smoking and
92 leaving butts on private properties.

93 Owen Jackson said we have had a conversation with them but will do so again.

94 Mark Christensen said we cannot extend our employee standards onto them.

95 Councilman McOmber asked if we could put something in a contract.

96 Kevin Thurman said we can control results but not the way they work.

97 Councilwoman Baertsch noted the Parks committee should be receiving finalized plans for Shay Park.

98 Can we get more info on League Conference classes? The titles are too vague.

99 Councilman McOmber noted that there were a lot of smash and grabs through the Saratoga Springs
100 Development and an attempted robbery up in the Saratoga Hills area. He would like us to encourage
101 the Police Department to up the patrols, especially in the summer because these are from out of our
102 city, even if we need to approve for a short time some overtime. Also work with SSD and have an
103 official policy.

104 **c. Administration communication with Council.**
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106 **Adjourn to Policy Session 7:04 p.m. Policy Session Minutes**

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Present:

Mayor: Jim Miller

Council Members: Michael McOmber, Shellie Baertsch, Rebecca Call, Stephen Willden, Bud Poduska

Staff: Mark Christensen, Kimber Gabryszak, Kyle Spencer, Owen Jackson, Kevin Thurman, Jeremy Lapin, Jess Campbell, Andrew Burton, Nicolette Fike, Mark Chelsea

Others: Jen Klingonsmith, Julie King, Wendy Lojak, Jimmy Kawato, Caryn Nielsen, Karen Moreau, Lynette Callister, Jean-Marie Dalton, Jenn McEligott, Kristen Dixon

Call to Order - 7:08 p.m.

Roll Call - Quorum was present

Invocation / Reverence - Given by Councilman Willden

Pledge of Allegiance - led by Kevin Thurman

Public Input Opened by Mayor Miller

Julie King commented that the planned walkway between Harvest Hills and Riverview was great but it stopped short 3 feet and it's bogged down with mud. With the special programs at Riverview, LDE, ED and Chinese, a large percentage of students live out of bounds. They are expecting numbers to go up and would love to explore options for safe crossings. Could they make the sidewalk in the new development not take so long so there is a long row of cones to have to turn sharply. She asked if the Sunset Haven pavilion could be put in the upper SE corner, it would benefit a lot of the sports that use the larger area. She would love to see the fireworks again, maybe put them set them off in the water.

Lynette Callister had an issue of 140 new kids going to Dry Creek Elementary. There is no crosswalk in their area. Lehi has put several in their area. There is a visual obstruction and fast traffic for kids to be crossing. They would like to explore options of speed bump, crosswalk and signs. They would like a sidewalk out of their neighborhood to the crosswalk. There is nowhere safe for those kids to cross. She also sees that half the street is Lehi and half is Saratoga Springs and she hopes something could be worked out with Lehi or Saratoga could just take care of it because Lehi has done the rest of the area. She would like an email response. The area is 2090 E 145 N.

Mark Christensen noted that they had received an email back in May from this community, conversation was done in his department but it was neglected to go back to the residents and he has apologized and will go back and look at that issue. He hopes they can come up with a compromise with Lehi to make the best area for the crosswalk.

Public Input Closed by Mayor Miller

Policy Items

1. Departmental Quarterly Updates from the Building, Fire, Police Department and the City Manager.

Mark Chelsea shared the Building update. He provided and updated list of number of inspections. He had a list of building permits for the first half of this year. Trends throughout the industry have slowed down. Councilman Willden noted that in the budget they had approved an additional inspector, will that be done? Mark Chelsea said they have no intention at this point of filling that position; other projects in the future may justify it.

Councilwoman Baertsch thanked him for keeping them updated.

Councilman McOmber appreciated that they didn't hire someone just because they could have.

Councilwoman Call asked if they could contribute the drop in inspections to any trend and do you have any future projections. She thanked him and his staff.

Mark Chelsea anticipates it staying about as it is this calendar year. As the new developments come on line they will see an increase. He said they attributed some of the drop in inspections to builders doing a better job.

