

**CARBON COUNTY RECREATION AND TRANSPORTATION SPECIAL SERVICE DISTRICT
LOCAL BUILDING AUTHORITY**

MEETING MINUTES – November 4, 2024

IN ATTENDANCE:

OTHERS ATTENDING:

Dennis Christensen, Chair
Laurie Bowman, Clerk
Wendy Berryman, Board Member
Casey Hopes, Commission Board Member
Kevin Axelgard, Treasurer
Christian Bryner, Legal Counsel
Smuin Rich & Marsing, Financial Consultant –Melanie
Carbon County Golf Course – Brett Johnson, Tom King
Geni Hawk, Secretary

The meeting was called to order at 4:00 p.m. in the 1st floor Conference Room of the County Administration Building by Dennis Christensen.

1. Roll call – See above
2. Local Building Authority Check Register –

Motion: Casey

Seconded: Wendy

Unanimous

3. Local Building Authority financial report See attached financial report –Tabled will do in December
4. Approval of P.O.'s, Payments and bids over \$2,000 – None
5. Consideration and possible approval to tentatively adopt the 2025 tentative budget for the Local Building Authority

Motion: Casey

Seconded: Laurie

Unanimous

6. Adjourn as Local Building Authority and Convene as Recreation Transportation SSD.

Motion – Casey

Seconded – Kevin

Unanimous

Recreation and Transportation SSD

1. Approval of minutes from October meeting

Motion – Kevin

Seconded – Wendy

Unanimous

2. Golf Course update – Prepping for winter, top dress with sand, closing Thanksgiving weekend. When we have a storm we will put on fungicide. Had to fix flow meter, clutch for the Toro.
3. Approval of P.O.'s payments and bids over 2,000.
4. Consideration and possible approval of Special Service District check register

Motion –Casey

Seconded –Wendy

Unanimous

5. Consideration and possible approval of Special Service District financial report Tabled to next meeting
6. Consideration and possible approval to tentatively adopt the 2025 tentative budget for the Recreation Transportation Special Service District

Motion – Laurie

Seconded – Kevin

Unanimous

7. Consideration and possible approval of funds request from Carbon County Commission – 2.6 aviation maintenance for water tank for sprinkling system. Not sure if it is reflecting in the tentative budget, Melanie will call Doug. Doug will revise it to reflect the 2.6 million.

Motion - Laurie

Seconded – Wendy

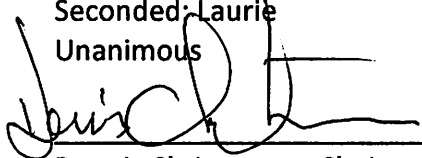
Unanimous

8. Other District Business: discussion of meeting schedule for next year and change the meeting days that fall on a holiday to the following Monday. Tom - Polaris ranger that is more golf oriented Toro is specialized, they are working on bids for the Budget.

Motion to adjourn: Casey

Seconded: Laurie

Unanimous



Dennis Christensen, Chair

A NOTICE OF A BOARD MEETING OF THE CARBON COUNTY RECREATION/TRANSPORTATION SPECIAL SERVICE DISTRICT AND LOCAL BUILDING AUTHORITY

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Notice is hereby given that the Carbon County Recreation and Transportation Special Service District, Carbon County, State of Utah, will hold a regular meeting in the first floor conference room of the Carbon County Administration Building, 751 East 100 North, Price Utah, and Commencing at 4:00 p.m. on Monday November 4, 2024. Members unable to attend please call 435-636-3226.

AGENDA

Local Building Authority

1. Roll Call
2. Consideration and possible approval of the Local Building Authority check register
3. Consideration and possible approval of the Local Building Authority financial report
4. Approval of P.O.'s, payments and bids over \$2,000
5. Consideration and possible approval to tentatively adopt the 2025 tentative budget for the Local Building Authority
6. Adjourn as the Local Building Authority and Convene as the Carbon County Recreation/Transportation Special Service District

Recreation and Transportation Special Service District

1. Approval of Special Service District Minutes
2. Golf Course Update –
3. Approval of P.O.'s, payments and bids over \$2,000
4. Consideration and possible approval of Special Service District check register
5. Consideration and possible approval of Special Service District financial report
6. Consideration and possible approval to tentatively adopt the 2025 tentative budget for the Recreation Transportation Special Service District
7. Consideration and possible approval of funds request from Carbon County Commission
8. Other District Business

In compliance with the Americans with Disabilities Act, persons needing auxiliary services for these meetings should call the Carbon County Commission Office at (435)636-3226 at least 24 hours prior to meeting.

2025 TENTATIVE

10:51 AM

10/29/24

Accrual Basis

Carbon County Rec & Trans Local Building Authority

Profit & Loss Budget Overview

January through December 2025

	Jan - Dec 25
Ordinary Income/Expense	
Income	
360-000 · Miscellaneous Revenue	
361-000 · Interest Earnings Escrow Acct	13,000.00
Total 360-000 · Miscellaneous Revenue	13,000.00
Total Income	13,000.00
Expense	
441-000 · Administration	
441-250 · Insurance	4,000.00
Total 441-000 · Administration	4,000.00
Total Expense	4,000.00
Net Ordinary Income	9,000.00
Net Income	<u>9,000.00</u>

11:09 AM

10/29/24

Accrual Basis

Carbon County Rec&Trans SSD General Fund
Profit & Loss Budget Overview
 January through December 2025

