PIUTE COUNTY SCHOOL DISTRICT
PREPARING CHILDREN FOR THE FUTURE

UNAPPROVED MINUTES

December 2024 BOARD MEETING MINUTES

The regular board meeting of the Piute County School District Board of Education was held on **December 10, 2024** at the Piute County Courthouse in Junction, Utah. Jeremy Pearson called the meeting to order at **3:33 P.M**. Present was Jeremy Pearson, Teresa Morgan, Erin Jensen, and Rick Dalton. Also present was Superintendent Koby Willis and Business Administrator Dallas Sylvester. Guests at the meeting were: Sarah Huyler, Janetta Gleave, Russ Lee, Heather Fautin, and Stacie Gass.

Work Meeting: The board met before the normal meeting to review the school district's audited financial statements from FY24.

Opening Remarks:

- President Jeremy Pearson welcomed everyone to the meeting. After the pledge of allegiance was recited, opening remarks were given by Koby Willis.

Program Reports:

- **CES 4th Grade Classroom Report**
  - Janetta Dalton gave the board a report for the 4th grade class at Circleville Elementary School.
  - She mentioned that she has 20 students in her class this year.
  - She explained that she has transitioned her class to Math Expressions and her students are doing well with it.
  - She mentioned that her students use ALEKS Math and that it is used by students all the way into college.
  - She explained how she uses Acadience Math in her classroom.
  - She explained how she uses DIBELS reports to show the progress of her students to their parents.

- **CES 5th Grade Classroom Report**
  - Stacie Gass gave the board a report for the 5th grade class at Circleville Elementary School.
  - She explained that she has loved using the Math Expressions Program in her classroom.
  - She added that her students are doing really well with the program.
  - She explained how she has implemented CKLA into the classroom.
  - She mentioned that her students have been doing a lot of opinion writing.
  - She added that her students wrote poems that appeared in The Byway newspaper.

- She mentioned that she had Superintendent Willis come to her class last week to teach her students about Pearl Harbor for Social Studies.

- **CES 6th Grade Classroom Report**
  - Sarah Huyler gave the board a report for the 4th grade class at Circleville Elementary School.
  - She explained to the board that she just returned from maternity leave. She added that Heidi Westwood has been in charge of her class while she was gone.
  - She mentioned that she has 13 students this year, 10 girls and 3 boys.
  - She added that 2 of the students are Spanish-speaking students.
  - She mentioned that student attendance has been good this year.
  - She explained that she focuses on transitioning students from elementary school to high school and has been working with some of the high school teachers to help prepare students for the high school.
  - She mentioned that she and Heidi Westwood have seen a lot of growth in the students' confidence in math since the first of the school year.

Public Comments

- President Jeremy Pearson turned the time over to the public for public comment.
- No public comments were made.

Business Items:

- **Vision Committee Update**
  - Superintendent Willis gave the school board an update on the progress of the district vision committee.
  - Superintendent Willis mentioned that a survey was sent out to employees to get feedback on the mission statement and 27 people completed the survey.
  - The vision committee will be reviewing the survey in their next meeting.

- **Elementary Schools Design Update**
  - Superintendent Willis gave the school board an update on the designs of the new elementary schools.
  - Superintendent Willis showed the school board some of the recent changes to the designs.
  - Superintendent Willis added that the next design meeting will be held on Zoom on Thursday, December 12th.

- **General Contractor Construction Manager Draft Request For Proposals**
  - Superintendent Willis mentioned that he and Dallas Sylvester have been reviewing RFP's from other school districts for a General Contractor/Construction Manager.
  - The school district must choose between bringing on a General Contractor/Construction Manager during the design phase or simply putting the construction of the new schools out for bid once the designs are completed, which is known as a hard-bid.
  - Superintendent Willis expressed to the board that the district office's recommendation is to not use a CM/GC and instead do hard-bids on the new schools once the designs are completed.
  - The school board expressed that they would like to wait to put the school construction out for bid once the designs are completed and not bring on a CM/GC.

- **Draft School District Calendar 2025-2026**
  - Superintendent Willis presented the school board with the first draft of the school district calendar for 2025-2026.
  - Superintendent Willis mentioned that currently, there are no major changes to the calendar.
  - The calendar will be revisited in future meetings.

