

December 18, 2024 Board Meeting.
10:00 AM Kane County Commission Chambers
76 North Main Street, Kanab Utah 84741

- Call to Order
 - Pledge of Allegiance
 - Prayer
- Business:
 - Approval of 11-20-2024 RTSSD meeting minutes.
 - Discussion/Approval for 2025 Meeting Schedule.
 - Discussion/Approval of Resolution No. R-2024-01 for transfer of Patent 43-2001-0029 from Kane County RTSSD to Kane County.
 - Review and discuss letter of approval to BLM for transfer of Patent 43-2001-0029 from Kane County RTSSD to Kane County.
 - Discussion/Approval of District QUIT-CLAIM DEED Transfer to Kane County.
- Financial:
 - Public Hearing for Resolution No. R-2024-02 to adopt the 2025 budget.
 - Discussion/Approval of Resolution No. R-2024-02 adopting the 2025 budget.
- Funding Request:
 - Discuss/Possible Approval of Funding Request Made by Kane County for East Zion Transportation Plan

This meeting is available for call in option – # 435-676-9000 –Enter participant code- 168030

-

NOTICE OF SPECIAL ACCOMMODATION DURING PUBLIC MEETINGS:

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Clayton Cutler. Agenda items may be accelerated or taken out of order without notice as the Committee deems appropriate. All items to be placed on the agenda contact Clayton Cutler by noon Monday, prior to the meeting.

ccutler@kane.utah.gov 435-644-4366

Minutes

November 20, 2024

10:00 AM Kane County Commission Chambers

76 N Main Street Kanab, UT 84741

Attending: Mike Noel, JD Wright, Kerry Glover, Lance Jackson, Bart Battista, Commissioner Celeste Meyeres, Clayton Cutler, Morgan Shakespear (online), Kelly Stowell (online).

Not Attending: Andy Gant, Jeff Stott, Taylor Glover

Call to Order: Mike Noel

Pledge of Allegiance: Bart Battista

Prayer: Lance Jackson

Motion to approve the minutes of 09/18/2024.

Motion: JD Wright

Second: Bart Battista

Motion passed unanimously.

Mike turns the time over to Clayton to go over the board's financials. Clayton explains the amounts found on the spreadsheet which includes the amount the board has spent, promised, and money from various sources including a few grants. The board and Clayton discuss the budget from 2024. Commissioner Meyeres adds input regarding some promised amounts allocated to County projects. The board continues to discuss accounts and their associated, estimated amounts for 2025.

Motion to approve the tentative budget for the Recreation and Transportation Special Service District for 2025.

Motion: Bart Battista

Second: Kerry Glover

Motion passed unanimously.

Motion to approve the final budget hearing for December 18, 2024 at 10:00 am.

Motion: JD Wright

Second: Kerry Glover

Motion passed unanimously.

Motion to adjourn.

Motion: Kerry Glover

Motion passed unanimously

Meeting adjourned at 11:19 am.

2025 Meeting Schedule

3rd Wednesday every other month except where highlighted

Date

- Jan 15
- Mar 19
- May 21
- July 16
- Sep 18
- Nov 12- *2nd Wednesday*
- Dec 17- *Budget Hearing*

Time

- 9:00 - 10:00 A.M. Resource Development Committee
- 10:00 - 11:30 A.M. Recreation & Transportation Special Service District

Location

- Kane County Commission Chambers – 76 N Main Kanab, UT 84741

Meetings will be available over phone # 435-676-9000 –Participant Code-168030. Other electronically available options will be posted on meeting agendas.

