

**MILLVILLE CITY COUNCIL MEETING**  
**City Hall – 510 East 300 South – Millville, Utah**  
**November 14, 2024**

**PRESENT:** David Hair, Daniel Grange, Clay Wilker, Pamela June, Ryan Zollinger, Jeremy Ward, Chad Kendrick, Corey Twedt, Megan Dyer, Camille Jacobson, Shane Topham, Eleny Topham

**Call to Order/Roll Call**

Mayor David Hair called the City Council Meeting to order for November 14, 2024 at 7:00 p.m. The roll call indicated Mayor David Hair and Councilmembers Pamela June, Jeremy Ward, Ryan Zollinger, Clay Wilker, and Daniel Grange were in attendance.

**Opening remarks/Pledge of Allegiance**

Councilmember Wilker welcomed everyone to the Council Meeting and led all present in the pledge of allegiance. Councilmember Ward then offered a word of prayer.

**Approval of agenda**

The agenda for the City Council Meeting of November 14, 2024 was reviewed.

**Councilmember Wilker moved to approve the agenda for November 14, 2024.**

Councilmember Zollinger seconded. Councilmembers Ward, June, Grange, Wilker, and Zollinger voted yes. (A copy of the agenda is included with the minutes as Attachment “A”.)

**Approval of minutes of the previous meeting**

The Council reviewed the minutes of the City Council Meeting on October 10, 2024.

**Councilmember June motioned to approve the minutes for October 10, 2024.**

Councilmember Ward seconded. Councilmembers Ward, June, Grange, Wilker, and Zollinger voted yes.

**Public comment period**

Mayor Hair opened the floor for any public comments. No one signed up for the public comment portion of the meeting.

**Report on P&Z Meetings held October 17, 2024 and November 7, 2024**

The Council reviewed some of the items that were discussed at the Planning Commission meetings over the past month. Recorder Twedt said that the subdivision code updates are currently being reviewed by P&Z. He said that Development Coordinator Everton is compiling the notes from the previous Planning Commission review and he would be

sending them out to the Council. He asked that they spend some time and review them before the reviews in P&Z are complete and an ordinance is presented to the City Council

**Request for connection to sewer for residence in unincorporated Cache County**

Cami Jacobson addressed the Council to request a connection to the Millville sewer line that fronts her property in the County. She discussed the content of a letter she had previously sent to the Council regarding her child with special needs and some false assumptions she had made when purchasing the property that a connection would be automatically allowed or permitted.

Councilmember Zollinger said that capacity in the gravity portion of the line in Hyrum shouldn't be an issue. Additional connections to the Millville sewer system would help reduce debt as long as they don't cause other issues or reduce the buildout capacity for the area already considered for future service.

Councilmember Grange said that he was in favor of allowing the connection. He discussed possible concerns or problems if this area were to annex into Hyrum or Nibley in the future.

The consensus of the Council was to be careful with connections and to review each request outside City limits on a case-by-case basis.

Recorder Twedt said that there were still some things that would need to be resolved before the City could allow the Jacobson connection. They would need to review this request along with the new agreement Millville was working on with Hyrum to make sure everyone was on the same page. The Jacobsons would need to work through whatever process the county required. The Millville City Council would need to review a resolution at a future meeting to set a rate for sewer use by non-Millville residents. He also discussed the schedule with Cami and said that there was no guarantee of an approved hook-up date at this time. Cami said that she understood that this was the case.

**Councilmember Zollinger motioned to move forward with the request for a residential sewer connection for the Jacobson property assuming all remaining items of concern by staff are able to be resolved.** Councilmember Ward seconded. Councilmembers Ward, June, Grange, Wilker, and Zollinger voted yes. (A copy of the related staff report is included with the minutes as Attachment "B".)

**Administrative hearing for people living in a trailer in R1 Zone**

Shane Topham requested an administrative hearing as is permitted by City Code in response to a Notice of Violation that had been sent to him by City staff for a trailer on his property that has been connected to a septic tank and in which his daughter is living.

Shane told the Council that he had allowed a neighbor to live in his pasture in a trailer for a month and a half previously. His daughter had been married in September, had purchased a

trailer and was now living there. They had hired a licensed plumber to dig a trench from the home tying the septic from the trailer into the home septic system. He had not been aware of the inspection requirements for a septic system.

Councilmember Zollinger discussed the housing shortage and housing issues for young people today. He said that he was understanding of the situation they were dealing with. Living in a trailer in Millville City is clearly in violation of the City Code. A camp trailer could be placed anywhere and it creates issues in the City.

Shane said that his daughter had planned on living there for a year, but they are currently looking for alternative housing options. Councilmember Zollinger said that he doesn't want to kick them out, but he hopes they can be motivated to quickly find other housing options that are not in violation of City Code.

Councilmember Ward asked about what kind of time frame Shane was hoping for. Shane said that there was a housing option they were considering that would have them out of the trailer by December 7, 2024. They would prefer to stay longer, but if that is not an option, they would like to be in the trailer until December 7<sup>th</sup>. The Council discussed extending the deadline as listed in the Notice of Violation for 30 days. Councilmember Zollinger said that he would be okay with allowing for 60 days from today. The rest of the Council agreed with this plan.

**Consideration of resolution adopting the 2024 Impact Fee Report**

Recorder Twedt reviewed with the Council a resolution for adopting the 2024 Impact Fee Report including the planned future expenditure of impact fees received by Millville City.

