

Lake Point City Council Minutes

Date: Wednesday, March 29, 2023

Place: Lake Point Fire Station 1528 Sunset Rd Lake Point, UT 84074

Time: 6:00 PM

1. **Call to Order-** 6:00pm
2. **Prayer-** Shane Hardy
3. **Pledge of Allegiance-** Chief Nunn
4. **Presiding Officer-** Jonathan Garrard
5. **Attendance Roll Call-** Jonathan Garrard

Lake Point Council & Staff (C=Council)	Public	Public
Jonathan Garrard (Chair)	Shane Hardy	James Simko
Ryan Zumwalt (Vice Chair)	Tina Carter	John Olson
Dan Crawford (C.)	Kevin Nunn- Fire Chief	Craig Anderson
Kathleen VonHatten (C.)	Gary Chartien	Tim Gillie
Doyle Garrard (C.) 10:14pm left the meeting Doyle came back 10:37pm	Hannah Caldwell	Clarissa Douglas
Jamie Olson (RCDR)	Ryan Zumwalt	Kirk Pearson
	Lori Chigbrow	

6. **Legal Training-**Rob was not in attendance

7. **Public Comment-**

A. Motion-Doyle to open Public Comment, Dan 2nd

B. Vote was unanimous approved

i) Shane Hardy-(4:16 recording)

- 1) Permission next week's agenda. Shane would like permission to run a utility line from Oquirrh Mountain to his property to his house, has received permission from Chris for household use only and talked to road dept. Jed and Keith Fryer and Doyle about his intent.
- 2) Plan on sending an air powered bullet under the road- talked to Beehive because they have the technology. They might be willing. Shane asked if he needed to obtain a permit? And at the same time do the fiber and water at the same time.
- 3) (Doyle)- we can add you to our list and see if that is something we can do for Shane.

ii) Gina Levesque-(7:30 recording)

- 1) Permits- I heard rumor that the council will be trying to require a permit for people living in the basement?
 - (a) (Ryan) nothing has been decided at this time, we are in a moratorium.
- 2) (Gina)- If it is decided will you let public know and will it be advertised?
 - (a) (Ryan)- Everything is in the public meeting held on Wednesdays and advertised in 3 places.
- 3) (Gina)-What do I get in turn if I have a permit?
- 4) (Ryan)- nothing in place yet, there is nothing we can say anyone gets.
- 5) (Gina)- asked for more info, and what it might entails. Ex. Kids or Person rents, Airbnb.
- 6) (Ryan)- everything has to be looked at, now that we are own city. Tooele county didn't allow Airbnb's.
- 7) (Gina)-That is a reason we voted to become our own city.

