

AN ORDINANCE AMENDING VARIOUS BOARDS,
COMMISSIONS, AND COMMITTEES IN THE OREM CITY CODE

WHEREAS it is necessary for the City to amend the City Code to accurately reflect changes and consolidations of various City boards, commissions, and committees; and

WHEREAS the City Council finds the proposed amendments to be in the best interest of the City to adopt the proposed amendments to the City Code by ordinance.

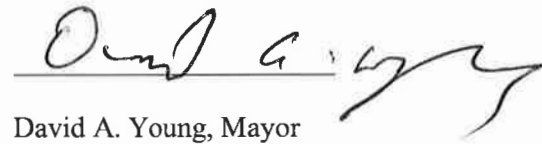
NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OREM, UTAH, AS FOLLOWS:

1. The City Council hereby amends Article 2-8 through Article 2-35 of the Orem City Code pertaining to various City boards, commissions, and committees as shown in "Exhibit A" which is attached hereto and incorporated herein by reference.
2. If any parts of these ordinance amendments shall be declared invalid, such decision shall not affect the validity of the remainder of this ordinance.
3. All other ordinances, policies, and resolutions in conflict herewith, either in whole or in part, are hereby repealed.
4. This ordinance shall take effect immediately upon passage.

PASSED AND APPROVED on this 10 day of December 2024.

City of Orem

By:


David A. Young, Mayor

Doreen McElharts

Teresa McKittrick, City Recorder

AYE NAY ABSTAIN

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Exhibit A

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Alcoholic Beverage License Hearing Board

2-18-1. Board Established.

The Alcoholic Beverage License Hearing Board for the City of Orem (hereinafter referred to as "Board") is hereby established.

(Ord. No. 666, Revised, 06/12/1990)

Effective on: 4/10/1990

2-18-2. Duties of the Board.

The Board shall hear and prepare written findings concerning its decision on any violation of any alcohol license within the City of Orem. If the Board finds a violation was committed, it shall suspend the license or order that the licensee post or forfeit a bond, as required by CHAPTER 3, Alcoholic Beverages, of the City Code. The Board may also suspend or revoke the license, or place the licensee on probation subject to reasonable conditions which it deems appropriate.

(Ord. No. 666, Revised, 06/12/1990)

Effective on: 4/10/1990

2-18-3. Membership of Board.

The board shall consist of five (5) members.

(Ord. No. 666, Revised, 06/12/1990)

Effective on: 4/10/1990

2-18-4. Appointment.

Board members shall be appointed by the City Manager, with the advice and consent of the City Council. All of the Board members shall be residents of the City of Orem with one of them being an employee of the City. There shall be no City Council representative on the Board.

(Ord. No. 661, Revised, 04/10/1990)

One Board member shall be a holder of either a Class A, B or C license within the City (or an agent of the license holder if the license holder is a corporation). An alternate license holder may be appointed in cases where the Board is required to hear a matter involving the licensee who regularly sits on the Board.

(Ord. No. 661, Revised, 04/10/1990)

Board members shall be selected without respect to political affiliation.

(Ord. No. 666, Revised, 06/12/1990)

Effective on: 4/10/1990

2-18-5. Term of Office.

The term of office for each member, shall be three (3) years. The term of office of the initial members of the Board shall be staggered so that three (3) are for two (2) years and two (2) are for three (3) years.

(Ord. No. 661, Revised, 04/10/1990)

Lots shall be drawn at the first meeting of the Board to determine which of the members shall serve for two (2) years and which shall serve for three (3) years.

(Ord. No. 661, Revised, 04/10/1990)

Each of the Board members shall be eligible for one (1) additional three (3) year term.

(Ord. No. 661, Revised, 04/10/1990)

No person shall serve more than two (2) consecutive terms on the Board. Partial terms shall not be considered in determining whether a person has served two (2) consecutive terms.

(Ord. No. 661, Revised, 04/10/1990)

Each term shall continue until a successor is chosen and qualified, except in the case of the member's death, resignation, removal or disqualification from holding office.

(Ord. No. 666, Revised, 06/12/1990)

Effective on: 4/10/1990

2-18-6. Removal and Vacancy.

Any member of the Board may be removed from office by the City Manager, with the advice and consent of the City Council.

(Ord. No. 661, Revised, 04/10/1990)

A member's office automatically becomes vacant if the member establishes residence outside of the City, or lives outside of City boundaries for a continuous period of more than 60 days.

(Ord. No. 661, Revised, 04/10/1990)

A member's office automatically becomes vacant if the member misses more than twenty-five percent (25%) of the Board's scheduled meetings during any twelve (12) month period.

(Ord. No. 661, Revised, 04/10/1990)

Vacancies shall be filled for the unexpired term of any member whose office becomes vacant.

(Ord. No. 661, Revised, 04/10/1990)

Vacancies occurring other than through the expiration of a regular term shall be filled by nomination of the City Manager, with the advice and consent of the City Council.

(Ord. No. 666, Revised, 06/12/1990)

Effective on: 4/10/1990

2-18-7. Voting.

Each member of the Board shall have one (1) vote.

(Ord. No. 661, Revised, 04/10/1990)

A quorum shall consist of any three (3) members of the Board. No meeting is official unless a quorum of members is present.

(Ord. No. 661, Revised, 04/10/1990)

The minimum number of votes required to approve or disapprove any action or proposal shall be a majority of those present at the meeting, provided there is a quorum, but shall never be less than three (3).

(Ord. No. 666, Revised, 06/12/1990)

Effective on: 4/10/1990

2-18-8. Meetings.

The Board shall select one of its members to be Chairperson at its organizational meeting, after which elections for Chairperson shall be held annually at the first January meeting of the year. The Chairperson shall conduct all meetings and shall serve until the following January. A Chairperson may serve consecutive terms.

(Ord. No. 661, Revised, 04/10/1990)

The Board shall meet at least annually and may meet more often at the discretion of its Chairperson.

(Ord. No. 661, Revised, 04/10/1990)

Board business and discussion shall be conducted in open public meetings in accordance with legal requirements and City policies.

(Ord. No. 661, Revised, 04/10/1990)

The Board shall keep written minutes for each of its meetings. The minutes shall be reviewed for approval at the following Board meeting.

(Ord. No. 661, Revised, 04/10/1990)

The Board may adopt Bylaws, rules or procedures for the transaction of its business.

(Ord. No. 661, Revised, 04/10/1990)

The Board may establish sub-committees to help carry out its responsibilities.

(Ord. No. 666, Revised, 06/12/1990)

Effective on: 4/10/1990

2-18-9. Staff Assignments.

The City Manager may appoint appropriate staff support for the Board.

(Ord. No. 666, Revised, 06/12/1990)

Effective on: 4/10/1990

2-18-10. Compensation.

Members of the Board shall serve without monetary compensation.

(Ord. No. 661, Revised, 04/10/1990)

Members may be compensated for reasonable expenses incurred for official responsibilities, if approved by the City Manager.

(Ord. No. 666, Revised, 06/12/1990)

Effective on: 4/10/1990

2-18-11. Recommendations.

The Chairperson of the Board shall, from time to time, present recommendations to the City Council which have been approved by the Board.

(Ord. No. 666, Revised, 06/12/1990)

Effective on: 4/10/1990

2-18-12. Appeal.

The Board's decision may be appealed to the City Manager by filing a written request with the City Manager's Office within ten (10) days of receiving the Board's decision.

(Ord. No. 666, Revised, 06/12/1990)

Effective on: 4/10/1990

Arts District Review Board

2-33-1. Board Established.

The Orem Arts District Review Board (hereinafter referred to as "Board") is hereby established.

(Ord. No. O-2019-0024, Enacted 08/27/2019)

Effective on: 8/27/2019

2-33-2. Duties of the Board.

The Board shall have the following duties and responsibilities:

- A. The Board shall review applications for approval of "public art" in the Arts District zone pursuant to Section 22-24-4(F)(12) of the Orem City Code. The Board shall review submissions and shall determine whether an application qualifies as public art in conformance with the standards set forth in Section 22-24-4(F)(12).
- B. To perform any other function granted to the Board by City ordinances.

(Ord. No. O-2019-0024, Enacted 08/27/2019)

Effective on: 8/27/2019

2-33-3. Membership of Board.

- A. The Board shall consist of five (5) members, at least two of which shall be property owners within the Arts District. A member of the City Council shall be appointed to act as a liaison between the Board and the City Council, but the City Council liaison shall not be considered a member of the Board.

(Ord. No. O-2019-0024, Enacted 08/27/2019)

Effective on: 8/27/2019

2-33-4. Appointment.

- A. All members of the Board shall be appointed by the City Manager, with the advice and consent of the City Council.
- B. Board members shall be residents of the City of Orem and represent a variety of backgrounds with preference given to individuals who are professional practitioners in the arts and/or who have professional, academic, vocational, or apprentice training in the arts or are generally recognized by critics and peers as a professional in the field as evidenced by his/her education, and/or experience, and/or artwork production.
- C. Board members shall be selected without respect to political affiliation.

(Ord. No. O-2019-0024, Enacted 8/27/2019)

Effective on: 8/27/2019

2-33-5. Term of Office.

- A. The term of office for Board members shall be three (3) years even if the appointment was made to fill a vacancy created by a member who was unable to complete a full term.
- B. The term of office of the initial members of the Board shall be staggered so that three (3) are for three (3) years and two (2) are for two (2) years.
- C. Lots shall be drawn at the first meeting of the Board to determine which members shall serve for three (3) years and which members shall serve for two (2) years.
- D. Board members may be appointed for additional terms.
- E. Each term shall continue until a successor is chosen and qualified, except in the case of the member's death, resignation, removal, or disqualification from holding office.

(Ord. No. O-2019-0024, Enacted 08/27/2019; Ord. No. O-2019-0031, Amended 10/08/2019)

Effective on: 8/27/2019

2-33-6. Removal and Vacancy.

- A. Any member of the Board may be removed from office by the City Manager for any reason, with the advice and consent of the City Council.
- B. A member's office automatically becomes vacant if the member establishes residence outside of the City.
- C. A member's office may become vacant if the member misses three or more consecutive meetings.
- D. Vacancies shall be filled for any member whose office becomes vacant.
- E. Vacancies occurring other than through the expiration of a regular term shall be filled by appointment of the City Manager, with the advice and consent of the City Council.

(Ord. No. O-2019-0024, Enacted 08/27/2019)

Effective on: 8/27/2019

2-33-7. Voting.

- A. Each member of the Board shall have one (1) vote.
- B. A quorum shall consist of any three (3) members of the Committee. No meeting is official unless a quorum of members is present.
- C. The minimum number of votes required to approve or disapprove any action or proposal shall be a majority of those present at the meeting, provided there is a quorum, but shall never be less than two (2). However, any applicant whose application is denied by a majority vote of two or fewer members, shall have the right to a rehearing before the Board at which a deciding vote is made by a majority of at least three votes.

(Ord. No. O-2019-0024, Enacted 08/27/2019)

Effective on: 8/27/2019

2-33-8. Meetings.

- ~~A. The Board shall select one of the members to be Chairperson and another member to be Vice Chairperson. The Chairperson shall conduct all meetings and shall serve for one (1) year. The Vice Chairperson shall conduct meetings in the absence of the Chairperson and shall serve for one (1) year. Elections for Chairperson and Vice Chairperson shall be held annually.~~
- ~~B. The Board shall meet on an as-needed basis as determined by the Board members.~~
- ~~C. Board business and discussion shall be conducted in accordance with the Utah Open Public Meeting Laws and City policies. This includes public notification of meeting place, time, and agenda items.~~
- ~~D. The Board shall keep written minutes for each of its meetings. The minutes shall be reviewed for approval at the following Board meeting and shall be available for public inspection.~~
- ~~E. The Board may establish subcommittees to help carry out its responsibilities.~~

~~(Ord. No. O-2019-0024, Enacted 08/27/2019, Ord. No. O-2019-0031, Amended 10/08/2019)~~

Effective on: 8/27/2019

2-33-9. Staff Assignments.

The City Manager shall appoint appropriate staff support for the Board.

(Ord. No. O-2019-0024, Enacted 08/27/2019)

Effective on: 8/27/2019

2-33-10. Compensation.

- ~~A. Members of the Board shall serve without monetary compensation.~~
- ~~B. Members may be compensated for reasonable expenses incurred for official responsibilities, if approved by the City Manager.~~

~~(Ord. No. O-2019-0024, Enacted 08/27/2019)~~

Effective on: 8/27/2019

2-33-11. Appeals.

The City or any person aggrieved by any decision of the Arts District Review Board may appeal such decision to the City Board of Adjustment. Appeals must be filed in writing with the Department of Development Services within ten (10) days of the date of the decision of the Arts District Review Board. The appellant shall pay a fee in an amount established by resolution of the City Council. No fee shall be required from the City or other public agencies. On appeal, the Board of Adjustment shall review the decision of the Arts District Review Board applying an abuse of discretion standard and shall reverse or modify a decision of the Arts District Review Board only if it finds that the Arts District Review Board abused its discretion.

(Ord. No. O-2019-0024, Enacted 08/27/2019)

Effective on: 8/27/2019

Beautification Advisory Commission

2-8-1. Commission Established.

The Beautification Advisory Commission of the City of Orem is hereby established.

(Ord. No. 661, Revised, 04/10/1990)

Effective on: 4/10/1990

2-8-2. Duties and Responsibilities.

The Commission shall act in an advisory capacity to the City Council and shall have the following duties and responsibilities:

A. To advise the City Council on the methods and means of enhancing the beauty of the City.

(Ord. No. 661, Revised, 04/10/1990)

B. To make recommendations concerning the abatement of noxious weeds and unsightly or deleterious objects.

(Ord. No. 661, Revised, 04/10/1990)

C. To assist the City Council in public relations concerning City beautification matters.

(Ord. No. 661, Revised, 04/10/1990)

D. To make recommendations to the City Council for programs such as Arbor Day, Clean-Up and Home Beautification contests.

(Ord. No. 661, Revised, 04/10/1990)

E. To undertake studies and make recommendations concerning the landscaping of homes and businesses.

(Ord. No. 661, Revised, 04/10/1990)

F. To sponsor contests for holiday decorations and, if appropriations therefore have been made by the City Council, make monetary awards to the winners.

(Ord. No. 661, Revised, 04/10/1990)

G. To encourage residents, businesses and property owners to participate in spring clean-up and fall clean-up activities.

(Ord. No. 661, Revised, 04/10/1990)

H. To recognize those residents and/or businesses which have made a significant contribution to the beautification of the neighborhood or surrounding area. Such

recognition may include the payment of a financial award, if appropriation therefore is made by the City Council.

(Ord. No. 661, Revised, 04/10/1990)

I. ~~To solicit gifts or bequests from any person or source, on behalf of the City, for the development or improvement of civic pride or for beautification projects. Such gifts or bequests shall be received by the City Treasurer and shall be put in a special fund for the purpose for which the money was received.~~

(Ord. No. 661, Revised, 04/10/1990)

J. ~~To recommend changes in City ordinances, policies and practices to encourage and enhance the beautification of the City.~~

(Ord. No. 661, Revised, 04/10/1990)

K. ~~To participate in the development of the Urban Forestry Program for the betterment, care, and maintenance of City and NonCity Trees.~~

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-93-0019, Amended, 07/06/1993)

L. ~~To participate in the development and periodic updating of a Street Tree Master Plan and an Arboretum Master Plan.~~

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-93-0019, Amended, 07/06/1993)

M. ~~To work with and give recommendations to the Urban Forester.~~

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-93-0019, Amended, 07/06/1993)

N. ~~To prepare and present periodic reports to the City Council on the progress and status of the Urban Forestry Program.~~

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-93-0019, Amended, 07/06/1993)

Effective on: 4/10/1990

2-8-3. Membership of Commission.

The Commission shall consist of seven (7) members. A member of the City Council shall be appointed to act as a liaison between the Commission and the City Council, but the City Council liaison shall not be considered a member of the Commission.

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-02-0014, Amended, 04/09/2002; Ord. No. O-2019-0031, Amended 10/8/2019)

Effective on: 4/10/1990

2-8-4. Appointment.

~~A. Commission members shall be appointed by the Mayor, with the advice and consent of the City Council.~~

~~(Ord. No. 661, Revised, 04/10/1990)~~

~~B. Commission members shall be residents of the City of Orem.~~

~~(Ord. No. 661, Revised, 04/10/1990)~~

~~C. Commission members shall be selected without respect to political affiliation.~~

~~(Ord. No. 661, Revised, 04/10/1990)~~

Effective on: 4/10/1990

2-8-5. Term of Office.

~~A. The term of office for Commission members shall be three (3) years even if the appointment was made to fill a vacancy created by a member who was unable to complete a full term.~~

~~(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-02-0014, Amended, 04/09/2002; Ord. No. O-04-0048, Amended, 12/14/2004; Ord. No. O-2019-0031, Amended 10/8/2019)~~

~~B. Commission members may be appointed for additional terms.~~

~~(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-02-0014, Amended, 04/09/2002; Ord. No. O-04-0048, Amended, 12/14/2004; Ord. No. O-2019-0031, Amended 10/8/2019)~~

~~C. The term of the City Council member serving as liaison to the Commission shall be determined by the Mayor.~~

~~(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-02-0014, Amended, 04/09/2002; Ord. No. O-04-0048, Amended, 12/14/2004; Ord. No. O-2019-0031, Amended 10/8/2019)~~

~~D. Each term shall continue until a successor is chosen and qualified, except in the case of the member's death, resignation, removal or disqualification from holding office.~~

~~(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-02-0014, Amended, 04/09/2002; Ord. No. O-04-0048, Amended, 12/14/2004; Ord. No. O-2019-0031, Amended 10/8/2019)~~

Effective on: 4/10/1990

2-8-6. Removal and Vacancy.

~~A. Any member of the Commission may be removed from office by the Mayor, with the advice and consent of the City Council.~~

~~(Ord. No. 661, Revised, 04/10/1990)~~

B. A member's office automatically becomes vacant if the member establishes residence outside of the City, or lives outside of City boundaries for a continuous period of more than sixty (60) days.

(Ord. No. 661, Revised, 04/10/1990, Ord. No. O-2019-0031, Amended 10/8/2019)

C. A member's office may become vacant if the member misses more than twenty-five percent (25%) of the Commission's scheduled meetings during any twelve (12) month period.

(Ord. No. 661, Revised, 04/10/1990, Ord. No. O-2019-0031, Amended 10/8/2019)

D. Vacancies shall be filled for the unexpired term of any member whose office becomes vacant.

(Ord. No. 661, Revised, 04/10/1990)

E. Vacancies occurring other than through the expiration of a regular term shall be filled by appointment by the Mayor, with the advice and consent of the City Council.

(Ord. No. 661, Revised, 04/10/1990)

Effective on: 4/10/1990

2-8-7. Voting.

A. Each member of the Commission shall have one (1) vote.

(Ord. No. 661, Revised, 04/10/1990)

B. A quorum shall consist of a majority of the appointed members of the Beautification Commission, with a minimum of three (3) members. No meeting is official unless a quorum of members is present.

(Ord. No. 661, Revised, 04/10/1990, Ord. No. O-2019-0031, Amended 10/8/2019)

C. The minimum number of votes required to take any action shall be a majority of those present at the meeting, provided there is a quorum, but shall never be less than three (3).