**Councilmember Ward motioned to adopt Resolution 2024-21.** Councilmember Wilker seconded. Councilmembers Ward, June, Grange, Wilker, and Zollinger voted yes. (A copy of the adopted resolution is included with the minutes as Attachment "C".)

**Consideration of resolution updating the residential rate for garbage collection**

Recorder Twedt reviewed a resolution that would update the residential monthly fees for garbage collection. He explained that the contract the Cache Waste Consortium (CWC) has with Waste Management allows for a once-per-year rate increase or decrease based on the average Consumer Price Index (CPI) from the previous twelve months. This year, the result in an increase of 5.1%.

Mayor Hair said that the mayors who represent the cities as board members on the CWC are currently working on a future schedule and notification process so that the cities are aware of the rate changes in advance. The rate increase for this year has already gone into effect and the City is paying the higher rate now. This rate adjustment to Millville City residents is needed to cover the costs.

**Councilmember Wilker motioned to adopt Resolution 2024-24.** Councilmember Grange seconded. Councilmembers Ward, June, Grange, Wilker, and Zollinger voted yes. (A copy of the adopted resolution is included with the minutes as Attachment “D”.)

Recorder Twedt said that the City has had a long-standing fee premium of \$0.50 in addition to what the garbage contractor charges the City. This premium has been used to cover a portion of the administrative costs for providing the garbage service. Recorder Twedt said that most cities charge a \$1 - \$2 premium and Millville should look at a small increase next year. The garbage service is time-consuming and now with the CWC there are additional overhead costs for attorney reviews and other administrative costs. The \$0.50 premium is not currently covering those costs.

**Consideration of resolution adopting a Speed Bump/Hump Policy**

Recorder Twedt reviewed with the Council a resolution and draft Speed Bump/Hump Policy. He discussed issues that other cities in Cache Valley had encountered with speed bumps. He said that it is not required to have a policy like this, but since the City receives requests frequently for speed bumps, it may be good to have a policy in place so that they don't have to cover the same ground each time with each individual request.

The consensus of the Council was that having an adopted policy would be helpful.

**Councilmember Grange motioned to adopt Resolution 2024-20.** Councilmember June seconded. Councilmembers Ward, June, Grange, Wilker, and Zollinger voted yes. (A copy of the adopted resolution is included with the minutes as Attachment “E”.)

**Consideration of resolution updating the Millville Conflict of Interest Policy**

Recorder Twedt said that this resolution and policy had been reviewed at the previous meeting, and the Council asked that it be pushed to this meeting to give the councilmembers who were not able to attend the last meeting a chance to weigh in on the proposed changes.

Councilmember Grange discussed the policy and whether it covered more than just real property. The Council felt that as long as business was discussed wherein there was a conflict of interest of any kind, this policy should be followed.

Councilmember Wilker discussed the policy and questioned who would determine “the interests of Millville City” as referenced at the end of the overview paragraph. Recorder Twedt said that the City Council as a whole determines what is in the best interest of the City. The Council asked that the words “strategic direction” be removed from that paragraph in the policy.

Councilmember Zollinger said that he thought the changes to the policy were good in that it gave everyone guardrails for how they should act and would reduce some of the ambiguity in the existing policy.

**Councilmember Zollinger motioned to adopt Resolution 2024-18 with the proposed updates.** Councilmember Ward seconded. Councilmembers Ward, June, Grange, Wilker, and Zollinger voted yes. (A copy of the adopted resolution is included with the minutes as Attachment “F”.)

**Review of 2024 Business Licenses for 2025 renewals**

Recorder Twedt reviewed the list of business licenses currently active and asked the City Council if it was okay to send 2025 renewal letters to every business on the list.

The Council discussed the home business on Main Street directly north of Millville Elementary. This was a business for which there had been concerns and the Council had discussed reviewing this one specifically this winter. The Council and Mayor said that they felt this business had done a good job at cleaning things up at their home and felt the renewal notice for that business should be sent out with the other notices.

The consensus of the Council was to issue renewal notices to all current businesses on the list. (The related staff report is included with the minutes as Attachment “G”.)

**New pavilion for South Park**

Mayor Hair discussed options for a new pavilion at the South Park. He said that it may be a bit premature to work on the larger facility he would really like to do. Especially with the timeline for expenditure of the grant funding the City currently has on hand. It was discussed that with the current funding, the City should focus on an open-air pavilion similar to the pavilion near the splash pad. The proposed location for the new pavilion is directly south of the west pickleball courts. Councilmember Zollinger suggested the addition of a serving area in the pavilion with appropriate power and water. Councilmember Ward suggested a platform on the west side of the building that could be used as a stage for future City events. Recorder Twedt said that he and Public Works Director Kendrick would begin looking at options and get back to the Council when they have more information.

**Winter social planning**

Recorder Twedt said that he had hoped to have a time and location for the annual winter social but that it wasn’t ready yet. He said he would have something worked out and provide information to everyone soon.

**City Reports**

Director of Public Works Chad Kendrick reported on the progress that is being made on the sewer project. He said that the asphalt work is done for the year. He reported that the City is reviewing videos of the sewer lines and Whitaker is fixing lines where issues have been identified. Director Kendrick discussed an issue that is still ongoing with the sewer

installation at the 200 North 380 East intersection in the Mond-Aire neighborhood. There is one home in that area that has had its water cut off several times over the past couple of months as the sewer contractor has worked on the issues created by the excavation and they have been incredibly understanding and patient in dealing with the issues.

