

TENTATIVE MINUTES FOR DECEMBER 11, 2024 - NOT APPROVED BY THE BOARD

The December 11, 2024 meeting of the Board of Education, held at the Cottonwood Elementary School, 55 East 200 South, Orangeville, UT, was called to order at 6:30 pm by Vice-President Tracey Johnson. Members Kenzi Guymon, Todd Huntington, and James Winn were also present. Superintendent James Shank and Business Administrator Jackie Allred were also in attendance along with student member Maleeya Mecham. President Royd Hatt was excused.

WORK SESSION:

A1. Capital Outlay for 2025 Review: Maintenance Supervisor Wayne Maxfield reviewed the proposed capital outlay items that are being scheduled for completion during 2025. Contracted Projects include:

- Completing the URM roofing projects for Huntington and Cottonwood Elementaries
- Roofing for Cleveland Elementary
- Flooring for Canyon View, San Rafael, and Emery High Auditorium, and Cottonwood.
- HVAC for Green River High
- Concrete improvements for Cleveland, Castle Dale, Cottonwood, and Bookcliff Elementaries.

Many other projects will be completed by maintenance staff throughout the school year and summer. These include completing the final transition for Emery High, Huntington Elementary hallway ceilings, and many plumbing projects.

REGULAR SESSION:

B1/B2: Vice-President Johnson welcomed all in attendance and led all attendees in the Pledge of Allegiance.

PRESENTATIONS:

C1: Emery High Choral Performance: Emery High choir students conducted by David Bird performed for the board members and attendees with two of their Men’s choir pieces.

C2: Westland Construction: Trent Huntsman, Westland Superintendent, reported the continued progress in Phase 3 which consists of the classrooms that connect the Spartan Center to the Auditorium. There is one portion of the floor left to pour concrete that is scheduled to be finished by next week. Tents have been erected over the masonry for work to continue throughout the colder weather. The critical schedule is based on structural masonry which is set for mid-January to be complete. With the concrete finished, the masonry crew size can be increased to increase production. The complete masonry is scheduled to be finished in February.

BOARD ACTION ITEMS

D1: A motion was made from Kenzi Guymon for the Consent Agenda items: a) November warrants, b) Monthly financial reports, c) Minutes for the November 11th meeting and d) Names for New Hire approvals with a second by James Winn. All members approved the consent agenda.

Lauren Hert	ELL / At Risk Aide, 5.9 hours	Green River High
Kellie Gardner	At Risk / TSSA Aide, 4.5 hours	Castle Dale Elementary

D2: Frantz Law Class Action Law Suit for Insulin: Before November's regular session, the board was able to hear from Frantz Law attorney, William Shinoff, regarding the details of a possible Class Action law suit. James Winn made the motion to approve Emery School District to be included as a client in this particular class action. The second motion was made by Todd Huntington and all approved.

D3: SB173 Merit Pay Recommendation: Superintendent James Shank reviewed the requirements for the new legislation that could allow Utah teachers Merit Pay for performance based on evaluations and other criteria. There have been several opportunities for certified staff to have discussions and many surveys to collect feedback regarding the support or lack of backing from Emery's educators. Supt Shank reported that the results were 32% in favor and 68% opposed. Thus, his recommendation was to not participate in the Merit Pay at this time. The motion to support the Superintendent's recommendation and staff's opinions for Emery District to decline participation in the Merit Pay Program was made by Kenzi Guymon. This motion was seconded by James Winn with all voting in favor.

D4: Policies for Second Reading and final approval: Kenzi Guymon and James Winn are members of the policy committee that have reviewed these policies initially as part of the USBE changes from the Legislative 2024 session. There were 13 policies presented as final reading:

- Policy DDC – Reporting Substantial Threats Against a School
- Policy DKE – Postpartum and Parental Leave
- Policy FABA – Participation in Sex Designated Facilities
- Policy FABB – Use of Sex-Designated Facilities
- Policy FAD – Student Notifications
- Policy FBAC – Admissions and Attendance Kindergarten
- Policy FDH – Kindergarten Student Toilet Training
- Policy BJD – Superintendent: Dismissal, Relief of Duties, and Suspension
- Policy BKD – BA: Dismissal, Relief of Duties, and Suspension
- Policy CAB – Revenue and Budgeting: Local Revenue
- Policy DI – Financial Reporting
- Policy CAH – Program Accounting
- Policy DAH – Drug Testing of Bus Drivers (and other CDL holders)

It was motioned by Tracey Johnson to table policy FAD with James Winn as a second and all approving. James Winn motioned to approve these policies as a group with the change to the title of policy DAH to include all CDL Drivers. Motion was seconded by Todd Huntington. All members voted unanimously to approve.

