

**Cache County Council Ordinance and Policy Review
Committee
November 1, 2024
Minutes**

The Cache County Council Ordinance and Policy Review met in regular session on November 1, 2024 @ 8:30 am, in the County Council Conference Room, Cache County Historic Court House, 199 North Main Street, Logan, Utah 84321

ATTENDANCE

Board Members Present:

Barbara Tidwell – County Council
Karl Ward – County Council
Mark Hurd – County Council
Chad Jensen – County Sherrif
Amy Adams – Director, OPM
Bryson Behm – County Clerk/Auditor
Jeris Kendall – County Deputy Attorney
Dirk Anderson – Chief Deputy Executive
Taylor Sorensen – County Attorney

Board Members Absent:

David Zook – County Executive

Others in Attendance:

Megan Izatt – Minutes
Eric Davis – Deputy Attorney

08:31:00

Call to Order

Tidwell called the meeting to order.

08:32:00

Approval of Minutes

#1 Approval of Minutes for October 11, 2024

Will be approved next meeting.

1 **Adams** reviewed some initial changes to the personal policy and procedures Section C:
2 Leave Without Pay.

3
4 **Staff** and **Committee** discussed who decides who is the division manager, and the
5 process/chain of command for approval of personal leave time and leave without pay.

6
7 **08:51:00**

8
9 **Items for Initial Consideration**

10 **#1 Proposed Amendments to County Code Amending Conflicts Disclosure – Eric**
11 **Davis**

12
13 **Davis** reviewed the proposed amendments to County Code Amending Conflicts
14 Disclosure.

15
16 **Staff** and **Committee** discussed who needs to disclose conflicts.

17
18 **08:49:00**

19
20 **#2 Proposed Amendments to County Code – Fire Code – Eric Davis**

21
22 **Davis** reviewed the proposed amendments to County Code – Fire Code.

23
24 **09:21:00**

25
26 **#3 Update on Interlocal Agreement with Bear River Health Department (BRHD)**
27 **and Bear River Mental Health (BRMH) – Jeris Kendall**

28
29 **Kendall** updated the Committee on the interlocal agreement with BRHD and BRMH.

30
31 **09:00:00**

32
33 **Pending Items**

34 **#1 Whistleblower Policy – Eric Davis and Jeris Kendall**

35
36 **Davis** and **Kendall** reviewed the Whistleblower Policy.

37
38 **Staff** and **Committee** discussed the reporting procedure/timeline for complaints, and
39 where the complaint goes after being reported on the website.

40
41 **09:27:00**

42
43 **Items on Hold**

44 **#1 Purchasing Policy**

45
46 **Will be discussed at a future meeting.**

1
2 **#2 Debt Management Policy**

3
4 **Will be discussed at a future meeting.**

5
6 **Next Scheduled Meeting**

7
8 **November 22, 2024 @ 8:30 am**

9
10 **09:30:00**

11
12 **Adjourn**