Director Kendrick reported that the new lighting for both the North Park tennis courts and the remaining four pickleball courts at the South Park is underway. They are also finishing up the connection of a generator at the City Office building.

Recorder Twedt noted that the Public Works Department continues to work very hard and is doing a great job. The Council thanked Chad and Andy for all of their continued dedicated service.

### **Councilmember Reports and Items for Future Agendas**

(A copy of the Councilmember Assignments List is included with the minutes as Attachment “H”.)

Councilmember Grange reported that he has had some conversations with staff from Nibley City regarding their plans for a Nibley City recreation center.

Recorder Twedt reported that the audit is going well and is ongoing.

Recorder Twedt said that the Youth Council had requested a budget increase for the Christmas activity from \$500 to \$1,000. With this extra funding, they would like to provide donuts and hot chocolate or something like that for all of the residents who attend. This would be in addition to the small treat that Santa will be providing children who come and see him. Councilmember Zollinger said that he felt it was too late in the year for a budget increase request. Councilmember Wilker said that his preference would be for any extra budget money to be spent in some way that would benefit the needy. The consensus of the Council was to not approve a budget increase for the Christmas celebration.

Recorder Twedt said that earlier today he had called Cindy Henson about the trailer in front of her home that was discussed in the previous meeting. The deadline for the people moving out of the trailer had been set for November 15, 2024. Cindy reported that the people that had been living in the trailer are now living in her house for the short term. They are still planning to move to Salt Lake City and are planning to sell the trailer.

### **Adjournment**

**Councilmember Zollinger motioned to adjourn the meeting.** Councilmember Wilker seconded. Councilmembers Ward, June, Grange, Wilker, and Zollinger voted yes. The meeting adjourned at 8:46 p.m.

**NOTICE AND AGENDA**

Notice is hereby given that the Millville City Council will hold its regularly scheduled Council Meeting on Thursday, November 14, 2024, at the Millville City Office, 510 East 300 South in Millville, Utah, at 7:00 p.m.

1. Call to Order / Roll Call – Mayor Hair
2. Opening Remarks / Pledge of Allegiance – Councilmember Wilker
3. Approval of agenda
4. Approval of minutes of the last City Council Meeting – October 10, 2024
5. Agenda Items—
  - A. Public comment period (2 min/person)
  - B. Report on P&Z meetings held October 17, 2024 and November 7, 2024 – Development Coordinator Everton
  - C. Request for connection to sewer for residence in unincorporated Cache County – Cami Jacobson
  - D. Administrative hearing for people living in a trailer in R1 Zone – Shane Topham
  - E. Consideration of resolution adopting the 2024 Impact Fee Report – Recorder Twedt
  - F. Consideration for resolution to update the residential rate for garbage collection – Recorder Twedt
  - G. Consideration of resolution accepting a Speed Bump Policy – Mayor Hair
  - H. Consideration of resolution updating the Conflict of Interest Policy – Mayor Hair
  - I. Review of 2024 Business Licenses for 2025 renewals – Recorder Twedt
  - J. Discussion on new pavilion for South Park – Mayor Hair
  - K. Winter social planning – Mayor Hair
  - L. City Reports: Roads, Parks, Water – Public Works Director Kendrick
  - M. Councilmember reports and other items for future agendas
6. Adjournment.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during public meetings should notify Corey Twedt at (435) 881-2669 at least three days prior to the meeting.

This agenda was posted on November 11, 2024, to the City posting locations, the City Website, and the Utah Public Meeting Notices Website.



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Corey Twedt, Recorder



## AGENDA REPORT: COUNTY RESIDENT SEWER CONNECTION November 14, 2024

### Background

Millville City does not currently provide any utility services to people that live outside of the City limits. Since the sewer system is getting closer to coming online, we have had a few different inquiries into connecting and one official request.

Cami Jacobson owns parcel 03-064-0009 located in unincorporated Cache County at the intersection of 4600 S. 700 W. The Millville sewer line passes on the property directly south of her property. There are water table issues with her property and she is requesting to connect to the Millville sewer line.

Although many cities have strict restrictions and don't provide utility services to anyone outside of their city boundaries, some cities allow homes outside of their city to connect. When provided to non-city residents, a premium of 50% is generally added.

The Council briefly discussed this request at the October City Council meeting. At the November meeting, the request is on the agenda and should be considered by the Council and a motion should be made. The Council has the option of setting hard rules for acceptance or non-acceptance of these types of requests in the future or to review these requests on a case-by-case basis.

If the Council decides to allow the Jacobson's to connect, a resolution will be developed for review at a future meeting setting an acceptable rate premium for non-City residents using municipal utilities.



**MILLVILLE CITY  
RESOLUTION 2024-21**

**IMPACT FEE CERTIFICATION**


WHEREAS, the Utah State Code in section 11-36-301 requires an annual report to be submitted to the Utah State Auditor with regard to Impact Fees collected, budgeted, and expended; and

WHEREAS, the Millville City Council has evaluated the capital projects and monies received and reviewed the documentation presented;

NOW THEREFORE, be it resolved by the Millville City Council that the attached report be adopted as the 2024 Millville City Impact Fee Report.

Passed and approved by the Millville City Council this 14<sup>th</sup> day of November 2024.