KANE COUNTY RECREATION AND TRANSPORTATION SPECIAL SERVICE DISTRICT

RESOLUTION NO. 2024-1

A RESOLUTION APPROVING THE TRANSFER OF PATENT 43-201-0029 TO KANE COUNTY

WHEREAS, Kane County seeks to acquire title to certain lands currently held by the KCRT Special Services District under the Recreation or Public Purposes (R&PP) Act; and

WHEREAS, Kane County intends to submit Form 2740-001, Application for Land for Recreation or Public Purposes, to the Bureau of Land Management and indicate on the form a request for Transfer of Title; and

WHEREAS, in compliance with federal requirements, Kane County will review the current approved Plan of Development for the site and determine whether any substantial proposed changes to the use of the site exist; and

WHEREAS, if substantial proposed changes to the use of the site are identified, Kane County will apply for a Change of Use and submit an updated Plan of Development showing the proposed changes; and

WHEREAS, if no substantial proposed changes to the use of the site are identified, the Change of Use request will not be submitted; and

WHEREAS, the KCRT Special Services District, as the current patentee of record, must file a written request to transfer title to Kane County and adopt a resolution approving said transfer;

NOW THEREFORE, be it resolved by the district's governing body as follows:

1. Approval of Submission of Form 2740-001: Kane County is authorized to submit Form 2740-001, Application for Land for Recreation or Public Purposes, and to indicate on the form that Kane County is requesting a Transfer of Title.
2. Plan of Development Review: Kane County will review the current approved Plan of Development for the site. If substantial proposed changes to the use of the site are identified, an application for Change of Use will be included, along with an updated Plan of Development showing the proposed changes. If no substantial proposed changes are identified, the Change of Use request will not be submitted.
3. Request to Transfer Title: The KCRT Special Services District, as the current patentee of record, formally requests the transfer of title of the lands to Kane County and hereby adopts this resolution approving the transfer.

4. Authorization to Act: The appropriate officials of the KCRT Special Services District are authorized to take all necessary actions to facilitate the transfer of title to Kane County.:

This Resolution shall take effect upon its adoption.

Dated this 18th day of December 2024.

Kelly Stowell, Chair

Clayton Cutler, District Clerk

Kane County, a political subdivision of the State of Utah
76 N. Main
Kanab, UT 84741

Tax I.D. No. K-13-14-Annex

Kane County Recreation and Transportation Special Service District , grantor(s), of Kanab, County of Kane, State of Utah, hereby **QUIT-CLAIMS** to

All of Sectional Lot 8, Section 10, Township 44 South, Range 6 West, Salt Lake Base and Meridian.

WITNESS the hand(s) of said grantor(s), this _____ day of December, 2024.

By: _____
_____,

On the _____ day of December, 2024, personally appeared before me, _____, who being by me duly sworn, did say that the said _____ is the _____ of Kane County Recreation and Transportation Special Service District, and that said instrument was signed in behalf of said corporation by authority of its by-laws (or by a resolution of its board of directors) and _____ duly acknowledged to me that said corporation executed the same.

My Commission Expires:

Kane County
76 N. Main
Kanab, UT 84741

Tax I.D. No. K-13-14-Annex

Kane County Recreation and Transportation Special Service District, grantor(s), of Kanab, County of Kane, State of Utah, hereby **QUIT-CLAIMS** to

All of Sectional Lot 8, Section 10, Township 44 South, Range 6 West, Salt Lake Base and Meridian.

WITNESS the hand(s) of said grantor(s), this _____ day of December, 2024.

By: _____
_____,

On the _____ day of December, 2024, personally appeared before me, _____, who being by me duly sworn, did say that the said _____ is the _____ of Kane County Recreation and Transportation Special Service District, and that said instrument was signed in behalf of said corporation by authority of its by-laws (or by a resolution of its board of directors) and _____ duly acknowledged to me that said corporation executed the same.

My Commission Expires:

