# Davis County Budget Committee

# Meeting Minutes

October 28, 2024

The Budget Committee of Davis County met on October 28, 2024, at 9:00 a.m. in room 306 of the Davis County Administration Building, 61 South Main Street, Farmington, UT. Notice of this meeting was given under the requirements of Utah Code Annotated §52-4-202.

**Disclaimer:** The meeting was an open dialogue. Agenda items appear in bold and are only briefly summarized. The reader may refer to the audio recording and the attachments for further content clarification. Timestamps have been noted in the minutes to aid in locating discussion points in the audio record. The audio recording is available based on the County's current retention schedule.

**Note:** The Budget Committee is not a governing body but makes recommendations. These recommendations must then go through the Commission for formal action.

The meeting commenced at 9:05 a.m. This meeting was recorded in two audio parts.

**Opening Roll Call**

Committee members present were Curtis Koch, Auditor; Angie Nelson, Chief Deputy Auditor; Commissioner Randy Elliott; Commissioner Lorene Kamalu; Commissioner Bob Stevenson; Chris Bone, Human Resources Director; and Jeff Hassett, Information Systems Director. Another present staff member was Ric Higbee, Human Resources Deputy Director. Shairise Bills, Deputy Auditor, recorded the minutes of the meeting. There was no public attendance.

**Approval of Budget Meeting Minutes for October 3, October 4, October 14, and October 16, 2024** *(Audio part 1-Minute 00:33)*
The Committee voted to approve:

| MEMBER | MOTIONED | SECONDED | AYE | NAY | ABSENT | ABSTAIN |
|---|---|---|---|---|---|---|
| Commissioner Elliott | | | X | | | |
| Commissioner Kamalu | X | | X | | | |
| Commissioner Stevenson | | X | X | | | |
| Curtis Koch | | | X | | | |
| Angie Nelson | | | X | | | |
| Jeff Hassett | | | X | | | |
| Chris Bone | | | X | | | |

**Budget Opening List—***Presented by Curtis Koch, County Auditor (Audio part 1-Minute 1:08)*

Curtis reviewed and explained each line item. The yellow highlighted sections relative to the DC Shooting Range were discussed. Right now, there is nothing in the budget for 2024 or 2025, and Curtis asked the Commissioners for some direction on allocating some funding for it out of the General Fund. The Commission will vote on these budget changes at tomorrow's Commission meeting after a public hearing. *(See Attachments A1-A4.)*

**Tentative Budget Message—***Presented by Curtis Koch, County Auditor (Audio part 1-Minute 20:00)*

Curtis started by getting some direction on several budget items. He asked if the Commissioners wanted to add the funding for the records preservation project in the Recorder's office. It started a couple of years ago but has not yet been completed. They agreed it should be included in the Tentative Budget. He also asked them about funding the two new positions for the USU Extension and how to handle future growth. They have not seen that in the past, but it may be a consideration in the future, and the County should have a method of handling those requests. The Commissioners agreed to include the two new positions. Curtis said he raised the recording fees by $200,000.00 from what was projected by the department. The RSUT position in the Sheriff's office will be funded to allow future revenues of $742,000.00. The Mutton Hollow Study for the water issues in Mutton Hollow was discussed briefly, but it needs to be addressed for Mutton Hollow to be annexed at some point.

Curtis read the Tentative Budget message and his recommendations. He still needs to do a final edit and put the finishing touches on the document. The final document is scheduled to be heard in the Commission meeting tomorrow. The Drug Court Program was discussed. Commissioner Stevenson questioned the last paragraph in the section titled "Corridor Preservation Fee Repeal 2025 and Potential Property Tax Increase in 2026." Curtis said it was just his recommendation, but the Commission did not have to take his recommendations. He said these are his opinions, and there may be consequences for putting them out there, but he felt it was right.

*(Audio part 2)*

After a 5-minute break, Curtis continued with the Tentative Budget, picking up where he had left off with the "Fund 23-Library" section. The long-term plan for the Attorney's operations at the Justice Complex was discussed.
*(See Attachments B1-B13.)*

**Additional Budget Discussion** *(Minute 41:55)*

Commissioner Stevenson said the half percent COLA means nothing. He suggested moving the merit to four percent and increasing salaries by 2.5% for electeds. Curtis said after tomorrow, this is the Commissioners' budget. He asked if they would like to meet again to review any changes they would like to make in their budget with his help. There was some discussion about possibly revamping the COLA/Benchmarking/Merit system, but it may need to wait until the bulk of its discussion next year. Curtis asked the Commissioners what they wanted studied out to give HR a scope to come back with meaningful data. There will possibly be two more budget meetings that follow this to finalize any last-minute changes.

The meeting adjourned at 11:56 a.m.

All documents associated with this meeting are listed as the following attachments:

| | |
|---|---|
| A1-A4 | 10 29 2024 Budget Opening List |
| B1-B13 | 2025 Tentative Budget Message 10-28-24 |

Minutes prepared by:

*Shairise Bills*
Deputy Auditor

Minutes approved on: 12/9/2024

/s/ Curtis Koch
Curtis Koch
Auditor— Budget Officer