(Ord. No. 661, Revised, 04/10/1990, Ord. No. O-2019-0031, Amended 10/8/2019)

Effective on: 4/10/1990

2-8-8. Meetings.

A. The Commission shall select one of its members to be Chairperson. The Chairperson shall conduct all meetings and shall serve for one (1) year. Elections for Chairperson shall be held annually. A Chairperson may serve consecutive terms.

(Ord. No. 661, Revised, 04/10/1990, Ord. No. O-2019-0031, Amended 10/8/2019)

~~B. The Commission shall meet at least once each month and may meet more often at the direction of its Chairperson.~~

~~(Ord. No. 661, Revised, 04/10/1990)~~

~~C. Commission business and discussion shall be conducted in open public meetings in accordance with legal requirements and City policies.~~

~~(Ord. No. 661, Revised, 04/10/1990)~~

~~D. The Commission shall keep written minutes for each of its meetings. The minutes shall be reviewed for approval at the following Commission meeting.~~

~~(Ord. No. 661, Revised, 04/10/1990)~~

~~E. The Commission may adopt by laws, rules or procedures for the transaction of its business.~~

~~(Ord. No. 661, Revised, 04/10/1990)~~

~~F. The Commission may establish sub-committees to help carry out its responsibilities.~~

~~(Ord. No. 661, Revised, 04/10/1990)~~

Effective on: 4/10/1990

2-8-9. Staff Assignments.

~~The City Manager shall appoint appropriate staff support for the Commission.~~

~~(Ord. No. 661, Revised, 04/10/1990)~~

Effective on: 4/10/1990

2-8-10. Compensation.

~~A. Members of the Commission shall serve without monetary compensation.~~

~~(Ord. No. 661, Revised, 04/10/1990)~~

~~B. Members may be compensated for reasonable expenses incurred for official responsibilities, if approved by the City Manager.~~

~~(Ord. No. 661, Revised, 04/10/1990)~~

Effective on: 4/10/1990

2-8-11. Recommendations.

~~The Chairperson of the Commission shall, from time to time, present recommendations to the City Council which have been approved by the Commission.~~

~~(Ord. No. 661, Revised, 04/10/1990)~~

Board of Adjustment

2-16-1. Board of Adjustment established.

The Board of Adjustment of the City of Orem is hereby established.

(Ord. No. 661, Revised, 04/10/1990)

Effective on: 4/10/1990

2-16-2. Powers of Board.

The Board of Adjustment shall have the following powers:

- A. To hear and decide appeals where it is alleged that there is error in any order, requirement, decision or determination made by the administrative official in the enforcement of the City's zoning ordinance or subdivision ordinance, except in the case of matters designated to be appealed to other bodies.

(Ord. No. 661, Revised, 04/10/1990)

- B. To hear and decide special exceptions to the terms of the ordinance upon which such a board is required to pass under such ordinance.

(Ord. No. 661, Revised, 04/10/1990)

- C. To authorize upon appeal such variance from the terms of the City's zoning ordinance or subdivision ordinance as will not be contrary to the public interest, where owing to special conditions a literal enforcement of the provisions of the ordinance will result in unnecessary hardship; provided, that the spirit of the ordinance shall be observed and substantial justice done. Before any variance may be authorized, however, it shall be shown that:

1. The variance will not substantially affect the comprehensive plan of zoning in the city and that adherence to the strict letter of the ordinance will cause difficulties and hardships, the imposition of which upon the petitioner is unnecessary in order to carry out the general purpose of the plan;
2. Special circumstances attached to the property covered by the application which do not generally apply to the other property in the same district;
3. Because of said special circumstances, property covered by application is deprived of privileges possessed by other properties in the same district; and that the granting of the variance is essential to the enjoyment of a substantial property right possessed by other property in the same district.

(Ord. No. 661, Revised, 04/10/1990)

- D. To perform any other function granted to the Board of Adjustment by State statutes or City ordinances.

(Ord. No. 661, Revised, 04/10/1990)

Effective on: 4/10/1990

2-16-3. Membership of Board.

The Board of Adjustment shall consist of five (5) members.

(Ord. No. 661, Revised, 04/10/1990)

Effective on: 4/10/1990

2-16-4. Appointment.

- A. All members of the Board of Adjustment shall be appointed by the City Manager, with the advice and consent of the City Council.

(Ord. No. 661, Revised, 04/10/1990)

- B. Board members shall be residents of the City of Orem.

(Ord. No. 661, Revised, 04/10/1990)

- C. Board members shall be selected without respect to political affiliation.

(Ord. No. 661, Revised, 04/10/1990)

- D. There shall be no member of the Planning Commission sitting on the Board of Adjustment.

(Ord. No. 661, Revised, 04/10/1990)

Effective on: 4/10/1990

2-16-5. Term of Office.

- A. The term of office for members of the Board of Adjustment shall be three (3) years.

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-2013-0034, Amended & Renumbered 12/11/2013)

- B. Each term shall continue until a successor is chosen and qualified, except in the case of the member's death, resignation, removal or disqualification from holding office.

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-2013-0034, Amended & Renumbered 12/11/2013)

- C. ~~No person shall serve more than two (2) consecutive terms on the Board of Adjustment. Partial terms shall not be considered in determining whether a person has served two (2) consecutive terms.~~ Commission members may be appointed for additional terms.

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-2013-0034, Amended & Renumbered 12/11/2013)

Effective on: 4/10/1990

2-16-6. Removal and Vacancy.

- A. Any member may be removed for cause by the City Manager upon written charges and after public hearing, if a public hearing is requested by the member.

(Ord. No. 661, Revised, 04/10/1990)

- B. A member's office automatically becomes vacant if the member establishes residence outside of the City, or lives outside of City boundaries for a continuous period of more than 60 days.

(Ord. No. 661, Revised, 04/10/1990)

- C. A member's office ~~automatically~~ may becomes vacant if the member misses more than twenty-five percent (25%) of the Board's scheduled meetings during any twelve (12) month period.

(Ord. No. 661, Revised, 04/10/1990)

- D. Vacancies shall be filled for the unexpired term of any regular or alternate member whose office becomes vacant.

(Ord. No. 661, Revised, 04/10/1990)

- E. Vacancies occurring other than through the expiration of a regular term shall be filled by appointment by the City Manager, with the advice and consent of the City Council.

(Ord. No. 661, Revised, 04/10/1990)

Effective on: 4/10/1990

2-16-7. Voting.

- A. Each member of the Board shall have one (1) vote.

(Ord. No. 661, Revised, 04/10/1990)

- B. A quorum shall consist of any three (3) members of the Board. No meeting is official unless a quorum of members is present.

(Ord. No. 661, Revised, 04/10/1990)

- C. The concurring vote of at least three (3) members of the Board of Adjustment shall be necessary to take any action pursuant to this Article.

(Ord. No. 661, Revised, 04/10/1990)

Effective on: 4/10/1990

2-16-8. Organization.

A. The Board of Adjustment shall organize and elect a ~~chair~~ Chairperson and may adopt rules for its organization and for the transaction of business. ~~The Chairperson shall serve for one (1) year. The Chairperson may serve for consecutive terms.~~

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-2021-0024 Amended 09/28/2021)

~~B.~~ The Commission shall select one of its members to be the Vice Chairperson. The Vice Chairperson shall take on the responsibilities of the Chairperson in his/her absence and shall serve for one (1) year. The Vice Chairperson may serve consecutive terms.

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~~B.~~ ~~C.~~ Meetings of the Board shall be held at the call of the Chairperson and at such other times as the Board may determine.

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(Ord. No. 661, Revised, 04/10/1990)

~~C.~~ ~~D.~~ The Chairperson, or in his or her absence the ~~acting chairperson~~ Vice Chairperson, may administer oaths and compel the attendance of witnesses.

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(Ord. No. 661, Revised, 04/10/1990)

~~D.~~ ~~E.~~ All meetings of the Board shall be open to the public.

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(Ord. No. 661, Revised, 04/10/1990)

~~E.~~ ~~F.~~ The Board of Adjustment may adopt rules for its organization and for the transaction of its business.

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(Ord. No. 661, Revised, 04/10/1990)

~~F.~~ ~~G.~~ The Board shall keep a public record of its proceedings and other official actions, all of which shall be on file in the office of the Development Services Department.

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(Ord. No. 661, Revised, 04/10/1990)

~~G.~~ ~~H.~~ The City Manager shall designate appropriate staff to serve the Board.

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(Ord. No. 661, Revised, 04/10/1990)

Effective on: 4/10/1990

2-16-9. Appeals to Administrative Decision.

A. Appeals of final zoning decisions may be taken to the Board of Adjustment as specified in State law and City ordinances. Appeals must be filed with the Department of Development Services within ten (10) days of the date of the final zoning decision.

(Ord. No. 661, Revised, 04/10/1990)

B. The appeal shall be filed in writing with the Department of Development Services, on forms furnished by the City, and the appellant shall pay a fee in an amount established

by resolution of the City Council. No fee shall be required from the City or other public agencies.

(Ord. No. 661, Revised, 04/10/1990)

- C. Upon the filing of the application and upon the furnishing of any information required by the rules and regulations of the Board, the Department of Development Services shall transmit any papers or other pertinent data constituting the record upon which the action appealed from was taken.

(Ord. No. 661, Revised, 04/10/1990)

Effective on: 4/10/1990

2-16-10. Special Exception for Relocation of Certain Billboards

- A. If an outdoor advertising structure needs to be moved away from a high voltage power line so that the sign can be reposted or maintenance performed without having to comply with the distance or notification requirements of Utah Code Section 54-8c-2, or in order to comply with distance or notification requirements imposed by the National Electrical Safety Code, International Building code, a regulation, standard or directive of the Occupational Safety and Health Administration, or any other similar applicable regulation, then the Board of Adjustment may grant a special exception from the City's ordinances to allow the owner to relocate and remodel the structure to another location within the City:
1. on the same property;
 2. on adjacent property;
 3. within 2,640 feet of the previous location on either side of the same highway;
or
 4. mutually agreed upon by the owner and the City.

(Ord. No. O-05-0027, Enacted 9/13/2005; Ord No. O-06-0011, Amended 6/27/2006)

- B. The relocation under Subsection A shall be in a commercial or industrial zoned area or where outdoor advertising is permitted under Utah Code Section 72-7-501 et seq. (as amended).

(Ord. No. O-05-0027, Enacted 9/13/2005; Ord No. O-06-0011, Amended 6/27/2006)

- C. The relocated and remodeled structure may be:
1. erected to a height and angle to make it clearly visible to traffic on the main-traveled way of the highway to which it is relocated or remodeled;
 2. the same size and at least the same height as the previous structure, but the relocated structure may not exceed the size and height permitted under Utah Code Section 72-7-501 et seq. (as amended); and
 3. relocated to a location with a comparable traffic vehicular count.

(Ord. No. O-05-0027, Enacted 9/13/2005; Ord No. O-06-0011, Amended 6/27/2006)

Effective on: 4/10/1990

2-16-11. Proceedings Pending Appeal.

An appeal shall stay all proceedings in furtherance of the action appealed from, unless the officer from whom the appeal is taken certifies to the Board of Adjustment after the notice of appeal shall have been filed with him that by reason of facts stated in the certificate a stay would, in his opinion, cause imminent peril to life or property. In such case proceedings shall not be stayed otherwise than by restraining order which may be granted by the Board of Adjustment or by the district court on application and notice and on due cause shown.

(Ord. No. 661, Revised, 04/10/1990)

Effective on: 4/10/1990

2-16-12. Notice of Hearing.

The Board of Adjustment shall fix a reasonable time for the hearing of the appeal or other matters upon which it is required to pass, and shall give public notice thereof, as well as due notice to the parties in interest, and shall decide the same within a reasonable time. Due notice shall consist of written notice delivered at least five (5) days prior to the date of the hearing.

(Ord. No. 661, Revised, 04/10/1990)

Effective on: 4/10/1990

2-16-13. Decisions.

In the exercise of its duties and powers, the Board of Adjustment may reverse or affirm, wholly or in part, or may modify the order, requirement, decision, or determination of the Zoning Administrator or final decision maker and may make such order or requirement as ought to be made; provided, however, that in interpreting and applying the provisions of this Article, the requirements contained herein shall be deemed to be the minimum requirements for the purposes set forth. Unless otherwise specified in the decision, decisions of the Board shall be effective immediately. Decisions shall be deemed filed in the office of the Board of Adjustment when the Board's secretary's notes for the meeting are filed in the offices of the Department of Development Services, which filing shall take place immediately after the close of the meeting.

(Ord. No. 661, Revised, 04/10/1990)

Effective on: 4/10/1990

2-16-14. Authority Limited.

- A. The powers of the Board of Adjustment are limited to the powers as herein set forth, which shall be strictly construed.

(Ord. No. 661, Revised, 04/10/1990)

- B. The Board of Adjustment shall not grant a request which would have the effect of amending this Article or the zoning map, or of correcting what it may consider to be an unwise requirement in the Zoning Ordinance, or to substitute its judgment in place of that of the City Council as to what is good or poor zoning.

(Ord. No. 661, Revised, 04/10/1990)

- C. The Board shall not grant any use variance.

(Ord. No. 661, Revised, 04/10/1990)

- D. Only minor variances of any other zoning regulation may be granted, and then, only upon the express findings by the Board of the unusual conditions existing and the hardships caused, as required by State law and Section 2-16-2(C) above. The Board shall not make such findings unless facts in support of the findings are presented to the Board and entered in the minutes of the Board meeting. Economic hardship is insufficient to warrant the granting of a variance.

(Ord. No. 661, Revised, 04/10/1990)

- E. Lawful actions of the Board shall not be interpreted as unauthorized amendments to the Zoning Ordinance.

(Ord. No. 661, Revised, 04/10/1990)

Effective on: 4/10/1990

2-16-15. Appeals.

The City or any person aggrieved by any decision of the Board of Adjustment may have and maintain a plenary action for relief therefrom in any court of competent jurisdiction. The petition for relief must be filed with the court within thirty (30) days of the date of the decision.

(Ord. No. 661, Revised, 04/10/1990)

Effective on: 4/10/1990

2-16-16. Special Exception for Relocation of Certain Billboards

~~If an outdoor advertising structure needs to be moved so that the sign can be reposted or maintenance performed without having to comply with the distance or notification requirements of Utah Code Section 54-8c-2, or in order to comply with distance or notification requirements imposed by the National Electrical Safety Code or any other similar applicable regulation promulgated by a federal agency, then the Board of Adjustment may grant a special exception from the City's ordinances to allow the owner to relocate the same or similar type structure to the minimal number of feet necessary;~~

- ~~1. on the same property; or~~
- ~~2. if the same property is not available, on another property.~~

(Ord. No. O-05-0027, Enacted 9/13/2005)

Board of Building and Fire Code Appeals

2-17-1. Board of Building and Fire Code Appeals established.

The Board of Building and Fire Code Appeals for the City of Orem is hereby established.

(Ord. No. 661, Revised, 04/10/1990)

Effective on: 4/10/1990

2-17-2. Membership of Board.

- A. The Board shall consist of five (5) members.

(Ord. No. 661, Revised, 04/10/1990)

- B. The five (5) members shall be qualified by experience and training to pass upon matters pertaining to building construction.

(Ord. No. 661, Revised, 04/10/1990)

- C. The City Manager shall appoint appropriate members of the City staff to provide services to the Board. Staff members so appointed shall include the Chief Building Official and the Fire Marshall. These two City officials shall be considered ex officio members of the Board of Building and Fire Code Appeals for purposes of the law.

(Ord. No. 661, Revised, 04/10/1990)

- D. The Chief Building Official and the Fire Marshall shall make recommendations to the Board, but shall not have any voting rights.

(Ord. No. 661, Revised, 04/10/1990)

Effective on: 4/10/1990

2-17-3. Appointment.

- A. All members of the Board shall be appointed by the City Manager, with the advice and consent of the City Council.

(Ord. No. 661, Revised, 04/10/1990)

- B. Board members shall be residents of the City of Orem.

(Ord. No. 661, Revised, 04/10/1990)

Effective on: 4/10/1990

2-17-4. Term of Office.

- A. The term of office for Board members shall be three (3) years even if the appointment was made to fill a vacancy created by a member who was unable complete a full term.

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-2022-0016, Amended 10/11/2022)

- B. Each term shall continue until a successor is chosen and qualified, except in the case of the member's death, resignation, removal or disqualification from holding office.

(Ord. No. 661, Revised, 04/10/1990)

- C. Commission members may be appointed for additional terms.

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-2022-0016, Amended 10/11/2022)

Effective on: 4/10/1990

2-17-5. Removal and Vacancy.

- A. Any member may be removed by the City Manager, with the advice and consent of the City Council.

(Ord. No. 661, Revised, 04/10/1990)

- B. A member's office automatically becomes vacant if the member establishes residence outside of the City, or lives outside of City boundaries for a continuous period of more than 60 days.

(Ord. No. 661, Revised, 04/10/1990)

- C. Vacancies shall be filled for the unexpired term of any member whose office becomes vacant.

(Ord. No. 661, Revised, 04/10/1990)

- D. Vacancies occurring other than through the expiration of a regular term shall be filled by appointment by the City Manager, with the advice and consent of the City Council.

(Ord. No. 661, Revised, 04/10/1990)

Effective on: 4/10/1990

2-17-6. Voting.

- A. All five (5) members of the Board shall have the right to vote on any of the matters of business coming before the Board.

(Ord. No. 661, Revised, 04/10/1990)

- B. A quorum shall consist of any three (3) members of the Board. No official action shall be taken unless a quorum of members is present.

(Ord. No. 661, Revised, 04/10/1990)

- C. The minimum number of votes required to take any action shall be a majority of those present at the meeting, provided there is a quorum.

(Ord. No. 661, Revised, 04/10/1990)

Effective on: 4/10/1990

2-17-7. Organization.

A. The Board shall organize and elect a ~~chairperson~~ Chairperson and adopt rules in accordance with the provisions of this Article and State law. The Chairperson shall serve for one (1) year. The Chairperson may serve for consecutive terms.

A.B. The Commission shall select one of its members to be the Vice Chairperson. The Vice Chairperson shall take on the responsibilities of the Chairperson in his/her absence and shall serve for one (1) year. The Vice Chairperson may serve consecutive terms.

(Ord. No. 661, Revised, 04/10/1990)

B. C. Meetings of the Board shall be held at the call of the Chairperson and at such other times as the Board may determine.

(Ord. No. 661, Revised, 04/10/1990)

G. D. The Chairperson or, in his or her absence, the ~~acting~~ Vice Chairperson, may administer oaths and compel the attendance of witnesses.

(Ord. No. 661, Revised, 04/10/1990)

D. E. All meetings of the Board shall be open to the public.

(Ord. No. 661, Revised, 04/10/1990)

E. F. The Board shall keep a public record of its proceedings and other official actions, all of which shall be on file in the office of the Development Services Department.

(Ord. No. 661, Revised, 04/10/1990)

Effective on: 4/10/1990

2-17-8. Powers of Board.

- A. The Board of Building and Fire Code Appeals shall hear and decide appeals of orders, decisions or determinations made by any City building or fire official relative to the application and interpretation of the Building, Plumbing, Electrical, Mechanical, Abatement of Dangerous Buildings and Fire Codes.

