



Mayor
Nolan Davis

City Administrator
Makayla Bealer

City Council
Russell Smith
Ian Spaulding
Scott Symond
Les Whitney
Terry Wiseman

NOTICE AND AGENDA

PUBLIC NOTICE IS HEREBY GIVEN that the City Council of Milford, Utah will hold a regular meeting at **4:00 PM** at the **Milford City Administrative Office, Council Chambers, 26 South 100 West, Milford, Utah** for the purposes described below on **Tuesday, December 17, 2024**.

- 1. MAYOR'S WELCOME & CALL TO ORDER:** Roll Call & Pledge of Allegiance
- 2. VISITORS**
 - a. Chad Atkinson/Koden Hunt – Presentation of Financial Audit FY 2023-2024
- 3. CONSENT ISSUES**
 - a. Financial report: November 2024
 - b. Approval of bills and payroll
 - c. Approval of Minutes: November 7, 2024 Work Session; November 19, 2024 Regular Council Meeting
- 4. NEW BUSINESS**
 - a. 2025 Appointments
 - b. Discuss the golf course position and operations
 - c. Discuss Toro fairway mower for golf course
 - d. Approval of easements for 600 North and 800 North, abandon 200 East from 600 North to 900 North
- 5. OLD BUSINESS**
 - a. Presentation of bids for tree limb pile removal
 - b. Presentation of bids for temporary RV park proposals
 - c. Discuss Parcels 02-0083-0002, 02-0083-0004, 02-0083-0005, and 02-0083-0003 and declare as surplus property
- 6. ORDINANCE AND RESOLUTIONS**
 - a. None
- 7. COMMENTS**
 - a. Staff member reports and comments
 - b. Councilmember reports and comments

8. ADJOURNMENT

Notice: The City Council may adjourn to Executive Session pursuant to the provisions of §52-4-204 and §52-4-205, Utah Code Annotated (1953), as amended.

CERTIFICATE OF DELIVERY & POSTING

I, Monica D. Seifers, duly appointed and acting City Recorder do hereby certify that the above Notice and Agenda was posted in three public places within the Milford City Limits on this 11th day of December, 2024. These public places being 1) Milford City Office; 2) U.S. Post Office; and 3) Milford Public Library. The foregoing Notice and Agenda was also delivered to each member of the governing body and posted on www.utah.gov/pmn and linked to www.milfordcityutah.com and the Milford City Facebook page.

In compliance with the Americans with Disabilities Act, the City of Milford will make efforts to provide reasonable accommodations to disabled members of the public in accessing City programs. Request for assistance can be made by contacting the City Recorder at 435.387.2711 at least 24 hours in advance of the meeting to be held.
***City Council Members or the Mayor may participate in the public meeting electronically and/or telephonically.*

CITY OF MILFORD
COMBINED CASH INVESTMENT
NOVEMBER 30, 2024

COMBINED CASH ACCOUNTS

01-11110	CASH IN CHECKING - WELLS FARGO	123,144.76
01-11120	CASH IN CHECKING - UIB	63,227.51
01-11130	CASH IN CHECKING - VENMO-UIB	120.00
01-11310	PETTY CASH	300.00
01-11400	RETURNED CHECKS - CLEARING	251.98
01-11610	CASH-STATE TREASURER-COMBINED	3,366,098.06
01-11700	CASH - A/R CLEARING	3,865.17
01-11750	UTILITY CASH - A/R CLEARING	3,359.08

	TOTAL COMBINED CASH	3,560,366.56
01-11810	ST TREAS-DESIGNATED-WATER	(704,008.80)
01-11815	ST TREAS-DESIGNATED-SEWER	(743,372.07)
01-11816	ST TREAS-DESIGNATED-GEN FUND	(485,368.22)
01-11817	ST TREAS-DESIGNATED-LIBRARY	(4,283.19)
01-11819	ST TREAS- RECREATION COMPLEX	(21,308.90)
01-11860	ST TREAS-RESTRICTED-BOND 3SO24	(135,715.91)
01-11865	ST TREAS-RESTRICTED-MAIN S3024	(90,044.14)
01-11880	STATE TREAS-RESTRICTED-LIBRARY	(46,841.46)
01-11885	STATE TREAS-RESTRICTED-ADMIN B	(174,000.00)
01-11900	TOTAL ALLOCATION TO OTHER FUND	(1,155,423.87)

TOTAL UNALLOCATED CASH	.00
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CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	628,957.47
30	ALLOCATION TO DEBT SERVICE FUND	(32,237.45)
51	ALLOCATION TO WATER FUND	214,585.18
52	ALLOCATION TO SEWER FUND	344,118.67

TOTAL ALLOCATIONS TO OTHER FUNDS	1,155,423.87
ALLOCATION FROM COMBINED CASH FUND - 01-11900	(1,155,423.87)

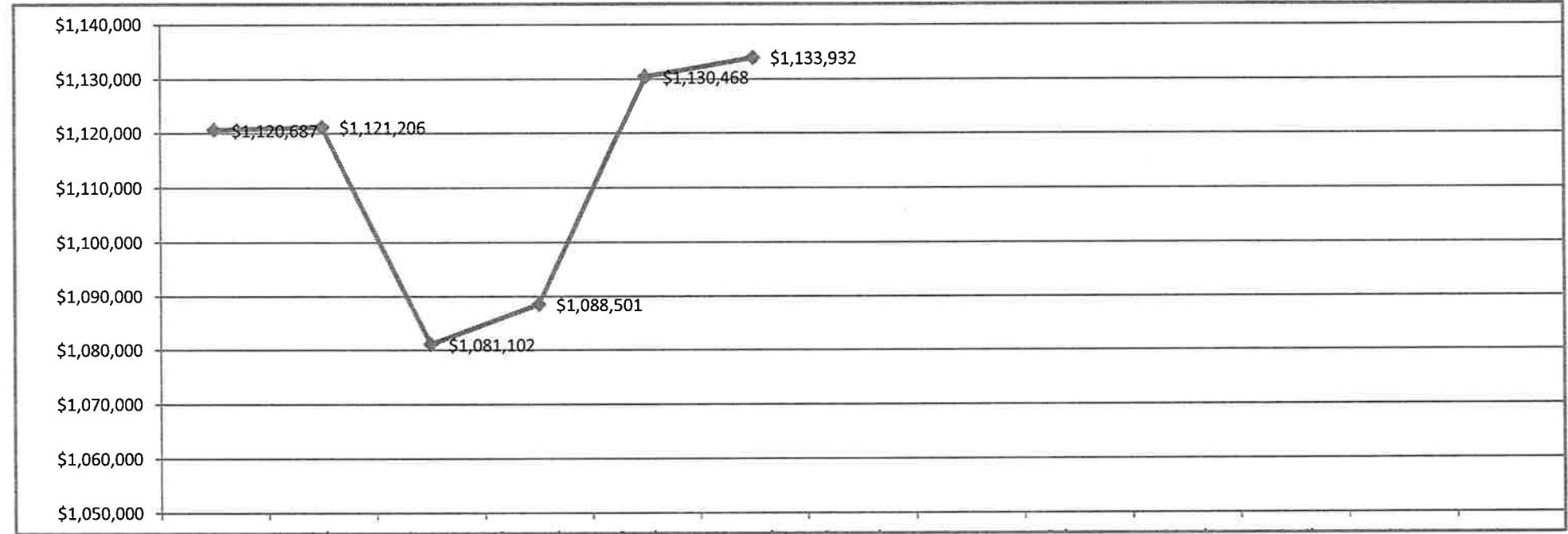
ZERO PROOF IF ALLOCATIONS BALANCE	.00
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Utah State Treasury Report 2024-2025

[illegible]

Historical Fund Balance
City of Milford
Unaudited
2024-2025

June	July	August	September	October	November	December	January	February	March	April	May	June
\$1,120,687	\$1,121,206	\$1,081,102	\$1,088,501	\$1,130,468	\$1,133,932							



Retained Earnings

Low = 5% of General Fund Revenue

High =35% of General Fund Budget

Current Month Retained Earnings

Actual Revenue YTD

Retained Earnings

\$606,594.07	\$30,329.70
<u>Budget Revenue 2024-2025</u>	
\$2,172,832.00	\$760,491.20
	\$1,133,931.75

CITY OF MILFORD
BALANCE SHEET
NOVEMBER 30, 2024

GENERAL FUND

ASSETS

10-11900	CASH - COMBINED FUND	628,957.47	
10-12100	ST TREAS-DESIGNATED-GEN FUND	485,368.22	
10-12110	ST TREAS-DESIGNATED-LIBRARY	4,283.19	
10-12140	ST TREAS-RECREATION COMPLEX	21,308.90	
10-13110	ACCOUNTS RECEIVABLE	11,074.70	
10-13113	AR/CREDIT CARD, AIRPORT	(2,443.02)	
10-13114	ACCOUNTS RECEIVABLE-MISC.	36,572.97	
10-13115	PROPERTY TAX RECEIVABLE	127,091.00	
10-15110	INVENTORY-AIRPORT FUEL	34,599.33	
TOTAL ASSETS			1,346,812.76

LIABILITIES AND EQUITY

LIABILITIES

10-21310	ACCOUNTS PAYABLE	(1,016.61)	
10-22210	FICA PAYABLE	(145.94)	
10-22230	STATE WITHHOLDING PAYABLE	2,600.81	
10-22240	EMPLOYMENT SECURITY	(743.34)	
10-22250	WORKER COMPENSATION PAYABLE	1,863.45	
10-22300	RETIREMENT PAYABLE	1,100.63	
10-22310	DISABILITY PAYABLE	(59.43)	
10-22500	HEALTH INSURANCE PAYABLE	(2,101.56)	
10-22510	LIFE INSURANCE PAYABLE	334.08	
10-22600	401 K PAYABLE	861.93	
10-22601	FLEX PLAN	774.98	
10-22700	MISC. PAYROLL DEDUCTIONS	162.11	
10-23000	DEFERRED REVENUES	82,158.90	
TOTAL LIABILITIES			85,790.01