- 8) (Gina) Tooele County said they wouldn't enforce it (airBnB's) because there were too many.
 - 9) (Jonathan) would love the input from the public.
 - 10) (Gina)-I have talked to my neighbors about renting, and their response is do what you want, it's your land. And then I have government overreach.
 - 11) (Gina) sees it as a way to make money
 - (a) (Ryan) that is not true.
 - 12) (Gina) brought up not being the Sexton for the park board.
 - (a) (Ryan) asked if she had anything further for the council.
 - 13) (Gina) questioned Ryan being on both the park board and council and she thought it was a conflict.
 - 14) (Dan) We are planning on discussing this (ADU's) next Wednesday your welcome to come.
 - (a) (Ryan) clarify that discussion next week, is for 2 people (permit requests), it's not the ordinance.
 - 15) (Jonathan) explained the moratorium that is in place and brought up how the council is reviewing incoming permit requests.
 - 16) (Jonathan) the council is reviewing the permit requests. There are some that are wanting to do a basement finish and that is why this is being discussed. It's not an ordinance at this time.
 - 17) (Gina) asked about already existing, since theirs was built 2 years ago.
 - (a) (Ryan) it allows what was done before known as grandfathering in.
 - (b) (Jonathan) If it is grandfathered use, it needs to be continued as that use, and if it stops being used for that use it could be subject to new ordinances.
 - 18) (Gina) asked about animals
 - (a) They haven't gotten to that one yet.
 - 19) (Ryan) we are excited about this, most of what has been worked on has been administrative.
 - 20) Public hearings will happen
 - (a) Items will go to Planning and Zoning for their proposals.
 - 21) (Doyle)- Planning and Zoning and the General Plan encompass all the land use. The plan is to have 2 possibly 3 open houses to get the feedback on the General Plan.
 - 22) (Gina) Hopefully the council loves Lake Point the way it is.
- iii) Chief Nunn- Fire Chief (16:50 recording)
- 1) Wanted to make sure the audience knows we are you fire protection and that didn't change when the city became a city
 - 2) Dumpster Days
 - (a) April 20-April 30 and will be cycled out on a regular basis.
 - (b) Free to the Public
 - (c) Nunn will forward a brochure to the Kathleen or Jamie
 - (d) There will be signs that will go up.
 - 3) Advertising for the "Strategic Planning" and would like the publics feedback on April 20, 2023, in Stansbury. Includes a 5-question questionnaire for the public.
 - (a) (Doyle) asked about burn permits
 - (b) (Nunn) directed him to Utah Burn Safe- it's an online base system
 - (c) (Dan and Doyle) would like that info on the website
- iv) Hannah Caldwell (Hannah had a written public comment given to the recorder. There was further public comment by Hannah which included a discussion with the council) (Hannah's written public comment is summarized along with continued discussion. See the lakepoint.gov for the written public comment record.) (23:00 recording)
- 1) Hannah has the following concerns on the discussion in last week's meeting. She listened to the recording also to make sure she is understanding.
 - (a) Notice for the citizens on proposals effecting taxes and lifestyles.
 - (i) Tax on communications wasn't properly announced before taken to a vote.

- (ii) Permitting and licensing ADU's
- (iii) It was mentioned this was the only legal way to move forward.
- (b) Hannah lists her concerns for licensing or permitting ADU's.
 - (i) City has no authority to require residents as to who lives on their private property.
 - (ii) City has no authority or moral right to require specific demographic of people who choose to finish their basement and pay fees to run their home as they see fit.
- (c) Hannah lists the purpose for licensing or permitting ADU's
 - (i) Income for the city
 - a. Any revenue should be "fair revenue"
 - (ii) Safety and health issues
 - a. If building code is met meaning the house is safe
 - b. The city doesn't have authority to determine health and living conditions- that is up to the landlord, tenant and health dept.
 - (iii) Census purposes
 - a. City will get these numbers based on federal tax filing of "head of household" it doesn't matter the address. So, no need for census to be a reason to require permit for ADU's
 - (iv) City is double dipping requiring a permit for ADU's when legitimate investment properties already pay quarterly tax or end of year taxes.
 - (v) This forces people to not get proper building permits and they could do it in secret. It causes discord with citizens and city.
 - (vi) City will micromanage and need to enforce code for what people do in their homes.
 - (vii) Please allow residents to take care of their families without government overreach.
 - (viii) Revenue is needed but needs to be fair and just without infringing on the privacy of the citizens.
 - (ix) (Ryan) feedback (28:00 recording)
 - a. Wanted to clarify the process of two applicants trying to get a permit and how the council can help that happen. That discussion came from those permit requests.
 - b. (Hannah) was concerned with it being a revenue source
 - c. (Ryan) clarified that he suggested it be on a no fee basis.
 - d. (Hannah) didn't like it was requested that it be pushed through without public comment and hadn't been made known and it needs to be transparent.
 - e. (Ryan) it was 2 permit requests, and their information isn't made public and discussing it specifically for those two permits and talking to our attorney on what we could do.
 - f. (Hannah) reiterated if there is over regulation, that the citizens will just not let the city know what they are doing and will go other places for services.
 - g. (Dan) invited anyone to the meeting where they discuss these permit requests that happen the 1st and 3rd week of the month
 - h. (Ryan) these are not for future ordinances it's just for these requests.
 - i. (Hannah) suggested making that more clear, because that is not what it sounds like in the meetings and recording.
 - j. (Doyle) explained there are two different ADU, internal and external.
 - k. (Doyle) If there are fees, they are just a pass through to pay for staff time to create licenses and permits.
 - l. (Hannah) suggested more communication with the public. There are a lot of people who don't know what is going on.
 - m. Grandfathering in was discussed