D5: Rescind Policy: The following policies have been replaced by revised policies. Kenzi Guymon made the motion to rescind the policy with James Winn as a second. All members approved.

- BEAA – Electronic School Board Meetings replaced by BEE2

D6: Policies for First Reading: These policies are made public for a comment period and are scheduled to be reviewed as a second reading in the subsequent board meeting. The policies are available on the district website as Draft Policies.

- DABA – Paraprofessional Qualifications – New
- DAJ – Accommodations for Employee Religious Belief – New
- GBEEA – Employee Conflict of Interest – Revised
- GBEB – Employee Code of Conduct – Revised
- GEFF – Post Retirement Employment – Revised
- DLA – Employee Bullying or Hazing – New

- ID – Term of Instruction (School Day) – Revised
- FDF – Positive Behaviors Plan – New
- FE – Student Records – New
- EH – Data Governance Plan - Revised
- EHAA – Technology Security Policy – Revised
- EGE – Records Access & Management – Revised
- EGE-E GRAMA Request Form to be Rescinded

James Winn made the motion to approve these policies as first reading with Kenzi Guymon motioning as a second. All approved.

REPORTS:

E1: Principal Report: Cottonwood Elementary principal, Tiffany Cowley, gave the following report: Self portraits of board members and district employees were presented as gifts from the 4th and 5th grade students in Mrs. Hughes’ art class. Ms. Cowley pointed out the new drop ceiling that was installed last summer which has enhanced the building by keeping infrastructure clean and functioning. Many personnel changes have happened this year as well as building changes with the Kindergarten and art classes relocated. The Robotics after school program was resumed and it was very successful. A parent organization and student council have been developed as well. Colts club and Roundup are opportunities to recognize students. Cottonwood’s theme this year is Learn How to Serve. This teaches the students to be united for success. The focus is on reading, fluency, and comprehension and a new adoption of the Wonders software system.

Acadience data shows that the performance scores are improving in reading. Their school PD Day covered AI training and utilizing Magic School. CWE uses most school funding to utilize people to work with students.

There were several students that presented to the board. Cooper Cox, representing the younger grades for robotics, reported that he learned how to code. Jodi Tuttle, representing the older grades, described their robotics activities that allowed them to program and maneuver robots and program them to complete a task.

Student Council member Maddie Eley reported on their council attending the Emery High leadership day, and that they learned how to communicate and socialize with others. Deja Caudill stated that the 5th grade went to a BYU leadership, and she was inspired to be positive to others and how to be a good leader. Hidey Onstott explained that every morning a different student is chosen to be a leader from each classroom. This helps each student gain confidence to talk in front of peers. Peer tutoring and the Haunted Library were other programs explained by Heidi.

- E1: Superintendent Report:** Dr. James Shank gave a report on the following items:
- 1) Portrait of a Graduate: A second meeting with the community was made to establish the 6 components: Critical Thinker/Problem Solver, Work Ethic, Communication, Resiliency, Personal responsibility/Integrity, and Citizenship.
 - 2) Monthly State Revenue snapshot was presented that spoke to the shortfall in 2024 shown on the state’s Planning and Budgeting website.
 - 3) Erik Nielsen at EHS was the Emery Apples for teacher award this month.
 - 4) Another source of data was presented for the online library usage of the district’s students.

E2: Business report: Jackie Allred presented Tracey Johnson a small gift of appreciation for her 8 years of sold dedication as a school board member in District . Ms. Johnson has been a support for the school district through many large changes which include the recent capital building projects, COVID-19 pandemic, declining enrollment, and several landmark legislation changes.

E3: Board Committee reports: James Winn will have USBA meeting on Friday to finish preparation for January’s conference sessions. The New Board training was held this Saturday as well which Neal Peacock attended. The Day on the Hill on January is also being planned. Todd Huntington will attend the CRA meeting next Tuesday to address the affordable housing from the solar RDA projects. Tracey Johnson expressed appreciation for board members to participate in the school councils. This allows a groundwork understanding for the board members. Maleeya Mecham attended the EHS choir concert this week which was an excellent program. Les Mes was a wonderful production and is a more difficult production for high school students. Kenzi Guymon requested some information regarding the Title I program.

PUBLIC COMMENTS (F): None received.

ADJOURNMENT (G): Todd Huntington motioned and to adjourn with a second by James Winn. The motion passed unanimously and the meeting adjourned at 8:05 pm.