FUND EQUITY

10-26100	DEFERRED INFLOW-PROPERTY TAXES	127,091.00	
UNAPPROPRIATED FUND BALANCE:			
10-29800	FUND BALANCE-UNRESERVED	1,103,293.39	
	REVENUE OVER EXPENDITURES - YTD	30,638.36	
BALANCE - CURRENT DATE		1,133,931.75	
TOTAL FUND EQUITY			1,261,022.75
TOTAL LIABILITIES AND EQUITY			1,346,812.76

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
10-31-100 PROPERTY TAXES-CURRENT	34,080.60	39,917.96	128,569.00	88,651.04	31.1
10-31-200 PROPERTY TAXES-DELINQUENT	.00	693.24	6,500.00	5,806.76	10.7
10-31-300 SALES AND USE TAX	40,232.42	182,186.38	465,000.00	282,813.62	39.2
10-31-400 CABLEVISION FRANCHISE TAX	.00	.00	100.00	100.00	.0
10-31-402 PACIFICORP FRANCHISE TAX	11,439.24	66,186.63	170,000.00	103,813.37	38.9
10-31-403 QUESTAR FRANCHISE TAX	.00	4,209.92	45,000.00	40,790.08	9.4
10-31-408 TELECOMMUNICATIONS TAX REVENUE	1,541.85	8,345.22	15,000.00	6,654.78	55.6
10-31-700 FEE-IN-LIEU OF PERSONAL PROP.	1,323.06	40,376.85	30,000.00	(10,376.85)	134.6
TOTAL TAXES	88,617.17	341,916.20	860,169.00	518,252.80	39.8
<u>LICENSES AND PERMITS</u>					
10-32-100 BUSINESS LICENSE AND PERMITS	75.00	410.00	5,000.00	4,590.00	8.2
10-32-210 BUILDING PERMITS	719.42	5,749.09	20,000.00	14,250.91	28.8
10-32-220 IMPACT FEES - GENERAL FUND	.00	.00	2,000.00	2,000.00	.0
10-32-230 OTHER DEVELOPMENT REVENUE	.00	150.00	1,000.00	850.00	15.0
TOTAL LICENSES AND PERMITS	794.42	6,309.09	28,000.00	21,690.91	22.5
<u>INTERGOVERNMENTAL REVENUE</u>					
10-33-550 COUNTY ALLOTTMENT - LIBRARY	.00	.00	40,000.00	40,000.00	.0
10-33-560 CLASS "C" ROAD FUNDS	.00	44,118.66	200,000.00	155,881.34	22.1
10-33-701 LIBRARY GRANT REVENUE	.00	.00	4,713.00	4,713.00	.0
10-33-702 LIBRARY SMALL GRANT REVENUE	.00	.00	3,000.00	3,000.00	.0
10-33-703 MUNICIPAL SMALL GRANT-REVENUE	.00	31,000.00	5,000.00	(26,000.00)	620.0
10-33-709 RURAL COMMUNITY GRANT-IP ROAD	.00	.00	450,000.00	450,000.00	.0
TOTAL INTERGOVERNMENTAL REVENUE	.00	75,118.66	702,713.00	627,594.34	10.7

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CHARGES FOR SERVICES</u>					
10-34-600 CITY RECREATION-MENS SOFTBALL	.00	.00	1,200.00	1,200.00	.0
10-34-601 CITY RECREATION-COED SOFTBALL	.00	1,720.00	1,400.00	(320.00)	122.9
10-34-603 CITY RECREATION-SUMMER YOUTH	.00	.00	1,500.00	1,500.00	.0
10-34-604 CITY RECREATION-GIRLS SOFTBALL	.00	8,375.00	17,000.00	8,625.00	49.3
10-34-605 CITY RECREATION - FLAG FOOTBAL	.00	810.00	850.00	40.00	95.3
10-34-606 CITY RECREATION- FULL FOOTBALL	.00	5,822.83	7,500.00	1,677.17	77.6
10-34-607 CITY RECREATION-BABE RUTH	.00	36.00	4,500.00	4,464.00	.8
10-34-608 CITY RECREATION - VOLLEYBALL	.00	1,505.00	1,900.00	395.00	79.2
10-34-609 CITY RECREATION - WRESTLING	120.00	360.00	2,000.00	1,640.00	18.0
10-34-610 CITY RECREATION-BOY BASKETBALL	480.00	1,780.00	4,000.00	2,220.00	44.5
10-34-620 CITY RECREATION - SOCCER	.00	55.00	3,000.00	2,945.00	1.8
10-34-630 CITY RECREATION - CAL RIPKEN	.00	1,411.00	8,500.00	7,089.00	16.6
10-34-635 CITY RECREATION -MACHINE PITCH	.00	.00	500.00	500.00	.0
10-34-640 CITY RECREATION-GIRL BASKETBAL	480.00	1,400.00	3,000.00	1,600.00	46.7
10-34-650 CITY RECREATION - TRACK/FIELD	.00	135.00	2,000.00	1,865.00	6.8
10-34-660 LIONS CLUB TOURNAMENT REVENUE	.00	.00	2,500.00	2,500.00	.0
10-34-720 GOLF FEES	.00	1,063.00	5,000.00	3,937.00	21.3
10-34-730 SWIM FEES	.00	3,336.65	12,000.00	8,663.35	27.8
10-34-732 SWIM POOL - COUNTY M&O	.00	.00	125,000.00	125,000.00	.0
10-34-760 JULY 4TH REVENUE	.00	14,037.65	28,000.00	13,962.35	50.1
10-34-770 CHRISTMAS LIGHT PROJECT	.00	200.00	3,000.00	2,800.00	6.7
10-34-775 MES BOOSTER CLUB	.00	6,671.17	10,000.00	3,328.83	66.7
10-34-780 CHRISTMAS LIGHT PARADE	.00	2,840.70	4,500.00	1,659.30	63.1
10-34-810 SALE OF CEMETERY LOTS	100.00	3,400.00	8,000.00	4,600.00	42.5
10-34-820 PERPETUAL CARE	.00	600.00	2,000.00	1,400.00	30.0
10-34-830 CEMETERY OPENING AND CLOSING	200.00	1,200.00	4,000.00	2,800.00	30.0
10-34-840 COLLECTION COSTS - GARBAGE	9,571.60	48,180.60	105,000.00	56,819.40	45.9
10-34-850 COLLECTION COSTS - COMM. DUMP	.00	8.49	.00	(8.49)	.0
10-34-900 AIRPORT COUNTY DONATION	.00	.00	1,000.00	1,000.00	.0
10-34-910 AIRPORT FUEL SALES	1,407.34	29,714.42	80,500.00	50,785.58	36.9
10-34-920 HANGER AND TIE DOWN	595.00	2,975.00	7,900.00	4,925.00	37.7
10-34-950 AIRPORT CONCESSION REVENUE	.00	.00	100.00	100.00	.0
10-34-960 SALE OF ROTOMILL	.00	10.00	.00	(10.00)	.0
TOTAL CHARGES FOR SERVICES	12,953.94	137,647.51	457,350.00	319,702.49	30.1
<u>MISCELLANEOUS REVENUE</u>					
10-36-300 BUILDING RENTALS AND LEASES	350.00	5,354.05	12,500.00	7,145.95	42.8
10-36-310 CONCESSION REVENUE	.00	210.50	15,000.00	14,789.50	1.4
TOTAL MISCELLANEOUS REVENUE	350.00	5,564.55	27,500.00	21,935.45	20.2

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INTEREST/OTHER</u>					
10-38-100 INTEREST EARNINGS/GENERAL FUND	6,238.36	35,202.02	74,000.00	38,797.98	47.6
10-38-400 LIBRARY FINES AND FEES	42.65	272.37	1,000.00	727.63	27.2
10-38-410 KINNEY KIDS DONATIONS	.00	.00	500.00	500.00	.0
10-38-500 SUMMER READING DONATIONS	.00	.00	600.00	600.00	.0
10-38-800 150TH BIRTHDAY DONATIONS	25.00	45.39	1,000.00	954.61	4.5
10-38-900 MISCELLANEOUS REVENUE	168.75	4,518.28	20,000.00	15,481.72	22.6
TOTAL INTEREST/OTHER	6,474.76	40,038.06	97,100.00	57,061.94	41.2
TOTAL FUND REVENUE	109,190.29	606,594.07	2,172,832.00	1,566,237.93	27.9