- n. (Hannah) it's a bad idea to regulate more than what the county was regulating. She thinks that is a bad idea.
 - o. (Ryan) also clarified they don't want to prohibit ADU's
 - p. (Dan and Ryan) The county prohibited Airbnb's and that is not the council's intention.
 - q. (Hannah) it's unconstitutional, we have a God given right to provide for our families without permission. (39:00 recording)
 - r. People are broke, providing for elderly parents and kids that can't move out because it's too expensive, please don't make it harder on us.
- 2) (Jonathan)- Encourage everyone to show up and we want to hear from the citizens.
- v) (Doyle)-reminded the public of the sand bagging party
- vi) Jamie Olson – (Jamie had a written public comment given to the recorder. Jamie's written public comment is summarized in these minutes. See the lakepoint.gov for the written public comment record.) (41:19 recording)
 - 1) Expressed concerns on decision on waste management- and taking over trash collection from the county.
 - (a) (Jamie) is concerned what the citizens will be charged.
 - (b) Understands the reason is to cut out the middleman and in turn save money.
 - (c) It has been proposed to keep the fee the same as it is now or lower the fee.
 - (d) If you can't save the citizens money, then why switch?
 - (i) Citizens will have the hassle of switching billing, who they pay and how they pay.
 - (ii) Citizens needing to hassle swapping out old cans for new cans
 - (iii) If you charge the same price and say you will lower the cost later, if you can, she doubts the citizens will trust you to do that.
 - (iv) Asks them to lower the rate if they switch services and make it work.
 - 2) (Kathleen) after some recalculations her objective is have a 15% savings on the bill. This still needs a vote though.
 - 3) (Doyle) expressed providing the same service and a little more and possibly doing a bulk recycle. The county contract is coming due and there would likely be an increase as they renew their contract. Hopefully it makes sense, and if it doesn't make sense, we won't do it.
 - 4) (Hannah)- Jeff worked with recycle and most recycling just goes to the dump.
- vii) (Ryan Zumwalt)- On behalf of the park board- was faced with raising taxes and decided to change different contracted services and we had we chose not raise taxes. So, for the record, chose not to raise taxes to save the community money and to streamline our budget (48:00 recording)
 - 1) (Dan) asked if they send out for bids on those
 - (a) (Ryan) yes and separated services that were done previously by 2 categories into 4 services.
 - 2) We separated lawn care that we have youth do and that was previously done by the sexton.
- viii) (Doyle) pointed out the parks and cemetery are their own district, and the city does not control them. Sewer, water, fire, and mosquito abatement are also their own districts.
- C. Motion-Dan to close Public Comment, Ryan 2nd
- D. Vote was unanimous approved
- 8. Approve the Minutes- 03.20.2023 (51:45 recording)**
 - A. Motion-Doyle to approve the minutes 03.20.2023, Kathleen 2nd
 - i) (Ryan) Expressed a concern that there is not enough in there to make things clear.
 - B. Vote was unanimous approved
- 9. Reports/Presentations**
 - A. Treasurer's Report- explained that we can now spend money (52:40 recording)
 - i) (Doyle) Explained that Jamie and Doyle have reviewed and refining the list of expenses.
 - ii) (Doyle) We have bills that are coming due that will be getting paid