(Ord. No. 661, Revised, 04/10/1990)

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- B. The Board shall have no authority relative to interpretation of the administrative provisions of these Codes nor shall the Board be empowered to waive any requirements of the Codes.

(Ord. No. 661, Revised, 04/10/1990)

Effective on: 4/10/1990

2-17-9. Appeals.

- A. Any person, contractor, corporation, citizen or any officer, department, board or bureau of the City may appeal to the Board of Building and Fire Code Appeals by filing a request in writing with the building official on forms furnished by the City, together with a fee which shall be determined by resolution of the City Council. No fee shall be required from the City or any other public agency.

(Ord. No. 661, Revised, 04/10/1990)

- B. Upon the filing of the application and upon the furnishing of such information as required by the rules and regulations of the Board, the appropriate City official shall forthwith transmit to the Board all papers, records and other pertinent data appertaining to the appeal.

(Ord. No. 661, Revised, 04/10/1990)

Effective on: 4/10/1990

2-17-10. Authority limited.

- A. The powers of the Board of Building and Fire Code Appeals are limited to the powers set forth herein.

(Ord. No. 661, Revised, 04/10/1990)

- B. The Board's investigations, decisions and findings shall be limited to matters pertaining to building construction and fire safety.

(Ord. No. 661, Revised, 04/10/1990)

- C. The Board may attach reasonable conditions or requirements which the petitioner must comply with as a condition of the grant or approval, and may attach a time limit on the exercise or lack of exercise of any grant.

(Ord. No. 661, Revised, 04/10/1990)

Effective on: 4/10/1990

2-17-11. Decision.

- A. In the exercise of its duties and powers as herein set forth, the Board may recommend to reverse or affirm, in whole or in part, or modify the order, requirement, decision or

determination of the building or fire official or recommend such order or requirement as ought to be made.

(Ord. No. 661, Revised, 04/10/1990)

- B. In interpreting and applying the provisions of this Article, the requirements contained herein shall be deemed to be the minimum requirements for the purpose set forth.

(Ord. No. 661, Revised, 04/10/1990)

- C. The Board shall render all decisions and findings in writing to the building official with a duplicate copy to the appellant.

(Ord. No. 661, Revised, 04/10/1990)

CARE Tax Advisory Commission

2-14-1. Commission Established.

The CARE Tax Advisory Commission of the City of Orem (the "Commission") is hereby established.

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-2014-0037, Repealed 10/28/2014; Ord. No. O-2014-0041, Enacted 11/11/2014)

Effective on: 4/10/1990

2-14-2. Duties and Responsibilities.

The Commission shall act in an advisory capacity to the City Council and shall have the following duties and responsibilities:

A. To review applications for CARE funding.

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-2014-0037, Repealed 10/28/2014; Ord. No. O-2014-0041, Enacted 11/11/2014)

B. To consider priorities outlined in the Strategic Plans of the Recreation Advisory Commission and the [Orem Arts Council Cultural Arts Advisory Commission](#).

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-2014-0037, Repealed 10/28/2014; Ord. No. O-2014-0041, Enacted 11/11/2014)

C. To consult with and give opinions to the City Council, consistent with CARE policies established by the City Council, regarding how CARE funds should be allocated.

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-2014-0037, Repealed 10/28/2014; Ord. No. O-2014-0041, Enacted 11/11/2014)

D. Other duties as assigned by the City Council.

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-2014-0037, Repealed 10/28/2014; Ord. No. O-2014-0041, Enacted 11/11/2014)

Effective on: 4/10/1990

2-14-3. Membership of Commission.

The Commission shall consist of five (5) members. Commission members should have an interest in arts and/or recreation in Orem and shall not be affiliated with an organization applying for a CARE grant. Recreational organizations do not receive CARE grants, but may benefit from CARE grants; therefore, Commission members may be affiliated with a recreational organization benefiting from a CARE grant, provided that the Commission member is not a decision maker in the recreational organization. [Two \(2\) members of the City Council shall be appointed to act as liaisons between the Commission and the City Council, but the City Council liaisons shall not be](#)

considered a members of the Commission. The terms of the City Council representatives serving as liaisons to the Commission shall be determined by the Mayor.

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-2014-0037, Repealed 10/28/2014; Ord. No. O-2014-0041, Enacted 11/11/2014; Ord. No. O-2019-0031, Amended 10/8/2019)

Effective on: 4/10/1990

2-14-4. Appointment.

A. Commission members shall be appointed by the Mayor, with the advice and consent of the City Council.

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-2014-0037, Repealed 10/28/2014; Ord. No. O-2014-0041, Enacted 11/11/2014)

B. Commission members shall be residents of the City of Orem.

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-2014-0037, Repealed 10/28/2014; Ord. No. O-2014-0041, Enacted 11/11/2014)

C. Commission members shall be selected without respect to political affiliation.

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-2014-0037, Repealed 10/28/2014; Ord. No. O-2014-0041, Enacted 11/11/2014)

Effective on: 4/10/1990

2-14-5. Term of Office.

A. The term of office for Commission members shall be three (3) years even if the appointment was made to fill a vacancy created by a member who was unable to complete a full term.

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-2014-0037, Repealed 10/28/2014; Ord. No. O-2014-0041, Enacted 11/11/2014; Ord. No. O-2019-0031, Amended 10/8/2019)

B. Commission members may be appointed for additional terms.

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-2014-0037, Repealed 10/28/2014; Ord. No. O-2014-0041, Enacted 11/11/2014; Ord. No. O-2019-0031, Amended 10/8/2019)

C. Each term shall continue until a successor is chosen and qualified, except in the case of the member's death, resignation, removal or disqualification from holding office.

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-2014-0037, Repealed 10/28/2014; Ord. No. O-2014-0041, Enacted 11/11/2014)

2-14-6. Meetings.

- A. The Commission shall meet on an as needed basis as determined by the commission members.
- B. Commission business and discussion shall be conducted in open, public meetings in accordance with legal requirements and City policies.
- C. Commission shall keep written minutes for each of its meetings. The minutes shall be reviewed for approval at the following Commission meeting.
- D. The Commission may establish sub-committees to help carry out its responsibilities.

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Effective on: 4/10/1990

2-14-6.7. Removal and Vacancy.

- A. Any member of the Commission may be removed from office by the Mayor, with the advice and consent of the City Council.

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-2014-0037, Repealed 10/28/2014; Ord. No. O-2014-0041, Enacted 11/11/2014)

- B. A member's office automatically becomes vacant if the member establishes residence outside of the City, or lives outside of City boundaries for a continuous period of more than sixty (60) days.

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-2014-0037, Repealed 10/28/2014; Ord. No. O-2014-0041, Enacted 11/11/2014)

- C. A member's office may become vacant if the member misses more than twenty-five percent (25%) of the Commission's scheduled meetings during any twelve (12) month period.

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-2014-0037, Repealed 10/28/2014; Ord. No. O-2014-0041, Enacted 11/11/2014; Ord. No. O-2019-0031, Amended 10/8/2019)

- D. Vacancies shall be filled for the unexpired term of any member whose office becomes vacant.

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-2014-0037, Repealed 10/28/2014; Ord. No. O-2014-0041, Enacted 11/11/2014)

- E. Vacancies occurring, other than through the expiration of a regular term, shall be filled by appointment by the Mayor, with the advice and consent of the City Council.

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-2014-0037, Repealed 10/28/2014; Ord. No. O-2014-0041, Enacted 11/11/2014)

Effective on: 4/10/1990

2-14-78. Staff Assignments.

The City Manager shall appoint appropriate staff support for the Commission that will act as liaison to the Commission. The staff support shall prepare applications, compile and distribute information, schedule meetings, make recommendations for improving the CARE program and CARE processes, and perform other functions as needed to assist the Commission in carrying out its responsibilities.

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-2014-0037, Repealed 10/28/2014; Ord. No. O-2014-0041, Enacted 11/11/2014)

Effective on: 4/10/1990

2-14-89. Compensation.

A. Members of the Commission shall serve without monetary compensation.

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-2014-0037, Repealed 10/28/2014; Ord. No. O-2014-0041, Enacted 11/11/2014)

B. Members of the Commission may be compensated for reasonable expenses incurred for official responsibilities, if approved by the City Manager..

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-2014-0037, Repealed 10/28/2014; Ord. No. O-2014-0041, Enacted 11/11/2014)

Effective on: 4/10/1990

2-14-910. Recommendation.

The Commission may make recommendations to the City Council regarding CARE policies and the operation of the CARE program.

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-2014-0037, Repealed 10/28/2014; Ord. No. O-2014-0041, Enacted 11/11/2014)

CDBG Advisory Commission

2-12-1. Commission Established.

The CDBG Advisory Commission of the City of Orem is hereby established.

(Ord. No. 661, Revised, 04/10/1990)

Effective on: 4/10/1990

2-12-2. Duties and Responsibilities.

The Commission shall act in an advisory capacity to the City Council and shall have the following duties and responsibilities:

- A. To review proposed projects for the use of CDBG funds received from the federal government.

(Ord. No. 661, Revised, 04/10/1990)

- B. To make annual recommendations to the City Council for the use of the City's CDBG entitlement.

(Ord. No. 661, Revised, 04/10/1990)

- C. To receive citizen input regarding proposed uses of those funds.

(Ord. No. 661, Revised, 04/10/1990)

Effective on: 4/10/1990

2-12-3. Membership of Commission.

The Commission shall consist of seven (7) members. A member of the City Council shall be appointed to act as a liaison between the Commission and the City Council, but the City Council liaison shall not be considered a member of the Commission. The term of the City Council representative serving as liaison to the Commission shall be determined by the Mayor.

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-01-0041, Amended, 10/09/2001)

Effective on: 4/10/1990

2-12-4. Appointment.

- A. Commission members shall be appointed by the Mayor, with the advice and consent of the City Council.

(Ord. No. 661, Revised, 04/10/1990)

- B. Commission members shall be residents of the City of Orem. Attempt shall be made to appoint members from a cross-section of socio-economic groups within the City.

(Ord. No. 661, Revised, 04/10/1990)

C. Members shall be selected without respect to political affiliation.

(Ord. No. 661, Revised, 04/10/1990)

Effective on: 4/10/1990

2-12-5. Term of Office.

A. The term of office for Commission members shall be three (3) years even if the appointment was made to fill a vacancy created by a member who was unable to complete a full term.

(Ord. No. 661, Revised, 04/10/1990, Ord. No. O-2019-0031, Amended 10/8/2019)

B. Commission members may be appointed for additional terms.

(Ord. No. 661, Revised, 04/10/1990, Ord. No. O-2019-0031, Amended 10/8/2019)

C. Each term shall continue until a successor is chosen and qualified, except in the case of the member's death, resignation, removal or disqualification from holding office.

(Ord. No. 661, Revised, 04/10/1990)

Effective on: 4/10/1990

2-12-6. Removal and Vacancy.

A. Any member of the Commission may be removed from office by the Mayor, with the advice and consent of the City Council.

(Ord. No. 661, Revised, 04/10/1990)

B. A member's office automatically becomes vacant if the member establishes residence outside of the City, or lives outside of City boundaries for a continuous period of more than sixty (60) days.

(Ord. No. 661, Revised, 04/10/1990)

C. A member's office may become vacant if the member misses more than twenty-five percent (25%) of the Commission's scheduled meetings during any twelve (12) month period.

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-2019-0031, Amended 10/8/2019)

D. Vacancies shall be filled for the unexpired term of any member whose office becomes vacant.

(Ord. No. 661, Revised, 04/10/1990)

E. Vacancies occurring other than through the expiration of a regular term shall be filled by appointment by the Mayor, with the advice and consent of the City Council.

(Ord. No. 661, Revised, 04/10/1990)

Effective on: 4/10/1990

2-1412-7. Voting.

- A. Each member of the Commission shall have one (1) vote.

(Ord. No. 661, Revised, 04/10/1990)

- B. A quorum shall consist of a majority of the appointed members of the Commission, with a minimum ~~offe four (4) three (3)~~ members. No meeting is official unless a quorum of members is present.

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-2019-0031, Amended 10/8/2019)

- C. The minimum number of votes required to take any action shall be a majority of those present at the meeting, provided there is a quorum, but shall never be less than four ~~(4)three (3)~~.

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-2019-0031, Amended 10/8/2019)

Effective on: 4/10/1990

2-12-8. Meetings.

- A. The Commission shall select one of its members to be Chairperson. The Chairperson shall conduct all meetings and shall serve for one (1) year. Elections for Chairperson shall be held annually. A Chairperson may serve consecutive terms.

(Ord. No. 661, Revised, 04/10/1990, Ord. No. O-2019-0031, Amended 10/8/2019)

- B. The Commission shall select one of its members to be the Vice Chairperson. The Vice Chairperson shall take on the responsibilities of the Chairperson in his/her absence and shall serve for one (1) year. The Vice Chairperson may serve consecutive terms.

- B.C. The Commission shall meet on an as needed basis as determined by the commission members periodically, as needed and as directed by the Chairperson.

(Ord. No. 661, Revised, 04/10/1990)

- C. D. Commission business and discussion shall be conducted in open, public meetings in accordance with legal requirements and City policies.

(Ord. No. 661, Revised, 04/10/1990)

- D. E. The Commission shall keep written minutes for each of its meetings. The minutes shall be reviewed for approval at the following Commission meeting.

(Ord. No. 661, Revised, 04/10/1990)

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E. F. The Commission may adopt By-laws, rules or procedures for the transaction of its business.

(Ord. No. 661, Revised, 04/10/1990)

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F. G. The Commission may establish sub-committees to help carry out its responsibilities.

(Ord. No. 661, Revised, 04/10/1990)

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Effective on: 4/10/1990

2-12-9. Staff Assignments.

The City Manager shall appoint appropriate staff support for the Commission.

(Ord. No. 661, Revised, 04/10/1990)

Effective on: 4/10/1990

2-12-10. Compensation.

A. Members of the Commission shall serve without monetary compensation.

(Ord. No. 661, Revised, 04/10/1990)

B. Members may be compensated for reasonable expenses incurred for official responsibilities, if approved by the City Manager.

(Ord. No. 661, Revised, 04/10/1990)

Effective on: 4/10/1990

2-12-11. Recommendations.

The Chairperson of the Commission shall, on an annual basis, make recommendations to the City Council which have been approved by the Commission.

(Ord. No. 661, Revised, 04/10/1990)

Cultural Arts Advisory Commission~~Cultural Arts Council~~

2-21-1. Cultural Arts Advisory Commission~~Arts Council~~. Established.

The Cultural Arts Advisory Commission~~Orem Arts Council~~ ("Arts Council") (hereinafter referred to as "Commission") is hereby established. ~~The Arts Council replaces the Orem Cultural Arts Commission, which is hereby disbanded.~~

(Ord. No. O-03-0033, Enacted, 09/23/2003; Ord. No. O-06-0035, Amended 12/12/2006)

Effective on: 4/10/1990

2-21-2. Duties of the Art Council.

The Commission~~Arts Council~~ shall act in an advisory capacity to the City Council and shall have the following duties and responsibilities:

- A. Promote the cultural arts in Orem and advocate for the role of cultural arts in civic life.
(Ord. No. O-03-0033, Enacted, 09/23/2003; Ord. No. O-06-0035, Amended 12/12/2006)
- B. Strengthen local artistic and cultural resources by encouraging grants and fundraising on behalf of the arts in Orem.
(Ord. No. O-03-0033, Enacted, 09/23/2003; Ord. No. O-06-0035, Amended 12/12/2006)
- C. Encourage artistic development by recognizing outstanding achievements in and contributions to the arts in Orem.
(Ord. No. O-03-0033, Enacted, 09/23/2003; Ord. No. O-06-0035, Amended 12/12/2006)
- D. Provide a forum of communication and information sharing to benefit the arts and the cultural arts environment in Orem.
(Ord. No. O-03-0033, Enacted, 09/23/2003; Ord. No. O-06-0035, Amended 12/12/2006)
- E. Assess the cultural arts needs of the community and perform a comprehensive review of the City's Cultural Arts Master Plan at least every five years.
(Ord. No. O-03-0033, Enacted, 09/23/2003; Ord. No. O-06-0035, Amended 12/12/2006)
- F. Make recommendations to the City Council regarding updates to and implementation of the Cultural Arts Master Plan.
(Ord. No. O-03-0033, Enacted, 09/23/2003; Ord. No. O-06-0035, Amended 12/12/2006)
- G. Other duties as directed by the City Council.
(Ord. No. O-03-0033, Enacted, 09/23/2003; Ord. No. O-06-0035, Amended 12/12/2006)

Effective on: 4/10/1990

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2-21-3. Membership of CommissionArts Council.

The Commission Arts Council shall consist of ~~thirteen-nine (13) (9)~~members. ~~One of the thirteen members shall represent Hale Center Theater Orem; another One~~ of the ~~thirteen-nine~~ members shall represent SCERA. These members shall have a demonstrated interest, competence, or knowledge of cultural arts. A member of the City Council shall be appointed to act as a liaison between the Commission Arts Council and the City Council, but the City Council liaison shall not be considered a member of the CommissionArts Council. The term of the City Council representative serving as liaison to the Commission shall be determined by the Mayor.

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(Ord. No. O-03-0033, Enacted, 09/23/2003; Ord. No. O-03-0040, Amended, 10/28/2003; Ord. No. O-06-0035, Amended 12/12/2006; Ord. No. O-07-0003, Amended 1/23/2007; Ord. No. O-08-0033, Amended 12/09/2008)

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Effective on: 4/10/1990

2-21-4. Appointment.

- A. Commission Arts Council members shall be appointed by the Mayor, with the advice and consent of the City Council.

(Ord. No. O-03-0033, Enacted, 09/23/2003; Ord. No. O-06-0035, Amended 12/12/2006)

- B. Commission Arts Council members shall be residents of the City of Orem.

(Ord. No. O-03-0033, Enacted, 09/23/2003; Ord. No. O-06-0035, Amended 12/12/2006)

- C. Commission Arts Council members shall be selected without respect to political affiliation.

(Ord. No. O-03-0033, Enacted, 09/23/2003; Ord. No. O-06-0035, Amended 12/12/2006)

Effective on: 4/10/1990

2-21-5. Term of Office.

- A. The term of office for each member of the Commission Arts Council shall be three (3) years even if the appointment was made to fill a vacancy created by a member who was unable to complete a full term.

(Ord. No. O-03-0033, Enacted, 09/23/2003; Ord. No. O-04-0016, Amended, 02/24/2004; Ord. No. O-06-0035, Amended 12/12/2006; Ord. No. O-2019-0031, Amended 10/8/2019)

- B. Commission Arts Council members may be appointed for additional terms.

(Ord. No. O-03-0033, Enacted, 09/23/2003; Ord. No. O-04-0016, Amended, 02/24/2004; Ord. No. O-06-0035, Amended 12/12/2006; Ord. No. O-2019-0031, Amended 10/8/2019)

- C. The Mayor shall determine the term of the City Council member serving as a liaison.

(Ord. No. O-03-0033, Enacted, 09/23/2003; Ord. No. O-04-0016, Amended, 02/24/2004; Ord. No. O-06-0035, Amended 12/12/2006)

D. Each term shall continue until a successor is chosen and qualified, except in the case of the member's death, resignation, removal or disqualification from holding office.