	Jan - Dec 25
Ordinary Income/Expense	
Income	
330-000 · Intergovernmental	
335-000 · Mineral Lease Payments	
335-050 · Carbon County payments	1,800,000.00
335-100 · Emery County payments	200,000.00
335-200 · Sanpete County payments	200,000.00
Total 335-000 · Mineral Lease Payments	2,200,000.00
336-000 · State of Utah P.I.L.T.	150,000.00
Total 330-000 · Intergovernmental	2,350,000.00
360-000 · Miscellaneous	
361-000 · Interest Earnings	40,000.00
Total 360-000 · Miscellaneous	40,000.00
380-000 · Contributions-Income	
389-000 · Transfer from Capital Projects	953,250.00
Total 380-000 · Contributions-Income	953,250.00
Total Income	3,343,250.00
Gross Profit	3,343,250.00
Expense	
441-000 · Road SSD Administration	
441-230 · Travel	500.00
441-250 · Office Supplies	750.00
441-290 · County Contract	
441-291 · County Contract A	2,600,000.00
441-292 · County Contract B	150,000.00

11:09 AM

10/29/24

Accrual Basis

**Carbon County Rec&Trans SSD General Fund
Profit & Loss Budget Overview**

January through December 2025

	Jan - Dec 25
441-290 · County Contract - Other	10,000.00
Total 441-290 · County Contract	2,160,000.00
441-311 · Board Expense	8,000.00
441-312 · Accounting Services	24,000.00
441-314 · Legal Services	3,000.00
441-315 · Annual Audit Services	12,000.00
441-510 · Insurance	5,000.00
Total 441-000 · Road SSD Administration	2,213,250.00
442-000 · Property Management & Maintain	80,000.00
481-000 · Miscellaneous Contributions	
481-545 · Debt payments	1,050,000.00
Total 481-000 · Miscellaneous Contributions	1,050,000.00
482-000 · Contributions	
482-545 · Transfer to Other Funds	0.00
Total 482-000 · Contributions	0.00
Total Expense	3,343,250.00
Net Ordinary Income	0.00
Net Income	0.00

11:13 AM

10/29/24

Accrual Basis

**Carbon County Rec&Trans SSD Capital Projects
Profit & Loss Budget Overview**

January through December 2025

	Jan - Dec 25
Ordinary Income/Expense	
Income	
360-000 · Miscellaneous	
361-000 · Interest Earnings	230,000.00
362-000 · Pasture Lease	1,500.00
Total 360-000 · Miscellaneous	231,500.00
380-000 · Contributions	0.00
Total Income	231,500.00
Expense	
450-000 · Capital Projects	
451-753 · Scofield Property Management	2,500.00
451-754 · Golf Course Electrical	75,000.00
451-762 · Garley Wash	35,000.00
451-763 · Flood Mitigation	2,000.00
Total 450-000 · Capital Projects	114,500.00
66000 · transfer to General Fund	953,250.00
Total Expense	1,067,750.00
Net Ordinary Income	-836,250.00
Net Income	<u>-836,250.00</u>

Carbon County Rec&Trans SSD General Fund

10/29/2024 10:37 AM

Register: 1100 · General Fund-Zions

From 10/01/2024 through 10/31/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
10/01/2024	EFTPS	Utah Local Governm...	441-000 · Road SSD A...	2024 insurance	4,394.36			9,767.65
10/10/2024	1751	R & R Products	20000 · Accounts Paya...	Golf course parts	507.87			9,259.78
10/10/2024	1752	Smuin, Rich and Mar...	20000 · Accounts Paya...	Consulting for ...	1,822.22			7,437.56
10/10/2024	1753	Turf Controls, LLC	20000 · Accounts Paya...	sprinkler contr...	1,334.75			6,102.81
10/17/2024	1754	Dennis Christensen	20000 · Accounts Paya...	Oct pay/Oct 14...	150.00			5,952.81
10/17/2024	1755	Kevin Axelgard	20000 · Accounts Paya...	Oct pay/Oct 14...	150.00			5,802.81
10/17/2024	1756	Laurie Bowman	20000 · Accounts Paya...	Oct pay/Oct 14...	150.00			5,652.81
10/17/2024	1757	Wendy Berryman	20000 · Accounts Paya...	Oct pay/Oct 14...	150.00			5,502.81
10/29/2024	1758	R & R Products	20000 · Accounts Paya...	Golf course parts	1,615.95			3,886.86

Carbon County Rec&Trans SSD Capital Projects

10/29/2024 10:34 AM

Register: 1100 · Capital Projects Fund-Zions

From 10/01/2024 through 10/31/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
10/10/2024	2249	Waste and Water Loc...	20000 · Accounts Paya...	10/7/24-11/3/24	208.33			2,453.25

Carbon County Rec & Trans Local Building Authority

10/29/2024 10:49 AM

Register: 1100 · Local Building Authority-Zions

From 10/01/2024 through 10/31/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
10/01/2024	EFTPS	Utah Local Governm...	441-000 · Administrati...	General Liabili...	3,500.00		394.20



CARBON
COUNTY
UTAH

Board of County Commissioners

Carbon County
Administration Building

751 East 100 North
Price, UT 84501
Office: (435) 636-3226

www.carbon.utah.gov

Carbon County Recreation and Transportation Special Service District

October 29, 2024

Dear Chairman and Board

Carbon County request the following dollars from the District for the 2025 Budget year.

Contract amount: \$1,050,000

Additional funds \$2,600,000

Thank you very much.

Larry Jensen

Carbon County Commission

Casey Hopes
Commissioner

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