- iii) (Doyle) Budget has been posted.
 - iv) (Doyle) needs to discuss payroll with accountant.
- 10. Action/Business Items.** Council is rearranging the order of things for the benefit of the public, so things were discussed in a different order than what is on the agenda. (56:14 recording) (went to Item 10.B.)
- A. Minute Guidelines for Recorder. (Please look toward the end of the minutes for the discussion "Minutes Guidelines for Recorder".)
 - B. Beehive/ET canal/ agreement (57:00 recording)
 - i) (Jonathan) Robs concerns are the maintenance and storm drain drainage.
 - ii) (Doyle) If we have a flood. Where is the water and mud going, since the water likes to flow to the ET canal. Who will maintain it, the city, canal company.
 - iii) (Dan)- was worried about the liability and maintenance cost for the city.
 - iv) Council discussed a few concerns for flooding and where the canal goes.
 - v) (Ryan) would like to know the width of the easement
 - vi) (Kathleen)- will reach out to Rob concerning easement question.
 - C. Dispatch Service Agreement with Tooele County (1:06:30 recording)
 - i) (Doyle) needed clarification on whether the monies listed is in quarter or yearly.
 - ii) Attorney had sent an edited version and the council reviewed the revised version.
 - iii) Motion- (Kathleen) approved for Dispatch Service Agreement with Tooele County and changes made be forwarded back to the county Doyle 2nd
 - iv) Vote was unanimous approved
 - v) (Ryan) will email Rob
 - D. Outline Expectations regarding the General Plan contract that is in the process of being written (1:15:08 recording)
 - i) Council went over what they would like on the contract.
 - ii) Council discussed possible work session to meet with Rural Community Consultants to get some clarifications.
 - iii) (Ryan) motion to table it, to work on looking at the contract and start the process.
 - iv) Council discussed meeting with them and talking through what the vision of the council and planning a zoning and do a work session.
 - v) (Dan) will request the contract and after the contract is reviewed, then plan a meeting.
 - E. Decide Vote Method - Traditional / Ranked Voice / Alternative (1:30:20 recording)
 - i) Council discussed the options briefly
 - ii) Cost was a concern
 - iii) Motion –(Dan) to stick with traditional voting method. Kathleen 2nd
 - 1) Vote was unanimous approved
 - 2) (Dan) will send that emailing to get a presentation for the future
 - F. Discuss contract of Deputy Recorder (Commission Secretary) (1:35:07 recording)
 - i) (Doyle) Suggested and Ryan suggested this be moved to a closed session.
 - ii) (Jonathan) wanted to reference a file he had created a doc that would give ideas.
 - iii) Motion- Ryan to table this to closed for discussion to finalize the contract to bring it back to the public meeting for a vote after its finalized. 2nd Doyle –
 - 1) (Jonathan) with intent to have finalized version next week. 4.5.2023
 - 2) Vote was unanimous approved
 - G. Utah League of Cities- Spring conference training - reimbursement/ per diem/ mileage/ lodging (1:38:34 recording)
 - i) (Doyle) Everyone still okay with this expense being reimbursed and asking for fuel help.
 - 1) There won't be cost on staying there, Doyle has a place to stay.
 - ii) (Dan) explained to the public what the League of Cities and Towns and how much they teach and are a resource for cities.
 - iii) (Doyle) will be going to this conference and bringing back information and education for the city

- iv) (Ryan) would suggest we ask counsel to draft a policy on travel compensation.
 - 1) (Jonathan) and have this available for next week.
- v) (Dan) would like the whole council going to the one in the fall.
- H. City Engineering Contract Finalized (1:43:30 recording)
 - i) Motion- Ryan to adopt the engineering contract with Jones and DeMille and Lake Point City to be signed by the chairman. Dan 2nd
 - 1) Vote was unanimous approved
 - 2) (Jonathan) just needs to sign it.
- I. Fee Schedule amendment discussion (1:46:30 recording)
 - i) (Ryan) doesn't think there is any work done on this yet
 - ii) Motion -Ryan to table until the council has an amended fee schedule prepared for the engineering fees. Kathleen 2nd
 - 1) Vote was unanimous approved
- 11. Attorney Clarification-** Attorney Rob is not present at the meeting and no need to call him for anything.
 - A. Council will continue to "Council Updates" and then return to the tabled item 10.A. later in the meeting.
- 12. Council Updates**
 - A. Doyle Garrard (1:49:20 recording)
 - i) Lake Point Improvement District survey
 - 1) (Doyle) discussed that there is not a response on this survey, and we have a potential of losing funds if this is not addressed.
 - (a) (Doyle) suggested they make a direct call.
 - (b) (Doyle) The state will require this information anyway.
 - (c) (Kathleen) sent two emails and no response.
 - (i) And then try the personal phone call and then potentially having legal counsel reaching out if a phone call doesn't get a response.
 - (ii) (Ryan) Idea of attending their meeting and asking there.
 - a. Kathleen and Doyle will attend that meeting.
 - (iii) (Ryan) will you also discuss an ILA and Franchise Agreement with Lake Point.
 - ii) Point of Sale- (1:56:00 recording)
 - 1) (This is the sales tax that the city receives from online sales tax)
 - 2) (Doyle) wants to know how or what they do with online sales and how we get those funds.
 - 3) (Kathleen) suggested to talk to Jim and it's based of the 4-digit code at the end of the zip codes. And it's important that citizens to make sure when purchasing online that they 4-digit code comes up, so the sales tax goes to the correct entity. And it also determines how much taxes you are charged.
 - (a) (Jonathan) maybe that might be helpful to have that information on the website to help the taxes stay local.
 - (b) (Hannah Caldwell)- when it comes to the Amazon topic, when they did labels, they almost always had the 4-digit code. But that is Amazon, but possibly not all companies don't have a system in place.
 - (c) (Lori Chigbrow)- suggested a Facebook campaign to inform the public.
 - B. Jonathan Garrard (2:06:25 recording)
 - i) We haven't done a resolution to Ratify and confirming all prior actions of the council elect/council prior to incorporation
 - 1) Jonathan will contact Rob for a resolution.
 - C. Dan Crawford (2:07:20 recording)
 - i) City Inspectors- Dan added several people to the list and made some calls and thought it might be good to meet with the three that were contacted and maybe meet with them next Wednesday.

