

**Wilson Arch Water and Sewer Special Service District**  
**Budget Meeting Via Zoom**  
**November 21, 2024**  
**Draft Minutes**

Attendance: Craig Simpson(C), Doug Gorman(D), Eric Lindscheid(E), and Community Members Roy, Sue, and Jen

- I. Eric called the meeting to order at 6:00
- II. Craig, Doug, and Eric present so a quorum was met.
- III. Approval of October 24, 2024, minutes: C motion to approve minutes, E seconded. All approved.
- IV. Approval of Meeting Agenda: E made a motion to approve the agenda, C seconded. All Approved.
- V. Water Project Update

-SKADA System. The electrician will be out next week, and he is familiar with these systems and it will make our system digital and much easier to manage remotely.

-The pitless adaptor has arrived and is ready for HMH to install to get the well online. Sunrise Engineering sent HMH a letter that this work needs to be completed by December 13<sup>th</sup>.

-C wants it noted that they should only be working on the West Side and they still need to complete four shutoff valves.

-E presented current payment request for status of project: To date total Disbursements are \$1,132.318 and the total approved to be spent is \$1,498,000. This is over the original estimate, but it is believed the note will now be paid back over 40 years rather than the original 30 years. This will allow the annual loan payments to remain about the same as originally planned.

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**VI. Preliminary 2025 Budget: Presented By C**

-Line by Line items were presented by C with the following items noted: Lab tests for 2025 are estimated to go up by \$4000. More tests are due in 2025. R&M has been averaging around \$10k for two years so budget amount may be low. Concerning the account for Accounting and Board payments, D noted the math was wrong and should be \$6600. The debt service is calculated at the 40-year payback previously noted, needs to be confirmed.

-Reserve Accounts have a balance of \$54,903

-In regards to Sewer Budget, the cost of risers on the tanks is necessary to prevent water going into tanks and make them more accessible to pump.

-C noted if the debt service has been reduced the 2025 user fees will be \$299.04 and stand by fees will be \$247.71. D noted these amounts will change due to the change in the Accounting and Board payments

**VII. WASSD Updates**

-E noted the road work has been completed and areas that needed reseeding have been completed with seed that is native to the area and it was fertilized as well. Also, guardrails have been installed to protect valves.

-Emery Telcom installed fiber optic cable to fix line damaged by water project.

-Board Secretary position opens 1/1/2025. Any interested party can apply. Hopefully applicants will be a community member. D said he would be willing to serve again if there were no other interested parties.

**VIII. Community Comments-None**

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**IX. Board Comments**

-E noted that the project has been a major headache for the community but in the long run it will be a tremendous benefit for everyone.

**X. Next Meetings**

A. December 19, 2024 ,6:00 MST Public Meeting to vote and pass 2025 budget resolution