Recreation and Transporation SSD

2025 Tentative Budget

	2024 Budget	2024 Actual		2025 Budget	2025 Revised	2025 Actual	
Operating income							
5240 Mineral Lease Revenue	\$180,000	\$175,969		\$180,000	\$0		
5241 Secure Rural School Rev	\$50,000	\$56,047		\$50,000	\$0		
5610 Interest income	\$25,000	\$40,999		\$30,000	\$0		
Total Operating income	\$255,000	\$273,015		\$260,000	\$0		
Operating expense							
6180 Board member fees	\$4,200	\$3,800		\$4,200	\$0		
6210 Membership dues		\$0		\$0	\$0		
6220 Public notices	\$100	\$0		\$100	\$0		
6230 Travel and mileage		\$0		\$0	\$0		
6240 Office expense	\$2,500	\$1,020		\$4,000	\$0		
6311 Legal fees		\$0		\$500	\$0		
6312 Accounting	\$3,000	\$0		\$3,500	\$0		
6460 Contracted services		\$0		\$500	\$0		
6510 Insurance	\$1,900	\$1,876		\$1,900	\$0		
6610 Miscellaneous	\$1,500	\$117		\$1,500	\$0		
Total Other expense	\$13,200	\$6,813		\$16,200	\$0		
Grant expense	Budget	Spent	Committed				
6730 Transportation grants	\$325,000	\$100,000	\$100,000	\$325,000	\$0		
6740 Recreation grants	\$275,000	\$100,000	\$510,000	\$560,000	\$0		
Total Grant Expense	\$600,000	\$200,000	\$610,000	\$885,000	\$0		
Total Unspent Committed			\$410,000				
Totals							
Total Income From Operations	-358,200	66,202		-\$641,200	\$0		
Total Operating expense	\$613,200	\$206,813		\$901,200	\$0		

Recreation and Transportation SSD
Budgeting Worksheet
Rec & Trans SSD - 01/01/2025 to 12/31/2025
100.00% of the fiscal year has expired

	2022 Actual	2023 Actual	2024 Actual	2024 Budget	2025 Actual	Original Budget	Revised Budget	Worksheet Notes
Income or Expense								
Income From Operations:								
Operating income								
5240 Mineral Lease Revenue	229,485	177,595	175,969	170,000	0	175,000	180,000	
5241 Secure Rural School Revenue	0	44,986	56,047	45,000	0	50,000	50,000	
5610 Interest income	5,873	31,538	40,999	18,000	0	30,000	30,000	
Total Operating income	235,358	254,119	273,015	233,000	0	255,000	260,000	
Operating expense								
6180 Board member fees	3,400	3,400	3,800	4,200	0	4,200	4,200	
6210 Membership dues	0	0	0	0	0	100	0	
6220 Public notices	212	97	0	100	0	200	100	
6230 Travel and mileage	0	0	0	0	0	100	0	
6240 Office expense	12	0	1,020	2,500	0	2,000	4,000	
6311 Legal fees	25	0	0	0	0	400	500	
6312 Accounting	0	0	0	3,000	0	2,850	3,500	
6460 Contracted services	0	0	0	0	0	500	500	
6510 Insurance	1,811	1,839	1,876	1,900	0	2,000	1,900	
6610 Miscellaneous	910	909	117	2,500	0	3,000	1,500	
6730 Transportation grants	25,000	75,000	100,000	325,000	0	250,000	325,000	
6740 Recreation grants	50,000	119,500	100,000	275,000	0	400,000	560,000	
Total Operating expense	81,369	200,745	206,813	614,200	0	665,350	901,200	
Total Income From Operations:	153,988	53,374	66,202	(381,200)	0	(410,350)	(641,200)	
Total Income or Expense	153,988	53,374	66,202	(381,200)	0	(410,350)	(641,200)	

KANE COUNTY RECREATION AND TRANSPORTATION SPECIAL SERVICE DISTRICT

RESOLUTION NO. 2024-2
2025 Budget Adoption

A RESOLUTION ADOPTING THE 2025 BUDGET FOR THE DISTRICT

WHEREAS the Board of the Kane County Recreation and Transportation Special Service District Board of Trustees desires to adopt the 2025 budget, and

WHEREAS at the public hearing, the District's governing body provided all interested persons with an opportunity to be heard on the estimates of revenues and expenditures of any item for any fund; and

WHEREAS after the public hearing, the District's governing body made adjustments as necessary.

NOW THEREFORE, be it resolved by the district's governing body as follows:

The District's Budget Officer is hereby directed to certify the Final Budget and the Final Budget with the Utah State Auditor within thirty (30) days of the adoption of this Resolution.

This Resolution shall take effect upon its adoption.

Dated this 18th day of December 2024.

Kelly Stowell, Chair

Clayton Cutler, District Clerk