- 1) Brought up a building official and what they do.
 - 2) (Chief Nunn) would like to have the part time fire marshal Buck Peck in that meeting.
 - 3) (Ryan) brought up that some property owners can hire their own building inspector so it's good to have a building official.
 - 4) (Dan) would like this put it on the agenda for next week
- D. Kathleen VonHatten (2:18:15 – 3:04:40 recording)
- i) (Kathleen) Waste-waiting for contract and what are the concerns of the council.
 - 1) After 5 years we will own the trash canisters and then after that the cost will drop 1\$ and the city would oversee the maintenance.
 - 2) But that is 5 years away and we can see where we are.
 - 3) (Kathleen) The cost-of-living increase will be assessed every year
 - 4) (Hannah) mentioned that another option was giving the option to buy their own can.
 - 5) (Ryan) asked if the \$1 is already on the quote.
 - 6) (Kathleen) yes and explained further.
 - 7) (Ryan and Kathleen) the July 1st date needs to be amended.
 - 8) "Exclusive rights" is that our term or Ace's term?
 - (a) (Kathleen) We could take it out it was something Rob put in.
 - (b) (Ryan) just wanted to make sure the commercial had a choice to the waste services they choose.
 - (c) (James Simko) mentioned not liking if they made commercial use ACE.
 - (i) (Ryan) that's a haul your own clause.
 - (d) (Dan, Kathleen) were good to take out the verbiage.
 - 9) (Ryan) brought up a contract concern on 2 households and separate accounts or same accounts. Esp. if it's a rental.
 - (a) Usually, agreement with landlord and utility on shut off issues, if the tenant not paying.
 - (b) (Ryan) suggest it be separate account
 - (c) (Jonathan) would like it to be an option either way, to be separate or landlord can choose. That allows the most amount of freedom.
 - 10) (Ryan) There wasn't anything on tipping fees, lost cans, stolen cans.
 - (a) (Kathleen) explained the tipping fees.
 - (b) (Ryan) Lost cans, stolen cans no cost listed for that
 - (i) (Kathleen) ACE maintains the cans.
 - 11) (Kathleen) explained the cost to dump in Salt Lake fee is 32 ton. Tooele is 43 ton. And we have no idea on our tonnage will be, but this will save us money.
 - 12) (Ryan) Designated day of collection is not listed.
 - (i) Kathleen-that is our decision and could be added, she will check.
 - (b) (Jonathan)- keep it the same or if that doesn't work for their schedule second option could be decided.
 - 13) (Ryan) asked about holidays listed
 - 14) (Ryan) concerns on pickup time.
 - 15) (Kathleen) logo on cans, numbers, color cans-ace recommended the brown ones
 - (a) Storage of cans for disbursement discussed
 - (b) ACE recommended brown cans
 - (c) The city will complete the contract before figuring out the plan on cans with the county.
 - 16) (Ryan) would still like to look into a contract on the tipping fee.
 - ii) Flooding Mitigation (3:04:40 recording)
 - 1) Bagging party April 1, 2023, located at the park. donuts will be there
 - (a) (Kathleen) bagging party and leave them at the park and on pallets.
 - (b) (James Simko) has the boat trailer that can fit lots of sandbags and then it can be hooked up and taking it where they are needed in an emergency.

