COMMISSIONERS' MINUTES – DAVIS COUNTY

SPECIAL MEETING MINUTES
Friday, December 6, 2024

The Board of Davis County Commissioners met for a Work Session at 10:00 AM on Friday, December 6, 2024, in room 306 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

All documents from this meeting are on file in the Davis County Clerk's Office. The agenda for this meeting is incorporated into the minutes as item headers.

DISCLAIMER
The meeting was an open dialogue. Critical points in the discussion have only been briefly summarized. The reader may refer to the audio recording and the publicly distributed materials for further clarification of the content. Timestamps have been noted in the minutes to aid in locating points of discussion in the audio record. The audio recording for this meeting is available based upon the County's current retention schedule.

ROLL CALL
Chair Bob J Stevenson
Vice Chair Randy B. Elliott
Commissioner Lorene Miner Kamalu
County Clerk Brian McKenzie
Chief Deputy Clerk Rebecca Abbott
County Auditor Curtis Koch
Chief Deputy Civil Attorney Neal Geddes
Deputy Clerk Patrick Black
Human Resources and Risk Director Chris Bone
Information Systems Director Jeff Hassett
Library Director Josh Johnson (arrived at 10:03 AM)
Member of the Public Ron Mortenson

OPENING
The meeting convened at 10:00 AM.

AGENDA ITEMS
1. #996/2024**. Discussion of Davis County's responsibilties regarding the Government Data Privacy Act** — *presented by Brian McKenzie, County Clerk*

[01:25] A discussion was had on what department the Data Privacy Coordinator would fall under. Clerk McKenzie explained the GDPA establishes the protection of private information in all records collected by the County and a subcommittee had been created to determine how the County's progress would look. The GDPA had been discussed in a previous meeting and the position of Data Privacy Coordinator had been approved and assigned to Information Systems (IS) in the time since. This position would bring the County into compliance with State legislation, but it was determined it should not be compliance-driven as the legislation is limited in scope.

[15:55] Because the Coordinator position will need to work close with the Clerk's Office Records Division on any records requests, IS Director Hassett stated there was no immediate need for to reside under IS. The position had been posted under IS temporarily in order to determine how it will function. It had been posted publicly in line with the yearly budget. After more discussion, it was decided the position would function better under the County Clerk instead of IS. No formal vote was taken in the meeting. The Clerk's Office and IS will coordinate transferring the position.

MEETING ADJOURNED
The meeting was adjourned at 10:45 AM.

COMMISSIONERS' MINUTES – DAVIS COUNTY

Minutes Prepared by:

Patrick Black
Deputy Clerk

Minutes Approved on:

12/17/2024

Brian McKenzie
Davis County Clerk

Bob J Stevenson
Commission Chair

An Order Calling a Special Meeting of the Board of Davis County Commissioners

In accordance with Utah Code 17-53-205, it has been determined that the business of the County requires a special meeting of the Board of Davis County Commissioners.

This meeting will be held on December 6, 2024 at the Davis County Administration Building, 61 South Main Street, Farmington, Room 306 at 10:00 AM.

The business to be transacted at this meeting includes: Discussion of Davis County's responsibilities regarding the Government Data Privacy Act

Ordered this 3rd day of December, 2024

Excused

Bob J Stevenson, Chair

Randy B. Elliott, Vice-Chair

Lorene Miner Kamalu, Commissioner

Attest:

Brian McKenzie, Davis County Clerk