SIGNED:

  
\_\_\_\_\_  
David Hair, Mayor

ATTEST:

  
\_\_\_\_\_  
Corey Twedt, City Recorder



COUNCILMEMBER	YES	NO	ABSENT	ABSTAIN
Jeremy Ward	X			
Daniel Grange	X			
Clay G. Wilker	X			
Pamela June	X			
Ryan Zollinger	X			

Millville City  
Impact Fee Schedule  
Fiscal Year Ended June 30, 2024

Projects From Which Funds Were Collected	<u>Parks</u>	<u>Roads</u>	<u>Sewer</u>	<u>Water</u>	<u>TOTAL</u>
FY2019 - Unspent Impact Fees Collected and Interest Income	\$ -	\$ 41,683	\$ -	\$ -	\$ 41,683
FY2020 - Unspent Impact Fees Collected and Interest Income	\$ -	\$ 31,380	\$ -	\$ -	\$ 31,380
FY2021 - Unspent Impact Fees Collected and Interest Income	\$ 6,012	\$ 32,557	\$ -	\$ -	\$ 38,569
FY2022 - Unspent Impact Fees Collected and Interest Income	\$ 43,448	\$ 16,754	\$ -	\$ -	\$ 60,202
FY2023 - Unspent Impact Fees Collected	\$ 49,722	\$ 23,690	\$ -	\$ -	\$ 73,412
FY2024 - Unspent Impact Fees Collected	\$ 21,320	\$ 7,040	\$ 35,040	\$ 12,200	\$ 75,600
FY2024 - Interest Income	\$ 6,331	\$ 8,062	\$ -	\$ -	\$ 14,393
<b>Subtotal</b>	<b>\$ 126,833</b>	<b>\$ 161,166</b>	<b>\$ 35,040</b>	<b>\$ 12,200</b>	<b>\$ 335,239</b>
Park impact fees spent - No expenditures	\$ -	\$ -	\$ -	\$ -	\$ -
Road impact fees spent - 300 S to Nibley 3200 S connector design	\$ -	\$ (10,197)	\$ -	\$ -	\$ (10,197)
Sewer impact fees spent on citywide sewer installation	\$ -	\$ -	\$ (35,040)	\$ -	\$ (35,040)
Water impact fees spent on principal and interest payments for the bonds for 2006 Reservoir and 2022 Well Projects	\$ -	\$ -	\$ -	\$ (12,200)	\$ (12,200)
<b>Total Impact Fees and Interest on Hand at June 30, 2024</b>	<b>\$ 126,833</b>	<b>\$ 150,969</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 277,802</b>

Future Expected Expenditures of Impact Fees on Hand by Project by Fee Type	<u>FY2025</u>	<u>FY2026</u>	<u>FY2027</u>	<u>FY2028</u>	<u>TOTAL</u>
<b>Park Expenditures</b>					
Tennis court lights	\$ 37,000	\$ -	\$ -	\$ -	\$ 37,000
Future park infrastructure	\$ -	\$ -	\$ -	\$ 90,000	\$ 90,000
	<b>\$ 37,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 90,000</b>	<b>\$ 127,000</b>
<b>Road Expenditures</b>					
City portion of 300 S to Nibley 3200 S design project	\$ 13,500	\$ -	\$ -	\$ -	\$ 13,500
City portion of 300 S 550 E Intersection Realignment	\$ 12,000	\$ -	\$ -	\$ -	\$ 12,000
Repair roads after sewer install completion		\$ 50,000	\$ 35,000	\$ 40,500	\$ 125,500
	<b>\$ 25,500</b>	<b>\$ 50,000</b>	<b>\$ 35,000</b>	<b>\$ 40,500</b>	<b>\$ 151,000</b>
<b>Sewer Expenditures</b>					
Bond payments for sewer installation bonds	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Water Expenditures</b>					
Bond payments for 2006 Reservoir and 2022 Well Projects	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Impact Fees Projected for Expenditures</b>	<b>\$ 62,500</b>	<b>\$ 50,000</b>	<b>\$ 35,000</b>	<b>\$ 130,500</b>	<b>\$ 278,000</b>

**MILLVILLE CITY  
RESOLUTION 2024-24**

**UPDATING FEES FOR GARBAGE COLLECTION**

WHEREAS, on March 31, 2022, Logan City provided official notice that they would no longer be providing garbage collection services to Millville City; and

WHEREAS, on November 16, 2022, the Millville City Council signed the Interlocal Cooperative Agreement between Cache County and Participating Municipalities of Cache County for the Creation of an Interlocal Entity for County and Municipal Solid Waste Disposal creating the Cache Waste Consortium; and

WHEREAS, on March 22, 2023, the Cache Waste Consortium signed a Solid Waste Services Agreement with Waste Management for garbage collection services; and

WHEREAS, the Solid Waste Services Agreement outlines updated service fees for garbage and recycling collection; and

WHEREAS, a letter dated September 16, 2024 was sent from Waste Management to the Cache Waste Consortium indicating that per section 6 b of the service agreement, rates were to be increased according to the average Consumer Price Index increase at a rate of 5.1%; and

WHEREAS, the Millville City Council has adopted a resolution setting the garbage collection fee at \$0.50 higher than the assessed fee by the contracted garbage collection provider to cover the administration costs for Millville City staff and the Cache Waste Consortium overhead costs;

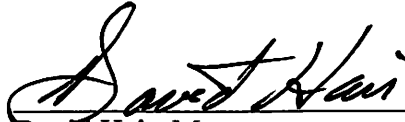
NOW THEREFORE, be it resolved that the Millville City Council adopts the following solid waste service fees:

