

# COMMISSIONERS' MINUTES – DAVIS COUNTY

## COMMISSION MEETING MINUTES Tuesday, December 3, 2024

The Board of Davis County Commissioners met for their regularly scheduled meeting at 10:00 AM on Tuesday, December 3, 2024, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

All documents from this meeting are on file in the Davis County Clerk’s Office. The agenda for this meeting is incorporated into the minutes as item headers.

**PRESENT ON THE DAIS**

**Vice Chair** Randy B. Elliott **County Clerk** Brian McKenzie  
**Commissioner** Lorene Miner Kamalu

**EXCUSED**

**Chair** Bob J Stevenson

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**OPENING**

The meeting convened at 10:00 AM and Commissioner Kamalu led the Pledge of Allegiance.

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**RECOGNITION, PRESENTATION, AND INFORMATIONAL ITEMS**

**1. #986/2024. Employee Service Awards for December 2024 recognizing employees who have reached milestones in their careers with Davis County — *presented by Commissioner Kamalu***

**Sheriff’s Office**

**Kristina Schmidt-Anderson, 10 years** – Kristina was not able to attend the meeting but was thanked with applause.

**Library**

**Mary Miller, 15 years** - Ellen Peterson, Library Deputy Director said Mary’s career has spanned multiple library branches to include Bountiful, Centerville, and Farmington. Mary was praised for her cultural and historical knowledge, particularly with her work on the now retired Library Events and Planning (LEAP) Committee, which was used to coordinated system wide programming. Mary has led numerous history-focused programs and is recognized for her thorough preparation, commitment and passion for her work.

**Health Administration**

**Rosa Alveno, 5 years** - Ivy Sales, Community Health Division Director said Rosa has served as community health educator and lead health educator. She led numerous tabaco and drug prevention programs, including electronic cigarette and marijuana education. Rosa coordinates grant applications and reporting, ensuring compliance and successful execution of funded programs. Rosa also mentor’s new employees, helping to foster a culture of collaboration and improvement. Rosa developed partnerships with food pantries to improve nutrition and streamline client services, led upstream prevention efforts addressing bullying and suicide within the Safe Kids Coalition. She also served as the department’s performance management and quality Improvement representative, training employees and driving efficiency improvements.

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**PUBLIC COMMENTS**

**Jill Dredge, of Kaysville**, raised concerns about the warming center utilization in Kaysville. She noted that as of last week, only one individual had used the warming center in Kaysville. She shared concerns about transportation logistics, such as the availability of buses to return individuals to their original location and expressed unease about homeless individuals wandering neighborhoods if transportation services failed. She highlighted a recent incident where an undocumented individual attempted to break into a home, causing distress in her neighborhood. Jill also mentioned HB 499, a bill addressing homelessness that removed certain penalties. She questioned the long-term strategy for addressing homelessness while balancing community safety and emphasized the potential link between undocumented immigrants and homelessness. She cited Utah’s growing challenges with Venezuelan gangs and asked how volunteers, homeless individuals, and the community at large

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were being protected. Jill suggested pausing current plans to reassess strategies in light of expected legislative changes in 2025.

**Erica Largey, of Kaysville**, raised concerns about Code Blue shelter locations. Erica noted that the new shelter location for Code Blue nights had not yet been publicly announced, causing confusion among volunteers and participants. She asked for clarification on transportation arrangements, including whether individuals could drive or walk to shelters and how they were informed of these options. Erica pointed out a lack of buses to return homeless individuals on certain mornings, potentially leaving them stranded in unfamiliar areas. Erica urged the County to establish clear protocols to protect both volunteers and homeless individuals, ensuring a structured approach to managing transportation and sheltering.

**Commissioner Elliott** responded stating that Commissioner Stevenson, who is the Commissioner assigned to homelessness issues, was excused from the meeting. Commissioners acknowledged the concerns, noted ongoing discussions, and offered to meet privately with Jill and Erica after the meeting to share available updates.

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## BUSINESS/ACTION

### ANIMAL CARE

**2. #965/2024. Approval of a Standard Service Provider Contract with Cecilia Burnside for Animal Care Veterinary Services — presented by Ashleigh Young, Director**

Financial Information:

- Type: Payable
- Amount: \$95.00/hr
- GL Account #: 1320253-555310
- Davis County Match Required: No
- Additional Financial Information: N/A

Terms:

- Beginning Date: 12/03/2024
- Ending Date: 06/03/2025

### VOTING

**Motion to Approve Item 2:** Lorene Miner Kamalu. **Second:** Randy B. Elliott. All present voted aye.

### ATTORNEY'S OFFICE

**3. ORD #7/2024. Approval of an Ordinance Fee Changes for Sections 2.48.090 Fees of the Davis County Surveyor and Fees of the Davis County Library — presented by Neal Geddes, Chief Deputy Civil Attorney**

The Library fee changes are to eliminate the fee for the replacement of library cards. The Surveyor's Office changes are to increase fees for filing and copying plats. It was noted that these updates were the first in 21 years for the Surveyor's Office and would help align fees with current costs.