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEGISLATIVE</u>					
10-41-110 SALARIES - MAYOR AND COUNCIL	2,600.00	13,000.00	31,200.00	18,200.00	41.7
10-41-130 BENEFITS - MAYOR AND COUNCIL	222.30	1,111.50	3,500.00	2,388.50	31.8
TOTAL LEGISLATIVE	2,822.30	14,111.50	34,700.00	20,588.50	40.7
<u>ADMINISTRATIVE</u>					
10-43-110 SALARIES & WAGES - ADMIN/TREAS	6,631.02	34,034.25	79,164.80	45,130.55	43.0
10-43-111 SALARIES & WAGES - ADMIN ASST	5,243.82	26,404.62	61,131.20	34,726.58	43.2
10-43-113 SALARIES & WAGES - RECORDER	1,438.96	7,305.18	16,946.80	9,641.62	43.1
10-43-130 BENEFITS - ADMINISTRATOR/TREAS	3,740.81	22,180.81	52,286.33	30,105.52	42.4
10-43-131 BENEFITS - ADMIN ASST	3,264.23	19,559.95	45,434.30	25,874.35	43.1
10-43-134 BENEFITS - RECORDER	740.97	4,381.28	10,568.49	6,187.21	41.5
10-43-210 DUES, SUBSCRIPTIONS & DONATION	300.00	930.00	2,500.00	1,570.00	37.2
10-43-215 DOT DRUG PROGRAM	.00	.00	500.00	500.00	.0
10-43-220 NOTICES AND PUBLICATIONS	.00	.00	1,500.00	1,500.00	.0
10-43-230 TRAVEL AND CONFERENCES	102.27	852.21	6,000.00	5,147.79	14.2
10-43-239 COMPUTER SERVICE CONTRACT	.00	500.00	500.00	.00	100.0
10-43-240 OFFICE SUPPLIES AND EXPENSE	367.40	12,291.17	14,000.00	1,708.83	87.8
10-43-241 PROGRAMING AND EQUIPMENT	1,706.77	10,611.86	27,164.63	16,552.77	39.1
10-43-242 PLANNING AND ZONING EXPENSE	.00	.00	10,000.00	10,000.00	.0
10-43-243 MAIN STREET BEAUTIFICATION	.00	.00	1,000.00	1,000.00	.0
10-43-244 ECONOMIC DEVELOPMENT	10,000.00	10,000.00	10,000.00	.00	100.0
10-43-245 DIGITIZATION OF CITY RECORDS	895.12	895.12	1,500.00	604.88	59.7
10-43-270 UTILITIES - OFFICE	279.61	1,746.95	4,500.00	2,753.05	38.8
10-43-272 UTILITIES - TELEVISION	.00	98.62	400.00	301.38	24.7
10-43-273 UTILITIES - FIRE ALARM	276.00	552.00	1,000.00	448.00	55.2
10-43-280 TELEPHONE - OFFICE	352.19	1,556.56	4,000.00	2,443.44	38.9
10-43-281 EMPLOYEE CELL PHONES	1,680.00	1,440.00	3,360.00	1,920.00	42.9
10-43-510 INSURANCE AND BONDS	.00	15,062.15	38,000.00	22,937.85	39.6
10-43-520 INMATE INCIDENTALS	.00	.00	1,000.00	1,000.00	.0
10-43-610 MISCELLANEOUS - GENERAL FUND	14.70	1,925.67	6,000.00	4,074.33	32.1
10-43-620 EMPLOYEES SPOT AWARDS	.00	100.00	1,000.00	900.00	10.0
10-43-632 ARPA EXPENSE	.00	12,640.00	67,346.90	54,706.90	18.8
10-43-633 GENERAL PLAN UPDATE	768.31	768.31	.00	768.31	.0
10-43-920 TRANSFER TO DEBT SERVICE FUND	6,834.00	34,170.00	82,008.00	47,838.00	41.7
TOTAL ADMINISTRATIVE	44,636.18	220,006.71	548,811.45	328,804.74	40.1

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>NON-DEPARTMENTAL</u>					
10-50-310 AUDIT SERVICES	2,655.00	13,865.00	20,000.00	6,135.00	69.3
10-50-320 ATTORNEY RETAINER	500.00	2,000.00	6,000.00	4,000.00	33.3
10-50-321 LEGAL FEES	562.50	1,437.50	3,500.00	2,062.50	41.1
10-50-340 FIRE CONTROL CONTRIBUTION	.00	.00	1,800.00	1,800.00	.0
10-50-350 BUILDING INSPECTIONS	.00	3,414.05	20,000.00	16,585.95	17.1
10-50-360 SMALL CLAIMS FEES	.00	.00	200.00	200.00	.0
TOTAL NON-DEPARTMENTAL	3,717.50	20,716.55	51,500.00	30,783.45	40.2
<u>GENERAL GOVERNMENTAL BUILDINGS</u>					
10-51-110 SALARIES & WAGES - JANITORIAL	716.56	2,716.56	6,500.00	3,783.44	41.8
10-51-130 BENEFITS - JANITORIAL	62.77	239.85	600.00	360.15	40.0
10-51-270 UTILITIES - SENIOR CITIZEN CEN	406.41	1,898.06	20,300.00	18,401.94	9.4
10-51-480 REPAIRS AND MAIN - BUILDINGS	100.50	13,815.41	62,341.21	48,525.80	22.2
10-51-481 BUILDINGS - SENIOR CITIZEN CEN	.00	7,384.87	2,500.00	(4,884.87)	295.4
10-51-482 LIBRARY GRANT EXPENSE	.00	202.63	.00	(202.63)	.0
TOTAL GENERAL GOVERNMENTAL BUILDINGS	1,286.24	26,257.38	92,241.21	65,983.83	28.5
<u>STREETS DEPARTMENT</u>					
10-61-110 SALARIES & WAGES-CROSSING GDS	1,541.56	3,454.06	8,700.00	5,245.94	39.7
10-61-130 BENEFITS - CROSSING GUARDS	135.79	305.10	1,000.00	694.90	30.5
10-61-230 FUEL - STREETS	289.79	1,648.39	6,500.00	4,851.61	25.4
10-61-481 STREETS - MAINTENANCE	78.24	5,123.25	35,000.00	29,876.75	14.6
10-61-482 STREETS - EQUIPMENT	743.81	5,228.35	20,000.00	14,771.65	26.1
10-61-483 STREETS - LIGHTS	1,684.18	13,606.04	35,000.00	21,393.96	38.9
10-61-484 SHOP TOOLS	42.28	1,121.51	4,000.00	2,878.49	28.0
10-61-485 RAILROAD CROSSING GRANT	.00	.00	10,000.00	10,000.00	.0
10-61-486 INDUSTRIAL PARK ROAD PROJECT	.00	.00	555,000.00	555,000.00	.0
10-61-740 CAPITAL OUTLAY - EQUIPMENT	.00	.00	16,000.00	16,000.00	.0
TOTAL STREETS DEPARTMENT	4,515.65	30,486.70	691,200.00	660,713.30	4.4

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS</u>					
10-70-110 SALARIES & WAGES - PARKS	3,211.26	15,907.75	36,678.72	20,770.97	43.4
10-70-111 SALARIES & WAGES - PART TIME	.00	2,958.08	8,000.00	5,041.92	37.0
10-70-130 BENEFITS - PARKS REG	2,006.92	11,740.78	27,260.58	15,519.80	43.1
10-70-131 BENEFITS - PARKS	.00	305.60	800.00	494.40	38.2
10-70-250 EQUIPMENT SUPPLIES & MAIN.	.00	4,274.52	7,000.00	2,725.48	61.1
10-70-260 PARKS MAINTENANCE	218.45	2,158.75	5,000.00	2,841.25	43.2
10-70-610 CABOOSE PARK EXPENDITURES	12.10	61.32	1,000.00	938.68	6.1
10-70-620 RECREATION COMPLEX EXPENSE	610.42	1,715.49	6,000.00	4,284.51	28.6
10-70-630 CEMETERY MAINTENANCE	.00	1,950.00	6,500.00	4,550.00	30.0
10-70-640 PAVILION EXPENSE	34.68	626.44	1,000.00	373.56	62.6
10-70-650 VETERAN'S PARK EXPENDITURES	257.96	1,466.49	2,000.00	533.51	73.3
10-70-660 AJ'S CONTRACT FOR PARK MAINT	700.00	2,800.00	5,400.00	2,600.00	51.9
10-70-665 TREE MAINTENANCE	.00	10,200.00	8,000.00	2,200.00	127.5
10-70-670 REHAB HISTORICAL PARK	.00	550.00	5,000.00	4,450.00	11.0
10-70-740 CAPITAL OUTLAY - PARKS	.00	5,775.75	26,640.00	20,864.25	21.7
TOTAL PARKS	7,051.79	62,490.97	146,279.30	83,788.33	42.7
<u>GARBAGE COLLECTION</u>					
10-71-420 GARBAGE - DUMPSTER FEES	358.74	1,996.31	5,000.00	3,003.69	39.9
10-71-430 GARBAGE - COLLECTION FEES	9,336.91	37,462.50	100,000.00	62,537.50	37.5
10-71-440 GARBAGE - COMMUNITY DUMPSTERS	.00	.00	2,000.00	2,000.00	.0
TOTAL GARBAGE COLLECTION	9,695.65	39,458.81	107,000.00	67,541.19	36.9

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>RECREATION</u>					
10-72-110 SALARIES & WAGES-RECREATION	358.28	1,358.28	3,000.00	1,641.72	45.3
10-72-120 SALARIES & WAGES-CONCESSIONS	.00	1,400.00	7,000.00	5,600.00	20.0
10-72-130 BENEFITS - RECREATION	31.38	119.90	300.00	180.10	40.0
10-72-140 BENEFITS - CONCESSIONS	.00	123.91	700.00	576.09	17.7
10-72-250 CITY RECREATION-MENS SOFTBALL	.00	.00	1,100.00	1,100.00	.0
10-72-251 CITY RECREATION-COED SOFTBALL	.00	1,022.95	1,500.00	477.05	68.2
10-72-253 CITY RECREATION - SUMMER YOUTH	.00	250.00	1,300.00	1,050.00	19.2
10-72-254 CITY RECREATION-GIRLS SOFTBALL	.00	9,453.60	14,000.00	4,546.40	67.5
10-72-255 CITY RECREATION-FLAG FOOTBALL	.00	647.48	850.00	202.52	76.2
10-72-256 CITY RECREATION-FOOTBALL FULL	366.58	5,198.95	6,500.00	1,301.05	80.0
10-72-257 CITY RECREATION-BABE RUTH	.00	.00	4,500.00	4,500.00	.0
10-72-258 CITY RECREATION-VOLLEYBALL	.00	1,005.50	1,900.00	894.50	52.9
10-72-259 CITY RECREATION-WRESTLING	176.00	176.00	5,000.00	4,824.00	3.5
10-72-260 CITY RECREATION-BOY BASKETBALL	43.75	289.90	2,500.00	2,210.10	11.6
10-72-261 CITY RECREATION - SOCCER	.00	239.87	2,000.00	1,760.13	12.0
10-72-262 CITY RECREATION - CAL RIPKEN	.00	.00	8,500.00	8,500.00	.0
10-72-263 CITY RECREATION-GIRL BASKETBAL	.00	.00	2,600.00	2,600.00	.0
10-72-264 CITY RECREATION-TRACK/FIELD	.00	176.00	2,000.00	1,824.00	8.8
10-72-265 CITY RECREATION- MACHINE PITCH	.00	250.00	1,500.00	1,250.00	16.7
10-72-266 LIONS CLUB TOURNAMENT EXPENSE	.00	.00	2,000.00	2,000.00	.0
10-72-270 MAINTENANCE-BALL LIGHTS	.00	328.45	1,600.00	1,271.55	20.5
10-72-530 CHRISTMAS LIGHT PARADE	507.15	2,048.29	5,000.00	2,951.71	41.0
10-72-535 MES BOOSTER CLUB	806.98	6,057.03	5,000.00	(1,057.03)	121.1
10-72-540 CHRISTMAS LIGHT PROJECT	.00	.00	3,000.00	3,000.00	.0
10-72-550 JULY 4TH EXPENSE	.00	2,752.91	26,000.00	23,247.09	10.6
10-72-560 CONCESSION EXPENSE	.00	38.29	11,500.00	11,461.71	.3
10-72-610 MISCELLANEOUS EXPENSE-REC.	.00	.00	1,000.00	1,000.00	.0
10-72-720 CITY RECREATION - JANITORIAL	5,000.00	5,000.00	5,000.00	.00	100.0
10-72-740 CAPITAL IMPROVEMENTS - REC	.00	.00	10,000.00	10,000.00	.0
TOTAL RECREATION	7,290.12	37,937.31	136,850.00	98,912.69	27.7
<u>GOLF FUND</u>					
10-73-110 SALARIES & WAGES- GOLF COURSE	2,232.53	6,232.53	9,193.88	2,961.35	67.8
10-73-130 BENEFITS - GOLF COURSE	192.38	546.38	1,000.00	453.62	54.6
10-73-250 REPAIRS AND MAINTENANCE	.00	295.85	6,000.00	5,704.15	4.9
10-73-270 UTILITIES - GOLF COURSE	220.51	2,133.72	2,500.00	366.28	85.4
10-73-480 EQUIPMENT & SUPPLIES	.00	63.26	1,500.00	1,436.74	4.2
10-73-610 MISCELLANEOUS EXPENSE-GOLF	.00	1,073.00	1,000.00	(73.00)	107.3
TOTAL GOLF FUND	2,645.42	10,344.74	21,193.88	10,849.14	48.8

