

Board of Education Regular Meeting
Thursday, November 14, 2024 at 5:30 PM

1. INTRODUCTORY ITEMS - 5:30 PM

Vice President Whitmore welcomed everyone and called the meeting to order at 5:30 pm.

A. Roll Call of Board Members

Vice President Whitmore conducted a roll call of the board.
The following board members were present.

Board Member Dan Eckert

Board Member Ty Metcalf

Board Member Weller arrived at 5:34 pm

Vice President Lynda Whitmore

President Wendy Radke present via Zoom

B. Guests in attendance were:

Superintendent Maughan

Business Administrator Robinson

Board Assistant Dawn McMillan

Bo Thomas - Student Board Member

Emily Arvizo Olivares - Student Board Member

Wade Woolstenhulme

Janine Woolstenhulme

Shelley Halverson

Stephanie Clegg

Wendy Moss

C. Pledge of Allegiance

Board Member Metcalf led the Pledge of Allegiance.

- D. Vision Statement and Mission Statement
Board Member Eckert reviewed the Vision and Mission Statements.
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Vision Statement:

South Summit School District - **valuing** individuals and **preparing** them for **success**.

Mission Statement:

We **support, empower, and inspire** individuals to **promote** and **achieve** academic and character **excellence**.

2. PUBLIC INPUT

1. None

3. ADMINISTRATIVE ITEMS:

The following board members completed the Open and Public Meetings training.

- [Lynda Whitmore - 2024-10-10.pdf](#) 
- [Ty Metcalf Training Certificate - 2024-10-10.pdf](#) 

4. DISTRICT UPDATES

A. Director Reports

1. Stephanie Clegg - Student Services Director presented the Student Services program and everything that the program provides.
2. [Student Services.pdf](#) 

B. Superintendent Items

1. USBA January 9th through January 11th - let Board Assistant McMillan know if rooms are not needed so they can be canceled.
2. Would the board like to provide a holiday lunch for employees this year? - The board gave permission for the Board Assistant to begin planning.
3. Facility Discussion - Work session in the future

C. Business Administrator Items

1. Business Administrator Robinson presented data regarding spending for the athletics department.
2. In 2020 coaches received a 19% pay increase.
3. [Athletics Stipend Data](#) 📎

D. Professional Development Evaluation Report

1. [Stephanie Clegg](#) 📎

5. Procedural Update:

A. 1st Review:

1. [2009-A Conflict of Interest Disclosure Form](#) 📎 New form per USB A Guidelines in Model Policy
2. [2016-A Title I Part A Comparability Procedure](#) 📎
3. [3012-A Emergency Response and Prevention Plan](#) 📎
4. [3053-A Evaluation of Interscholastic Athletic Participation Procedure](#) 📎
5. [4004-A American Heritage Requirements](#) 📎
6. [4011-A Acceptance of Grades and Credit](#) 📎
7. [4011-B Digital Literacy / Digital Studies](#) 📎 : Updated language according to USB E Guidelines
8. [4071-A Alternative Language Services](#) 📎 : The procedure has small wording changes and 2 small timeline changes. The first is that if students are identified as language learners at the beginning of the year, we have to screen them, place them in a program and notify parents within 30 days from the 1st day of school. (it used to be within 30 days of their screening date). If a language learner comes in after the beginning of school, we have 10 days to screen them, place them, and notify their parents (it used to be 14).
9. *NEW - Legislative Mandated [4012-C Plan for College and Career Readiness](#) 📎
10. [4023-A Work Based Learning Procedure](#) 📎
11. [5010-A Substitute Salaries](#) 📎 : Updated to change the term from "aides" to "para educators". Also to align the work days and hours to match those of the current negotiated teacher days and hours.
12. *NEW - [5052-A Transportation Liability Waiver](#) 📎

13. *NEW - Legislative Mandated [6001-B Admissions and Attendance \(Kindergarten\)](#) 
14. *NEW - Legislative Mandated [6001-C *NEW Kindergarten Student Toilet Training](#) 
15. *NEW - Legislative Mandated [6001-D *NEW Confirmation of Toilet Training Form](#) 
16. [6022-A Student Records](#)  - This one will come back in December or January for Board Review. Superintendent Maughan and the Student Services Director need to conduct more research in State Code and Model Policy.
17. *NEW [6024-A Administering Medications](#)  Moved procedural information in Policy 6024 to this new procedure.
18. [6026-A Concussion Management](#) 
19. [6029-A Safe School Procedures](#)  Changed language to be consistent with Policy 6029.
20. *NEW [6029-B Student Offender Reintegration](#)  Required by state code
21. *NEW - Legislative Mandated [6029-C *NEW Reintegration Plan Meeting Form](#) 
22. *NEW - [6029-D Notice of Suspension](#) 
23. *NEW - [6029-E Suicide Prevention](#) 
24. *NEW - [6029-F Positive Behaviors Plan](#) 
25. Legislative Mandated [6065-B Verification of Parent/Guardian Contact Regarding Threat or Incident](#) 

B. 2nd Review:

1. [3030-A *NEW Charter Schools](#) 
2. *NEW [2001-A - Budgeting Procedure - Teacher FTE.docx](#) 