(Ord. No. O-03-0033, Enacted, 09/23/2003; Ord. No. O-04-0016, Amended, 02/24/2004; Ord. No. O-06-0035, Amended 12/12/2006)

Effective on: 4/10/1990

2-21-6. Removal and Vacancy.

A. Any member of the Commission Arts Council may be removed from office by the Mayor for any reason, with the advice and consent of the City Council.

(Ord. No. O-03-0033, Enacted, 09/23/2003; Ord. No. O-06-0035, Amended 12/12/2006)

B. The Mayor may remove a member of the Commission Arts Council from office if the member establishes residence outside of the City, or lives outside of City boundaries for a continuous period of more than sixty (60) days.

(Ord. No. O-03-0033, Enacted, 09/23/2003; Ord. No. O-06-0035, Amended 12/12/2006; Ord. No. O-2019-0031, Amended 10/8/2019)

C. A member's office may become vacant if the member misses more than twenty-five percent (25%) of the Commission Arts Council's scheduled meetings during any twelve (12) month period.

(Ord. No. O-03-0033, Enacted, 09/23/2003; Ord. No. O-06-0035, Amended 12/12/2006; Ord. No. O-2019-0031, Amended 10/8/2019)

D. Vacancies occurring other than through the expiration of a regular term shall be filled by appointment of the Mayor, with the advice and consent of the City Council.

(Ord. No. O-03-0033, Enacted, 09/23/2003; Ord. No. O-06-0035, Amended 12/12/2006)

Effective on: 4/10/1990

2-21-7. Voting.

A. Each member of the Commission Arts Council shall have one (1) vote.

(Ord. No. O-03-0033, Enacted, 09/23/2003; Ord. No. O-03-0040, Amended, 10/28/2003; Ord. No. O-06-0035, Amended 12/12/2006)

B. A quorum shall consist of a majority of the appointed members of the Commission Arts Council, with a minimum of five (5) ~~three (3)~~ members. No meeting is official unless a quorum of members is present.

(Ord. No. O-03-0033, Enacted, 09/23/2003; Ord. No. O-03-0040, Amended, 10/28/2003; Ord. No. O-06-0035, Amended 12/12/2006; Ord. No. O-08-0033, Amended 12/09/2008; Ord. No. O-2019-0031, Amended 10/8/2019)

- C. The minimum number of votes required to approve or disapprove any action or proposal shall be a majority of those present at the meeting, provided there is a quorum, but shall never be less than ~~five (5)~~~~three (3)~~.

(Ord. No. O-03-0033, Enacted, 09/23/2003; Ord. No. O-03-0040, Amended, 10/28/2003; Ord. No. O-06-0035, Amended 12/12/2006; Ord. No. O-08-0033, Amended 12/09/2008; Ord. No. O-2019-0031, Amended 10/8/2019)

Effective on: 4/10/1990

2-21-8. Meetings.

- A. The ~~Commission Arts Council~~ shall select one of its members to be Chairperson. The Chairperson shall conduct all meetings and shall serve for one (1) year. Elections for Chairperson shall be held annually. A Chairperson may serve consecutive terms.

(Ord. No. O-03-0033, Enacted, 09/23/2003; Ord. No. O-06-0035, Amended 12/12/2006; Ord. No. O-2019-0031, Amended 10/8/2019)

- ~~B. The Commission shall select one of its members to be the Vice Chairperson. The Vice Chairperson shall take on the responsibilities of the Chairperson in his/her absence and shall serve for one (1) year. The Vice Chairperson may serve consecutive terms.~~

- ~~B.C. The Commission Arts Council shall meet on an as needed basis as determined by the commission members at least quarterly and may meet more often at the discretion of the Chairperson.~~

(Ord. No. O-03-0033, Enacted, 09/23/2003; Ord. No. O-06-0035, Amended 12/12/2006)

- ~~C. D. The Commission Arts Council~~ shall keep written minutes for each of its meetings. The minutes shall be reviewed for approval at the following Arts Commission meeting and shall be available for public inspection.

(Ord. No. O-03-0033, Enacted, 09/23/2003; Ord. No. O-06-0035, Amended 12/12/2006)

- ~~D. E. The Commission Arts Council~~ may adopt by-laws, rules or procedures for the transaction of its business.

(Ord. No. O-03-0033, Enacted, 09/23/2003; Ord. No. O-06-0035, Amended 12/12/2006)

- ~~E. F. The Commission Arts Council~~ may establish sub-committees to help carry out its responsibilities.

(Ord. No. O-03-0033, Enacted, 09/23/2003; Ord. No. O-06-0035, Amended 12/12/2006)

Effective on: 4/10/1990

2-21-9. Staff Assignments.

The City Manager shall appoint appropriate staff support for the ~~Commission Arts Council~~.

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(Ord. No. O-03-0033, Enacted, 09/23/2003; Ord. No. O-06-0035, Amended 12/12/2006)

Effective on: 4/10/1990

2-21-10. Compensation.

- A. Members of the Commission Arts Council shall serve without monetary compensation.

(Ord. No. O-03-0033, Enacted, 09/23/2003; Ord. No. O-06-0035, Amended 12/12/2006)

- B. Members may be compensated for reasonable expenses incurred for official responsibilities, if approved by the City Manager.

(Ord. No. O-03-0033, Enacted, 09/23/2003; Ord. No. O-06-0035, Amended 12/12/2006)

Effective on: 4/10/1990

2-21-11. Recommendations.

- A. The Chairperson of the Commission Arts Council shall, from time to time, present recommendations to the City Council, which have been approved by the Commission Arts Council.

(Ord. No. O-03-0033, Enacted, 09/23/2003; Ord. No. O-06-0035, Amended 12/12/2006)

- B. The Commission Arts Council shall act in an advisory role to other officials and departments of government regarding cultural arts resources.

(Ord. No. O-03-0033, Enacted, 09/23/2003; Ord. No. O-06-0035, Amended 12/12/2006)

- C. The Commission Arts Council shall work toward the continuing education of citizens regarding cultural arts in the community.

(Ord. No. O-03-0033, Enacted, 09/23/2003; Ord. No. O-06-0035, Amended 12/12/2006)

Heritage Commission

2-28-1. Commission Established.

The Orem Heritage Advisory Commission (hereinafter referred to as "Commission") is hereby established.

(Ord. No. O-02-0009, Enacted, 02/05/2002)

Effective on: 4/10/1990

2-28-2. Duties of the Commission.

The commission shall act in an advisory capacity to the City Council and shall have the following duties and responsibilities:

- A. Develop two memorials honoring veterans. One memorial is to be located at the City Cemetery and the other is to be located at the City Center.

(Ord. No. O-02-0009, Enacted, 02/05/2002)

- B. Establish a local tradition of formally celebrating our heritage through Memorial Day, Independence Day and Veterans Day celebrations and other appropriate holiday celebrations.

(Ord. No. O-02-0009, Enacted, 02/05/2002)

- C. Establish the tradition of flag-raising ceremonies.

(Ord. No. O-02-0009, Enacted, 02/05/2002)

- D. Conduct educational outreach to enhance appreciation for our nation and the sacrifices made on its behalf.

(Ord. No. O-02-0009, Enacted, 02/05/2002)

Effective on: 4/10/1990

2-28-3. Membership of Commission.

The Commission shall consist of five (5) members, who have demonstrated interest in promoting patriotism toward the United States of America.

(Ord. No. O-02-0009, Enacted, 02/05/2002; Ord. No. O-2019-0031, Amended 10/8/2019)

Effective on: 4/10/1990

2-28-4. Appointment.

- A. The Mayor, with the advice and consent of the City Council, shall appoint commission members.

(Ord. No. O-02-0009, Enacted, 02/05/2002)

~~B. Commission members shall be residents of the City of Orem.~~

~~(Ord. No. O-02-0009, Enacted, 02/05/2002)~~

~~C. Commission members shall be selected without respect to political affiliation.~~

~~(Ord. No. O-02-0009, Enacted, 02/05/2002)~~

Effective on: 4/10/1990

2-28-5. Term of Office.

~~A. The term of office for each member shall be four (4) years even if the appointment was made to fill a vacancy created by a member who was unable to complete a full term.~~

~~(Ord. No. O-02-0009, Enacted, 02/05/2002; Ord. No. O-02-0014, Amended, 04/09/2002; Ord. No. O-2019-0031, Amended 10/8/2019)~~

~~B. Commission members may be appointed for additional terms.~~

~~(Ord. No. O-02-0009, Enacted, 02/05/2002; Ord. No. O-02-0014, Amended, 04/09/2002; Ord. No. O-2016-0029, Amended 10/11/2016; Ord. No. O-2019-0031, Amended 10/8/2019)~~

~~C. Each term shall continue until a successor is chosen and qualified, except in the case of the member's death, resignation, removal, or disqualification from holding office.~~

~~(Ord. No. O-02-0009, Enacted, 02/05/2002; Ord. No. O-02-0014, Amended, 04/09/2002)~~

Effective on: 4/10/1990

2-28-6. Removal and Vacancy.

~~A. The Mayor, with the advice and consent of the City Council, may remove any member of the Commission from office.~~

~~(Ord. No. O-02-0009, Enacted, 02/05/2002)~~

~~B. A member's office automatically becomes vacant if the member establishes residence outside of the City, or lives outside of City boundaries for a continuous period of more than sixty (60) days.~~

~~(Ord. No. O-02-0009, Enacted, 02/05/2002; Ord. No. O-2019-0031, Amended 10/8/2019)~~

~~C. A member's office may become vacant if the member misses more than twenty-five percent (25%) of the Commission's scheduled meetings during any twelve (12) month period.~~

~~(Ord. No. O-02-0009, Enacted, 02/05/2002; Ord. No. O-2019-0031, Amended 10/8/2019)~~

~~D. Vacancies shall be filled for the unexpired term of any member whose office becomes vacant.~~

~~(Ord. No. O-02-0009, Enacted, 02/05/2002)~~

~~E. Vacancies occurring other than through the expiration of a regular term shall be filled by appointment of the Mayor, with the advice and consent of the City Council.~~

~~(Ord. No. O-02-0009, Enacted, 02/05/2002)~~

Effective on: 4/10/1990

2-28-7. Voting.

~~A. Each member of the Commission shall have one (1) vote.~~

~~(Ord. No. O-02-0009, Enacted, 02/05/2002)~~

~~B. A quorum shall consist of a majority of the appointed members of the Commission, with a minimum of three (3) members. No meeting is official unless a quorum of members is present.~~

~~(Ord. No. O-02-0009, Enacted, 02/05/2002; Ord. No. O-2019-0031, Amended 10/8/2019)~~

~~C. The minimum number of votes required to approve or disapprove any action or proposal shall be a majority of those present at the meeting, provided there is a quorum, but shall never be less than three (3).~~

~~(Ord. No. O-02-0009, Enacted, 02/05/2002; Ord. No. O-2019-0031, Amended 10/8/2019)~~

Effective on: 4/10/1990

2-28-8. Meetings.

~~A. The Commission shall select one of the members to be Chairperson. The Chairperson shall conduct all meetings and shall serve for one (1) year. Elections for Chairperson shall be held annually. A Chairperson may serve consecutive terms.~~

~~(Ord. No. O-02-0009, Enacted, 02/05/2002; Ord. No. O-2019-0031, Amended 10/8/2019)~~

~~B. The Commission shall meet at least quarterly, and may meet more often at the discretion of its Chairperson.~~

~~(Ord. No. O-02-0009, Enacted, 02/05/2002)~~

~~C. Commission business and discussion shall be conducted in accordance with the Utah Open Public Meeting Laws and City Policies. This includes public notification of meeting place, time, and agenda items.~~

~~(Ord. No. O-02-0009, Enacted, 02/05/2002)~~

~~D. The Commission shall keep written minutes for each of its meetings. The minutes shall be reviewed for approval at the following Commission meeting and shall be available for public inspection.~~

~~(Ord. No. O-02-0009, Enacted, 02/05/2002)~~

~~E. The Commission may adopt by laws, rules or procedures for the transaction of its business.~~

~~(Ord. No. O-02-0009, Enacted, 02/05/2002)~~

~~F. The Commission may establish sub-committees to help carry out its responsibilities.~~

~~(Ord. No. O-02-0009, Enacted, 02/05/2002)~~

Effective on: 4/10/1990

2-28-9. Staff Assignments.

The City Manager shall appoint appropriate staff support for the Commission.

~~(Ord. No. O-02-0009, Enacted, 02/05/2002)~~

Effective on: 4/10/1990

2-28-10. Compensation.

Members of the Commission shall serve without monetary compensation.

~~(Ord. No. O-02-0009, Enacted, 02/05/2002)~~

Members may be compensated for reasonable expenses incurred for official responsibilities, if approved by the City Manager.

~~(Ord. No. O-02-0009, Enacted, 02/05/2002)~~

Effective on: 4/10/1990

2-28-11. Recommendations.

~~A. The Chairperson of the Commission shall, from time to time, present recommendations to the City Council, which have been approved by the Commission.~~

~~(Ord. No. O-02-0009, Enacted, 02/05/2002)~~

~~B. The Commission shall act in an advisory role to other officials and departments of government regarding promotion of patriotism.~~

~~(Ord. No. O-02-0009, Enacted, 02/05/2002)~~

~~C. The Commission shall work toward the continuing education of citizens promoting patriotism and appreciation of our nation's history.~~

~~(Ord. No. O-02-0009, Enacted, 02/05/2002)~~

Historical Preservation Advisory Commission

2-19-1. Commission Established.

The Orem Historical Preservation Advisory Commission (hereinafter referred to as "Commission") is hereby established.

(Ord. No. 668, Revised, 06/12/1990; Ord. No. O-92-013, Amended, 07/07/1992)

Effective on: 4/10/1990

2-19-2. Duties of the Commission.

The Commission shall act in an advisory capacity to the City Council and shall have the following duties and responsibilities:

- A. Securing information on federal and state laws and regulations regarding historic and cultural resources which may be available to the City and working towards the continuing education of citizens regarding historic preservation and community history.

(Ord. No. 668, Revised, 06/12/1990; Ord. No. O-92-013, Amended, 07/07/1992; Ord. No. O-02-0014, Amended, 04/09/2002)

- B. Determining tax credit available for renovation of old and historic buildings.

(Ord. No. 668, Revised, 06/12/1990; Ord. No. O-92-013, Amended, 07/07/1992; Ord. No. O-02-0014, Amended, 04/09/2002)

- C. Ascertaining procedures and eligibility requirements to be included in the National Register of Historic Places.

(Ord. No. 668, Revised, 06/12/1990; Ord. No. O-92-013, Amended, 07/07/1992; Ord. No. O-02-0014, Amended, 04/09/2002)

- D. Surveying and Inventorying Community Historic Resources. The Commission shall conduct or cause to be conducted a survey of the historic, architectural, and archaeological resources within the community. The survey shall be compatible with the Utah Inventory of Historic and Archaeological Sites. Survey and inventory documents shall be maintained and shall be open to the public. The survey shall be updated at least every ten (10) years.

(Ord. No. 668, Revised, 06/12/1990; Ord. No. O-92-013, Amended, 07/07/1992; Ord. No. O-02-0014, Amended, 04/09/2002)

- E. Reviewing Proposed Nominations to the National Register of Historic Places. The Commission shall review and comment to the State Historic Preservation Officer on all proposed National Registry nominations for properties within the boundaries of the City. When the Commission considers a National Register nomination which is normally evaluated by professionals in a specific discipline and that discipline is not represented

on the Commission, the Commission shall seek expertise in that area before rendering its decision.

(Ord. No. 668, Revised, 06/12/1990; Ord. No. O-92-013, Amended, 07/07/1992; Ord. No. O-02-0014, Amended, 04/09/2002)

F. Inventorying historic and archeological sites within the community.

(Ord. No. 668, Revised, 06/12/1990; Ord. No. O-92-013, Amended, 07/07/1992; Ord. No. O-02-0014, Amended, 04/09/2002)

G. Securing technical expertise on preservation, renovation and/or restoration of historical properties.

(Ord. No. 668, Revised, 06/12/1990; Ord. No. O-92-013, Amended, 07/07/1992; Ord. No. O-02-0014, Amended, 04/09/2002)

H. Supporting the enforcement of all State Historic Preservation Laws. These laws include, but are not limited to the "Historic District Act." Section 17A-3-1301 - 1306, U.C.A. and Chapter 63-18 U.C.A. regarding the protection of Utah antiquities and the notification of the State Historic Preservation Office of any known proposed action which will destroy or affect a site, building or object owned by the State of Utah and included on or eligible for the State or National Registers.

(Ord. No. 668, Revised, 06/12/1990; Ord. No. O-92-013, Amended, 07/07/1992; Ord. No. O-02-0014, Amended, 04/09/2002)

Effective on: 4/10/1990

2-19-3. Membership of Commission.

The Commission shall consist of five (5) members. These members shall have a demonstrated interest, competence or knowledge of historic preservation. To the extent available in the community, two Commission members shall be professionals, as defined by National Park Service regulations, from the disciplines of history, archaeology, planning, architecture or architectural history. A member of the City Council shall be appointed to act as a liaison between the Commission and the City Council, but the City Council liaison shall not be considered a member of the Commission. The term of the City Council representative serving as liaison to the Commission shall be determined by the Mayor.

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(Ord. No. 668, Revised, 06/12/1990; Ord. No. O-92-013, Amended, 07/07/1992; Ord. No. O-02-0014, Amended, 04/09/2002; Ord. No. O-2019-0031, Amended 10/8/2019)

Effective on: 4/10/1990

2-19-4. Appointment.

A. Commission members shall be appointed by the Mayor, with the advice and consent of the City Council.

(Ord. No. 668, Revised, 06/12/1990; Ord. No. O-92-013, Amended, 07/07/1992)

B. Commission members shall be residents of the City of Orem.

(Ord. No. 668, Revised, 06/12/1990; Ord. No. O-92-013, Amended, 07/07/1992)

C. Commission members shall be selected without respect to political affiliation.

(Ord. No. 668, Revised, 06/12/1990; Ord. No. O-92-013, Amended, 07/07/1992)

Effective on: 4/10/1990

2-19-5. Term of Office.

A. The term of office for each member shall be three (3) years even if the appointment was made to fill a vacancy created by a member who was unable to complete a full term.

(Ord. No. 668, Revised, 06/12/1990; Ord. No. O-92-013, Amended, 07/07/1992; Ord. No. O-02-0014, Amended, 04/09/2002; Ord. No. O-2013-0034, Amended & Renumbered 12/11/2013; Ord. No. O-2019-0031, Amended 10/8/2019)

B. Commission members may be appointed for additional terms.

(Ord. No. 668, Revised, 06/12/1990; Ord. No. O-92-013, Amended, 07/07/1992; Ord. No. O-02-0014, Amended, 04/09/2002; Ord. No. O-2013-0034, Amended & Renumbered 12/11/2013; Ord. No. O-2019-0031, Amended 10/8/2019)

C. Each term shall continue until a successor is chosen and qualified, except in the case of the member's death, resignation, removal or disqualification from holding office.