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SWIMMING POOL</u>					
10-74-110 SALARIES & WAGES-MANAGER	108.28	5,521.00	17,045.60	11,524.60	32.4
10-74-111 SALARIES & WAGES - LIFEGUARDS	.00	15,006.78	17,500.00	2,493.22	85.8
10-74-112 SALARIES & WAGES-ASST MANAGER	216.56	7,527.62	14,196.00	6,668.38	53.0
10-74-130 BENEFITS-MANAGER	9.25	627.98	1,700.00	1,072.02	36.9
10-74-131 BENEFITS - LIFEGUARDS	.00	1,422.30	1,700.00	277.70	83.7
10-74-132 BENEFITS-ASST MANAGER	18.50	431.64	1,400.00	968.36	30.8
10-74-250 EQUIPMENT SUPPLIES & MAIN.	.00	2,200.20	12,000.00	9,799.80	18.3
10-74-270 UTILITIES - SWIMMING POOL	109.49	6,046.15	14,000.00	7,953.85	43.2
10-74-280 TELEPHONE - SWIMMING POOL	.00	99.09	250.00	150.91	39.6
10-74-610 MISCELLANEOUS EXPENSE-SWIMMING	.00	883.91	2,000.00	1,116.09	44.2
10-74-740 CAPITAL OUTLAY - SWIMMING POOL	3,600.00	12,220.97	43,552.86	31,331.89	28.1
TOTAL SWIMMING POOL	4,062.08	51,987.64	125,344.46	73,356.82	41.5
<u>LIBRARY</u>					
10-75-110 SALARIES & WAGES - LIBRARIAN	2,865.17	12,647.45	30,208.88	17,561.43	41.9
10-75-111 SALARIES & WAGES - PART TIME	1,146.46	5,718.45	13,496.34	7,777.89	42.4
10-75-130 BENEFITS - LIBRARIAN	681.74	3,358.08	9,093.48	5,735.40	36.9
10-75-131 BENEFITS - PART TIME	98.75	492.68	1,300.00	807.32	37.9
10-75-230 TRAVEL & CONFERENCES-LIBRARY	.00	139.36	1,000.00	860.64	13.9
10-75-250 EQUIPMENT SUPPLIES & MAIN.	.00	368.98	500.00	131.02	73.8
10-75-251 OFFICE SUPPLIES - LIBRARY	.00	89.50	900.00	810.50	9.9
10-75-252 BOOK PURCHASE - LIBRARY	64.40	231.43	1,500.00	1,268.57	15.4
10-75-253 LIBRARY EXPENSE FROM TREASURY	.00	.00	5,000.00	5,000.00	.0
10-75-255 PROGRAMMING VERSO & INTERNET	.00	.00	1,200.00	1,200.00	.0
10-75-256 COMPUTER SERVICE CONTRACT	.00	2,600.00	2,500.00	100.00	104.0
10-75-270 UTILITIES - LIBRARY	307.22	1,220.94	5,000.00	3,779.06	24.4
10-75-280 TELEPHONE - LIBRARY	124.95	624.75	1,500.00	875.25	41.7
10-75-290 UTILITIES- INTERNET	100.27	501.35	1,200.00	698.65	41.8
10-75-470 LIBRARY GRANT- CLEF	709.77	2,151.55	4,713.00	2,561.45	45.7
10-75-475 PROGRAMMING SUPPLIES-STORY HR	.00	1,483.12	1,800.00	316.88	82.4
10-75-480 LIBRARY GRANT EXPENDITURES	.00	.00	3,000.00	3,000.00	.0
10-75-610 MISCELLANEOUS - LIBRARY	.00	.00	600.00	600.00	.0
10-75-740 CAPITAL OUTLAY - EQUIPMENT	.00	656.00	1,400.00	744.00	46.9
TOTAL LIBRARY	6,098.73	32,283.64	85,911.70	53,628.06	37.6

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>AIRPORT</u>					
10-76-111 SALARIES & WAGES - PART TIME	646.16	3,553.88	8,400.00	4,846.12	42.3
10-76-130 BENEFITS - AIRPORT OPERATOR	55.69	599.70	1,400.00	800.30	42.8
10-76-230 TRAVEL AND CONFERENCES	.00	.00	1,000.00	1,000.00	.0
10-76-250 REPAIRS AND MAINTENANCE	73.00	73.00	5,000.00	4,927.00	1.5
10-76-260 OFFICE & RUNWAY IMPROVEMENTS	61.00	61.00	5,000.00	4,939.00	1.2
10-76-270 UTILITIES - AIRPORT	254.28	1,334.11	3,500.00	2,165.89	38.1
10-76-280 TELEPHONE - AIRPORT	211.25	1,054.83	1,500.00	445.17	70.3
10-76-290 CREDIT CARD PROCESSING FEE	76.15	1,249.60	4,000.00	2,750.40	31.2
10-76-481 FUEL PURCHASE - JET A	.00	11,322.33	30,000.00	18,677.67	37.7
10-76-482 FUEL PURCHASE - 100 LL	.00	.00	50,000.00	50,000.00	.0
10-76-483 AIRPORT CONCESSION EXPENSE	.00	.00	500.00	500.00	.0
10-76-610 MISCELLANEOUS - AIRPORT	100.00	198.46	1,000.00	801.54	19.9
10-76-740 CAPITAL OUTLAY - EQUIPMENT	10,426.85	10,426.85	20,500.00	10,073.15	50.9
TOTAL AIRPORT	11,904.38	29,873.76	131,800.00	101,926.24	22.7
TOTAL FUND EXPENDITURES	105,726.04	575,955.71	2,172,832.00	1,596,876.29	26.5
NET REVENUE OVER EXPENDITURES	3,464.25	30,638.36	.00	(30,638.36)	.0

CITY OF MILFORD
BALANCE SHEET
NOVEMBER 30, 2024

DEBT SERVICE FUND

ASSETS

30-11900	CASH - COMBINED FUND	(	32,237.45)	
30-12120	ST. TREAS CIB LIBRARY		46,841.46	
30-12130	ST. TREAS ADMIN BUILDING		174,000.00	
	TOTAL ASSETS			188,604.01

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
30-29610	FUND BALANCE-RESERVED-SID	37,408.00		
30-29800	BEGINNING OF YEAR	117,026.01		
	REVENUE OVER EXPENDITURES - YTD	34,170.00		
	BALANCE - CURRENT DATE		188,604.01	
	TOTAL FUND EQUITY			188,604.01
	TOTAL LIABILITIES AND EQUITY			188,604.01

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2024

DEBT SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>SOURCE 39</u>					
30-39-100 TRANSFER FROM GENERAL FUND	6,834.00	34,170.00	(82,008.00)	(116,178.00)	41.7
TOTAL SOURCE 39	6,834.00	34,170.00	(82,008.00)	(116,178.00)	41.7
TOTAL FUND REVENUE	6,834.00	34,170.00	(82,008.00)	(116,178.00)	41.7

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2024

DEBT SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
30-40-620 LIBRARY M1046 BOND	.00	.00	10,000.00	10,000.00	.0
30-40-621 BOND B1806 ADMIN BUILD PAYMENT	.00	.00	20,000.00	20,000.00	.0
30-40-622 B1806 ADMIN BUILD INTEREST	.00	.00	12,420.00	12,420.00	.0
TOTAL EXPENDITURES	.00	.00	42,420.00	42,420.00	.0
TOTAL FUND EXPENDITURES	.00	.00	42,420.00	42,420.00	.0
NET REVENUE OVER EXPENDITURES	6,834.00	34,170.00	(124,428.00)	(158,598.00)	27.5