- (c) (Kathleen) We have volunteers for tractor skid steers to help fill the bags
 - (d) (Lori Chigbrow) asked if the council knew where the water would flow
 - (e) (Doyle and Kathleen) explained, different possibilities including under the railroad by Canyon Road.
 - (f) (Doyle) explained long term storm drain project on Canyon.
 - (g) (Doyle and Kathleen) Sand was donated, and it was explained how to possibly fill the sandbags.
- 2) Emergency RFP just in case we need something in an emergency (3:29:00 recording)
 - (a) We don't have to use them.
 - (b) (Ryan)) would like to use the volunteers in the community first.
 - (c) (Kathleen) would definitely use local volunteers, but in case we don't have that resource or can't predict what kind of emergency we have to make sure we have a backup plan.
 - (d) Council discussed
- 3) (Kathleen) wanted to talk about the road in front of Doyle house, by the corner of the church and how its wearing away.
- E. Ryan Zumwalt (3:35:00 recording)
 - i) Concerns about spending including: Permit fees, spending money in closed session for staff.
 - ii) Franchise agreement- another utility tearing up the roads and we don't have a franchise agreement. Ryan has a list several utility companies and will get something to circulate.
 - iii) Posting in 5 location, Public Notification website, transcript (yearly meeting schedule), fire station, cemetery and driving people to our website.
 - 1) (Ryan) It's not enough
 - 2) (Ryan) Recommended mailer to all citizens
 - 3) (Dan) Should be maybe \$500-650
 - 4) (Ryan) volunteers might cost less.
 - 5) (Dan) pin drop on FB since our stuff on FB gets pushed top the bottom
 - 6) (Doyle) would like to look at cost before we jump into this.
 - 7) (Ryan) will get costs for a mailer and have it for next week.
 - 8) (Kathleen) brought up mailers for the trash transition will also be a cost.
 - iv) (Jonathan) in reference to Ryan's cost concerns- Staff do lots of things in meeting and trying use resources wisely.
- 13. Public Comment (3:45:45 recording)**
 - A. Motion-Dan to open Public Comment, Kathleen 2nd
 - B. Vote was unanimous approved
 - i) No public comment
 - C. Motion-Dan to close Public Comment, Doyle 2nd
 - D. Vote was unanimous approved
 - E. Council moved back to 10. A. Minute Guidelines for Recorder
- 14. Minute Guidelines for Recorder (discussed at the very end of the meeting) (3:48:25 – 5:34:49 recording)**
 - i) (Doyle) keep minutes simple unless someone wants something on the record to have more detail. Most meeting minutes are pretty short.
 - ii) (Doyle) If it doesn't meet that then we need to voice an opinion.
 - iii) (Doyle) Each person can take minutes and they would be different.
 - iv) (Jonathan) Key performance vs at some point this person thinks something is important and the next person doesn't think it's important.
 - v) (Doyle) A plus, for me is the time stamp it would be nice.
 - vi) (Jonathan) If it's based off this agenda and then put down the approximate time and put the time stamp with every item on the agenda.
 - vii) (Ryan) Very hard to box in a set parameter for minutes.