(Ord. No. 668, Revised, 06/12/1990; Ord. No. O-92-013, Amended, 07/07/1992; Ord. No. O-02-0014, Amended, 04/09/2002; Ord. No. O-2013-0034, Amended & Renumbered 12/11/2013)

Effective on: 4/10/1990

2-19-6. Removal and Vacancy.

A. Any member of the Commission may be removed from office by the Mayor, with the advice and consent of the City Council.

(Ord. No. 668, Revised, 06/12/1990; Ord. No. O-92-013, Amended, 07/07/1992)

B. A member's office automatically becomes vacant if the member establishes residence outside of the City, or lives outside of City boundaries for a continuous period of more than sixty (60) days.

(Ord. No. 668, Revised, 06/12/1990; Ord. No. O-92-013, Amended, 07/07/1992, Ord. No. O-2019-0031; Ord. No. O-2019-0031, Amended 10/8/2019)

C. A member's office may become vacant if the member misses more than twenty-five percent (25%) of the Commission's scheduled meetings during any twelve (12) month period.

(Ord. No. 668, Revised, 06/12/1990; Ord. No. O-92-013, Amended, 07/07/1992; Ord. No. O-2019-0031, Amended 10/8/2019)

- D. Vacancies shall be filled for the unexpired term of any member whose office becomes vacant.

(Ord. No. 668, Revised, 06/12/1990; Ord. No. O-92-013, Amended, 07/07/1992)

- E. Vacancies occurring other than through the expiration of a regular term shall be filled by appointment of the Mayor, with the advice and consent of the City Council.

(Ord. No. 668, Revised, 06/12/1990; Ord. No. O-92-013, Amended, 07/07/1992)

Effective on: 4/10/1990

2-19-7. Voting.

- A. Each member of the Commission shall have one (1) vote.

(Ord. No. 668, Revised, 06/12/1990; Ord. No. O-92-013, Amended, 07/07/1992)

- B. A quorum shall consist of a majority of the appointed members of the Commission, with a minimum of three (3) members. No meeting is official unless a quorum of members is present.

(Ord. No. 668, Revised, 06/12/1990; Ord. No. O-92-013, Amended, 07/07/1992; Ord. No. O-2019-0031, Amended 10/8/2019)

- C. The minimum number of votes required to approve or disapprove any action or proposal shall be a majority of those present at the meeting, provided there is a quorum, but shall never be less than three (3).

(Ord. No. 668, Revised, 06/12/1990; Ord. No. O-92-013, Amended, 07/07/1992; Ord. No. O-2019-0031, Amended 10/8/2019)

Effective on: 4/10/1990

2-2119-8. Meetings.

- A. The Commission shall select one of its members to be Chairperson. The Chairperson shall conduct all meetings and shall serve for one (1) year. Elections for Chairperson shall be held annually. A Chairperson may serve consecutive terms.

(Ord. No. 668, Revised, 06/12/1990; Ord. No. O-92-013, Amended, 07/07/1992; Ord. No. O-2019-0031, Amended 10/8/2019)

B. The Commission shall select one of its members to be the Vice Chairperson. The Vice Chairperson shall take on the responsibilities of the Chairperson in his/her absence and shall serve for one (1) year. The Vice Chairperson may serve consecutive terms.

B.C. The Committee shall meet on an as needed basis as determined by the Committee members.

(Ord. No. 668, Revised, 06/12/1990; Ord. No. O-92-013, Amended, 07/07/1992; Ord. No. O-2019-0031, Amended 10/8/2019)

C. D. Commission business and discussion shall be conducted in accordance with the Utah Open Public Meeting Laws and City policies. This includes public notification of meeting place, time and agenda items.

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(Ord. No. 668, Revised, 06/12/1990; Ord. No. O-92-013, Amended, 07/07/1992)

D. E. The Commission shall keep written minutes for each of its meetings. The minutes shall be reviewed for approval at the following Commission meeting and shall be available for public inspection.

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(Ord. No. 668, Revised, 06/12/1990; Ord. No. O-92-013, Amended, 07/07/1992)

E. F. The Commission may adopt by-laws, rules or procedures for the transaction of its business.

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(Ord. No. 668, Revised, 06/12/1990; Ord. No. O-92-013, Amended, 07/07/1992)

F. G. The Commission may establish sub-committees to help carry out its responsibilities.

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(Ord. No. 668, Revised, 06/12/1990; Ord. No. O-92-013, Amended, 07/07/1992)

Effective on: 4/10/1990

2-19-9. Staff Assignments.

The City Manager shall appoint appropriate staff support for the Commission.

(Ord. No. 668, Revised, 06/12/1990; Ord. No. O-92-013, Amended, 07/07/1992)

Effective on: 4/10/1990

2-19-10. Compensation.

A. Members of the Commission shall serve without monetary compensation.

(Ord. No. 668, Revised, 06/12/1990; Ord. No. O-92-013, Amended, 07/07/1992)

B. Members may be compensated for reasonable expenses incurred for official responsibilities, if approved by the City Manager.

(Ord. No. 668, Revised, 06/12/1990; Ord. No. O-92-013, Amended, 07/07/1992)

Effective on: 4/10/1990

2-19-11. Recommendations.

- A. The Chairperson of the Commission shall, from time to time, present recommendations to the City Council which have been approved by the Commission.

(Ord. No. 668, Revised, 06/12/1990; Ord. No. O-92-013, Amended, 07/07/1992)

- B. The Commission shall act in an advisory role to other officials and departments of government regarding the identification and protection of local historic and archaeological resources.

(Ord. No. 668, Revised, 06/12/1990; Ord. No. O-92-013, Amended, 07/07/1992)

- C. The Commission shall work toward the continuing education of citizens regarding historic preservation and community history.

(Ord. No. 668, Revised, 06/12/1990; Ord. No. O-92-013, Amended, 07/07/1992)

Library Advisory Commission

2-10-1. Commission established.

The Library Advisory Commission of the City of Orem (referred to as the "Commission" in this Article) is hereby established.

(Ord. No. 661, Revised, 04/10/1990)

Effective on: 4/10/1990

2-10-2. Duties and Responsibilities.

The Commission shall act in an advisory capacity to the City Council and shall have the following duties and responsibilities:

- A. To provide support, encouragement and citizen input into planning for the development and maintenance of a modern library system.

(Ord. No. 661, Revised, 04/10/1990)

- B. To take such steps as it may deem feasible to encourage grants or gifts in support of the public library.

(Ord. No. 661, Revised, 04/10/1990)

- C. To advise and give input on the development of a general philosophy and policies related to materials selection and use of resources.

(Ord. No. 661, Revised, 04/10/1990, Ord. No. O-2019-0031, Amended 10/8/2019)

- D. To hear complaints regarding materials selection when a matter is referred to the Commission from the Collection Development Committee of the Library.

(Ord. No. 661, Revised, 04/10/1990, Ord. No. O-2019-0031, Amended 10/8/2019)

Effective on: 4/10/1990

2-10-3. Membership of Commission.

The Commission shall consist of seven (7) members. A member of the City Council shall be appointed to act as a liaison between the Commission and the City Council, but the City Council liaison shall not be considered a member of the Commission.

(Ord. No. 661, Revised, 04/10/1990)

Effective on: 4/10/1990

2-10-4. Appointment.

- A. Commission members shall be appointed by the Mayor, with the advice and consent of the City Council.

(Ord. No. 661, Revised, 04/10/1990)

B. Commission members shall be residents of the City of Orem.

(Ord. No. 661, Revised, 04/10/1990)

Effective on: 4/10/1990

2-10-5. Term of Office.

A. The term of office for Commission members shall be three (3) years even if the appointment was made to fill a vacancy created by a member who was unable to complete a full term.

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-02-0014, Amended, 04/09/2002, Ord. No. O-2019-0031, Amended 10/8/2019)

B. Commission members may be appointed for additional terms.

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-02-0014, Amended, 04/09/2002, Ord. No. O-2019-0031, Amended 10/8/2019)

C. The term of the City Council representative serving as liaison to the Commission shall be determined by the Mayor.

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-02-0014, Amended, 04/09/2002)

E. Each term shall continue until a successor is chosen and qualified, except in the case of the member's death, resignation, removal or disqualification from holding office.

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-02-0014, Amended, 04/09/2002)

Effective on: 4/10/1990

2-10-6. Removal and Vacancy.

A. Any member of the Commission may be removed from office by the Mayor, with the advice and consent of the City Council.

(Ord. No. 661, Revised, 04/10/1990)

B. A member's office automatically becomes vacant if the member establishes residence outside of the City, or lives outside of City boundaries for a continuous period of more than sixty (60) days.

(Ord. No. 661, Revised, 04/10/1990, Ord. No. O-2019-0031, Amended 10/8/2019)

C. A member's office may become vacant if the member misses more than twenty-five percent (25%) of the Commission's scheduled meetings during any twelve month period.

(Ord. No. 661, Revised, 04/10/1990, Ord. No. O-2019-0031, Amended 10/8/2019)

D. Vacancies shall be filled for the unexpired term of any member whose office becomes vacant.

(Ord. No. 661, Revised, 04/10/1990)

E. Vacancies occurring other than through the expiration of a regular term shall be filled by appointment by the Mayor, with the advice and consent of the City Council.

(Ord. No. 661, Revised, 04/10/1990)

Effective on: 4/10/1990

2-10-7. Voting.

A. Each member of the Commission shall have one (1) vote.

(Ord. No. 661, Revised, 04/10/1990)

B. A quorum shall consist of a majority of the appointed members of the Commission, with a minimum of four (4)three (3) members. No meeting is official unless a quorum of members is present.

(Ord. No. 661, Revised, 04/10/1990, Ord. No. O-2019-0031, Amended 10/8/2019)

C. The minimum number of votes required to take any action shall be a majority of those present at the meeting, provided there is a quorum, but shall never be less than four (4)three (3).

(Ord. No. 661, Revised, 04/10/1990, Ord. No. O-2019-0031, Amended 10/8/2019)

Effective on: 4/10/1990

2-10-8. Meetings.

A. The Commission shall select one of its members to be Chairperson. The Chairperson shall conduct all meetings and shall serve for one (1) year. Elections for Chairperson shall be held annually. A Chairperson may serve consecutive terms.

(Ord. No. 661, Revised, 04/10/1990, Ord. No. O-2019-0031, Amended 10/8/2019)

B. The Commission shall select one of its members to be the Vice Chairperson. The Vice Chairperson shall take on the responsibilities of the Chairperson in his/her absence and shall serve for one (1) year. The Vice Chairperson may serve consecutive terms.

B.C. The Commission shall meet on an as needed basis as determined by the commission members at least quarterly, and may meet more often if necessary.

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-97-0009, Amended, 02/11/97)

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C. D. Commission business and discussion shall be conducted in open public meetings in accordance with legal requirements and City policies.

(Ord. No. 661, Revised, 04/10/1990)

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D. E. The Commission shall keep written minutes for each of its meetings. The minutes shall be reviewed for approval at the following Commission meeting.

(Ord. No. 661, Revised, 04/10/1990)

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E. F. The Commission may adopt by-laws, rules or procedures for the transaction of its business.

(Ord. No. 661, Revised, 04/10/1990)

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F. G. The Commission may establish sub-committees to help carry out its responsibilities.

(Ord. No. 661, Revised, 04/10/1990)

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Effective on: 4/10/1990

2-10-9. Staff Assignments.

The City Manager shall appoint appropriate staff support for the Commission.

(Ord. No. 661, Revised, 04/10/1990)

Effective on: 4/10/1990

2-10-10. Compensation.

A. Members of the Commission shall serve without monetary compensation.

(Ord. No. 661, Revised, 04/10/1990)

B. Members may be compensated for reasonable expenses incurred for official responsibilities, if approved by the City Manager.

(Ord. No. 661, Revised, 04/10/1990)

Effective on: 4/10/1990

2-10-11. Recommendations.

The Chairperson of the Commission shall, from time to time, present recommendations to the City Council which have been approved by the Commission.

(Ord. No. 661, Revised, 04/10/1990)

Orem Events Advisory Commission

2-20-1. Commission Established.

The ~~Orem~~ Events Advisory Commission of the City of Orem (referred to as the "Commission" in this Article) is hereby established.

(Ord. No. O-95-0026, Enacted, 05/02/1995; Ord. No. O-2023-0009, Amended 5/16/2023; Ord. No. O-2024-0022, Amended 10/8/2024)

Effective on: 4/10/1990

2-20-2. Duties of the Commission.

The Commission shall act in an advisory capacity to the City Council and shall have the following duties and responsibilities.

- A. To recommend objectives, policies, procedures, programs, and expenditures of City funds related to Orem City events including Oremfest, Truck or Treat, Taste of Orem, Lights On, and other events.

(Ord. No. O-95-0026, Enacted, 05/02/1995; Ord. No. O-2023-0009, Amended 5/16/2023, Ord. No. O-2024-0022, Amended 10/8/2024)

- B. To celebrate and support heritage and veterans by supporting events surrounding Memorial Day, Veterans Day, and other such holidays.

- B.C. To report periodically to the City Council regarding the schedule of activities for upcoming Orem City events and to report on the activities of previous Orem City events.

(Ord. No. O-95-0026, Enacted, 05/02/1995; Ord. No. O-2023-0009, Amended 5/16/2023; Ord. No. O-2024-0022, Amended 10/8/2024)

- C.D. Working under the direction of City staff ~~To~~ enlist the cooperation and participation of various volunteers to develop programs in association with Orem City events.

(Ord. No. O-95-0026, Enacted, 05/02/1995; Ord. No. O-2023-0009, Amended 5/16/2023; Ord. No. O-2024-0022, Amended 10/8/2024)

- D.E. To provide advice and recommendations to City staff regarding the format and programming of Orem City events including recommendations on ways to improve the public experience and to increase public participation in Orem City Events.

- E.F. To generate ideas and recommendations for potential new Orem City events.

(Ord. No. O-95-0026, Enacted, 05/02/1995; Ord. No. O-2024-0022, Amended 10/8/2024)

Effective on: 4/10/1990

2-20-3. Membership of Commission .

The Commission shall consist of eleven (11) members exclusive of subcommittee members. Two members of the City Council shall be appointed to act as a liaison between the Commission and the City Council, but the City Council liaison shall not be considered a member of the Commission.

(Ord. No. O-95-0026, Enacted, 05/02/1995; Ord. No. O-02-0014, Amended, 04/09/2002; Ord. No. O-2018-0002, Amended 01/09/2018)[Ord. # O-2018-0002, 01/09/2018]; Ord. No. O-2024-0022, Amended 10/8/2024)

Effective on: 1/12/2018

2-20-4. Appointment.

- A. Commission members shall be appointed by the Mayor, with the advice and consent of the City Council.

(Ord. No. O-95-0026, Enacted, 05/02/1995; Ord. No. O-2024-0022, Amended 10/8/2024)

- B. Commission members shall be residents of the City of Orem, be employed within the City, or be an authorized representative of a business or institution within the City.

(Ord. No. O-95-0026, Enacted, 05/02/1995; Ord. No. O-02-0024, Amended, 07/02/2002; Ord. No. O-2024-0022, Amended 10/8/2024)

- C. Commission members shall be selected without respect to political affiliation.

(Ord. No. O-95-0026, Enacted, 05/02/1995; Ord. No. O-2024-0022, Amended 10/8/2024)

Effective on: 4/10/1990

2-20-5. Term of Office.

- A. The term of office for Commission members shall be three (3) years even if the appointment was made to fill a vacancy created by a member who was unable to complete a full term.

(Ord. No. O-95-0026, Enacted, 05/02/1995; Ord. No. O-02-0014, Amended, 04/09/2002; Ord. No. O-2018-0002, Amended & Renumbered 01/09/2018; Ord. No. O-2019-0031, Amended 10/8/2019; Ord. No. O-2024-0022, Amended 10/8/2024)

- B. Commission members may be appointed for additional terms.

(Ord. No. O-95-0026, Enacted, 05/02/1995; Ord. No. O-02-0014, Amended, 04/09/2002; Ord. No. O-2018-0002, Renumbered 01/09/2018; Ord. No. O-2019-0031, Amended 10/8/2019; Ord. No. O-2024-0022, Amended 10/8/2024)

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- C. The term of the City Council members serving as a liaison to the Commission shall be determined by the Mayor.

(Ord. No. O-95-0026, Enacted, 05/02/1995; Ord. No. O-02-0014, Amended, 04/09/2002; Ord. No. O-2018-0002, Renumbered 01/09/2018; Ord. No. O-2024-0022, Amended 10/8/2024)

- D. Each term shall continue until a successor is chosen and qualified, except in the case of the member's death, resignation, removal or disqualification from holding office.

(Ord. No. O-95-0026, Enacted, 05/02/1995; Ord. No. O-02-0014, Amended, 04/09/2002; Ord. No. O-2018-0002, Renumbered 01/09/2018)

Effective on: 4/10/1990

2-20-6. Removal and Vacancy.

- A. Any member of the Commission may be removed from office by the Mayor, with the advice and consent of the City Council.

(Ord. No. O-95-0026, Enacted, 05/02/1995; Ord. No. O-2024-0022, Amended 10/8/2024)

- B. A member's office automatically becomes vacant if the member fails to meet the requirements of Section 2-20-4(B).

(Ord. No. O-95-0026, Enacted, 05/02/1995; Ord. No. O-2018-0002, Amended 01/09/2018; Ord. No. O-2019-0031, Amended 10/8/2019; Ord. No. O-2024-0022, Amended 10/8/2024)

- C. A member's office may become vacant if the member misses more than twenty-five percent (25%) of the Commission's scheduled meetings during any twelve (12) month period.

(Ord. No. O-95-0026, Enacted, 05/02/1995; Ord. No. O-2019-0031, Amended 10/8/2019; Ord. No. O-2024-0022, Amended 10/8/2024)

- D. Vacancies shall be filled for the unexpired term of any member whose office becomes vacant.

(Ord. No. O-95-0026, Enacted, 05/02/1995)

- E. Vacancies occurring other than through the expiration of a regular term shall be filled by nomination of the Mayor, with the advice and consent of the City Council.

(Ord. No. O-95-0026, Enacted, 05/02/1995)

Effective on: 4/10/1990

2-20-7. Voting.

- A. Each member of the Commission shall have one (1) vote.

(Ord. No. O-95-0026, Enacted, 05/02/1995; Ord. No. O-2024-0022, Amended 10/8/2024)

- B. A quorum shall consist of a majority of appointed Commission members, but shall never be less than ~~six (6)~~three (3). No meeting is official unless a quorum of members is present.

(Ord. No. O-95-0026, Enacted, 05/02/1995; Ord. No. O-2018-0002, Amended 01/09/2018; Ord. No. O-2019-0031, Amended 10/8/2019; Ord. No. O-2024-0022, Amended 10/8/2024)

- C. The minimum number of votes required to approve or disapprove any action or proposal shall be a majority of those present at the meeting, provided there is a quorum but shall never be less than ~~six (6)~~three (3).

(Ord. No. O-95-0026, Enacted, 05/02/1995; Ord. No. O-2018-0002, Amended 01/09/2018, Ord. No. O-2019-0031, Amended 10/8/2019)

Effective on: 4/10/1990

2-20-8. Meetings.