CITY OF MILFORD
BALANCE SHEET
NOVEMBER 30, 2024

WATER FUND

ASSETS

51-11900	CASH - COMBINED FUND	214,585.18	
51-12100	ST TREAS-DESIGNATED-WATER	704,008.80	
51-12120	ST TREAS-RESTRICTED-BOND S3054	135,715.91	
51-12170	ST.TREAS-RESTRICTED-MAIN S3024	90,044.14	
51-13110	ACCOUNTS RECEIVABLE	34,882.75	
51-13120	DUE FROM OTHER GOVERNMENTS	101,181.97	
51-14200	DEFERRED OUTFLOW OF RESOURCES	26,833.51	
51-16110	WATER LAND	40,000.00	
51-16210	BUILDINGS	4,292.50	
51-16310	WATER DISTRIBUTION SYSTEM	2,593,964.03	
51-16510	MACHINERY AND EQUIPMENT	222,082.74	
51-16610	AUTOMOBILES AND TRUCKS	59,270.72	
51-16810	WIP	7,249,266.31	
51-17500	ACCUMULATED DEPRECIATION	(2,220,509.20)	
TOTAL ASSETS			9,255,619.36

LIABILITIES AND EQUITY

LIABILITIES

51-21320	DEPOSITS PAYABLE	18,726.00	
51-21330	ACCRUED EMPLOYEE BENEFITS	34,422.22	
51-21400	DEFERRED REVENUE	7,500.00	
51-25700	NET PENSION LIABILITY	14,718.66	
51-25800	LOAN PAYABLE USDA 91/01~2020	3,998,730.08	
51-25900	LOAN PAYABLE USDA 91/03~2020	741,289.65	
TOTAL LIABILITIES			4,815,386.61

FUND EQUITY

51-26110	DEFERRED INFLOW OF RESOURCES	423.87	
UNAPPROPRIATED FUND BALANCE:			
51-29110	RETAINED EARNINGS-RESERVED	129,681.23	
51-29800	RETAINED EARNINGS-WATER FUND	3,533,923.09	
51-29900	RETAINED EARNINGS-DESIGNATED	730,211.55	
	REVENUE OVER EXPENDITURES - YTD	45,993.01	
BALANCE - CURRENT DATE		4,439,808.88	
TOTAL FUND EQUITY			4,440,232.75
TOTAL LIABILITIES AND EQUITY			9,255,619.36

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2024

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>OPERATING REVENUE</u>					
51-37-100	WATER SALES	41,319.12	317,484.76	750,000.00	432,515.24	42.3
51-37-200	WATER CONNECTION FEES	.00	320.00	1,000.00	680.00	32.0
51-37-201	IMPACT FEES	.00	.00	4,500.00	4,500.00	.0
51-37-300	PENALTIES & FORFEITURES	630.08	3,382.81	8,000.00	4,617.19	42.3
51-37-400	GRANTS	.00	.00	90,000.00	90,000.00	.0
51-37-600	INTEREST - WATER FUND	3,503.75	17,788.86	40,000.00	22,211.14	44.5
	TOTAL OPERATING REVENUE	45,452.95	338,976.43	893,500.00	554,523.57	37.9
	<u>INTEREST - OTHER</u>					
51-38-900	MISCELLANEOUS REVENUE	.00	701.98	20,000.00	19,298.02	3.5
	TOTAL INTEREST - OTHER	.00	701.98	20,000.00	19,298.02	3.5
	TOTAL FUND REVENUE	45,452.95	339,678.41	913,500.00	573,821.59	37.2

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2024

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
51-40-110 SALARIES & WAGES - FOREMAN	6,507.82	33,356.63	77,563.20	44,206.57	43.0
51-40-111 SALARIES & WAGES-OPERATOR A&B	5,255.78	26,416.59	61,131.20	34,714.61	43.2
51-40-112 SALARIES & WAGES-UTILITY CLERK	4,316.86	21,915.46	50,840.40	28,924.94	43.1
51-40-115 SALARIES & WAGES - OVERTIME	313.55	2,506.87	20,000.00	17,493.13	12.5
51-40-130 BENEFITS - FOREMAN	3,785.06	22,314.79	51,774.43	29,459.64	43.1
51-40-131 BENEFITS - OPERATOR A & B	3,337.91	19,951.86	45,434.30	25,482.44	43.9
51-40-134 BENEFITS - UTILITY CLERK	2,222.87	13,789.96	31,705.49	17,915.53	43.5
51-40-230 WATER FUEL	1,120.20	2,758.96	6,500.00	3,741.04	42.5
51-40-250 EQUIPMENT SUPPLIES & MAIN.	12.25	3,408.82	20,000.00	16,591.18	17.0
51-40-270 UTILITIES - CULINARY	6,523.34	36,829.58	65,000.00	28,170.42	56.7
51-40-271 UTILITIES-PRESSURE PUMP	1,453.50	9,158.58	20,000.00	10,841.42	45.8
51-40-273 UTILITIES-IRRIGATION	1,486.16	13,413.40	20,000.00	6,586.60	67.1
51-40-274 UTILITIES-INTERNET	154.95	757.21	1,500.00	742.79	50.5
51-40-280 TELEPHONE - WATER	137.21	654.11	1,300.00	645.89	50.3
51-40-310 PROFESSIONAL/TECHNICAL SERVICE	44.00	590.00	6,400.00	5,810.00	9.2
51-40-311 LEGAL AND AUDIT SERVICES	922.50	4,817.50	7,000.00	2,182.50	68.8
51-40-481 METER SUPPLIES AND MAINTENANCE	.00	297.50	4,000.00	3,702.50	7.4
51-40-510 TRAVEL AND CONFERENCE	.00	.00	2,000.00	2,000.00	.0
51-40-520 ZENNER METER SUPPLIES AND FEES	.00	.00	9,000.00	9,000.00	.0
51-40-521 ZENNER CONTRACT	.00	3,727.10	5,000.00	1,272.90	74.5
51-40-522 GENERATOR MAINTENANCE	.00	4,357.16	4,357.00	.16	100.0
51-40-530 INSURANCE AND BONDS	.00	12,087.12	.00	12,087.12	.0
51-40-610 MISCELLANEOUS EXPENSE	382.00	952.70	4,000.00	3,047.30	23.8
51-40-620 SERVLINE INSURANCE	4,622.00	6,940.00	20,500.00	13,560.00	33.9
51-40-650 DEPRECIATION	.00	.00	90,000.00	90,000.00	.0
51-40-740 CAPTIAL OUTLAY-EQUIPMENT	.00	.00	5,000.00	5,000.00	.0
51-40-743 LEAD AND COPPER LINE INVENTORY	.00	17,946.00	90,000.00	72,054.00	19.9
51-40-814 CULINARY WATER BOND INTEREST	6,925.47	34,737.50	82,905.52	48,168.02	41.9
TOTAL EXPENDITURES	49,523.43	293,685.40	802,911.54	509,226.14	36.6
TOTAL FUND EXPENDITURES	49,523.43	293,685.40	802,911.54	509,226.14	36.6
NET REVENUE OVER EXPENDITURES	(4,070.48)	45,993.01	110,588.46	64,595.45	41.6

CITY OF MILFORD
BALANCE SHEET
NOVEMBER 30, 2024

SEWER FUND

ASSETS

52-11900	CASH - COMBINED FUND	344,118.87	
52-12110	ST. TREAS-DESIGNATED SEWER	743,372.07	
52-13110	ACCOUNTS RECEIVABLE	33,977.84	
52-14200	DEFERRED OUTFLOW OF RESOURCES	25,989.71	
52-16110	LAND	29,536.50	
52-16210	BUILDINGS	4,643.20	
52-16310	SEWER SYSTEM	2,138,772.10	
52-16510	MACHINERY AND EQUIPMENT	148,597.45	
52-16610	AUTOMOBILES AND TRUCKS	54,520.72	
52-17500	ACCUMULATED DEPRECIATION	(2,095,487.11)	
TOTAL ASSETS			1,428,041.15

LIABILITIES AND EQUITY

LIABILITIES

52-21330	ACCRUED EMPLOYEE BENEFITS	17,341.22	
52-21400	DEFERRED REVENUE	7,500.00	
52-25700	NET PENSION LIABILITY	14,255.82	
TOTAL LIABILITIES			39,097.04

FUND EQUITY

52-26110	DEFERRED INFLOW OF RESOURCES	410.54	
UNAPPROPRIATED FUND BALANCE:			
52-29110	RETAINED EARNINGS-RESERVED	21,893.51	
52-29800	RETAINED EARNINGS-SEWER FUND	662,077.18	
52-29900	RETAINED EARNINGS-DESIGNATED	597,661.42	
	REVENUE OVER EXPENDITURES - YTD	106,901.46	
BALANCE - CURRENT DATE		1,388,533.57	
TOTAL FUND EQUITY			1,388,944.11
TOTAL LIABILITIES AND EQUITY			1,428,041.15

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2024

SEWER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>OPERATING REVENUE</u>					
52-37-100	SEWER FEES	39,385.09	194,617.99	290,000.00	95,382.01	67.1
52-37-201	IMPACT FEES	.00	.00	3,000.00	3,000.00	.0
52-37-400	GRANTS	.00	.00	1,972,000.00	1,972,000.00	.0
52-37-600	INTEREST - SEWER FUND	3,701.05	18,805.54	35,000.00	16,194.46	53.7
	TOTAL OPERATING REVENUE	43,086.14	213,423.53	2,300,000.00	2,086,576.47	9.3
	<u>INTEREST - OTHER</u>					
52-38-900	MISCELLANEOUS REVENUE	.00	.00	4,000.00	4,000.00	.0
	TOTAL INTEREST - OTHER	.00	.00	4,000.00	4,000.00	.0
	TOTAL FUND REVENUE	43,086.14	213,423.53	2,304,000.00	2,090,576.47	9.3