Councilman Poduska commented the busy schedule the inspectors had and commended them.

Councilwoman Call appreciated when inspectors were doing the same type of inspections in the same day.

159 Mark Chelsea commented that Paul Tidwell has achieved the level of Master Code Professional, which is the
160 highest Level you can complete; he is one of only 18 in the state. They will have another by next
161 quarter.

162
163 Chief Campbell shared the report from the Fire Department. There were 295 calls for 911 emergencies, they
164 have completed a three day certification class for Water Rescue, they have been working with the CERT
165 team. Training has gone well. They are the highest trained organization for water and ice rescue in the
166 area according to outside assessment. Their Type III engine is in service and deployed to Washington
167 State. They have been out twice for 22 days. They will be billing for about \$98,000.

168 Councilwoman Baertsch asked about communication issues with the county, has that improved?

169 Chief Campbell said they have put policy in place and it is getting a little better and they are working through
170 it with dispatch.

171 Councilman McOmber thanked Chief Campbell for his service, and the staff.

172 Councilwoman Call asked about the depth of the lake being low and what that proposes for ice rescue
173 techniques.

174 Chief Campbell responded that there may be issues with the way the water freezes and its strength, it's less
175 to do with the water level. They have taken samples of the ice last year and are aware of the conditions
176 and the changes it may mean. His concern is with a weak freeze at the beginning of the season and thaw.

177 Councilman McOmber thought they could put something in the newsletter to caution about lake activity
178 during the freeze.

179 Councilwoman Call thought we could combine efforts with other cities.

180 Councilman Poduska wanted to clarify for the audience what a type III fire truck was.

181 Chief Campbell said that the strike team was in high demand when they were deployed to Washington State.

182 Councilman Willden thanked Chief Campbell for his time in presenting and thinks the department does a
183 great job.

184 Mark Christensen said we are building our resources of wild land certified and training so that we are
185 sustainable when some are deployed.

186 Mayor Miller said it was nice to see that we were in a position to help up in Washington.

187
188 Chief Burton presented his report on the Police dept. He noted some of the special events they have
189 participated and noted some of the certificates they have received in their department. He reported on
190 training that has happened over the last few months. Their incidents, arrests and citations have increased.

191 Councilwoman Baertsch asked where the numbers compared with the population increase as a percentage.

192 Mark Christensen noted that he could provide a comparison, more in correlation with the courts.

193 Councilman McOmber commented that it would be nice to see the number of warnings compared the other
194 citations as well as the comparison to population increase.

195 Councilwoman Call noted that in talking to one officer, he noted that most individuals thanked the officers
196 after receiving a citation.

197 Chief Burton noted some of the major cases they have had in the city. He also showed several highlights
198 over the past year. There has been no change to the organization in this quarter.

199 Councilman Poduska noted that several years ago their main complaint was with dogs, and asked what the
200 major complaint was today.

201 Chief Burton noted that there were calls on suspicious circumstances.

202 Councilman Willden appreciated the work he put into the report.

203 Councilwoman Baertsch thanked Chief Burton and his department.

204 Councilman McOmber had some thoughts that in the summer they have more night crime and he would like
205 some extra patrols. These perpetrators seem to be from outside the city. He would like to see more
206 presence in the neighborhoods during the hot months. He thought we are reacting more than protecting
207 and people are starting to lose trust.

208 Chief Burton noted that their biggest month for vacation is July and they have minimal man power almost
209 constantly.

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211 Mark Christensen asked that they wait on his report until the end of the meeting for residents waiting.