- viii) (Council) discussed public comment that is written and handed to recorder as to if they attach them as exhibits vs summarizing all public comment and not attaching written public comment to the minutes. (3:54:00 recording)
- ix) (Jonathan) how do we give direction.
- x) (Ryan) It's our role is to revise and edit the minutes and doesn't want restrictions, and he wants to add something someone else said, because it supports (Ryan's) comment.
- xi) (Dan) likes the statement "on record" to make sure it makes it into the minutes.
- xii) (Dan) Corrected our own words and not others words.
- xiii) (Ryan) wants to be clear he will object the minutes if there is something he wants in there, if it's not in there.
- xiv) (Dan) Thinks we should own our own comments and you could encourage another council member to add something they said. I'd rather the other council member ask if they will add it.
- xv) (Ryan) could ask, but if someone say no, Ryan will still ask for the amendment and it will be in the new minutes.
- xvi) (Ryan) it's part of the public recording so I can add it anyway.
- xvii) (Doyle) maybe they would prefer you not add it.
- xviii) (Dan) would like to respect everyone and communicate with each other.
- xix) (Doyle) brought up public comment (4:05:00 recording)
- xx) (Council) discussed public comment and what to do with them.
- xxi) (Jonathan) requested a time stamp at this specific time. (4:08:10 recording)
- xxii) (Council) continued public comment discussion.
 - 1) Keeping thing fair
 - 2) People being scared and keeping it the same
 - 3) Cost of staff to summarize an already written document
 - 4) Summarizing long conversations to say "council discussed..." looks like we might be hiding something.
 - 5) Citizens can go back to the recording.
- xxiii) 10:14pm Doyle left the meeting
- xxiv) (Dan) what's changed, we have been doing this for 4 months. We have 5 different bosses for the recorder. We want to do what's best for the public.
- xxv) (Dan Kathleen) we will hammer this out tonight, so we aren't holding up minutes and getting behind.
- xxvi) (Ryan) suggested maybe going to closed session and work on this.
- xxvii) (Dan) Thinks we can figure this out.
- xxviii) (Kathleen) suggested trying what Jonathan emailed out and see how that goes. (4:19:00 recording)
- xxix) (Kathleen) is torn on giving the public more info and more detail in the minutes and the public wanting us to be fiscally responsible and spending hours on minutes isn't fiscally responsible.
- xxx) (Ryan) should build our policy off the most basic way to get information. (What if someone can't listen to the meeting).
- xxxi) (Kathleen) then it would need to be verbatim.
- xxxii) (Ryan) buy a software.
- xxxiii) (Council) continued discussion. (4:22:00 recording)
 - 1) Motions verbatim
 - 2) Ryan adding things he wants in the minutes
 - 3) Jonathan's email instructions on council's suggested edit
 - 4) Saving money
 - 5) Ryan's significant edits to the previous minutes.
 - 6) Time it takes for continued editing of minutes
 - 7) Minutes verbatim
 - 8) The time verbatim takes.
 - 9) Public comment verbatim or not.

- 10) Buying software to transcribe.
- 11) Discrepancies with summarizing public comment. (4:34:00 recording)
- 12) Trying Jonathan's suggestion.
- xxxiv) (Doyle) returns to the meeting (4:37:22 recording) (10:37pm)
- xxxv) (Council) continued discussion (4:38:00 recording)
 - 1) Verbatim
 - 2) Not keeping employees if we do this
 - 3) 5 bosses for our recorder
- xxxvi) (Jonathan Dan) concerns the time needed to review Ryan's edits of the minutes and that takes the council time.
- xxxvii) (Ryan) where do we go from here?
- xxxviii) (Kathleen) let's try Jonathan's emailed idea and communicate.
- xxxix) (Dan) asked if someone had edits to the minutes that they add the time stamp to save time because the rest of the council might want to review it.
- xl) (Ryan) If Ryan is going to take the time to make his edits and you're asking me to feed you the information.
- xli) (Dan) Motion- to close the meeting-because we aren't going to get anywhere. (4:48:39 recording)
- xl ii) (Doyle) asked Dan what his feelings on the minutes are?
 - 1) (Dan) there have been no problems up until 2 weeks ago. If we have a problem, the 6 of us can be open and talk about it. And he doesn't even know what the problem is.
- xl iii) (Ryan) the problem was his stuff didn't get added like everyone else's suggestions.
- xl iv) (Ryan) it's not 6 adults, it's the councils to come up with it.
 - 1) (Dan) even if we did a closed session, we still need to communicate it to the recorder. If there isn't something major, then we should be able to talk about it. Dan just wants to move on.
 - 2) (Dan) just vote and move on
- xl v) (Ryan) wants to lock in summarizing all public comments because there are 3 of us that want that.
- xl vi) (Council) discussed public comment and verbatim and summarized again. (4:54:32 recording)
 - 1) (Jonathan) brought up where the public could find the record of a written public comment if they aren't attached to the minutes.
 - 2) (Ryan) they wouldn't find it because it was summarized, and go back to the audio recording.
 - 3) (Jonathan) Not necessarily depending on how much time we gave them.
 - 4) (Dan) What if we asked the community what they think.
 - 5) (Ryan) would vote against that, council is the deciding factor, and we'd bring 20 more opinions into it.
 - 6) (Dan) what if we give them a couple choices.
 - 7) (Kathleen) if we attach public comment, she would like to let the people know they can do that.
 - 8) (Ryan) would like legal counsel on that and will vote every time to not have public comment attached to the minutes.
 - 9) (Jonathan) clarified needing to include the written public comment same as including the audio recording. Jonathan has no issue with a summary, but the document needs to be included.
 - 10) (Ryan) has no problem, he will just read the rest of the public comments verbatim to be on the record, so its equal. (5:05:00 recording)
 - 11) (Jonathan) we are holding up minutes, and need move on. And it's not clear to staff as to what we want. Jamie pleaded with the council, saying she doesn't know what to do and need guidance.