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2024

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
52-40-110 SALARIES & WAGES - LEADMAN	6,320.62	32,327.02	75,129.60	42,802.58	43.0
52-40-111 SALARIES & WAGES-OPERATOR A&B	2,140.84	10,605.16	24,452.48	13,847.32	43.4
52-40-130 BENEFITS - OPERATOR A & B	1,345.55	7,850.21	18,173.72	10,323.51	43.2
52-40-131 BENEFITS - LEADMAN	3,736.85	22,079.27	50,996.60	28,917.33	43.3
52-40-230 FUEL - SEWER	288.92	1,643.45	6,000.00	4,356.55	27.4
52-40-250 EQUIPMENT SUPPLIES & MAIN	.00	1,750.62	15,000.00	13,249.38	11.7
52-40-270 UTILITIES-ELECTRICAL & GAS	686.19	2,015.49	12,500.00	10,484.51	16.1
52-40-280 TELEPHONE - SEWER	31.94	127.66	425.00	297.34	30.0
52-40-310 LEGAL AND AUDIT SERVICES	922.50	4,817.50	7,000.00	2,182.50	68.8
52-40-510 TRAVEL AND CONFERENCE	.00	.00	1,000.00	1,000.00	.0
52-40-530 INSURANCE AND BONDS	.00	12,087.12	.00	12,087.12	.0
52-40-610 MISCELLANEOUS EXPENSES	127.00	348.00	2,000.00	1,652.00	17.4
52-40-620 SERVLINE PROTECTION	2,124.00	3,162.00	8,200.00	5,038.00	38.6
52-40-650 DEPRECIATION	.00	.00	75,000.00	75,000.00	.0
52-40-660 2024 WASTEWATER PROJECT	.00	7,708.57	1,972,000.00	1,964,291.43	.4
52-40-750 CAPITAL OUTLAY - SEWER	.00	.00	2,000.00	2,000.00	.0
TOTAL EXPENDITURES	17,724.41	106,522.07	2,269,877.40	2,163,355.33	4.7
TOTAL FUND EXPENDITURES	17,724.41	106,522.07	2,269,877.40	2,163,355.33	4.7
NET REVENUE OVER EXPENDITURES	25,361.73	106,901.46	34,122.60	(72,778.86)	313.3

CITY OF MILFORD
BALANCE SHEET
NOVEMBER 30, 2024

GENERAL FIXED ASSETS

ASSETS

91-16110	LAND	260,210.36	
91-16210	BUILDINGS	2,356,597.29	
91-16310	IMPROVEMENTS OTHER THAN BLDGS	3,086,844.97	
91-16410	OFFICE FURNITURE AND EQUIPMENT	199,234.35	
91-16510	MACHINERY AND EQUIPMENT	1,003,955.62	
91-16610	AUTOMOBILES AND TRUCKS	163,719.00	
91-16710	CAPITAL ASSET - INFRASTRUCTURE	3,141,874.84	
91-16810	WIP	30,416.17	
	TOTAL ASSETS		10,242,852.60

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
91-29800	BEGINNING OF YEAR	745,592.15	
91-29850	ADDITIONS - CURRENT YEAR	9,497,260.45	
	BALANCE - CURRENT DATE	10,242,852.60	
	TOTAL FUND EQUITY		10,242,852.60
	TOTAL LIABILITIES AND EQUITY		10,242,852.60

CITY OF MILFORD
BALANCE SHEET
NOVEMBER 30, 2024

GENERAL LONG TERM DEBT

ASSETS

95-18100 AMT PROVIDED-GENERAL LT DEBT

844,378.98

TOTAL ASSETS

844,378.98

LIABILITIES AND EQUITY

LIABILITIES

95-21500 ACCRUED EMPLOYEE BENEFITS

29,432.46

95-25102 BONDS PAYABLE -CIB LIBRARY

170,000.00

95-25105 ADMINISTRATION BUILDING LOAN

621,000.00

95-25700 NET PENSION LIABILITY

23,946.52

TOTAL LIABILITIES

844,378.98

TOTAL LIABILITIES AND EQUITY

844,378.98

Milford Municipal Airport Monthly Fuel Analysis Month November 2024

Date	100 LL	Gallons Sold & Test	Jet A	Gallons Sold & Test	Tie Down	After Hours Fee	Oil	Misc.	Processing Fee	Total
11/1/2024										\$0.00
11/2/2024										\$0.00
11/3/2024										\$0.00
11/4/2024										\$0.00
11/5/2024										\$0.00
11/6/2024										\$0.00
11/7/2024	\$5.31	0.77	\$9.33	1.83					\$0.50	\$14.14
11/8/2024	\$0.00	0	\$0.00	0						\$0.00
11/9/2024	\$198.44	28.76	\$0.00	0					\$4.66	\$193.78
11/10/2024	\$94.18	13.65	\$0.00	0					\$2.21	\$91.97
11/11/2024	\$0.00	0	\$0.00	0						\$0.00
11/12/2024	\$0.00	0	\$0.00	0						\$0.00
11/13/2024	\$211.00	30.58	\$0.00	0					\$4.96	\$206.04
11/14/2024	\$157.39	22.81	\$0.00	0					\$3.70	\$153.69
11/15/2024	\$145.11	21.03	\$0.00	0					\$3.41	\$141.70
11/16/2024	\$0.00	0	\$0.00	0						\$0.00
11/17/2024	\$0.00	0	\$0.00	0						\$0.00
11/18/2024	\$110.54	16.02	\$0.00	0					\$2.60	\$107.94
11/19/2024	\$0.00	0	\$0.00	0						\$0.00
11/20/2024	\$89.84	13.02	\$0.00	0					\$2.11	\$87.73
11/21/2024	\$0.00	0	\$0.00	0						\$0.00
11/22/2024	\$96.67	14.01	\$0.00	0					\$2.27	\$94.40
11/23/2024	\$0.00	0	\$0.00	0						\$0.00
11/24/2024	\$158.77	23.01	\$0.00	0					\$3.73	\$155.04
11/25/2024	\$0.00	0	\$0.00	0						\$0.00
11/26/2024	\$0.00	0	\$0.00	0						\$0.00
11/27/2024	\$0.00	0	\$0.00	0						\$0.00
11/28/2024	\$0.00	0	\$0.00	0						\$0.00
11/29/2024	\$0.00	0	\$0.00	0						\$0.00
11/30/2024	\$130.76	18.95	\$0.00	0						\$130.76
										\$0.00
	\$1,398.01	202.61	\$9.33	1.83	\$0.00	\$0.00	\$0.00	\$0.00	\$30.15	\$1,377.19

Balance of Funds for Fuel Purchase

Fuel Purchases		
Amount	Gallons	Type
		Jet A
		100 LL

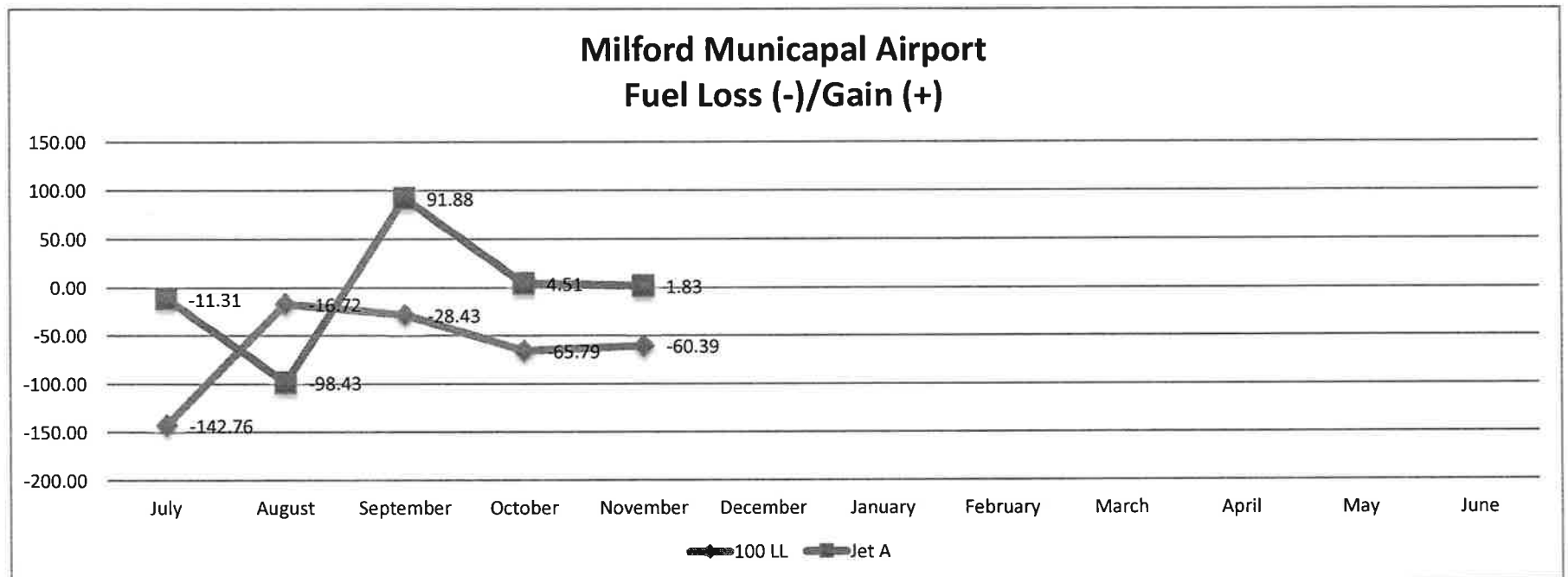
Accumulated Credit Card Balance			
Month Total			
Month Balance	Payments	Description	Balance
\$1,407.34			-\$2,573.78
	\$1,276.58	CC Rem	-\$1,166.44
	\$0.00	Cash	-\$2,443.02

Inventory of Fuel

	Beginning Reading	Gallons Purchased For Month	Gallons Sold For Month	Actual Ending Reading	Ending Reading	Pump Loss	Cost Per Gallon	Total Inventory
100 LL	1998.00	0.00	202.61	1795.39	1735.00	-60.39	\$5.69	\$9,872.15
Jet A	2674.00	0.00	1.83	2672.17	2674.00	1.83	\$3.85	\$10,294.90
Total	0.00	0.00	204.44	4467.56	4409.00	-58.56		\$20,167.05

Milford Municipal Airport Fuel Loss/Gain 2024-2025

	July	August	September	October	November	December	January	February	March	April	May	June
100 LL	-142.76	-16.72	-28.43	-65.79	-60.39							
Jet A	-11.31	-98.43	91.88	4.51	1.83							



Milford City Council Special Meeting
Thursday, November 7, 2024 7:00 PM
Milford City Hall, 26 South 100 West
Milford, Utah 84751

Members Present: Mayor Nolan Davis, Council Members Russell Smith, Scott Symond, Les Whitney, Ian Spaulding, and Terry Wiseman.