<b>SOLID WASTE (GARBAGE) RATES</b>	<b>Millville Rates (new)</b>	
	<b>1st Container</b>	<b>Add'l Container</b>
<b>Residential Single Family</b>		
Refuse, 64 gallon, weekly collection	\$16.30	\$9.25
Refuse, 96 gallon, weekly collection	\$17.30	\$9.25
Recyclables, 96 gallon every other week collection	\$5.75	\$3.75
<b>Residential Ancillary Services/ Charges</b>		
Container Exchange; swap old container with new	\$47.80	
Container Delivery; new starts and additional containers	\$26.80	
Removal Charge	\$26.80	
Contamination Charge	\$5.75	
Overage Charge	\$5.75	
Resume Charge	\$26.80	
Container Replacement - If damage caused by customer	\$79.30	

The rates adopted by this resolution are to become effective as of November 1, 2024.

Passed and approved by the Millville City Council, this 14<sup>th</sup> day of November 2024.

SIGNED:

  
\_\_\_\_\_  
David Hair, Mayor

ATTEST:

  
\_\_\_\_\_  
Corey Twedt, City Recorder



COUNCILMEMBER	YES	NO	ABSENT	ABSTAIN
Jeremy Ward	X			
Daniel Grange	X			
Clay G. Wilker	X			
Pamela June	X			
Ryan Zollinger	X			

MILLVILLE CITY  
RESOLUTION 2024-20

SPEED BUMP/HUMP POLICY

WHEREAS, Millville City residents have made various requests to the City Council for the construction of speed bumps/humps on residential roadways as a way to slow traffic; and

WHEREAS, Millville City staff have researched city use of speed bumps/humps and their efficacy in calming traffic as well as the issues that are associated with installing permanent or temporary speed bumps/humps; and

WHEREAS, the City Council wishes to make a clear position on speed bumps/humps on public roads in Millville;

NOW THEREFORE, be it resolved that the Millville City Council adopts the included Millville City Speed Bump/Hump Policy.

This resolution shall become effective upon adoption. Passed and approved by the Millville City Council, on this 14<sup>th</sup> day of November 2024.

SIGNED:

  
David Hair, Mayor

ATTEST:

  
Corey Twedt, City Recorder



COUNCILMEMBER	YES	NO	ABSENT	ABSTAIN
Jeremy Ward	X			
Daniel Grange	X			
Clay G. Wilker	X			
Pamela June	X			
Ryan Zollinger	X			

## **MILLVILLE CITY SPEED BUMP/HUMP POLICY**

The City of Millville does not install temporary or permanent speed bumps/humps on any public streets. There are several reasons for this policy.

Research shows that speed bumps/humps only reduce speeds immediately before and after the actual bump/hump. To be effective, research shows that speed bumps/humps must be installed every 200 feet. This is not feasible, since the bumps/humps will then significantly slow emergency response times. A single speed bump/hump can increase response time by 10 to 15 seconds. Multiple bumps/humps have the potential to add significant time to an overall response. A report presented in 2000 to the City of Austin, Texas, showed that an additional 37 cardiac arrest patients would die each year in that city if emergency vehicles were delayed just 30 seconds by traffic-calming efforts such as speed bumps/humps.

Speed humps/bumps are very problematic for snow removal. They can break the plow or the plow can damage the speed bumps/humps.

Speed bumps/humps tend to be divisive within neighborhoods. Although some residents want them, others often file complaints or even lawsuits. Drivers will usually look for alternate routes to avoid speed bumps/humps which increase traffic (and speeds) on adjacent and nearby streets. Speed bumps/humps can also reduce property values as many prospective homebuyers reject home sites near speed bumps/humps.

Speed bumps/humps are expensive. The estimated cost of installation is around \$10,000. After installation, additional time and cost are needed for maintenance. They are also expensive to remove if they fall out of favor or a court orders removal.

Speed bumps/humps result in additional wear and tear on cars and can add additional hazards during the winter with snow and ice as drivers brake and lose their momentum and control on hilly streets. Cities have been found liable for damage or accidents resulting from speed bumps/humps.

There are numerous cases across the State of Utah where speed bumps/humps have been installed and later removed as the desired effect was not obtained. It has been determined that drivers still travel at a higher rate of speed in between the humps. This results in noise reports from the quick deceleration, the bump itself, and the fast acceleration after the bump.

MILLVILLE CITY  
RESOLUTION 2024-18

CONFLICT OF INTEREST AND ETHICAL BEHAVIOR POLICY UPDATES

WHEREAS, the Millville City Council has created policies and procedures to promote and ensure ethical behavior as it relates to areas where there might be a conflict of interest between the best interests of Millville City and the interests of an elected officer, appointee, or employee, and

WHEREAS, it has been determined that some clarification and details should be added to the policy as it relates to how an officer, appointee, or employee should recuse themselves when there is a conflict of interest;

NOW THEREFORE, be it resolved that the Millville City Council adopts the proposed changes as indicated in the attachment to the Conflict of Interest and Ethical Behavior Policy.

This resolution shall become effective upon adoption. Passed and approved by the Millville City Council, on this 14<sup>th</sup> day of November 2024.