- **Policy #2105 Drug & Alcohol Free Workplace Revision 1st Reading**
  - Superintendent Willis presented the revision for policy #2015, Drug & Alcohol Free Workplace for the first reading.
  - This policy has been reviewed by the policy committee.
  - Teresa Morgan made a motion to suspend the second and third readings of the revision of Policy #2015, Drug & Alcohol Free Workplace and approve it on the first reading. Erin Jensen seconded the motion. Motion passed by unanimous vote.

- **Policy #2092 Grievance Procedures Revision 1st Reading**
  - Superintendent Willis presented the revision for policy #2092, Grievance Procedures for the first reading.
  - Erin Jensen made a motion to suspend the second and third readings of the revision of Policy #2092, Grievance Procedures and approve it on the first reading. Rick Dalton seconded the motion. Motion passed by unanimous vote.

- **Policy #4095 Student Complaint Revision 1st Reading**
  - Superintendent Willis presented the revision for policy #4095, Student Complaint for the first reading.
  - Erin Jensen made a motion to suspend the second and third readings of the revision of Policy #4095, Student Complaint and approve it on the first reading. Rick Dalton seconded the motion. Motion passed by unanimous vote.

- **Policy #2093 Substitutes Revision 1st Reading**
  - Superintendent Willis presented the revision for policy #2093, Substitutes for the first reading.
  - This policy has been reviewed by the policy committee.
  - Teresa Morgan made a motion to suspend the second and third readings of the revision of Policy #2093, Substitutes and approve it on the first reading. Erin Jensen seconded the motion. Motion passed by unanimous vote.

- **Policy #2096 Discrimination & Harassment Revision 1st Reading**
  - Superintendent Willis presented the revision for policy #2096, Discrimination & Harassment for the first reading.
  - This policy has been reviewed by the policy committee.

- **Policy #3076 Employee Devices Acceptable Use Policy Revision 1st Reading**
  - Superintendent Willis presented the revision for policy #3076, Employee Devices Acceptable Use Policy for the first reading.
  - This policy has been reviewed by the policy committee.

- **Policy #3077 Employee Devices Standards of Conduct Revision 1st Reading**
    - Superintendent Willis presented the revision for policy #3077, Employee Devices Standard of Conduct for the first reading.
    - This policy has been reviewed by the policy committee.

- Rick Dalton made a motion to suspend the second and third readings for the revisions of policies #2096, #3076, #3077 and approve them on the first reading. Teresa Morgan seconded the motion. Motion passed by unanimous vote.

- **Policy BBD Board Member Conflicts of Interest 1st Reading**
    - Superintendent Willis presented policy BBD, Board Member Conflicts of Interest for the first reading.
    - This policy has been reviewed by the policy committee.

- **Policy DAJ Accommodations for Religious Belief of Conscience 1st Reading**
    - Superintendent Willis presented policy DAJ, Accommodations for Religious Belief of Conscience for the first reading.
    - This policy has been reviewed by the policy committee.

- **Policy FBAC Admission and Attendance Kindergarten 1st Reading**
    - Superintendent Willis presented policy FBAC , Admission and Attendance Kindergarten for the first reading.
    - This policy has been reviewed by the policy committee.

- **Policy FDH Kindergarten Student Toilet Training**
    - Superintendent Willis presented policy FDH , Kindergarten Student Toilet Training for the first reading.
    - This policy has been reviewed by the policy committee.

- **Policy DDC Reporting Substantial Threat Against A School**
    - Superintendent Willis presented policy DDC , Reporting Substantial Threat Against a School for the first reading.
    - This policy has been reviewed by the policy committee.

- Erin Jensen made a motion to suspend the second and third readings for the revisions for all of the policies listed above (BBD, DAJ, FBAC, FDH, DDC) and approve them all on the first readings. Teresa Morgan seconded the motion. Motion passed by unanimous vote.

- **FAFSA 7 Year Completion Report**
    - Superintendent Willis presented the school board with the FAFSA 7 year completion report.
    - The report shows how many seniors complete the fafsa application each year.
    - The report shows that Piute High School was above 50% completion, which is above the state average of 31.9%.

- **Approval of Minutes and Vouchers**
    - Rick Dalton made a motion to approve the November meeting minutes, the November payroll and November bonus payroll, and district vouchers and 25000315-25000398. Erin Jensen seconded the motion. Motion passed by unanimous vote.

- **New Hires, Assignments, and Reassignments**
    - No new hires this month.

Information Items: None

Executive Session : None

Adjournment

- At **5:00 P.M.** Teresa Morgan made a motion to adjourn the **December 10, 2024** meeting of the school board. Erin Jensen seconded the motion. Motion passed by unanimous vote.