



Millcreek Historic Preservation Commission Special Meeting Agenda

Public Notice is hereby given that the Historic Preservation Commission of Millcreek will assemble in a special public meeting on Tuesday, **17 December 2024**, at City Hall, 1330 E Chambers Ave, Millcreek, Utah 84106, commencing at **12:00 p.m.**

12:00 p.m. – Special Meeting

1. Approval of November 14, 2024, Regular Meeting Minutes
2. Evaluation of Potential Sites for Historic Designation in 2025
3. Strategic Planning Discussion
4. Baldwin Radio Factory Discussion
5. Staff Updates
6. Adjourn

In accordance with the Americans with Disabilities Act, Millcreek will make reasonable accommodation for participation in the meeting. Individuals may request assistance by contacting the ADA Coordinator, 801-214-2751 or adainfo@millcreek.us, at least 48 hours in advance of the meeting.

THE UNDERSIGNED DULY APPOINTED CITY RECORDER FOR THE MUNICIPALITY OF MILLCREEK HEREBY CERTIFIES THAT A COPY OF THE FOREGOING NOTICE WAS EMAILED OR POSTED TO:

City Offices
Those Listed on the Agenda

City Website
<http://millcreek.us>

Utah Public Notice Website
<http://pmn.utah.gov>

DATE: December 11, 2024

DEPUTY CITY RECORDER: Alex Wendt

Agenda items may be moved in order, sequence, and time to meet the needs of the Commission.



**Minutes of the
Millcreek Historic Preservation Commission
November 14, 2024
6:00 p.m.
Regular Meeting**

The Historic Preservation Commission of Millcreek, Utah, met in a regular meeting on November 14, 2024, at City Hall, located at 1330 E. Chambers Avenue, Millcreek, UT 84106. The meeting was conducted electronically and live streamed via the City's website with an option for online public comment.

PRESENT:

Commissioners

Peter Brinton, Acting Chair
Kaye Donahoe
Molly Enos, Chair (Absent)
Tiffany Hunter Greene
Emily Johnson
Ryan Lufkin, Vice Chair (Excused)
Arie Leeflang

City Staff

Francis Lilly, Planning Director
Alex Wendt, Deputy City Recorder
Sean Murray, Planner
Rita Lund, Communications Director

Attendees: Kirk Huffaker

MEETING – 6:00 p.m.

TIME COMMENCED – 6:04 p.m.

1. Discussion and Consideration of a Recommendation by the Historic Preservation Commission to Designate Mountain Acres Neighborhood to the Utah State Historic Preservation Office for Induction in the National Register of Historic Places

Mr. Huffaker arrived at 6:20 pm and the Commission went back to this agenda item at 6:24.

Mr. Huffaker gave the historic preservation report. The size of the district is 75 acres. 709 total resources, 375 primary resources, 334 secondary buildings etc. Mr. Huffaker said they are using criterion C, the architecture, to contribute to the nomination. The last home was built in 1959. The National Park service is requiring the count of outbuildings more often and that lead to more work for Mr. Huffaker. Mr. Huffaker described homes with popped roofs and different styles of garage. Only 1 home was a minimal traditional style model home. Corey at the State is expecting this to come to him very soon. He has the Millcreek designation on the agenda for January. Mr. Huffaker asked if staff has received any questions from the public. Mr. Murray said they have but nothing that he has not been able to answer.

Commissioner Hunter Green made the motion to recommend designating Mountair Acres to the Utah State Historic Preservation Office. Commissioner Donahoe seconded the motion. Acting Chair Brinton asked for the vote. Commissioner Greene voted yes, Commissioner Donahoe voted yes, Commissioner Johnson voted yes, Commissioner Leeftang voted yes, Acting Chair Brinton voted yes. The motion passed unanimously.

2. Updates from Sub-Committees

Commissioner Greene asked about the status of Chair Enos. Mr. Lilly said he has asked Chair Enos to come to the meetings or resign. If the city does not hear from her soon Mr. Lilly will confer with the city attorney.

3. Staff Updates

Communication Director Rita Lund, asked for articles for the newsletter. Ms. Lund said that the Historic Preservation Commission updates are very popular.

Mr. Lilly said the next scheduled meeting is on December 12th. Last year there was a lunch with the Commission and Mr. Lilly proposed holding a lunch on December 11th. That date did not work for Commissioner Hunter-Green. Mr. Lilly said that he would like to discuss the plan going forward for the Historic Preservation Commission. Mr. Lilly then suggested Tuesday December 17th for the special meeting and lunch. The Commission decided to hold the special meeting on December 17th.

Mr. Murray spoke about development changes to a property in Old Farm. The developer has gone back and forth with the HOA and the property owner would like to develop the property whether it is in the HOA, or not. Commissioner Hunter-green asked if the city can document the white house before it is demolished. Mr. Lilly said that is very possible. Mr. Lilly said he would like to professionalize the process of documenting homes before they are demolished. A more formal process would be best practice. Mr. Lilly said the city is still working on the planning code update.

4. Approval of September 12, 2024, Regular Meeting Minutes

Commissioner Donahoe moved to approve the September 12, 2024, Regular Meeting Minutes. Commissioner Greene seconded the motion. Acting Chair Brinton asked for the vote. Commissioner Greene voted yes, Commissioner Donahoe voted yes, Commissioner Johnson voted yes, Commissioner Leeftang voted yes, Acting Chair Brinton voted yes. The motion passed unanimously.

ADJOURNED: Commissioner Leeftang moved to adjourn the meeting at 6:55 p.m. Commissioner Greene seconded the motion. Acting Chair Brinton called for the vote. Commissioner Leeftang voted yes, Commissioner Greene voted yes, and Commissioner Donahoe voted yes, Commissioner Leeftang voted yes, Acting Chair Brinton voted yes. The motion passed unanimously.

APPROVED: _____ **Date**
Ryan Lufkin, Vice Chair

Attest: Alex Wendt, Deputy Recorder