6. **RECESS:**

1. None

7. **ACTION: Consent Agenda**

1. Meeting Minutes
 - a. [October 10, 2024 Meeting Minutes](#) 

2. Financial Reports and Payment Requests
 - a. [October 2024 Check Summary](#) 
 - b. [October 2024 Revenue Report](#) 
 - c. [October 2024 Expenditure Report](#) 
3. New Hires
 - a. SSAFC Hires
 - b. Substitute Teachers
4. Policies for 2nd Reading
 - a. [3030 Charter Schools](#) 
 - b. [3040 Technology Program](#)  *REVIEW Only no change
5. Travel Requests
 - a. Learning Forward Conference - Denver, CO
 - b. Super Courageous Conference - Dallas, TX
6. Homeschool Affidavit: 8th Grade

Motion to approve the Consent Agenda

Moved by: Matt Weller

Seconded by: Dan Eckert

Motion Carries 5-0

8. ACTION ITEMS

- A. Holiday STIPEND (Bonus)
 1. Background and Context: When funding allows, SSSD provided a Holiday Stipend for employees of the district. In the past, SSSD has provided a Holiday Stipend prior to the Thanksgiving Holiday.
 2. Financial Implications: This year it is estimated that SSSD has the ability to provide a Holiday Stipend. A \$700.00 per one Full Time Equivalent (FTE) Stipend was recommended. This stipend will be pro-rated for part time employees based on their estimated FTE. Total Cost Estimate: \$179,000.00. (Total Salaries: \$143,400.00, Total Benefits: \$35,600.00)

Motion to approve Holiday Stipend

Moved by: Ty Metcalf

Seconded by: Dan Eckert

Motion Carries 5-0

B. RETIRE Policy 6015 - Education of Homeless / Emancipated Students

1. Background and Context: Policy 6015 was retired because it is addressed in Policy 6001 and Procedure 6001-A

Motion to retire policy 6015

Moved by: Dan Eckert

Seconded by: Ty Metcalf

Motion Carries 5-0

C. RETIRE Policy 6064 - Home Private Charter Participation Extracurricular

1. Background and Context: Policy 6064 was retired because it is addressed in Policy 6061 and Procedure 6061-A

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Motion to retire Policy 6064

Moved by: Matt Weller

Seconded by: Ty Metcalf

Motion Carries 5-0

- D. Policy 2016 - Title I, Part A Comparability - 1st Reading
1. Title I Comparability changed this year therefore; the district was required to create a policy and a procedure to comply.

[2016 Title I, Part A Comparability](#) 

Motion to approve Title I, Part A Comparability

Moved by: Matt Weller

Seconded by: Ty Metcalf

Motion Carries 5-0

- E. Policy 4004 - American Heritage - 1st Reading
1. Background and Context: [Policy 4004](#)  was last reviewed in 2013. It was determined that most of the policy was procedural and the current corresponding procedure had minimal information that was repetitive. [Procedure 4004-A](#)  was updated with information that was in the policy. There were some changes in Model Policy that are reflected in Procedure 4004-A.

Motion to approve Policy 4004 for 1st Reading

Moved by: Matt Weller

Seconded by: Dan Eckert

Motion Carries 5-0

- F. Policy 4071- Alternative Language Services - 1st Reading

1. Background and Context: [Policy 4071](#)  has no changes except to update the reference

Motion to approve 4071 for 1st Reading

Moved by: Ty Metcalf

Seconded by: Dan Eckert

Motion Carries 5-0

- G. Policy 5029 - Shared Governance *NAME CHANGE to Negotiations - 1st Reading

1. Background and Context:

5029 Shared Governance 

Motion to approve Policy 5029 for 1st Reading with name change to Negotiations

Moved by: Matt Weller

Seconded by: Dan Eckert

Motion Carries 5-0

- H. Policy 5052 - Employee and Student Transportation - 1st Reading

1. Background and Context: Policy 5052  was last reviewed in 2010. It was updated to meet current practices and current insurance liability requirements. A new corresponding Procedure 5052-A  was also created which has the Transportation Liability Waiver.
- a. Board Member Weller suggested this Policy be reviewed with coaches and high school administrators.

Motion to approved Policy 5052 for 1st Reading

Moved by: Matt Weller

Seconded by: Dan Eckert

Lynda Whitmore, Matt Weller, Ty Metcalf, Dan Eckert, and Wendy Radke

Motion Carries 5-0

I. Policy 6024 - Medication and Medical Recommendations - 1st Reading

1. Background and Context: [Policy 6024](#)  contained information that was procedural. The procedural information was moved from the policy and to a new [Procedure 6024-A](#)  .

Motion to approve Policy 6024 for 1st Reading

Moved by: Matt Weller

Seconded by: Dan Eckert

Motion Carries 5-0

J. Policy 6029 - Safe and Orderly Schools - 1st Reading

1. Background and Context: Added language consistent with [Procedure 6029-A](#)  .
[6029 Safe and Orderly Schools](#) 

Motion to approve Policy 6029 for 1st Reading

Moved by: Matt Weller

Seconded by: Dan Eckert

Lynda Whitmore, Matt Weller, Ty Metcalf, Dan Eckert, and Wendy Radke

Motion Carries 5-0

9. BOARD ITEMS

A. Board Items

1. Board Member Eckert: Thanked everyone who helped him with his recent campaign for re election as board member.
2. Board Member Metcalf commented that the schools all do a nice job at their Veteran's Day Celebrations. He thanked the administrators for the respect and quality of the assemblies.
3. Board Member Weller asked if Trump really is going to kill federal funding for public schools?
4. SSHS is going to have the Cowboy Dance sponsored by FFA - Girls Choice Dance.

Motion by Board Member Weller to adjourn

Meeting adjourned at 6:42 pm

Wendy Radke, Board President



Adam Robinson, Business Administrator