SIGNED:

  
David Hair, Mayor

ATTEST:

  
Corey Twedt, City Recorder



COUNCILMEMBER	YES	NO	ABSENT	ABSTAIN
Jeremy Ward	X			
Daniel Grange	X			
Clay G. Wilker	X			
Pamela June	X			
Ryan Zollinger	X			

# **MILLVILLE CITY CONFLICT OF INTEREST AND ETHICAL BEHAVIOR POLICY**

## **Overview**

The Millville City Council and the officers, appointees, and employees of Millville City should individually commit themselves in their official capacity to ethical, business-like, and lawful conduct, including acting with decorum and ensuring the appropriate use of their authority. Millville City representatives must avoid even the appearance of impropriety to ensure and maintain public confidence in Millville City. Representatives owe a fiduciary duty to Millville City and must not act in a manner that is contrary to that duty or to the interests of Millville City. They must place the interests of Millville City over their own personal interests with respect to the governance, policy, and operations of Millville City.

## **Policy**

It is the intent of Millville City to meet and exceed those protections against conflicts of interest contained in State law. Under this policy, a conflict of interest arises when an officer has a personal interest in a matter that is or may be in conflict with or contrary to Millville City's interests and objectives to such an extent that the officer is or may not be able to exercise independent and objective judgment within the context of the best interest of Millville City. For the purposes of this policy, an officer's personal interest includes those of his or her relatives, business associates or other persons or organizations with whom he or she is closely associated.

- A. The following provisions shall serve as a guide to officers with respect to the affairs of Millville City:
  1. Millville City officers, appointees, and employees shall not receive, accept, take, or solicit, directly or indirectly, anything of economic value as a gift, gratuity, or favor from a person or entity if it could be reasonably expected that the gift, gratuity, or favor would influence the vote, action, or judgment, or be considered as part of a reward for action or inaction.
  2. The complete confidentiality of proprietary business information must be respected at all times. Officers, appointees, and employees are prohibited from knowingly disclosing such information, or in any way using such information for personal gain or advancement, or to the detriment of Millville City, or to individually conduct negotiations or make contacts or inquiries on behalf of Millville City unless officially designated by the Millville City Council.
  3. Officers are prohibited from acquiring or having a financial interest in any property that Millville City acquires.
  4. If members of the immediate family of an officer, appointee, or employee have a financial interest in any property that Millville City acquires, such interest shall be fully disclosed to the Millville City Council, which shall decide if such interest

should prevent Millville City from entering into a particular transaction, purchase, or engagement of services. The term “immediate family” means spouse, parent, dependent children, and other dependent relatives.

5. When a conflict of interest exists, the officer, appointee, or employee shall publicly declare the nature of the conflict, file a disclosure statement, and recuse himself or herself from any official action involving the conflict. Recusal, in this case, means that the officer, appointee, or employee will not vote on the matter and will not participate in the board’s discussion of the matter for which there is a conflict of interest. The officer, appointee, or employee shall sit with and participate in the discussion as a member of the public as is generally permitted by the City Council.
6. Officers, appointees, and employees may not realize, seek, or acquire a personal interest in a business that does business with Millville City.
7. Officers, appointees, and employees shall complete a Conflict of Interest Disclosure Form annually by the end of January. Completed Forms shall be submitted to the Millville City Recorder and shall be made available to the public upon request.
8. The Millville City Recorder shall provide copies of all completed forms to the Mayor at the end of January each year.
9. The Mayor shall review all completed forms and consider the disclosures. The Mayor should make changes to assignments, duties, or contracts deemed appropriate to eliminate or mitigate conflicts of interest within Millville City.



## AGENDA REPORT: BUSINESS LICENSES REVIEW

November 14, 2024

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### Background

In December, renewal notifications will be sent to existing businesses. The City Council reviews business licenses yearly to note any concerns or problems resulting from business activities and to potentially restrict issuing renewals if they think there is a problem.

Please review the list of 2024 (current) business licenses and discuss any concerns or issues prior to renewal letters and instructions being sent out for 2025 business licenses.