- A. The Commission shall select one of its members to be Chairperson. The Chairperson shall conduct all meetings and shall serve for one (1) year. Elections for Chairperson shall be held annually. The chairperson may serve consecutive terms.

(Ord. No. O-95-0026, Enacted, 05/02/1995; Ord. No. O-2018-0002, Amended 01/09/2018; Ord. No. O-2019-0031, Amended 10/8/2019; Ord. No. O-2024-0022, Amended 10/8/2024)

- B. The Commission shall select one of its members to be the Vice Chairperson. The Vice Chairperson shall take on the responsibilities of the Chairperson in his/her absence and shall serve for one (1) year. The Vice Chairperson may serve consecutive terms.

(Ord. No. O-2018-0002, Enacted 01/09/2018; Ord. No. O-2023-0009, Amended 5/16/2023; Ord. No. O-2024-0022, Amended 10/8/2024)

- C. The Commission shall meet on an as needed basis as determined by the commission members at least quarterly and may meet more often at the discretion of its Chairperson.

(Ord. No. O-95-0026, Enacted, 05/02/1995; Ord. No. O-2018-0002, Amended & Renumbered 01/09/2018; Ord. No. O-2024-0022, Amended 10/8/2024)

- D. Commission business and discussion shall be conducted in open public meetings in accordance with legal requirements and City policies.

(Ord. No. O-95-0026, Enacted, 05/02/1995; Ord. No. O-2018-0002, Renumbered 01/09/2018; Ord. No. O-2024-0022, Amended 10/8/2024)

- E. The Commission shall keep written minutes for each of its meetings. The minutes shall be reviewed for approval at the following Commission meeting.

(Ord. No. O-95-0026, Enacted, 05/02/1995; Ord. No. O-2018-0002, Renumbered 01/09/2018; Ord. No. O-2024-0022, Amended 10/8/2024)

F. The Commission may adopt by-laws, rules or procedures for the transaction of its business.

(Ord. No. O-95-0026, Enacted, 05/02/1995; Ord. No. O-2018-0002, Renumbered 01/09/2018; Ord. No. O-2024-0022, Amended 10/8/2024)

G. The Commission may establish subcommittees to assist the Commission in carrying out its responsibilities .

(Ord. No. O-2018-0002, Enacted 01/09/2018; Ord. No. O-2019-0031, Amended 10/8/2019; Ord. No. O-2024-0022, Amended 10/8/2024)

Effective on: 4/10/1990

2-20-9. Staff Assignments.

The City Manager shall appoint appropriate staff support for the Commission and subcommittees.

(Ord. No. O-95-0026, Enacted, 05/02/1995; Ord. No. O-2018-0002, Amended 01/09/2018; Ord. No. O-2024-0022, Amended 10/8/2024)

Effective on: 4/10/1990

2-20-10. Compensation.

A. Members of the Commission and subcommittees shall serve without monetary compensation.

(Ord. No. O-95-0026, Enacted, 05/02/1995; Ord. No. O-2018-0002, Amended 01/09/2018; Ord. No. O-2024-0022, Amended 10/8/2024)

B. Members may be compensated for reasonable expenses incurred for official responsibilities, if approved by the City Manager.

(Ord. No. O-95-0026, Enacted, 05/02/1995)

Effective on: 4/10/1990

2-20-11. Recommendations.

The Chairperson of the Commission shall, from time to time, present recommendations to the City Council which have been approved by the Commission .

(Ord. No. O-95-0026, Enacted, 05/02/1995; Ord. No. O-2024-0022, Amended 10/8/2024)

Effective on: 4/10/1990

**Natural Resources Advisory Commission~~Orem-Natural Resources~~
Stewardship Committee**

2-32-1. ~~Commission~~~~Committee~~ Established.

The Natural Resources Advisory Commission ~~Orem-Natural Resources Stewardship Committee~~ (hereinafter referred to as "~~Committee~~Commission") is hereby established.

(Ord. No. O-2016-0021, Enacted 06/21/2016)

Effective on: 4/10/1990

2-32-2. Duties of the Commission~~Committee~~.

The ~~Commission~~~~Committee~~ shall act in an advisory capacity to the City Council and shall have the following duties and responsibilities.

- A. Encourage a vision and goals to protect the City's natural resources, which may include but are not limited to water, air, soil, and open space.

(Ord. No. O-2016-0021, Enacted 06/21/2016)

- B. Explore and advise the City Council and staff of recycling programs the City might utilize to assist with accomplishing the Commission~~committee~~'s vision and goals. This includes engaging existing recycling businesses for education and training.

(Ord. No. O-2016-0021, Enacted 06/21/2016)

- C. Advise the City Council and staff of innovative measures to protect the City's natural resources and suggest feasible policies, procedures, and/or projects that will have public support.

(Ord. No. O-2016-0021, Enacted 06/21/2016)

- D. Review and advise the City Council on sustainability, recycling, and natural resources policies, procedures, and/or projects brought to the Commission ~~Committee~~ by City appointed staff.

(Ord. No. O-2016-0021, Enacted 06/21/2016)

- E. Work with other citizens' commissions and committees, including the Transportation Advisory Commission, Public Works Advisory Commission, and Planning Commission as needed.

(Ord. No. O-2016-0021, Enacted 06/21/2016)

- F. Work toward the continuing education of citizens regarding sustainability, recycling, and natural resource protection issues in our community. This includes developing strategies to increase resident participation in existing recycling programs.

(Ord. No. O-2016-0021, Enacted 06/21/2016)

G. Publicize and encourage citizen involvement in projects.

(Ord. No. O-2016-0021, Enacted 06/21/2016)

H. Participate on the Utah Valley Clean Air Task Force as desired.

(Ord. No. O-2016-0021, Enacted 06/21/2016)

I. Attend the Recycling Coalition of Utah board meetings in place of the city staff representative on an as needed basis.

(Ord. No. O-2016-0021, Enacted 06/21/2016)

Effective on: 4/10/1990

2-32-3. Membership of ~~Commission~~Committee.

A. The ~~Commission~~Committee shall consist of five (5) members. A member of the City Council shall be appointed to act as a liaison between the ~~Commission~~Committee and the City Council, but the City Council liaison shall not be considered a member of the ~~Commission~~Committee. The term of the City Council representative serving as liaison to the Commission shall be determined by the Mayor.

(Ord. No. O-2016-0021, Enacted 06/21/2016)

Effective on: 4/10/1990

2-32-4. Appointment.

A. ~~Commission~~Committee members shall be appointed by the Mayor, with the advice and consent of the City Council.

(Ord. No. O-2016-0021, Enacted 06/21/2016)

B. ~~Commission~~Committee members shall be residents of the City of Orem, ~~and represent a variety of backgrounds.~~

(Ord. No. O-2016-0021, Enacted 06/21/2016)

C. ~~Commission~~Committee members shall be selected without respect to political affiliation.

(Ord. No. O-2016-0021, Enacted 06/21/2016)

Effective on: 4/10/1990

2-32-5. Term of Office.

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- A. The term of office for CommissionCommittee members shall be three (3) years even if the appointment was made to fill a vacancy created by a member who was unable to complete a full term.

(Ord. No. O-2016-0021, Enacted 06/21/2016)

- B. CommissionCommittee members may be appointed for additional terms.

(Ord. No. O-2016-0021, Enacted 06/21/2016; Ord. No. O-2019-0031, Amended 10/08/2019)

- C. Each term shall continue until a successor is chosen and qualified, except in the case of the member's death, resignation, removal, or disqualification from holding office.

(Ord. No. O-2016-0021, Enacted 06/21/2016)

Effective on: 4/10/1990

2-32-6. Removal and Vacancy.

- A. Any member of the CommissionCommittee may be removed from office by the Mayor, with the advice and consent of the City Council.

(Ord. No. O-2016-0021, Enacted 06/21/2016)

- B. A member's office automatically becomes vacant if the member establishes residence outside of the City.

(Ord. No. O-2016-0021, Enacted 06/21/2016)

- C. A member's office may become vacant if the member misses three or more consecutive meetings/lives outside of city boundaries for a continuous period of more than sixty (60) days.

(Ord. No. O-2016-0021, Enacted 06/21/2016)

- D. A member's office may become vacant if the member misses more than twenty-five percent (25%) of the Commission's meetings during any twelve (12) month period.

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- E. Vacancies shall be filled for any member whose office becomes vacant.

(Ord. No. O-2016-0021, Enacted 06/21/2016)

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- F. Vacancies occurring other than through the expiration of a regular term shall be filled by appointment of the Mayor, with the advice and consent of the City Council.

(Ord. No. O-2016-0021, Enacted 06/21/2016)

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Effective on: 4/10/1990

2-32-7. Voting.

- A. Each member of the CommissionCommittee shall have one (1) vote.

(Ord. No. O-2016-0021, Enacted 06/21/2016)

- B. A quorum shall consist of any three (3) members of the CommissionCommittee. No meeting is official unless a quorum of members is present.

(Ord. No. O-2016-0021, Enacted 06/21/2016)

- C. The minimum number of votes required to approve or disapprove any action or proposal shall be a majority of those present at the meeting, provided there is a quorum, but shall never be less than three (3).

(Ord. No. O-2016-0021, Enacted 06/21/2016)

Effective on: 4/10/1990

2-32-8. Meetings.

- A. The CommissionCommittee shall select one of the members to be Chairperson and another member to be Vice Chairperson. The Chairperson shall conduct all meetings and shall serve for one (1) year. The Vice Chairperson shall conduct meetings in the absence of the Chairperson and shall serve for one (1) year. Elections for Chairperson and Vice Chairperson shall be held annually.

(Ord. No. O-2016-0021, Enacted 06/21/2016; Ord. No. O-2019-0031, Amended 10/08/2019)

- B. The Commission Committee shall meet on an as needed basis determined by the CommissionCommittee members.

(Ord. No. O-2016-0021, Enacted 06/21/2016)

- C. CommissionCommittee business and discussion shall be conducted in accordance with the Utah Open Public Meeting Laws and City policies. This includes public notification of meeting place, time, and agenda items.

(Ord. No. O-2016-0021, Enacted 06/21/2016)

- D. The CommissionCommittee shall keep written minutes for each of its meetings. The minutes shall be reviewed for approval at the following CommissionCommittee meeting and shall be available for public inspection.

(Ord. No. O-2016-0021, Enacted 06/21/2016)

- E. The CommissionCommittee may establish subcommittees to help carry out its responsibilities.

(Ord. No. O-2016-0021, Enacted 06/21/2016)

Effective on: 4/10/1990

2-32-9. Staff Assignments.

The City Manager shall appoint appropriate staff support for the Commission~~Committee~~.

(Ord. No. O-2016-0021, Enacted 06/21/2016)

Effective on: 4/10/1990

2-32-10. Compensation.

A. Members of the Commission~~Committee~~ shall serve without monetary compensation.

(Ord. No. O-2016-0021, Enacted 06/21/2016)

B. Members may be compensated for reasonable expenses incurred for official responsibilities, if approved by the City Manager.

(Ord. No. O-2016-0021, Enacted 06/21/2016)

Effective on: 4/10/1990

2-32-11. Recommendations.

The Commission~~Committee~~ Chairperson shall, from time to time, present recommendations to the City Council that have been approved by the Commission~~Committee~~.

(Ord. No. O-2016-0021, Enacted 06/21/2016)

Neighborhood Advisory Commission~~Orem-Neighborhood Commission~~

2-34-1. Commission Established

The Neighborhood Advisory Commission~~Orem-Neighborhood Commission~~ (hereinafter referred to as "Commission") is hereby established.

(Ord. No. O-2020-0004, Enacted 03/10/2020)

2-34-2. Duties and Responsibilities

The Commission shall act in an advisory capacity to the City Council and shall have the following duties and responsibilities:

- A. To advise the City Council on broad neighborhood issues.
- B. To advise the City Council on methods and means of enhancing the beauty of the City.

(Ord. No. O-2020-0004, Enacted 03/10/2020)

2-34-3. Membership of Commission

The Commission shall consist of eighteen (18) members— two from each neighborhood district in the City of Orem, exclusive of subcommittee members. A Two members of the City Council shall be appointed to act as a liaison between the Commission and the City Council, but the City Council liaison shall not be considered a member of the Commission.

(Ord. No. O-2020-0004, Enacted 03/10/2020; Ord. No. O-2023-0016, Amended 6/27/2023)

2-34-4. Appointment

- A. After application, potential Commission members shall be vetted by a Selection Committee made up of staff selected by the City Manager and City Council members selected by the Mayor. Commission members shall be appointed by the Mayor, with advice and consent of the City Council.

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1. The March 10, 2020 City Council meeting is closed.

B. Commission members shall be residents of the City of Orem.

C. Each Commission member shall represent one of the nine neighborhoods of the City of Orem. Each Commission member shall be a resident of the neighborhood district they represent.

D. Commission members shall be selected without respect to political affiliation. A diverse collection of commission members is preferable.

(Ord. No. O-2020-0004, Enacted 03/10/2020; Ord. No. O-2023-0016, Amended 6/27/2023)

2-34-5. Term of Office

- A. The term of office for Commission members shall be three (3) years even if the appointment was made to fill a vacancy created by a member who was unable to complete a full term.
- B. Commission members may be appointed for additional terms.
- C. The term of the City Council member serving as liaison to the Commission shall be determined by the Mayor.
- D. Each term shall continue until a successor is chosen and qualified, except in the case of the member's death, resignation, removal or disqualification from holding office.

(Ord. No. O-2020-0004, Enacted 03/10/2020)

2-34-6. Removal and Vacancy

- A. Any member of the Commission may be removed from office by the Mayor, with the advice and consent of the City Council.
- B. A member's office automatically becomes vacant if the member establishes residence outside of the City, establishes residence outside of the neighborhood they represent within the City, or lives outside of City boundaries for a continuous period of more than sixty (60) days.
- C. A member's office may become vacant if the member misses more than twenty-five percent (25%) of the Commission's scheduled meetings during any twelve (12) month period.
- D. Vacancies shall be filled for the unexpired term of any member whose office becomes vacant.
- E. Vacancies occurring other than through the expiration of a regular term shall be filled by appointment by the Mayor, with the advice and consent of the City Council.

(Ord. No. O-2020-0004, Enacted 03/10/2020)

2-34-7. Voting

- A. Each member of the Commission shall have one (1) vote.

B.A quorum shall consist of a majority of the appointed members of the Orem Neighborhood Commission, with a minimum of nine (9) members. No meeting is official unless a quorum of members is present.

C. The minimum number of votes required to take any action shall be a majority of those present at the meeting, provided there is a quorum, but shall never be less than nine (9).

(Ord. No. O-2020-0004, Enacted 03/10/2020; Ord. No. O-2023-0016, Amended 6/27/2023)

2-34-8. Meetings

A. The Commission shall select one of its members to be Chairperson. The Chairperson shall conduct all meetings and shall serve for one (1) year. Elections for Chairperson shall be held annually. A Chairperson may serve consecutive terms.

A.B. The Commission shall select one of its members to be the Vice Chairperson. The Vice Chairperson shall take on the responsibilities of the Chairperson in his/her absence and shall serve for one (1) year. The Vice Chairperson may serve consecutive terms.

B.C. The Commission shall meet on an as needed basis as determined by the commission members at least twice annually and may meet more often at the direction of its Chairperson.

C.D. Commission business and discussion shall be conducted in open public meetings in accordance with legal requirements and City policies.

D.E. The Commission shall keep written minutes for each of its meetings. The minutes shall be reviewed for approval at the following Commission meeting.

E.F. The Commission may adopt by-laws, rules or procedures for the transaction of its business.

F.G. The Commission may establish sub-committees to help carry out its responsibilities.

(Ord. No. O-2020-0004, Enacted 03/10/2020)

2-34-9. Staff Assignments

The City Manager shall appoint appropriate staff support for the Commission.

(Ord. No. O-2020-0004, Enacted 03/10/2020)

2-34-10. Compensation

A. Members of the Commission shall serve without monetary compensation.

B. Members may be compensated for reasonable expenses incurred for official responsibilities, if approved by the City Manager.

(Ord. No. O-2020-0004, Enacted 03/10/2020)

2-34-11. Recommendations

The Chairperson of the Commission shall, from time to time, present recommendations to the City Council which have been approved by the Commission.

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(Ord. No. O-2020-0004, Enacted 03/10/2020)

Orem Youth City Council

2-13-1. Orem Youth City Council established.

The Orem Youth City Council of the City of Orem is hereby established.

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-98-0004, Amended, 01/06/1998; Ord. No. O-2014-0037, Amended 10/28/2014)

Effective on: 4/10/1990

2-13-2. Duties and Responsibilities.

- A. The Orem Youth City Council shall consist of representatives from Orem high schools, who are residents of the City of Orem. Representatives from students participating in "home school," private schools and other secondary educational programs shall also be invited to participate in the program.

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-98-0004, Amended, 01/06/1998; Ord. No. O-2014-0037, Amended 10/28/2014)

- B. The Orem Youth City Council shall create a mission statement and establish goals to guide the activities of the Council. The mission statement and goals shall focus on accomplishing the following:

1. Providing leadership opportunities;
2. Providing an understanding of local political systems;
3. Identifying issues affecting the youth in the community;
4. Solving community problems involving the youth;
5. Developing social, educational, cultural, community service, and recreational opportunities for the youth; and
6. Instilling a feeling of self-worth and esteem in the youth.

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-98-0004, Amended, 01/06/1998; Ord. No. O-2014-0037, Amended 10/28/2014)

- C. The Orem Youth City Council shall develop policies and procedures to establish the selection of Orem Youth City Council members, filling of vacancies, voting, attendance at meetings, and other issues identified by the Orem Youth City Council.

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-98-0004, Amended, 01/06/1998; Ord. No. O-2014-0037, Amended 10/28/2014)

Effective on: 4/10/1990

2-13-3. Staff Service.

The City Manager may appoint City staff to assist with the Youth City Council.

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-98-0004, Amended, 01/06/1998; Ord. No. O-2014-0037, Amended 10/28/2014)

Planning Commission

2-15-1. Planning Commission established.

The Planning Commission of the City of Orem (referred to as the "Commission" in this article) is hereby established.

(Ord. No. 661, Revised, 04/10/1990)

Effective on: 4/10/1990

2-15-2. Power and Duties.

The Planning Commission shall have all powers granted by State statutes and City ordinances, plus those powers and duties delegated to it by the City Council. The Commission shall act in an advisory capacity to the City Council with respect to planning and zoning matters which are reviewed or acted upon by the City Council.

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-2022-0003, Amended 2/8/2022)

Effective on: 4/10/1990

2-15-3. Membership of Commission.

The Planning Commission shall consist of seven (7) members. A member of the City Council shall be appointed to act as a liaison between the Commission and the City Council, but the City Council liaison shall not be considered a member of the Commission. The term of the City Council representative serving as liaison to the Commission shall be determined by the Mayor.

(Ord. No. 661, Revised, 04/10/1990)

Effective on: 4/10/1990

2-15-4. Appointment.

- A. Commission members shall be appointed by the Mayor, with the advice and consent of the City Council.

(Ord. No. 661, Revised, 04/10/1990)

- B. Commission members shall be residents of the City of Orem, and shall be selected in accordance with any policy adopted by the City Council. There shall be no City Council representative on the Commission.