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2. **Consent Calendar:**
- a. **Bid Award for Culinary Water Well #3 Chlorination system.**
 - b. **Award of Construction Contract for improvements in 3 City parks.**
 - c. **Bid Award for the City Wide Striping project.**
 - d. **Communities that Cares Interlocal Agreement for 2014-2015.**
 - i. **Consideration of Resolution R14-36 (8-19-14): A resolution of the City Council of the City of Saratoga Springs, Utah approving the Interlocal Cooperation Agreement No. 2014-449 between Utah County and the City of Saratoga Springs.**
 - e. **Guiding Good Choices Parenting Program Interlocal Agreement between Utah County and the City of Saratoga Springs.**
 - i. **Consideration of Resolution R14-37 (8-19-14): A resolution of the City Council of the City of Saratoga Springs, Utah approving the Interlocal Cooperation Agreement between Utah County and the City of Saratoga Springs.**
 - f. **Consideration of Disposition of Unclaimed Property.**
 - g. **Approval of Minutes:**
 - i. **July 15, 2014.**
 - ii. **August 5, 2014.**

Councilwoman Call wanted clarification on the amount of bid from Jeremy.

Jeremy Lapin said it was the \$49,318.00 figure.

Councilwoman Call commented on the parks bid, that she was in favor of putting off the award and re-bidding it in November.

Councilman McOmber commented that there is no guarantee that it will be a lesser bid. All costs seem to be going up. The contractors have a lot of business so they can charge more.

Councilwoman Baertsch asked if replacing the tree and the plaza at Neptune are part of this.

Mark Christensen has put in a request to having that done prior to or at the same time as this.

Councilman McOmber suggested a different supplier that would warranty the tree for longer.

Councilwoman Baertsch understood the desire to save money but they have put it off for so long.

Councilwoman Call said she would be in favor of replacing the tree but just not the other items.

Motion by Councilman McOmber to approve Consent Calendar: Bid Award for Culinary Water Well #3 Chlorination system to Pro Industrial Services for \$49,318.00; Award of Construction Contract for improvements in 3 City parks to S and L Inc. for \$177,000; Bid Award for the City Wide Striping project to Done Rite Lines LLC for the amount of \$5,498.00; and all other conditions and findings in the Consent Calendar. Seconded by Councilwoman Baertsch

Councilwoman Call wanted on the record that she would go along with council for the vote but still prefers the bid for Parks wait until November.

Aye: Councilman Willden, Councilwoman Baertsch, Councilman McOmber, Councilwoman Call, Councilman Poduska. Motion passed unanimously.

3. **Franchise Agreement with Direct Communications Cedar Valley, LLC.**
- a. **Consideration of Ordinance 14-21 (8-19-14): granting Direct Communications Cedar Valley, LLC (DCCV), a Utah limited liability company, a nonexclusive franchise to operate an internet services network in the City of Saratoga Springs, Utah pursuant to a franchise agreement specifying DCCV's rights and duties.**

Kevin Thurman noted that this was almost identical to previous agreements, but they wanted to leave open the option to do voice over internet protocol service if they pay the franchise fee or tax. The city wanted to make it clear that they could not provide those services and changed the contract to reflect that.

264 **Motion by Councilwoman Call to approve Franchise Agreement with Direct Communications Cedar**
265 **Valley, LLC. Ordinance 14-21 dted today, (8-19-14): granting Direct Communications Cedar**
266 **Valley, LLC (DCCV), a Utah limited liability company, a nonexclusive franchise to operate an**
267 **internet services network in the City of Saratoga Springs, Utah pursuant to a franchise agreement**
268 **specifying DCCV's rights and duties. Seconded by Councilman Poduska. Aye: Councilman**
269 **Willden, Councilwoman Baertsch, Councilman McOmber, Councilwoman Call, Councilman**
270 **Poduska. Motion passed unanimously.**
271

272 4. **Consideration of Supporting Utah Fallen Heroes Day and request for Aerial Support.**

273 a. **Resolution R14-38 (8-14-14): A resolution of the Saratoga Springs City Council in support of the**
274 **Utah Fallen Heroes Day and the request for Military Aerial Support and Flyover.**

275 Owen Jackson reviewed that the Patriot Riders chapter of Utah has asked the city to help support the Fallen
276 Heroes Day.

277
278 Councilwoman Call asked staff if there were any other things like cost or liability.

279 Kevin Thurman said it was mainly a request for support.

280 Jimmy Kawato wanted to add that when they started this process they looked into liability. They were very
281 careful, especially with the city and there is no liability.