### Included Documents

- 2024 List of Active Business Licenses

ISSUED TO	BUSINESS NAME	BUSINESS ADDRESS LN 1	Number
Paul Hair	Triple PPP Inc.	180 West Center	4145
Desaree Salerno	Come Home to Clean LLC	295 North 100 West	4144
Sam Weston	Classic & Antique Auto Restoration	270 South Main	4107
Guy Curtis	Crossroads Traffic Management	385 North 200 East	4116
Lindsay Monson	Professionalnails	250 South 300 East	4129
Quinn Johnson	Lawn Specialists	160 North 300 East	4124
Cole Knighton	Knighton Construction, LLC	371 North 100 East	4115
Jesse Elsmore	Jardine Malaska Construction Services	55 East 100 North	4181
Mitch Zilles	MR Zilles Transportation	273 North Main	4113
Dean Lewis	Ideal Electric, Inc.	134 South 100 West	4106
Ross Bowen	Covenant Consulting Group, Inc.	190 West 265 South	4132
David Hair	D&B Equipment	355 North 100 West	4126
Tara Hobbs/Holli Johnson	Tara's Beauty Shop	414 South 550 East	4131
Craig Nielson	Stellar Collision Repair	380 North 200 East	4102
Brian Jensen	ABJ Specialty	650 North Main	4117
Donald Lewis	Don's Quality Tile, Inc.	124 East 100 North	4110
Colby E. Gill	Western Adjusting Services LLC	397 South 200 East	4156
Laura Jardine	Lemon Tree Interior Design	280 East 300 North	4118
R Greg Patterson	Bowls & Stuff	225 N. 350 E.	4112
Bridgett Farmer	Farmhouse Salon	259 East 300 South	4104
Jason Dattage	Dattage Sprinkler Inc.	56 West 300 North	4121
Jason Dattage	Liveit Global Marketing, LLC	56 West 300 North	4122
Katie Owens	Cache Valley Native Plants	80 West 550 North	4183
Jacey Forsgren	Mill Canyon Livestock LLC	35 North 100 West	4179
Crae Williams	Stone Haven Construction	25 East 450 North	4161
Jenny Williams	Busy Bugs Preschool	25 East 450 North	4162
Mark Bodily	Curb Appeal Garage Doors	160 West 200 North	4103
Mark Perkes	Reapp LLC	77 East 200 South	4140
Mike Gibbons	M Gibbons	140 North 300 East	4119
Glenn Floyd	Chromoly Plus	296 North 100 West	4137
Colter Wilker	Black Canyon Excavation, LLC	117 West 400 North	4135
James E. Fields	Mountain Greenery	71 West Center	4134
Corey Twedt	Twedt Consulting	181 East 550 North	4136
Wendy Smith	Margie's Kitchen	288 North 350 East	4176
Trevor Hobbs	Canyon View Landscape & Yard Care	414 South 550 East	4123
Shane Jackson	Omnia Plumbing & Construction	295 East 400 North	4111
Joel Duffin	Atomic Jolt Inc.	460 North 150 East	4158
Kyle Hancey	Hancey's Precast and Backhoe	85 South 550 East	4120
Bart Esplin	Rockin' Bee Honey	20 West 300 South	4127
Deleny Torres	DTorres Floral	105 North Main	4101
Jason Low	Saddlerock Remodel and Repair	159 East 500 North	4133
Mandy P. Schiess	Eric & Mandy Schiess LLC	181 West Center	4142
Jill Woolley	Creative Corner Preschool	420 North 200 East	4149
Jason Leishman	Legacy Concrete	165 East 100 South	4153
Zachary Norton	Refine It Marketing	310 East 100 North	4155
Tessa Miller	Divine Designs by T	275 East 300 North	4159
Trey Hustad	Squeegee Bros	540 North 140 East	4169
Brett Hadfield	Hadfield Insurance Services	512 North 300 East	4130
Erin May	Center Street Cheesecake, LLC	137 West Center Street	4147

ISSUED TO	BUSINESS NAME	BUSINESS ADDRESS LN 1	Number
Robert B. Wick	Rob Wick Construction LLC.	130 West 300 North	4114
Ashlie Jessop	Ashlie Jessop	164 East 350 South	4143
Cody Anhder	Accurate Maintenance	32 West 200 North	4141
Ginger Meadows	Meadows Services, LLC	410 North 300 East	4128
Amy Eskelsen	For The Dog LLC	35 East 300 South	4139
Zachary Coverstone	Coverstone Corner	285 South 100 East	4221
Linda Hendrickson	White Birch Farms	380 South 200 East	4125
Ryan Pierson	Artistic Rail	11 East 650 North	4150
Rael Thomson	Mountain Shih Tzu	480 South 550 East	4151
Amanda Hansen	Little Turkey Shoppe	120 North 300 East	4178
Kalob Wahler	Dub's Universal Repair	120 North 300 East	4177
Trudy Sorenson	Minds Eye LLC	69 West 200 South	4163
Sarah Thompson	Boss Nails by Sarah	110 North 200 East	4100
Marie Jenkins	Yellow Door Salon	545 North 140 East	4146
Pam Waldron	Salon Solace	15 East 300 South	4152
Larry Lewis	Larry S. Lewis Construction Inc.	40 North 100 East	4173
Randy Anderson	Anderson Bookkeeping LLC	105 North 300 East	4223
Lacee Jensen	Klassy Klaws	141 East 600 North	4224
Ronald Michael Johnson	Summit Electric Inc.	625 North Main	4157
Bodie Lyon	Lyon Fruit Orchard	570 North Main	4166
Earl Cox	Cox Electric	293 East Center	4148
Heber Hernandez	H&J Drywall Construction, LLC	548 North Main	4108
D'Arcy Echols	D'Arcy Echols & Co.	98 West 300 South	4167
Colby Nielson	High Country Home Builders	253 North 250 East	4165
Brady Jenson	Brady Jenson Plumbing & Heating	396 South 200 East	4160
Josh Cowley	Fab-Tech Machining	55 West 400 North	4168
Jordan Caldwell	Miami Ice	565 North 200 East	4180
Micheal J. Wyatt	Mike's Busted Knuckle Repair, LLC	180 East 200 North	4164
John Werner	werner1ton hotshot	85 South 100 West	4227
Spencer Hedelius	Green Acre Lawn Care LLC	41 North 550 East	4228
Luke Crane	Cinch I.T. of Logan	185 North 430 East	4230
Kara Everton	KIKI KAWA	115 South Main Street	4231
Kelly Powell	K.A.P. Handyman Services	520 East 300 South	4233
Todd Aslett	Auto Paint Designs	26 West 300 North	4171
Tyson Burnham	Singular Edge LLC	490 North 200 East	4172
Melecio J. Hilera	Jacob's	278 North 100 East	4174
Chris Coombs	CK Mowing & Landscaping	11 North Main	4234
Angela Wall	Bottlefly Creations	295 East 250 North	4235
Jill Gebert	Cache Trails and Tales	165 North Main	4236
Pamela June	Intertribal Connections of Cache & Box Elder	370 North 300 East	4237
Katerin Y. Sanchez Avila	Master Drywall Construction, LLC	548 North Main	4238
Nick Ropelato	Ropelato Dust Solutions	295 South 300 East	4239
Duane Harvey	R-EDI Consulting	216 North 100 West	4241
Hayden Bomer	The Hometown Hero Squad	309 North 100 West Apt. A	4242
Denise Dixon	DEDwood Crafts, LLC	149 East 500 North	4240
Brian Harding	Blakruut LLC	120 East 400 North	4243
Jackson Gold	Cache LGBTQ Collective	25 West 300 South	4245
Larry Lewis	Larry Lewis STR	70 North 100 East	4185