(Ord. No. 661, Revised, 04/10/1990)

- C. Commission members shall be selected without respect to political affiliation.

(Ord. No. 661, Revised, 04/10/1990; Ord. No. 2022-0001 Amended 01/11/2022)

Effective on: 4/10/1990

2-15-5. Term of Office.

- A. The term of office for Planning Commission members shall be three (3) years, even if the appointment was made to fill a vacancy created by a member who was removed or unable to complete a full term.

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-99-0002, Amended, 01/12/1999; Ord. No. O-2013-0034, Amended 12/11/2013; Ord. No. O-2022-0003, Amended 2/8/2022)

- B. No person shall serve more than two consecutive three-year terms on the Planning Commission.

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-99-0002, Amended, 01/12/1999; Ord. No. O-2013-0034, Amended 12/11/2013)

- C. Each term shall continue until a successor is chosen and qualified, except in the case of the member's death, resignation, removal or disqualification from holding office.

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-99-0002, Amended, 01/12/1999; Ord. No. O-2013-0034, Amended 12/11/2013; Ord. No. O-2022-0003, Amended 2/8/2022)

Effective on: 4/10/1990

2-15-6. Removal and Vacancy.

- A. Any member of the Planning Commission may be removed from office by the Mayor, with the advice and consent of the City Council.

(Ord. No. 661, Revised, 04/10/1990)

- B. A vacancy occurs upon the death, resignation or removal of a member.

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-2022-0003, Amended 2/8/2022)

- C. Planning Commission members are expected to miss no more than twenty-five percent (25%) of the Planning Commission's scheduled meetings during any twelve (12) month period. Any member of the Commission may be removed from office by the Mayor, with the advice and consent of the City Council.

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-2022-0003, Amended 2/8/2022)

- D. If a member moves from their current address within the City to a permanent address outside of the City, the member shall, within ten (10) calendar days after the day the member moves, notify the City Council by sending written notice to the Mayor. A member's office automatically becomes vacant if the member establishes residence outside of the City, establishes residence outside of the neighborhood they represent within the City, or lives outside of City boundaries for a continuous period of more than sixty (60) days.

D.E. A member's office may become vacant if the member misses more than twenty-five percent (25%) of the Commission's scheduled meetings during any twelve (12) month period.

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-2022-0003, Amended 2/8/2022)

E. F. Vacancies shall be filled in accordance with section 2-15-4(A) above.

(Ord. No. 661, Revised, 04/10/1990; Ord. No. 2022-0001 Amended 01/11/2022; Ord. No. O-2022-0003, Amended 2/8/2022).

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Effective on: 4/10/1990

2-15-7. Voting.

A. Each member of the Planning Commission shall have one (1) vote.

(Ord. No. 661, Revised, 04/10/1990)

B. A quorum shall consist of any four (4) members of the Planning Commission. No meeting is official unless a quorum of members is present.

(Ord. No. 661, Revised, 04/10/1990)

C. The minimum number of votes required to approve or disapprove any action or proposal shall be a majority of those present at the meeting, provided there is a quorum, but shall never be less than four (4). In cases where the Planning Commission acts as a recommending body to the City Council, an item may be forwarded to the City Council without a majority vote, provided that a quorum voted on the item.

D. The City Council may consider a Planning Commission's failure to make a timely recommendation as a negative recommendation.

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-2022-0003, Amended 2/8/2022)

Effective on: 4/10/1990

2-15-8. Conduct of Meetings.

A. The Planning Commission shall select one of its members to be Chairperson and one of its members to be Vice Chairperson. The Chairperson shall conduct all meetings and shall serve for one (1) year. In the absence of the Chairperson, the Vice Chairperson shall conduct a meeting. In the absence of both the Chairperson and the Vice Chairperson, the meeting shall be conducted by a person selected by a majority of the Planning Commission members present at the meeting. A Chairperson or Vice Chairperson may serve consecutive terms.

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-2022-0003, Amended 2/8/2022)

B. The Planning Commission shall meet at the City Council Chamber on two (2) Wednesdays of every month, unless otherwise designated on the annual meeting

schedule, or unless otherwise cancelled. Planning Commission meetings may be conducted virtually (without a physical location) where allowed by and in accordance with state law.

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-2022-0003, Amended 2/8/2022)

- C. The Planning Commission shall keep a public record of its proceedings and may adopt rules for its organization and for the transaction of its business.

(Ord. No. 661, Revised, 04/10/1990)

Effective on: 4/10/1990

2-15-9. Staff Assignments.

The City Manager shall assign personnel, as deemed necessary, to assist the Planning Commission. Assigned personnel shall attend meetings, make studies of matters pending before the Commission, and give recommendations to the Commission.

(Ord. No. 661, Revised, 04/10/1990)

Effective on: 4/10/1990

2-15-10. Compensation.

- A. Members of the Commission shall serve without monetary compensation.

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-96-0003, Amended, 01/09/1996; Ord. No. O-2013-0034, Amended 12/11/2013)

- B. Commission members may be compensated for reasonable expenses incurred by official responsibilities, if approved by the City Manager.

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-2013-0034, Amended 12/11/2013)

Public Safety Advisory Commission

2-35-1. Commission Established

The Public Safety Advisory Commission of the City of Orem (referred to as the "Commission" in this Article) is hereby established.

(Ord. No. O-2021-0002, Enacted 01/26/2021)

2-35-2. Duties and Responsibilities

The Commission shall act in an advisory capacity to the Orem Police Department and the Orem Fire Department (collectively "Public Safety"), shall periodically report to the City Council, and shall have the following duties and responsibilities:

- A. To provide support, encouragement and citizen input regarding community needs related to Public Safety.
- B. To study, advise and give input on the development of a general philosophy related to Public Safety.
- C. To analyze and evaluate community expectations of police, fire, and emergency services delivery.
- D. To increase citizen awareness through community engagement, improved transparency and improved accountability.
- E. To assist in fostering positive and open communication with the community and to enhance the community's trust.
- F. To assist in and advise Public Safety about issues involving community emergency response preparedness.
- G. An additional goal of the Commission to attempt to involve and represent the diverse Orem community.

(Ord. No. O-2021-0002, Enacted 01/26/2021)

2-35-3. Membership of Commission

The Commission shall consist of seven (7) members. A member of the City Council shall be appointed to act as a liaison between the Commission and the City Council, but the City Council liaison shall not be considered a member of the Commission and shall not vote.

(Ord. No. O-2021-0002, Enacted 01/26/2021)

2-35-4. Appointment

- ~~A. Two (2) Commission members shall be appointed by the Chief of Police, two (2) Commission members shall be appointed by the Fire Chief, and the Mayor, with the advice and consent of the City Council, shall appoint three (3) Commission members.~~
- ~~B. Commission members must be residents of the City of Orem.~~
- ~~C. Commission members must be registered voters with no felonious or violent criminal history.~~
- ~~D. Commissioners will be expected to attend commission-oriented police and fire training to familiarize themselves with Public Safety.~~

(Ord. No. O-2021-0002, Enacted 01/26/2021)

2-35-5. Term of Office

- ~~A. The term of office for Commission members shall be three (3) years.~~
- ~~B. Commission members may be appointed for additional terms.~~
- ~~C. The term of the City Council representative serving as liaison to the Commission shall be determined by the Mayor.~~
- ~~D. Each term shall continue until a successor is chosen and qualified, except in the case of the member's death, resignation, removal or disqualification from holding office. In such cases, the vacancy shall be filled as set forth in section 2-35-6.~~

(Ord. No. O-2021-0002, Enacted 01/26/2021; Ord. No. O-2021-0024 Amended 09/28/2021)

2-35-6. Removal and Vacancy

- ~~A. Any member of the Commission may be removed from office if the commissioner no longer meets the qualifications listed in section 2-35-4.~~
- ~~B. A member's office automatically becomes vacant if the member establishes residence outside of the City, or lives outside of City boundaries for a continuous period of more than sixty (60) days.~~
- ~~C. A member's office may become vacant if the member misses more than twenty-five percent (25%) of the Commission's scheduled meetings during any twelve month period.~~
- ~~D. Vacancies shall be filled for the unexpired term of any member whose office becomes vacant.~~
- ~~E. Vacancies occurring other than through the expiration of a regular term shall be filled in the same manner as the appointment of a member as outlined in Section 2-35-4.~~

(Ord. No. O-2021-0002, Enacted 01/26/2021; Ord. No. O-2021-0024 Amended 09/28/2021)

2-35-7. Voting

- ~~A. Each member of the Commission shall have one (1) vote.~~

- B. ~~A quorum shall consist of a majority of the appointed members of the Commission, with a minimum of four (4) members. No meeting is official unless a quorum of members is present.~~
- C. ~~The minimum number of votes required to take any action shall be a majority of those present at the meeting, provided there is a quorum, but shall never be less than four (4).~~

(Ord. No. O-2021-0002, Enacted 01/26/2021)

2-35-8. Meetings

- A. ~~The Commission shall select one of its members to be Chairperson. The Chairperson shall conduct all meetings and shall serve for one (1) year. Elections for Chairperson shall be held annually. A Chairperson may serve consecutive terms.~~
- B. ~~The Commission shall meet at least quarterly and, with the approval of the Fire Chief and the Police Chief, may meet more often if necessary.~~
- C. ~~Commission business and discussion shall be conducted in open public meetings in accordance with legal requirements and City policies.~~
- D. ~~The Commission shall keep written or electronic minutes for each of its meetings. The minutes shall be reviewed for approval at the following Commission meeting.~~
- E. ~~The Commission may adopt by-laws, rules or procedures for the transaction of its business.~~
- F. ~~The Commission may establish sub-committees to help carry out its responsibilities.~~
- G. ~~The Police Chief and the Fire Chief (or their designees) shall attend all meetings.~~

(Ord. No. O-2021-0002, Enacted 01/26/2021)

2-35-9. Staff Assignments

~~The Fire and Police Chiefs shall appoint appropriate staff support for the Commission.~~

(Ord. No. O-2021-0002, Enacted 01/26/2021)

2-35-10. Compensation

- A. ~~Members of the Commission shall serve without monetary compensation.~~
- B. ~~Members may be compensated for reasonable expenses incurred for official responsibilities, if approved by the City Manager.~~

(Ord. No. O-2021-0002, Enacted 01/26/2021)

2-35-11. Recommendations

~~The Chairperson of the Commission shall report to the City Council on an annual basis and may, from time to time, present recommendations to Public Safety and the City Council which have been approved by the Commission.~~

(Ord. No. O-2021-0002, Enacted 01/26/2021)

Public Works Advisory Commission

2-30-1. Commission Established.

The Orem Public Works Advisory Commission (hereinafter referred to as "Commission") is hereby established.

(Ord. No. O-2014-0009, Enacted 02/11/2014)

Effective on: 4/10/1990

2-30-2. Duties of the Commission

The Commission shall act in an advisory capacity to the City Council and shall have the following duties and responsibilities.

- A. Review and make recommendations to the City Council on Public Works issues brought to the Commission by the City Manager.

(Ord. No. O-2014-0009, Enacted 02/11/2014)

- B. Review and make recommendations to the City Council regarding City infrastructure, including water, sewer, storm water, street lights, roads, telecommunications, broadband fiber, cemetery, parks and fleet.

(Ord. No. O-2014-0009, Enacted 02/11/2014; Ord. No. O-2016-0024, Amended 08/09/2016, Ord. No. O-2019-0031; Amended 10/08/2019)

- C. Review and make recommendations to the City Council on master plans. The recommendations may include a capital facilities plan, a financial plan, supporting utility rates, and other relevant recommendations.

(Ord. No. O-2014-0009, Enacted 02/11/2014 Ord. No. O-2016-0024, Renumbered 08/09/2016)

- D. Work toward the continuing education of citizens regarding Public Works issues in our community.

(Ord. No. O-2014-0009, Enacted 02/11/2014 Ord. No. O-2016-0024, Renumbered 08/09/2016)

- E. Plan and arrange for neighborhood meetings/open houses and attend such meetings to receive and review public input.

(Ord. No. O-2014-0009, Enacted 02/11/2014 Ord. No. O-2016-0024, Renumbered 08/09/2016)

Effective on: 4/10/1990

2-30-3. Membership of Commission

The Commission shall consist of seven (7) members. A member of the City Council shall be appointed to act as a liaison between the Commission and the City Council, but the City Council

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liaison shall not be considered a member of the Commission. The term of the City Council representative serving as liaison to the Commission shall be determined by the Mayor.

(Ord. No. O-2014-0009, Enacted 02/11/2014; Ord. No. O-2016-0024, Amended 08/09/2016;
Ord. No. O-2019-0031, Amended 10/08/2019)

Effective on: 4/10/1990

2-30-4. Appointment.

- A. Commission members shall be appointed by the Mayor, with the advice and consent of the City Council.

(Ord. No. O-2014-0009, Enacted 02/11/2014)

- B. Commission members shall be residents of the City of Orem and represent a variety of backgrounds.

(Ord. No. O-2014-0009, Enacted 02/11/2014)

- C. Commission members shall be selected without respect to political affiliation.

(Ord. No. O-2014-0009, Enacted 02/11/2014)

Effective on: 4/10/1990

2-30-5. Term of Office

- A. The term of office for Commission members shall be three (3) years even if the appointment was made to fill a vacancy created by a member who was unable to complete a full term.

(Ord. No. O-2014-0009, Enacted 02/11/2014)

- B. Commission members may be appointed for additional terms.

(Ord. No. O-2014-0009, Enacted 02/11/2014; Ord. No. O-2019-0031, Amended 10/08/2019)

- C. Each term shall continue until a successor is chosen and qualified, except in the case of the member's death, resignation, removal, or disqualification from holding office.

(Ord. No. O-2014-0009, Enacted 02/11/2014)

Effective on: 4/10/1990

2-30-6. Removal and Vacancy.

- A. Any member of the Commission may be removed from office by the Mayor, with the advice and consent of the City Council.

(Ord. No. O-2014-0009, Enacted 02/11/2014)

B. A member's office automatically becomes vacant if the member establishes residence outside of the City, or lives outside of city boundaries for a continuous period of more than sixty (60) days.

(Ord. No. O-2014-0009, Enacted 02/11/2014; Ord. No. O-2019-0031, Amended 10/08/2019)

C. A member's office may become vacant if the member misses more than twenty-five percent (25%) of the Commission's meetings during any consecutive (12) twelve-month period.

(Ord. No. O-2014-0009, Enacted 02/11/2014; Ord. No. O-2019-0031, Amended 10/08/2019)

D. Vacancies shall be filled for any member whose office becomes vacant.

(Ord. No. O-2014-0009, Enacted 02/11/2014)

E. Vacancies occurring other than through the expiration of a regular term shall be filled by appointment of the Mayor, with the advice and consent of the City Council.

(Ord. No. O-2014-0009, Enacted 02/11/2014)

Effective on: 4/10/1990

2-30-7. Voting.

A. Each member of the Commission shall have one (1) vote.

(Ord. No. O-2014-0009, Enacted 02/11/2014)

B. A quorum shall consist of a majority of the appointed members of the Commission, with a minimum of three (3) members. No meeting is official unless a quorum of members is present.

(Ord. No. O-2014-0009, Enacted 02/11/2014; Ord. No. O-2016-0024, Amended 08/09/2016;
Ord. No. O-2019-0031, Amended 10/08/2019)

C. The minimum number of votes required to approve or disapprove any action or proposal shall be a majority of those present at the meeting, provided there is a quorum, but shall never be less than three (3).

(Ord. No. O-2014-0009, Enacted 02/11/2014; Ord. No. O-2016-0024, Amended 08/09/2016;
Ord. No. O-2019-0031, Amended 10/08/2019)

Effective on: 4/10/1990

2-30-8. Meetings.

A. The Commission shall select one of the members to be Chairperson and another member to be Vice Chairperson. The Chairperson shall conduct all meetings and shall serve for ~~two~~ one (21) years. The Vice Chairperson shall conduct meetings in the

absence of the Chairperson and shall serve for ~~two-one~~ (21) years. Elections for Chairperson and Vice Chairperson shall be held bi-annually.

(Ord. No. O-2014-0009, Enacted 02/11/2014; Ord. No. O-2016-0024, Amended 08/09/2016;
Ord. No. O-2019-0031, Amended 10/08/2019)

- B. The Commission shall meet on an as needed basis as determined by the commission members at least four times per calendar year and may meet more often at the discretion of the Chairperson.

(Ord. No. O-2014-0009, Enacted 02/11/2014)

- C. Commission business and discussion shall be conducted in accordance with the Utah Open Public Meeting Laws and City policies. This includes public notification of meeting place, time, and agenda items.

(Ord. No. O-2014-0009, Enacted 02/11/2014)

- D. The Commission shall keep written minutes for each of its meetings. The minutes shall be reviewed for approval at the following Commission meeting and shall be available for public inspection.

(Ord. No. O-2014-0009, Enacted 02/11/2014)

- E. The Commission may establish subcommittees to help carry out its responsibilities.

(Ord. No. O-2014-0009, Enacted 02/11/2014)

- F. The City Manager shall appoint appropriate staff support for the Commission.

(Ord. No. O-2014-0009, Enacted 02/11/2014)

Effective on: 4/10/1990

2-30-9. Compensation.

- A. Members of the Commission shall serve without monetary compensation.

(Ord. No. O-2014-0009, Enacted 02/11/2014)

- B. Members may be compensated for reasonable expenses incurred for official responsibilities, if approved by the City Manager.

(Ord. No. O-2014-0009, Enacted 02/11/2014)

Effective on: 4/10/1990

2-30-10. Recommendations.

The Commission Chairperson shall, from time to time, present recommendations to the City council that have been approved by the Commission.

(Ord. No. O-2014-0009, Enacted 02/11/2014)

Recreation Advisory Commission

2-11-1. Commission Established.

The Recreation Advisory Commission of the City of Orem is hereby established.

(Ord. No. 661, Revised, 04/10/1990)

Effective on: 4/10/1990

2-11-2. Duties and Responsibilities.

The Commission shall act in an advisory capacity to the City Council and shall have the following duties and responsibilities:

- A. To advise the City Council in all policy matters pertaining to recreation.

(Ord. No. 661, Revised, 04/10/1990)

- B. To cooperate with the Alpine School District, other governmental agencies and civic groups for the advancement of sound recreation planning and programming.

(Ord. No. 661, Revised, 04/10/1990)

- C. To make recommendations regarding the development of recreation programs.

(Ord. No. 661, Revised, 04/10/1990)

- D. To assist in promoting public recreation programs and stimulate public interest in the established programs.

(Ord. No. 661, Revised, 04/10/1990)

- E. To broaden citizen input by serving as a liaison for individuals and organizations having an interest in recreation programs.

(Ord. No. 661, Revised, 04/10/1990)

- F. To prepare, review annually, and revise as necessary, a long range plan for recreation.

(Ord. No. 661, Revised, 04/10/1990)

Effective on: 4/10/1990

2-11-3. Membership of Commission.

The Commission shall consist of seven (7) members. A member of the City Council shall be appointed to act as a liaison between the Commission and the City Council, but the City Council liaison shall not be considered a member of the Commission.

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-02-0014, Amended, 04/09/2002, Ord. No. O-2019-0031, Amended 10/8/2019)

Effective on: 4/10/1990

2-11-4. Appointment.