Financial Information: N/A

Terms: N/A

### VOTING

**Motion to Approve Item 3:** Randy B. Elliott. **Second:** Lorene Miner Kamalu. All present voted aye.

### AUDITOR'S OFFICE

**4. #977/2024. Approval of a Grant Application for State and Local Fiscal Recovery Funds (SLFRF) for Church Street Secondary Water Trunk Line for Layton City — presented by Curtis Koch, County Auditor**

Commissioners discussed the methodical allocation of funds over the past three years. All funds had already been allocated, and the grant application was deemed a backup priority.

Financial Information:

- Type: Pass-Through
- Amount: \$500,000.00
- GL Account #: N/A
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:

- Beginning Date: 08/01/2025
- Ending Date: 10/15/2026

### VOTING

**Motion to Deny Item 4:** Lorene Miner Kamalu. **Second:** Randy B. Elliott. All present voted aye.

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CLERK'S OFFICE

5. #998/2024. **An Order Calling a Special Meeting of the Board of Davis County Commissioners: Discussion of Davis County's responsibilities regarding the Government Data Privacy Act — *presented by Brian McKenzie, County Clerk***

Financial Information: N/A

Terms: N/A

VOTING

**Motion to Approve Item 5:** Randy B. Elliott. **Second:** Lorene Miner Kamalu. All present voted aye.

COMMISSIONERS' OFFICE

6. #988/2024. **Presentation of Payment in Lieu of Taxes (PILT) to Davis County for properties owned by the Utah Division of Wildlife Resources — *presented by Blair Stringham, Division of Wildlife Resources (DWR)***

Funds are derived from hunter and angler license fees and are used to manage wildlife and recreational access areas in Davis County, including Howard Slough and Farmington Bay. The properties serve as attractions for hunters, anglers, and recreational users such as dog walkers and bikers. Commissioner Kamalu expressed appreciation for the impact of these areas, noting they attract hundreds of thousands of visitors annually. The payment amount was \$490.30.

Financial Information: N/A

Terms: N/A

COMMUNITY & ECONOMIC DEVELOPMENT

7. #1000/2024. **Approval of an Annual Agreement for Calendar Export Services with Utah Cultural Alliance Foundation — *presented by Kent Andersen, Director***

It was stated by County Auditor Koch that this item would require a sole source request form.

Financial Information:

- Type: Payable
- Amount: \$10,000.00
- GL Account #: 1810170-540227
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:

- Beginning Date: 11/01/2024
- Ending Date: 10/31/2025

8. #990/2024. **Approval of Davis Council of Governments (COG) Priority List Recommendations for Third Quarter Transportation Grant 2024 Funding Awards — *presented by Kent Andersen, Director***

Financial Information:

- Type: Payable
- Amount: \$13,988,763.00
- GL Account #: 2815445-540274
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:

- Beginning Date: 12/03/2024
- Ending Date: N/A

9. #991/2024. **Approval of Service Provider Contract with Wasatch Front Regional Council (WFRC) for evaluation and technical assistance to utilize transportation sales tax revenues — *presented by Kent Andersen, Director***

It was stated by County Auditor Koch that this item would require a sole source request form.

Financial Information:

- Type: Payable
- Amount: \$30,000.00
- GL Account #: 2815445-555310
- Davis County Match Required: N/A
- Additional Financial Information:  
three-year contract, \$10,000.00 per year

Terms:

- Beginning Date: 01/01/2025
- Ending Date: 12/31/2027

VOTING

**Motion to Approve Items 7-9:** Lorene Miner Kamalu. **Second:** Randy B. Elliott. All present voted aye.

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## HUMAN RESOURCES

**10. #994/2024. Approval of Workers Compensation and Employers Liability Insurance Policy Installment Summary — presented by Chris Bone, Director**

It was noted by Director Bone that the Experience Modification Rate (EMOD) or experience rating did not change from 0.72, which indicates an excellent safety performance. Director Bone highlighted the efforts of the safety team and Risk Coordinator Terri Devries in maintaining such a low rating. Commissioners praised the County’s proactive safety measures and ongoing training programs.

