Box Elder and Perry Flood Control Special Service District
Perry City Offices 3005 South 1200 West
5:21 PM Tuesday, October 15, 2024

Members Present: Vice Chairman Kevin Pebley, Board Member Michael Harper, Board Member Taylor Clark, Board Member Paul Nelson (came at 5:30)

Others Present: Tyra Bischoff; Board Secretary, Matt Robertson, David Rogers

Members Excused: Chairman Bryce Thurgood

1. Welcome and Call to Order
Vice Chairman Kevin Pebley welcomed everyone and called to order the October 15, 2024, Box Elder and Perry Flood Control Special District meeting. It was determined that Chairman Bryce Thurgood would be joining by phone.

2. Public Comment
None.

3. Discussion/Action Items

A. Tentative Budget for FY 2025 – David Rogers from Davis & Bott

David Rogers presented the tentative budget for FY 2025. He mentioned that the budget needed approval before the end of the year. The budget included a general fund and a capital projects fund. It was explained how prior year revenues and expenses were evaluated alongside projections for the following year.

Specific budget items included collected tax revenue and adjusted operating expenses. Any surplus income from the general fund would be transferred to the capital projects fund. Current capital projects planned a substantial outlay for the year 2024, with remaining funds expected to bolster future projects.

Vice Chairman Pebley questioned whether the large capital outlay was for the Mathias Canyon project that is being completed by Reeder Excavation, confirming the plan was to forego additional expenses in the following year. It was agreed that current savings did align with projections. The original budget presentation will be followed by a public hearing in the upcoming meeting, with no changes advised at this point.

B. Update on Reeder Excavation/Canyon Project

An update was provided by Matt Robertson from Jones and Associates regarding the debris bason at Mathias Canyon. Attendees were directed to images showing progress, noting nearing completion of the debris basin with specific structures finished, and detailed aspects of grading work. However, it was noted that the project ran low on material due to unexpected loss during land grubbing.

An estimation was made about additional material needed, and a change order cost of $17,365 was proposed to transport and use existing stockpiled materials for completion. The board acknowledged discussion with the contractor regarding extra fees and responsibilities around disposal.

It was highlighted that no further change orders had arisen, with the current one well below standard change order percentages for construction projects of similar sizes. Piles left over from the earlier Evans Canyon project seemed a viable source for the completion, provided additional contracts were cleared for adaptability and compliance.

MOTION: Board Member Michael Harper made a motion to approve the change order of $17,365 for Reeder Excavation. Board Member Taylor Clark seconded the motion.

Roll Call: Chairman Bryce Thurgood, Absent
Vice Chairman Kevin Pebley, Yes
Board Member Paul Nelson, Yes
Board Member Taylor Clark, Yes
Board Member Michael Harper, Yes

C. Update on Piping Overflow Ditch

Progress on acquisition of signatures from Shirlene Peck was discussed. Matt explained that there were challenges regarding document agreement, but steps were planned for completion to facilitate ongoing work with Reeder. Efforts to finalize the signatures were under continuation to ensure all legalities were settled ahead of planned work movement.

D. Regular Maintenance on Ditches

Board Member Clark raised issues of overgrown trees impeding ditches, specifically noting concern about falling branches along the Maddox ditch. The board deliberated contracting a suitable service, weighing costs and potential impacts if delayed. Suggestions included contacting reputable, localized contractors with targets of prompt tree removal contingent on competitive rates remaining under $5,000.

4. Approving Meeting Minutes

- September 17, 2024

MOTION: Board Member Michael Harper made a motion to approve the minutes with no correction suggested. Board Member Paul Nelson seconded.

Roll Call: Chairman Bryce Thurgood, Absent
Vice Chairman Kevin Pebley, Yes
Board Member Paul Nelson, Yes
Board Member Taylor Clark, Yes
Board Member Michael Harper, Yes

5. Board Member Items

6. Motion to Approve Invoice Payments (Roll Call Vote)

- Jones and Associates – $5,061.75
- Reeder Excavation - $305,169.69
- Tyra Bischoff – $91.98
- Davis & Bott - $580.00

MOTION: Board Member Paul Nelson made a motion to approve the invoices. Board Member Taylor Clark seconded.

Roll Call: Chairman Bryce Thurgood, Absent
Vice Chairman Kevin Pebley, Yes
Board Member Paul Nelson, Yes
Board Member Taylor Clark, Yes
Board Member Michael Harper, Yes

7. Items for Next Agenda

The next regular meeting is scheduled for November 19, 2024.

- Update on Reeder Excavation/Canyon Project
- Update on Piping Overflow Ditch – Shirlene Peck Signatures
- Regular Maintenance on Ditches – Trees on Maddox ditch
- Passing Budget
- Approving meeting schedule for 2025

8. Adjournment

MOTION: Board Member Paul Nelson moved to adjourn the meeting. Board Member Mike Harper seconded.

All Board Members were in favor. The meeting ended at 6:02 p.m.