

EASTLAND SPECIAL SERVICE DISTRICT--Meeting Minutes
Tuesday, September 10, 2024 at 6:00 PM MST
At the Eastland Schoolhouse

Call to order: 6:06

Board Members Present: Gary Romesha, Kay Randall, Janet Ross, Warren Peterson

Others present: Philip and Rebecca Stevenson, Jeremy Redshaw, Steve Henry, Carl Witteman, Aysen Tarrant, Mike King, Gary Romesha (Father in law), and Sarah Fields.

1-Vote: Approval of previous meeting minutes (6/11/2024 meeting). Kay motions to accept minutes as written. Gary seconds. All approve.

2- Public Comment: None

Discussion Items

3-Update: New well/preliminary target assessment-Aysen Tarrant (Lisbon Valley Mine) Report on search for most likely source for a productive well. Most wells in our area are either shallow small producing wells or deep higher producing out of the Navajo. In looking at the Navajo aquifer there is a fault line near Kay Randall's house that would be a potential place to find water. Other potential place is in canyon west of Janet Ross/ Walkers. Aysen is going to start end of October to see which would be best. She will Report to us in December.

4- Update: Financials 2024 YTD

They look good. Just waiting on ability to read meters so that overages can be billed.

5- Update: Current DEQ IPS Report --We are still at 0 points. Wahoo!!

6-Update-Little Manual for Special Districts 2024 was given to Board members-It looks good.

7-Update: Inventory by Sunrise Engineering re lead/copper in system is now completed, submitted, and approved. We have no lead or copper in our system.

8-Update: Operating Permit (Rebecca Yoo/ July DDW email/sanitary survey 2024)-They are going to send someone down to do a sanitary survey. They haven't shown up or told us when they were going to come and check. They will try to figure out the operating permit at that time.

9-Update-ESSD Water Right (WR 09-400)Filed w/Marc Stilson on 7/24-ESSD has been filed.

10- Update: Brett Peterson lid issue/any updates on garbage service.

Chris Crowley took care of lid on Brett's meter lid. We must have had an overage one month for trash left outside the bin. We are barely clearing cost vs expense on dumpster. Side doors on the dumpster are very difficult to open so Kay will ask Waste Management to fix them.

Action Items

11-Discussion/Vote: How to handle overages for past year, need verbiage to go with bills
Kay motions that overages of the last year can be paid either in up to 12 payments over a year's time, or one payment at tap owner's discretion. Warren seconds. All approve.

12-Discussion/Vote: south end substation fix cost---possible cost (\$3k-\$40k)-Jeremy has no new information at this time as far as how to save costs. For a couple thousand we could wire it up to run manually for fire suppression. Would have to babysit it then when it is on. Probably \$5,000 for the used part to fix it but how long will that used part last. The parts are all outdated on the station so to fix it we can only get a used part. Warren will talk to Monticello Fire Department and see if they can come check south line with a structure truck to check pressure and see if it is sufficient without booster and report back at December meeting.

13- Discussion/Vote: software cost +bookkeeper cost+ computer \$1K?

Pelorus is the software used by most special service districts. It would be \$2,000 to get the program converted and installed and then \$400 every quarter plus about \$600 in travel.

Kay motions we buy software from Pelorus for \$2,000, Kyle comes down for appx \$600 in travel costs to set it up, approve up to \$2,000 for a new computer (based on recommendation from Pelorus and new bookkeeper), \$400 per quarter for tech support. Steve Henry has agreed to be in charge of book keeping and he will receive free water from hydrant or out of water station at his discretion, and we pay for all this out of our previous rate raise in January 2024 (no new rate increase). Gary seconds, all approve.

14- Discussion/Vote: online pay policy/process-Wait until December to set up the policy.

15- Discussion/Vote Financial Certification 2023-Kay and Janet have signed it. Good to go.

16-Vote: Possible Budget adjustments 2024

- Second opinion well capacity- Jones & DeMille/6 weeks/\$6,300 OR John Files/4 days/\$5,000
- South end Booster station Fix-\$3k-40k
- We will hold off on both for now.

17-Vote: Designation of next meeting-December 10, 2024

18-Vote: Adjournment-Gary motions to adjourn at 7:46. Kay seconds, all approve.

The undersigned, as Secretary of the Board of the Eastland Special Service District, certifies that the foregoing minutes were adopted at a Board meeting of the Eastland Special Service District, held on September 10, 2024.



ESSD SECRETARY

12/11/2024