ISSUED TO	BUSINESS NAME	BUSINESS ADDRESS LN 1	Number
James King	The Kings of STR LLC	466 North 100 East	4184
Rob Owens	Millville Airbnb Kings, LLC STR	80 West 550 North	4186
Steve Sampson	Xtreme Machine - Peace Frog	98 West 300 South	4105
Ken Hamilton or Daphne Carlson	Bio Minerals Technologies, Inc.	299 South 100 West	4187
Fred Lowry	Lowry and Associates, Inc.	10 West 300 South	4189
Brett Hadfield	Silicone Plastics	97 West 300 South	4138
Matthew Anderson	Anderson Auto	340 North Main	4190
Cathy Anderson	Don's Auto Body	340 North Main	4191
Matt Fackrell	Accent Painting & Special Coat	10 West 300 South	4188
Garyn Perrett	TextMyGov	695 W 1700 S Bldg 22 Ste 103	4197
Ryan Shurtleff	<a href="http://CampSaver.com">CampSaver.com</a>	695 W 1700 S Bldg 12, Unit C	4218
Michael H. Evans	Master Evans Martial Arts	695 W. 1700 S. Bldg. 25 Suite 103	4208
Sara Banham	Indie & Company	700 W. 1700 S. Ste. 111	4199
Carrie Newman	Cerus Gear, LLC	700 W 1700 S Bldg 29 Ste 106	4216
Ryan Zollinger	Global Industries LLC	1000 N 1000 W Bldg 15	4214
Emily Peterson	The Whitney Connection LLC	1000 N 1000 W Bldg 29 STE 108	4219
Josh Slater	IC Group	1000 W 1000 N Bldg 29 STE 101	4194
Josh Slater	Lyndale Marketing Inc.	1000 W 1000 N Bldg 29 STE 101	4195
Trevor Booth	Epic Breakroom Solutions LLC	695 W. 1700 S. Bldg 28, Ste 107	4212
Lance Zollinger	Zollinger Commercial Warehousing	1000 W 1000 N	4215
Tom or Kathy Fecteau	Kathy Kaye Foods, LLC	1000 N 1000 W Bldg #30	4217
Dixie Loveless	Mountain Peak Volleyball	725 West 1940 South	4220
Justin Hamilton	Red Poppy Rentals	695 West 1700 South Bldg 28 #111	4202
Ryan Bingham	Les Olson Company	795 W 1700 S Bldg 28 #100	4203
Chasity Tucker	Tucker Fitness Iron Gym	765 E. 1950 S. Bldg 22, Ste 102	4205
Chalyce Carlsen	Rock Creek Crates	695 W. 1700 S. Bldg. 28 Suite 110	4211
Brent Zimiga	Rapid Fire Protection Inc.	1000 W 1000 N Bldg 29, Ste 100	4210
Jassiel Ramirez	ItalKraft Countertops	765 W 1950 S Bldg 22 Ste 104	4198
Rodney Tripp	Ultralight Adventure Products	695 W 1700 S Bldg 28, Ste 102	4196
Nathan Zollinger	Wheel Pros Dynamics dba ZBROZ	1000 N 1000 W Bldg 8	4213
Rylan Zollinger	LA Zollinger & Sons Inc.	695 W. 1700 S. Bldg. 7	4225
Drew Michener	Green Box Solar	765 W. 1940 S., #101	4201
Cerissa Hebdon	CrossFit Antietam	700 W 1700 S Bldg 29 #105	4209
Shawn Baxter	BAXBO LLC	695 W 1700 S Bldg 8	4193
Steve Christensen	Overhead Door of Cache Valley	1000 W 1000 N, Ste 101	4223
Deven Gnehm	Signature Sales, LLC	1000 W. 1000 N.	4207
Joshua Hale	Casper's Ice Cream, LLC	669 W. 1700 S. Bldg. 9	4226
Colton Murray Thain	Mean Machine	695 West 1700 South #15	4192
Sean Kartchner	Pepperidge Farm	699 W. 1700 S. #14 & #16	4200
Sonoco	Sonoco	694 W. 1700 S. Bldg. 16 A	4229
Kyle Valgardson	Eagle Works	695 W 1700 S Bldg 18, B	4222
Ian McArthur	South Valley Rentals	1765 W. 1950 S., #100	4232
Jay Earley	VIP Supplyco	695 W. 1700 S., Bldg. 28 Ste. 110	4244

## Councilmember Assignments 2024

### **Councilmember Daniel Grange**

- Car Show for City Celebration
- Parks

### **Councilmember Ryan Zollinger**

- Sewer
- School District

### **Councilmember Clay Wilker**

- Ordinance Enforcement
- Fire/EMS/Emergency Preparedness
- Law Enforcement/Animal Control

### **Councilmember Pamela June**

- P&Z
- Youth Council
- Wildfire

### **Councilmember Jeremy Ward**

- City Celebration/Parade
- Trails