Financial Information:

- Type: Payable
- Amount: \$381,045.00
- GL Account #: N/A
- Davis County Match Required: No
- Additional Financial Information: This will be in 10 payments. The first payment will be the down payment of \$95,261.25 on 12/27/2024. The next payments for February, March, and April 2025 will be \$31,779.15, the payments from May 1<sup>st</sup> 2025 to October 1<sup>st</sup>, 2025 would be \$31,741.05 for a total of \$381,045.00.

Terms:

- Beginning Date: 12/27/2024
- Ending Date: 10/01/2025

## VOTING

**Motion to Approve Item 10:** Lorene Miner Kamalu. **Second:** Randy B. Elliott. All present voted aye.

## SHERIFF'S OFFICE

**11. #964/2024. Approval of a Contractor’s Agreement between Davis County and Hogan & Associates Construction, Inc. for a new Davis County Correctional Facility Sanitary Screening and Lift Station Facility — presented by Andrew Oblad, Chief Deputy**

Financial Information:

- Type: Payable
- Amount: \$1,807,500.00
- GL Account #: 8010862-600702
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:

- Beginning Date: Upon final signature
- Ending Date: To be determined within 120 days of the execution of this agreement

**12. #983/2024. Approval of Davis County Correctional Facility New Ankle Monitor Work Area — presented by Andrew Oblad, Chief Deputy**

Financial Information:

- Type: Payable
- Amount: \$517,113.00
- GL Account #: 8010862-600702
- Davis County Match Required: N/A
- Additional Financial Information: Monthly draws until the project is completed.

Terms:

- Beginning Date: Upon final signature.
- Ending Date: 06/2025

**13. #993/2024. Ratification of Beer Tax Funds Annual Report for Fiscal Year 2024 (07/01/2023-06/30/2024) — presented by Andrew Oblad, Chief Deputy**

Financial Information:

- Type: N/A
- Amount: \$285,381.49
- GL Account #: N/A
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:

- Beginning Date: 07/01/2023
- Ending Date: 06/30/2024

## VOTING

**Motion to Approve Items 11-13:** Lorene Miner Kamalu. **Second:** Randy B. Elliott. All present voted aye.

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**Motion to move into Board of Equalization:** Lorene Miner Kamalu. **Second:** Randy B. Elliott. All present voted aye.

## BOARD OF EQUALIZATION

**14. #1014/2024. Property Tax Register 12-03-2024 — presented by Curtis Koch, County Auditor**

The Property Tax Register for December 3, 2024, was presented and contained the following: Auditor's Adjustments consisting of Appeals reports, Abatement reports, and Corrections; Assessor's Adjustments consisting of Personal Property Corrections. This record is maintained by the Davis County Auditor as the Clerk of the Board of Equalization.

## VOTING

**Motion to Approve Item 14:** Lorene Miner Kamalu. **Second:** Randy B. Elliott. All present voted aye.

**15. #1015/2024. Late Appeal Register 12-03-2024 — presented by Curtis Koch, County Auditor**

Commissioners reviewed appeals received after the deadline. Appeals can be approved for any of the following reasons: a medical emergency or death of the owner or immediate family member, proper notification was not received due to County error, extraordinary circumstances, or a factual error was discovered. This record is maintained by the Davis County Auditor as the Clerk of the Board of Equalization.

**Motion to reconvene Commission Meeting:** Lorene Miner Kamalu. **Second:** Randy B. Elliott. All present voted aye

## CONSENT ITEMS

**16. #995/2024. Approval of the Work Session Meeting Minutes for November 19, 2024 — presented by Commissioner Elliott on behalf of Commissioner Stevenson**

## VOTING

**Motion to Approve Item 16:** Randy B. Elliott. **Second:** Lorene Miner Kamalu. All present voted aye.

## CLOSING REMARKS

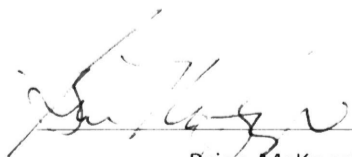
**County Auditor Curtis Koch** wanted to remind attendees of the budget hearing schedule for 6 PM on December 3, 2024. The hearings would include the annual budget, proposed salary increases for County Officers, and a proposed tax increases for Animal Care.

## MEETING ADJOURNED

Commission Meeting was adjourned at 10:42 AM.

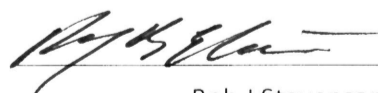
Minutes Prepared by:

Aaron Moyes  
Deputy Clerk

  
Brian McKenzie  
Davis County Clerk

Minutes Approved on:

12/17/2024

  
Bob J Stevenson  
Commission Chair