282 Mark Christensen said certainly if they are using city facilities that there would be soft costs like traffic
283 mitigation.

284 Jimmy Kawato said they are including fallen police officers and fallen fire officers. There would be a lot of
285 volunteer officers joining and that would take pressure off of Active duty officers.

286
287 **Motion by Councilwoman Baertsch to approve Resolution R14-38 (8-14-14): A resolution of the**
288 **Saratoga Springs City Council in support of the Utah Fallen Heroes Day and the request for**
289 **Military Aerial Support and Flyover and ask that the Mayor sign that. Second Councilwoman**
290 **Call.**
291

292 Councilman McOmber asked that when they make the application for the park he asked if the city could
293 wave the fee because of the nature of the event honoring all heroes, but didn't want to make a
294 conflict.

295
296 **Aye: Councilman Willden, Councilwoman Baertsch, Councilman McOmber, Councilwoman Call,**
297 **Councilman Poduska. Motion passed unanimously.**
298

299 **Mark Christensen resumed his report for the city.**
300

301 Mark Christensen wanted to focus on Council goals. One of them was to focus on strategically planning for
302 futre and fiscally prepare for future needs. They developed a model that had three main funnels,
303 Residential, Commercial, and Capitol or city initiated projects. He had a map that represented mainly the
304 residential. They identified where they have existing MDA's and concept areas on down to completed
305 projects. They have taken a study of the projects and their trends. They are trying to show and begin to
306 identify workloads and predict, based on the number of units, actual workload. They want to take a
307 similar model to look at Commercial workload. The last growth they want to have identified is capitol
308 projects. They can then use those models to predict population growth and workloads in other
309 departments like Fire, police, parks etcetera.

310 Councilman Poduska asked if it was possible to have a chronological prediction as to when these things were
311 coming on.

312 Mark Christensen they can try but it depends on how fast the developers can work on their side, depending
313 on passion and financial capabilities. It's something they hope they can come to predict better with this
314 project.

315 Councilman McOmber loved the layout and how Mark has put together the vision they have seen. He
316 thought they could monitor some of the other top growth cities to help with the trends.

317 Mark Christensen didn't know of any other cities that were seeing growth the way we were. The UofU was
318 helping prepare a model for early measurements. They are pulling together students from several
319 departments into a team to help create the model. They hope to figure out on a per capita bases what
320 would a particular type of development bring in funds. They want to conceptualize what will a certain
321 development will look like 20 years from now. They hope it will help them be more efficient and more
322 effective. They are putting permitting systems on line and hope to bring all of city works online with
323 applications to improve communication. How do we grow, what pace do we grow and what's
324 sustainable.

325 Councilman McOmer really likes the predicted analytics and capabilities and throwing historical
326 information into it is great.

327 Councilwoman Call wanted to stress that we want to take the best things a business does but remember we
328 are not in the money making business.

329
330 **5. Motion to enter into closed session.**

331
332 **Councilwoman Call made a motion to enter into closed session for the purposes of security and**
333 **pending litigation. Second by Councilwoman Baertsch. Aye: Councilman McOmer,**
334 **Councilwoman Baertsch, Councilman Willden, Councilman Poduska and Councilwoman Call.**
335 **Motion passed unanimously**
336

337 **Meeting Adjourn to Closed Session 8:43 p.m.**

338
339 **Closed Session**

340
341 Present: Mayor Miller, Councilman Willden, Councilwoman Baertsch, Councilman McOmer, Councilwoman
342 Call, Councilman Poduska, Mark Christensen, Kevin Thurman, Spencer Kyle, Nicolette Fike, Jeremy Lapin
343 Andrew Burton, Kimber Gabryszak, Owen Jackson

344
345 **Call to Order 8:53 p.m.**

346
347 **Closed Session Adjourned at 9:22p.m.**

348
349 **Policy Meeting Adjourned at 9:22p.m**

350
351
352 September 2, 2014
353 Date of Approval



354 Jim Miller
355 Mayor Jim Miller

356 Lori Yates
357 Lori Yates, Recorder