- 12) (Ryan) revisited his concern that what he had changed to the minute was not sent back to the council corrected, and not presented to the council to vote on, that is what changed.
- 13) (Jonathan) so if there is a major edit to the minutes, does our recorder go back to the minutes to verify the new edits, or are they just supposed to accept it?
- 14) (Kathleen) Ryan's stuff wasn't added, but it was long. It wasn't voted on because Dan needed time to review the changes.
- 15) (Dan) so we hadn't gone through the process yet.
- 16) (Ryan) it doesn't matter if they were long or short, the process stopped when I had edits.
- 17) (Dan) felt like we were in the process, and we needed to choose to vote on Jamie's or Ryan's or a combination.
- 18) (Kathleen) if you feel you are not being represented then you add edits, or we try Jonathan's idea.
- 19) (Ryan) before I sent those minute edits, I asked Rob hundreds of questions which included code and felt confident it would be added because it's our role.
- 20) (Kathleen) it was because it was so lengthy, and we had no guidelines.
- 21) (Doyle) added that we weren't prepared to go through that much documentation.
- 22) (Doyle) would like to keep things brief, but let people know that there was a prepared document to contact the recorder or go to the recording. (5:20:09)
- 23) (Doyle) saw Ryan's edits as really detailed. Maybe we shouldn't have tabled it, but Doyle explained he wasn't prepared.
- 24) (Ryan) brought up motions and how to make those quicker, and to ask Rob how they can do that.
- 25) (Dan) regarding minutes and reviewing changes to the minutes, that it takes too much time and its excessive and adds to our plates and we should be able to trust our recorder. It's important but it's creating more work that is unnecessary. I don't want to vote on something I have not looked into.
- 26) (Ryan) Took straight from the recording his edits.
- 27) (Dan) but you're forcing us to go back in and look at it and creating more work. Which is your right to do.
- 28) (Ryan) added things that were important to him, votes taken and why we might have decided, and responding to citizens, decisions made.
- 29) (Kathleen) can we give it a try and let Jamie do the next meeting and take the feedback from tonight and be aware of our concerns. If she feels she needs more direction, then we try Jonathan's idea. (5:30:00 recording)
- 30) (Dan and Jonathan) were fine with that idea.
- 31) (Doyle) mentioned they still need to look at the minutes that have not been approved.
- 32) (Council) went over the dates of the minutes that needed to be done that have been held. (5:34:49 recording)
- xlvii) (Council) discussed if they were going to closed session on the Deputy Recorder Contract.
- 1) The council decided to work on the contract over google drive and add their thoughts.

15. Adjournment

- A. Motion- Doyle to adjourn 11:43pm (recording)

Note-The minutes may include a summary of what was discussed and are not intended to be verbatim.

All public meetings have an audio recording, time stamps are included in the minutes to help the public find where certain topics were discussed. Please see the audio recording of this meeting for a full audio record of the meeting.

Note- This meeting includes public comment that was written and given to the city recorder for the record. To find the complete record please visit lakepoint.gov Departments-Recorder-Downloaded Forms- Meeting Minutes.

PASSED AND APPROVED but the Council this 11 day of December, 2028

Ryan Zumwalt
~~Jonathan Garrard~~, Chair
Ryan Zumwalt

ATTEST:

Jamie Olson
Jamie Olson, City Recorder