Absent: None

Staff: City Administrator Makayla Bealer, City Recorder Monica Seifers, Zoning Administrator Lisa Thompson, and Foreman Ben Stewart

Visitors: Max Mayer, Steve Keefe, Jen Wakeland, Richard Mayer, Phyllis Mayer

Call to Order

Mayor Davis called the meeting to order at 7:00 PM and presented the Pledge of Allegiance.

Public Hearing

Mayor Davis stated the purpose of the hearing was to hear public comment regarding Milford City's consideration of leasing city-owned land south of the Milford Municipal Golf Course to house RV's in connection with the FERVO Project and other construction jobs in the Milford Area. The proposed area is 2.52 Acres, however, if more land is needed it will be considered. This will be a "temporary use" for only 9 months to help bridge the gap while other privately owned RV Parks are developed with all required improvements in approved zoning districts within Milford, UT.

Milford City Council understands the importance of keeping the construction workers in Milford to help boost our local economy as well as assist with supporting our local businesses. We, as a city, want to hear from our residents regarding leasing the land for this Temporary Use.

Leasing of the land: Milford City will advertise a Request for Proposal and take bids until November 18, 2024. The RFP and more details will follow the public hearing.

Mayor Davis cited that the acreage has increased due to needs of FERVO and other construction entities. He called for comments.

Phyllis Mayer asked if the city would be collecting rent on this property. Mayor Davis explained that the city would be collecting payment but has not established what that amount would be. She asked if the infrastructure would be temporary – water, sewer, power, etc... Mayor Davis explained that the city code did not allow septic tanks in the city limits. The lessee will contract with Alex Mayer (Diamond J Septic) who will pump the holding tanks and provide fresh water. There has been a request for power from FERVO and the contractor, so there may be temporary power installed for the park. We are working with Rocky Mountain Power on putting that in to service each trailer so they would not have to draw from generators. Mrs. Mayer - What about the RV Park north of town, is that not Milford City's? Mayor Davis explained that Milford City owns the land and leases it to Lions Club. Mrs. Mayer – what will happen once the temporary use timeframe has passed; will the land be put back how it was? Mayor Davis replied yes, it will be put back. Mrs. Mayer then asked when did the city get into the rental business? Mayor Davis – right now, we have got to do something to try to keep the workers here. Mrs. Mayer stated she understood that. Mayor Davis explained that we do not currently have RV parks to accommodate them, and the city is working with a developer on a development, but that process will take 8 months to a year to get developed. In the meantime, we have workers coming in right now. Mrs. Mayer what if a person who owns property also wants to do this, would

50 that be available? Mayor Davis – they would have to approach the city and present their plans and make sure
51 it was zoned properly, but it is a possibility. Mrs. Mayer asked about the property further down that runs
52 along the road. Mayor Davis – your property? We would not interfere with that property. Mrs. Mayer – okay,
53 that is what I wanted to know. Mayor Davis explained the traffic would be restricted to the 1100 South
54 approach. Administrator Bealer reviewed the map with Mrs. Mayer showing the proposed land for use. They
55 went to Administrator Bealer’s office to review parcel maps.

56
57 Max Mayer stated the property was zoned recreational and inquired how that would interfere with the zoning.
58 Mayor Davis explained that there would not be an interference as the council is going to provide special
59 permission for a temporary use for the period of time in the lease. Mr. Mayer stated that he had never seen
60 in his time where anybody has ever been allowed to change zoning without public hearing to the people.
61 Mayor Davis stated that this meeting is the public hearing for the people. Mr. Mayer cited that the property
62 owners were not provided notice. So, you are not going to give any notice, you are just going to proceed?
63 Mayor Davis replied that this is the public hearing. If the city is required to provide notice it will do so at the
64 appropriate time. Mr. Mayer – I have never understand how you did not have to give notice, but if it has
65 changed, it has changed. My next question would be that I have been involved with trying to get things
66 brought to Milford and have had problems with the building inspector, of course, and had issues with the
67 dust. You cannot have any heavy development without dust control, so what is your requirements on dust
68 control. Mayor Davis – well, this is not going to be heavy development. Mr. Mayer – oh yes, it is, that many
69 people coming into that small of a place, there will be a dust issue. How is that being controlled? Mayor Davis
70 – the area will be graded off and then gravel installed to control the dust. Mr. Mayer – but you will have the
71 same problem the school had with tracking it onto the road during the weather periods. Mayor Davis – and
72 that is an issue, why? Mr. Mayer – you have got a paved road there. Mayor Davis – that is right, and we can
73 sweep it with the city sweeper. Mr. Mayer – so, you are making a public promise that you will maintain that
74 road and there won’t be any problems. You have residents to the north that will be impacted by the dust.
75 Mayor Davis – I understand that, but we have a street sweeper and can keep the roads managed. Mr. Mayer
76 – so that is another thing, you are saying there will be no dust. Mayor Davis – no. Council Member Les Whitney
77 added that the gravel should eliminate any issues with dust. Mr. Mayer – okay, I will defer that you have made
78 the comment that there will be no dust, and you will keep the paved road clean – and you have no problem
79 with the way it is zoned. Mayor Davis – now, when we get a dust storm and it is blowing dust that is on the
80 south side of that parcel, don’t come hollering at us (laughter). Mr. Mayer – oh, I probably will (laughter).
81 Mayor Davis – Max, I know you so well.

82
83 Steve Keefe – On the future RV parks going in, are we already zoned for that, and do we know where they are
84 going? Mayor Davis – yes, that RV park is going to be north of the hardware store between there and the
85 hospital, right along the highway. Mr. Keefe – okay, and how many spaces is that going to accommodate?
86 Mayor Davis – it depends on whether he just does Phase I or Phase II, or Phase III. Zoning Administrator
87 Thompson cited it was about 50 spaces including the cabins. Mr. Keefe – a couple of months ago when FERVO
88 did their meeting over in Beaver, I talked to them about possibly putting an RV park out on property but my
89 house near the feed mill. I went to Kyle Blackner and asked what I needed to do to obtain a CUP. My idea was
90 to put it in temporarily and then when it was done, put it all back. Mr. Blackner told me I needed a list of
91 things; I would have to put a package together to present it and then he would deny it. That is what I was told
92 by the county building inspector. He said in the seventeen years he has been involved in it, he has never
93 changed zoning for any reason and that is it. Mr. Keefe was thinking of putting in 20 spots out there, he has
94 water, he has power, he has water rights, the infrastructure is pretty much there. All he would need is an
95 engineered electrical drawing, engineered septic system and have his water tested, and Mr. Blackner said no,
96 it was not going to happen. This is why Mr. Keefe was interested to hear this park was going in and then when
97 these other parks come in, this would close down. Mr. Keefe had originally hit up Commissioner Brandon

Yardley, who advised him to go speak with Kyle who told him he would never issue a CUP or variance. He wanted a CUP; he didn't want to change the zoning for a stated period of time. When Mr. Keefe saw the notice that it would be for 9 months, and now it is twelve, he is wondering where everyone is going. Council Member Ian Spaulding – without going into the weeds too much, I can't speak for him or anybody else, but if there were a variance allowed, are you saying you have an interest? Mr. Keefe – yeah, like I am saying, I have everything there and I have equipment to get it set up. I could be done and ready to go in two months. I have 140 acres; I could put in as many as you want me to. Council Member Spaulding – pending temporary approval, right? Mr. Keefe – right. Council Member Spaulding – because you have land out there. Mr. Keefe – 140 acres and it is all flat.

Mayor Davis – I feel it would be a good idea to take it to the (county) commissioners. Mr. Keefe – well, I took it to Brandon and told him what Kyle said and he said that it didn't make any sense. Mr. Keefe – if you are looking to stifle growth, that's a good way to do it. To say, we don't make any zoning changes. Council Member Russell Smith – I agree but I think you should take it to the county, get on the agenda and go to their meeting, we can't change it, it is not in the city limits. Mr. Keefe – I get that, and I am not asking you to. Council Member Smith – but that is the way to do it, you should get on their agenda and go to their meeting rather than just talking to one of them out on the street. Go to the meeting. Mr. Keefe – the county commissioner told me to meet up with Kyle and ask him the questions. Council Member Smith – I would tell them I want to be on the agenda. Zoning Administrator Thompson – Kyle is the Zoning Administrator for the county as well as the inspector. Council Member Spaulding – to what extent does Kyle and Leo have on these documents? Administrator Bealer explained that county has no jurisdiction over city zoning. Any building permits that are filed in the city would be reviewed by Kyle. From a legal standpoint, Leo does review the documents.