- A. Commission members shall be appointed by the Mayor, with the advice and consent of the City Council.

(Ord. No. 661, Revised, 04/10/1990)

- B. Commission members shall be residents of the City of Orem.

(Ord. No. 661, Revised, 04/10/1990)

- C. Commission members shall be selected without respect to political affiliation.

(Ord. No. 661, Revised, 04/10/1990)

Effective on: 4/10/1990

2-11-5. Term of Office.

- A. The term of office for Commission members shall be ~~four~~ three (3) years even if the appointment was made to fill a vacancy by a member who was unable to complete a full term.

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-02-0014, Amended, 04/09/2002, Ord. No. O-2019-0031, Amended 10/8/2019)

- B. Commission members may be appointed for additional terms.

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-02-0014, Amended, 04/09/2002, Ord. No. O-2019-0031, Amended 10/8/2019)

- C. The term of the City Council representative serving as liaison to the Commission shall be determined by the Mayor.

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-02-0014, Amended, 04/09/2002)

- D. Each term shall continue until a successor is chosen and qualified, except in the case of the member's death, resignation, removal or disqualification from holding office.

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-02-0014, Amended, 04/09/2002)

Effective on: 4/10/1990

2-11-6. Removal and Vacancy.

- A. Any member of the Commission may be removed from office by the Mayor, with the advice and consent of the City Council.

(Ord. No. 661, Revised, 04/10/1990)

- B. A member's office automatically becomes vacant if the member establishes residence outside of the City, or lives outside of City boundaries for a continuous period of more than sixty (60) days.

(Ord. No. 661, Revised, 04/10/1990)

- C. A member's office may become vacant if the member misses more than twenty-five percent (25%) of the Commission's scheduled meetings during any twelve (12) month period.

(Ord. No. 661, Revised, 04/10/1990, Ord. No. O-2019-0031, Amended 10/8/2019)

- D. Vacancies shall be filled for the unexpired term of any member whose office becomes vacant.

(Ord. No. 661, Revised, 04/10/1990)

- E. Vacancies occurring other than through the expiration of a regular term shall be filled by appointment by the Mayor, with the advice and consent of the City Council.

(Ord. No. 661, Revised, 04/10/1990)

Effective on: 4/10/1990

2-11-7. Voting.

- A. Each member of the Commission shall have one (1) vote.

(Ord. No. 661, Revised, 04/10/1990)

- B. A quorum shall consist of a majority of the appointed members of the Commission, with a minimum of four ~~(4)three (3)~~ members. No meeting is official unless a quorum of members is present.

(Ord. No. 661, Revised, 04/10/1990, Ord. No. O-2019-0031, Amended 10/8/2019)

- C. The minimum number of votes required to take any action shall be a majority of those present at the meeting, provided there is a quorum, but shall never be less than four ~~(4)three (3)~~.

(Ord. No. 661, Revised, 04/10/1990, Ord. No. O-2019-0031, Amended 10/8/2019)

Effective on: 4/10/1990

2-11-8. Meetings.

- A. The Commission shall select one of its members to be Chairperson. The Chairperson shall conduct all meetings and shall serve for one (1) year. Elections for Chairperson shall be held annually. A Chairperson may serve consecutive terms.

(Ord. No. 661, Revised, 04/10/1990, Ord. No. O-2019-0031, Amended 10/8/2019)

B. The Commission shall select one of its members to be the Vice Chairperson. The Vice Chairperson shall take on the responsibilities of the Chairperson in his/her absence and shall serve for one (1) year. The Vice Chairperson may serve consecutive terms.

B.C. The Commission shall meet on an as needed basis as determined by the commission members at least quarterly, and more often if necessary.

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-97-0043, Amended, 09/02/1997)

C. D. Commission business and discussion shall be conducted in open public meetings in accordance with legal requirements and City policies.

(Ord. No. 661, Revised, 04/10/1990)

D. E. The Commission shall keep written minutes for each of its meetings. The minutes shall be reviewed for approval at the following Commission meeting.

(Ord. No. 661, Revised, 04/10/1990)

E. F. The Commission may adopt by-laws, rules or procedures for the transaction of its business.

(Ord. No. 661, Revised, 04/10/1990)

F. G. The Commission may establish sub-committees to help carry out its responsibilities.

(Ord. No. 661, Revised, 04/10/1990)

Effective on: 4/10/1990

2-11-9. Staff Assignments.

The City Manager shall appoint appropriate staff support for the Commission.

(Ord. No. 661, Revised, 04/10/1990)

Effective on: 4/10/1990

2-11-10. Compensation.

A. Members of the Commission shall serve without monetary compensation.

(Ord. No. 661, Revised, 04/10/1990)

B. Members may be compensated for reasonable expenses incurred for official responsibilities, if approved by the City Manager.

(Ord. No. 661, Revised, 04/10/1990)

Effective on: 4/10/1990

2-11-11. Recommendations.

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The Chairperson of the Commission shall, from time to time, present recommendations to the City Council which have been approved by the Commission.

(Ord. No. 661, Revised, 04/10/1990)

Senior Citizen Advisory Commission

2-9-1. Senior Citizen Advisory Commission established.

The Senior Citizen Advisory Commission of the City of Orem (referred to as the "Commission" in this Article) is hereby established.

(Ord. No. 661, Revised, 04/10/1990)

Effective on: 4/10/1990

2-9-2. Duties and Responsibilities.

The Commission shall act in an advisory capacity to the City Council and shall have the following duties and responsibilities:

A. To promote and develop programs of interest for Senior Citizens residing in the City of Orem.

(Ord. No. 661, Revised, 04/10/1990)

B. To coordinate Senior programs and activities with the City of Orem, The Utah Council on Aging, the Mountainlands Association of Governments, and other companion agencies on the state and national levels.

(Ord. No. 661, Revised, 04/10/1990)

C. To inform, educate and act as a resource clearinghouse in providing for the welfare of Senior Citizens residing in the City of Orem.

(Ord. No. 661, Revised, 04/10/1990)

D. To evaluate on a continuing basis the needs of Senior Citizens residing in the City of Orem and to recommend to the City Council programs and activities to meet the needs of these citizens.

(Ord. No. 661, Revised, 04/10/1990)

Effective on: 4/10/1990

2-9-3. Membership of Commission.

The Commission shall consist of seven (7) members. A member of the City Council shall be appointed to act as a liaison between the Commission and the City Council, but the City Council liaison shall not be considered a member of the Commission.

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-02-0014, Amended, 04/09/2002, Ord. No. O-2019-0031, Amended 10/8/2019)

Effective on: 4/10/1990

2-9-4. Appointment.

A. Commission members shall be appointed by the Mayor, with the advice and consent of the City Council.

(Ord. No. 661, Revised, 04/10/1990)

B. Commission members shall be residents of the City of Orem.

(Ord. No. 661, Revised, 04/10/1990)

C. Commission members shall be selected without respect to political affiliation.

(Ord. No. 661, Revised, 04/10/1990)

Effective on: 4/10/1990

2-9-5. Term of Office.

A. The term of office for Commission members shall be four (4) years even if the appointment was made to fill a vacancy created by a member who was unable to complete a full term.

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-02-0014, Amended, 04/09/2002, Ord. No. O-2019-0031, Amended 10/8/2019)

B. Commission members may be appointed for additional terms.

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-02-0014, Amended, 04/09/2002, Ord. No. O-2019-0031, Amended 10/8/2019)

C. The term of the City Council representative serving as liaison to the Commission shall be determined by the Mayor.

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-02-0014, Amended, 04/09/2002)

D. Each term shall continue until a successor is chosen and qualified, except in the case of the member's death, resignation, removal or disqualification from holding office.

(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-02-0014, Amended, 04/09/2002, Ord. No. O-2019-0031, Amended 10/8/2019)

Effective on: 4/10/1990

2-9-6. Removal and Vacancy.

A. Any member of the Commission may be removed from office by the Mayor, with the advice and consent of the City Council.

(Ord. No. 661, Revised, 04/10/1990)

B. A member's office automatically becomes vacant if the member establishes residence outside of the City, or lives outside of City boundaries for a continuous period of more than sixty (60) days.

(Ord. No. 661, Revised, 04/10/1990, Ord. No. O-2019-0031, Amended 10/8/2019)

C. A member's office may become vacant if the member misses more than twenty-five percent (25%) of the Commission's scheduled meetings during any twelve (12) month period.

(Ord. No. 661, Revised, 04/10/1990, Ord. No. O-2019-0031, Amended 10/8/2019)

D. Vacancies shall be filled for the unexpired term of any member whose office becomes vacant.

(Ord. No. 661, Revised, 04/10/1990)

E. Vacancies occurring other than through the expiration of a regular term shall be filled by appointment by the Mayor, with the advice and consent of the City Council.

(Ord. No. 661, Revised, 04/10/1990)

Effective on: 4/10/1990

2-9-7. Voting.

A. Each member of the Commission shall have one (1) vote.

(Ord. No. 661, Revised, 04/10/1990)

B. A quorum shall consist of a majority of the appointed members of the Commission, with a minimum of three (3) members. No meeting is official unless a quorum of members is present.

(Ord. No. 661, Revised, 04/10/1990, Ord. No. O-2019-0031, Amended 10/8/2019)

C. The minimum number of votes required to take any action shall be a majority of those present at the meeting, provided there is a quorum, but shall never be less than three (3).

(Ord. No. 661, Revised, 04/10/1990, Ord. No. O-2019-0031, Amended 10/8/2019)

Effective on: 4/10/1990

2-9-8. Meetings.

~~A. The Commission shall select one of its members to be Chairperson. The Chairperson shall conduct all meetings and shall serve for one (1) year. Elections for Chairperson shall be held annually. A Chairperson may serve consecutive terms.~~

~~(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-09-0016, Amended 07/14/2009, Ord. No. O-2019-0031, Amended 10/8/2019)~~

~~B. The Commission shall meet at least bi-monthly and may meet more often at the direction of its Chairperson.~~

~~(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-09-0016, Amended 07/14/2009)~~

~~C. Commission business and discussion shall be conducted in open public meetings in accordance with legal requirements and City policies.~~

~~(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-09-0016, Amended 07/14/2009)~~

~~D. The Commission shall keep written minutes for each of its meetings. The minutes shall be reviewed for approval at the following Commission meeting.~~

~~(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-09-0016, Amended 07/14/2009)~~

~~E. The Commission may adopt by-laws, rules or procedures for the transaction of its business.~~

~~(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-09-0016, Amended 07/14/2009)~~

~~F. The Commission may establish sub-committees to help carry out its responsibilities.~~

~~(Ord. No. 661, Revised, 04/10/1990; Ord. No. O-09-0016, Amended 07/14/2009)~~

Effective on: 4/10/1990

2-9-9. Staff Assignments.

The City Manager shall appoint appropriate staff support for the Commission.

(Ord. No. 661, Revised, 04/10/1990)

Effective on: 4/10/1990

2-9-10. Compensation.

A. Members of the Commission shall serve without monetary compensation.

(Ord. No. 661, Revised, 04/10/1990)

B. Members may be compensated for reasonable expenses incurred for official responsibilities, if approved by the City Manager.

(Ord. No. 661, Revised, 04/10/1990)

Effective on: 4/10/1990

2-9-11. Recommendations.

The Chairperson of the Commission shall, from time to time, present recommendations to the City Council which have been approved by the Commission.

(Ord. No. 661, Revised, 04/10/1990)

Transportation Advisory Commission

2-29-1. Commission Established

The ~~Orem Historical Preservation~~ Transportation Advisory Commission (hereinafter referred to as "Commission") is hereby established.

Effective on: 4/10/1990

2-29-2. Duties of the Commission

The Commission shall act in an advisory capacity to the City Council and shall have the following duties and responsibilities.

- A. Recommend to the City Council a Transportation Master Plan and updates to the Transportation Master Plan. The recommendation shall include road classifications.

(Ord. No. O-07-0002, Enacted, 01/09/2007)

- B. Review and make recommendations to the City Manager regarding the location of stop signs in accordance with the Manual on Uniform Traffic Control Devices for Streets and Highways.

(Ord. No. O-07-0002, Enacted, 01/09/2007; Ord. No. O-2009-0018, Amended 07/28/2009)

- C. Recommend speed limit changes to the City Council.

(Ord. No. O-07-0002, Enacted, 01/09/2007)

- D. Hear requests from citizens for traffic calming devices and recommend a priority list of traffic calming devices to the City Manager for inclusion into the proposed City Budget.

(Ord. No. O-07-0002, Enacted, 01/09/2007)

- E. Review and make recommendations to the City Council regarding bike paths, bike lanes, bike trails, and other issues regarding the use of bicycles in the City of Orem.

(Ord. No. O-07-0002, Enacted, 01/09/2007)

- F. Review and make recommendations to the City Council regarding mass transit issues in the City of Orem.

(Ord. No. O-07-0002, Enacted, 01/09/2007)

G. Review and make recommendations to the City Council on other traffic and transportation issues brought to the Commission by the City Manager.

(Ord. No. O-07-0002, Enacted, 01/09/2007)

H. Work toward the continuing education of citizens regarding transportation issues in our community.

(Ord. No. O-07-0002, Enacted, 01/09/2007)

I. Plan and arrange for neighborhood meetings/open houses and attend such meetings to receive and review public input.

(Ord. No. O-07-0002, Enacted, 01/09/2007)

J. Review and make recommendations to the City Council regarding intersection improvements.

(Ord. No. O-07-0002, Enacted, 01/09/2007)

K. Review and make recommendations on other transportation issues, programs, and improvements to the City Council.

(Ord. No. O-07-0002, Enacted, 01/09/2007)

Effective on: 4/10/1990

2-29-3. Membership of Commission.

The Commission shall consist of seven (7) members. A member of the City Council shall be appointed to act as a liaison between the Commission and the City Council, but the City Council liaison shall not be considered a member of the Commission. The term of the City Council representative serving as liaison to the Commission shall be determined by the Mayor.

(Ord. No. O-07-0002, Enacted, 01/09/2007)

Effective on: 4/10/1990

2-29-4. Appointment.

A. Commission members shall be appointed by the Mayor, with the advice and consent of the City Council.

(Ord. No. O-07-0002, Enacted, 01/09/2007)

B. Commission members shall be residents of the City of Orem.

(Ord. No. O-07-0002, Enacted, 01/09/2007)

C. Commission members shall be selected without respect to political affiliation.

(Ord. No. O-07-0002, Enacted, 01/09/2007)

Effective on: 4/10/1990

2-29-5. Term of Office

- A. The term of office for Commission members shall be three (3) years even if the appointment was made to fill a vacancy created by a member who was unable to complete a full term.

(Ord. No. O-07-0002, Enacted, 01/09/2007; Ord. No. O-2013-0034, Amended & Renumbered 12/11/2013)

- B. Commission members may be appointed for additional terms.

(Ord. No. O-07-0002, Enacted, 01/09/2007; Ord. No. O-2013-0034, Amended & Renumbered 12/11/2013; Ord. No. O-2019-0031, Amended 10/08/2019)

- C. Each term shall continue until a successor is chosen and qualified, except in the case of the member's death, resignation, removal, or disqualification from holding office.

(Ord. No. O-07-0002, Enacted, 01/09/2007; Ord. No. O-2013-0034, Amended & Renumbered 12/11/2013)

Effective on: 4/10/1990

2-29-6. Removal and Vacancy.

- A. Any member of the Commission may be removed from office by the Mayor, with the advice and consent of the City Council.

(Ord. No. O-07-0002, Enacted, 01/09/2007)

- B. A member's office automatically becomes vacant if the member establishes residence outside of the City, or lives outside of city boundaries for a continuous period of more than sixty (60) days.

(Ord. No. O-07-0002, Enacted, 01/09/2007, Ord. No. O-2019-0031, Amended 10/08/2019)

- C. A member's office may become vacant if the member misses more than twenty-five percent (25%) of the Commission's meetings during any twelve (12) month period.

(Ord. No. O-07-0002, Enacted, 01/09/2007, Ord. No. O-2019-0031, Amended 10/08/2019)

- D. Vacancies shall be filled for any member whose office becomes vacant.

(Ord. No. O-07-0002, Enacted, 01/09/2007)

- E. Vacancies occurring other than through the expiration of a regular term shall be filled by appointment of the Mayor, with the advice and consent of the City Council

(Ord. No. O-07-0002, Enacted, 01/09/2007)

Effective on: 4/10/1990

2-29-7. Voting.

- A. Each member of the Commission shall have one (1) vote.

(Ord. No. O-07-0002, Enacted, 01/09/2007)

- B. A quorum shall consist of a majority of the appointed members of the commission, with a minimum of four (4)~~three (3)~~ members. No meeting is official unless a quorum of members is present.

(Ord. No. O-07-0002, Enacted, 01/09/2007; Ord. No. O-2019-0031, Amended 10/08/2019)

- C. The minimum number of votes required to approve or disapprove any action or proposal shall be a majority of those present at the meeting, provided there is a quorum, but shall never be less than four (4)~~three (3)~~.

(Ord. No. O-07-0002, Enacted, 01/09/2007; Ord. No. O-2019-0031, Amended 10/08/2019)

Effective on: 4/10/1990

2-29-8. Meetings.

- A. The Commission shall select one of the members to be Chairperson. The Chairperson shall conduct all meetings and shall serve for one (1) year. Elections for Chairperson shall be held annually. A Chairperson may serve consecutive terms.

(Ord. No. O-07-0002, Enacted, 01/09/2007; Ord. No. O-2019-0031, Amended 10/08/2019)

- B. The Commission shall select one of its members to be the Vice Chairperson. The Vice Chairperson shall take on the responsibilities of the Chairperson in his/her absence and shall serve for one (1) year. The Vice Chairperson may serve consecutive terms.

- B.C. The Commission shall meet on an as needed basis as determined by the commission members at least monthly and may meet more often at the discretion of its Chairperson.

(Ord. No. O-07-0002, Enacted, 01/09/2007)

- C. D. Commission business and discussion shall be conducted in accordance with the Utah Open Public Meeting Laws and City policies. This includes public notification of meeting place, time, and agenda items.

(Ord. No. O-07-0002, Enacted, 01/09/2007)

- D. E. The Commission shall keep written minutes for each of its meetings. The minutes shall be reviewed for approval at the following commission meeting and shall be available for public inspection.

(Ord. No. O-07-0002, Enacted, 01/09/2007)

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~~E.~~ F. The Commission may establish subcommittees to help carry out its responsibilities.
(Ord. No. O-07-0002, Enacted, 01/09/2007)

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~~F.~~ G. The City Manager shall appoint appropriate staff support for the Commission.
(Ord. No. O-07-0002, Enacted, 01/09/2007)

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Effective on: 4/10/1990

2-29-9. Compensation.

A. Members of the Commission shall serve without monetary compensation.
(Ord. No. O-07-0002, Enacted, 01/09/2007)

B. Members may be compensated for reasonable expenses incurred for official responsibilities, if approved by the City Manager.
(Ord. No. O-07-0002, Enacted, 01/09/2007)

Effective on: 4/10/1990

2-29-10. Recommendations.

The Chairperson of the Commission shall, from time to time, present recommendations to the City council which have been approved by the Commission.
(Ord. No. O-07-0002, Enacted, 01/09/2007)