Mayor Davis – Jen (Wakeland) you are on the spot, would it behoove this gentleman to go to the county planning and zoning? Mrs. Wakeland – Thank you, Mayor, the process would be to first start with the planning and zoning by meeting with Kyle. If Mr. Keefe has spoken with Kyle in his office, either formally or informally, I don't know the details or the nature of their conversation other than asking about a CUP, however, the statute is in place, and he can make that application. What I might recommend is another conversation, in my two years of working with him, Kyle has been good about letting me know what is going to happen, by statute, with CUP in county unincorporated. Maybe there was a misunderstanding somewhere, I don't know, I am trying to be helpful. Mr. Keefe – no, I understand, but he told me no, it was not going to happen and one of the issues was the road. He said the road is a 56-foot easement and you would need a 66-foot easement for RVs, but they are running tractor trailer rigs on that road, right now, FERVO Energy's railroad spur is right there on that road. Mrs. Wakeland – yeah, I guess that has more to do with the entrance into your property. Mr. Keefe – that road dead ends into my property. Mrs. Wakeland – okay, well, like I said, without knowing the context of the conversation, the only thing I can recommend – I mean – if you feel like you got your answer from Kyle and you are not interested in putting in an application and seeing that process through... Mr. Keefe – he told me to put in an application I would have to get all those engineered drawings and stuff, that is tens of thousands of dollars – which I don't mind doing if it is going to go somewhere but I am not going to do it just to throw money away. Mrs. Wakeland – so was your question, how do I do this? Or is your question... Mr. Keefe – I showed Kyle the land I was talking about and there is power there. I was just going to clear enough land for 20 spots or so and asked what it would take to do that. That is when Kyle gave me the list of things for applying and then he said once I submit it, they would deny it. Mrs. Wakeland – so, it sounds to me like he is trying to save you a couple of bucks, um, if you are super unsatisfied with that answer, the recourse you do have is you can call the commission secretary and ask to be put on the agenda to talk about this. You are welcome to do that. I think if you are going to put in the time to talk to the commissioners, which would very likely be the end of December or maybe January because their agendas are already pretty stacked. You would probably be better off to have a different conversation with Kyle about why the restraints are such that the application would be denied, to help you understand what the hurdles are because once you understand

why you are being told no, you can then look at ways of how you can make that happen which then justifies that expense of the engineered drawings.

Council Member Spaulding – the thing I appreciate though, whether it is a resident of our city, or a resident adjacent to our city, that there is interest. I don't know anything about numbers, there is no guaranteed numbers anywhere, but it intrigues me as someone who spends a considerable amount of time in the cities in the county, when people travel, whether it be from Cedar City or Beaver, over here and I would not be surprised if in January – February if this turned into fruition, I wouldn't be surprised if there was even more interest. I can't guaranty that I don't know, but I am very intrigued whenever there is a private solution rather than a governmental solution.

Mayor Davis – I brought Jen in because we work so closely on Economic Development, and I hate to see anything stifled. We need all the help we can get going through this process. This has really been a learning process for Milford City as well as the county, to have such a large development come in all at once and be here overnight, basically. There has been talk for a couple of years of this process taking place and now it is here. We have got to find a way to house them. Beaver is pretty much full right now. If we can't retain them here, they will be going to Cedar and bussing them in back and forth. Milford City wants to get the sales tax revenue. Council Member Symond – (directed toward Mr. Keefe) I would continue doing what you are doing and try to get in touch with him because you just went by yourself, now there is more awareness. I would try again because everyone knows this is happening now, and it is happening. Go to the county commissioners and approach them and find out what you need to make it happen.

Max Mayer – hasn't been in the past that any changes to zoning the property owners in the area are notified of the possibility of a zoning change? Administrator Bealer - that is correct. If there were changes being proposed to the city zoning map, the surrounding property owners would be notified. Milford City is not petitioning to do a zone change, what we would be applying for is considered a temporary use permit. Our code permits the city to grant those for a period of time, that is where the RV park falls. It will bridge the gap while a permanent RV park is developed within a permitted zone. The land will be restored to its original state as if the park never existed.

Mr. Mayer – what about the Wright's former trailer park – has anyone reached out to them about their already established trailer park. It isn't zoned that anymore, but if you could do a temporary zone for this, why couldn't you ask him about the property that already has the meters and everything else for trailers. Administrator Bealer – that has actually been discussed. You are talking about the Horn Silver, right? It was developed as a trailer park but was changed to a subdivision. There are covenants attached to the subdivision and Milford City does not regulate those. The owners in that subdivision have been contacted and they have not petitioned the city. All property owners would have to be in agreement.

Mayor Davis asked for additional questions or comments pertaining to the public hearing. There were none. Mayor Davis closed the Public Hearing at 7:32 PM and reconvened the work session. All council members were in attendance.

Administrator Bealer encouraged those in attendance who had the resources to do the improvements to present an RFP. Max Mayer – it sounds like you have it pretty well planned, so. Administrator Bealer – Milford City is not putting this in, we are going to lease the land, and that individual will put it in. Milford City will be noticing a Request for Proposals. Makayla read the RFP draft to those in attendance to give them understanding of the concept stating that it was in draft form and should not be considered final.

Max Mayer and Steve Keefe left the meeting at 7:45 PM

194 Administrator Bealer asked the council members for direction regarding the RFP.

195
196 Council Member Spaulding - what if Milford City does not receive an RFP? Makayla – then we don't receive a
197 proposal and we know there is no interest for a temporary use. Milford City does not have the resources or
198 the manpower to oversee that RV park. Council Member Spaulding – I agree the city would not have the
199 resources to take care of it.

200
201 Council Member Whitney – the lease amount would be negotiable if we didn't receive any proposals, correct?
202 Administrator Bealer – that is correct. I will tell you this, there is money to be made on this property and if I
203 had the resources, as a resident, I would consider doing it, because you could make some good money. Now,
204 Milford City could also go out and run it but with a four-man crew and three office staff we do not have the
205 means. I private individual or entity may have the means.

206
207 Mayor Davis – I don't want to get into a situation where we are competing against private enterprise which is
208 why we are taking the approach of requesting proposals.

209
210 Council Member Symond – what if someone comes with a proposal that doesn't meet the \$5K or whatever,
211 but they can still do it, it would take less money for them to do it. Administrator Bealer – you would take the
212 bids and if you don't get any you put the request back out, but I do think \$5K will be met.

213 Council Member Ian Spaulding asked where the request would be noticed? Administrator Bealer – it will be
214 posted on the Public Notice Website, the Milford City Facebook page and website, we could see if Sunrise
215 Engineering could post it in a few places if the council would like. Council Member Spaulding – we obviously
216 want local people/businesses to respond, but the State of Utah has a vendor site and sometimes the school
217 district gets good response there.

218
219 Mayor Davis – what changes does the council want to make; do you want to move forward? Council Member
220 Spaulding is concerned with the roads to or from anywhere in Milford involving truck and trailer traffic. Council
221 Member Symond expressed that they won't be all coming at the same time. Council Member Spaulding is also
222 concerned with the water and pumping services being on city streets. Mayor Davis explained that it is a small
223 truck, and the contractor would use the back road to access the site.

224
225 Council Member Smith expressed concerns with increased traffic on 700 West: he suggesting grading the
226 road on the west side coming off the hill from the elementary school. There are a lot of students who walk
227 that and are forced out in the road since there is no sidewalk. There was discussion of grading it and placing
228 gravel. Phyllis Mayer approached the council with a suggestion that a walking path be put in along there, there
229 are a lot of people that walk that path. Administrator Bealer – if the city is collecting a lease payment for the
230 temporary use, this is something that may be considered.

231
232 Foreman Stewart – Mr. Mayer did bring up a good point with dust mitigation during construction. Council
233 Member Spaulding – the lessee would be responsible for dust mitigation? Administrator Bealer – the lease
234 agreement can have whatever needs to be added in it, but this is document outlines what you want to see in
235 the proposal. The council will look at the lease agreement and finalize it later.

236
237 Council Member Spaulding – on the temporary power is it a pedestal or something like that? Mayor Davis –
238 they are going to draw power off a transformer and the idea is to put pedestals for each site to plug in. Council
239 Member Spaulding – and they can be removed after the lease? Mayor Davis – yes. Administrator Bealer added
240 that the contractor cited that generators aren't preferable. Mayor Davis reported that he has been in contact
241 with Tom Heaton, if Milford City needs any help with information or there are any issues to contact him.

Administrator Bealer – does the city council want to proceed and put out the RFP? Mayor Davis asked if the council could go through the Temporary Lease Agreement. Administrator Bealer read the draft Temporary Lease Agreement explaining that it contains elements from the proposal put into agreement form, keeping in mind that you will need to add provisions and fine tune it. This is a rough draft.

Council Member Spaulding – after reading this I have a few questions. Who is the ombudsman? Who takes complaints against the operator of the park? Who is the enforcer? What if the operator does not pay the sub-contractors? What about dogs/pets? What is the address for EMS? I don't need the answer to all of these tonight, but I am just wondering about these things.

Administrator Bealer – I suggest the council takes any questions or concerns and drafts them so the council can discuss and put them into the final once the proposals come in and you are ready to prepare the agreement. Council Member Symond - I think we'll have questions as RFP's are put into place.

Mayor Davis – the staff has put a lot of work into this, and it is good. We need to be diligent as a council to get this done and done the right way, ensuring people have a place to stay and help the community.

Council Member Whitney – has the attorney looked the agreement over? Administrator Bealer – Attorney Kanell has looked at it will continue to look it over, but if we need to tweak it, we can moving forward.

Administrator Bealer – the council needs to decide if they want to lease the 3.5 acres of land for temporary use of an RV Park and if they are ready notice the request to take proposals until November 18 2024 at 2 pm and the approved document shall have the dust mitigation clause inserted.

- **MOTION:** Council Member Ian Spaulding moved that the city desires to lease 3.5 acres of its land for a temporary use for an RV park. The motion was seconded by Council Member Scott Symond. The motion carried with the following votes:

Yes: Russell Smith, Les Whitney, Scott Symond, Ian Spaulding, and Terry Wiseman

No: None

Absent: None

- **MOTION:** Council Member Ian Spaulding moved to approve the Request for Proposals with the amendment of dust litigation clause. The motion was seconded by Council Member Terry Wiseman. The motion carried with the following votes:

Yes: Russell Smith, Les Whitney, Scott Symond, Ian Spaulding, and Terry Wiseman

No: None

Absent: None

Administrator Bealer will update the RFP and notice it tomorrow.

Administrator Bealer visited the tree pile located behind the shop. How does the city council want to handle the pile? Council Member Spaulding asked what the options were 1 - let it be, let it dry, let it burn, 2 - hire a contractor to chip it, and 3 - hire a contractor to chip and haul it, is that my understanding? Mayor Davis – when I talked to one contractor, he said he could chip it and he asked if we want it hauled away or left there in a pile, I think that is the decision the council has to make. I talked to Ben and Makayla, and I thought once about holding onto it and putting it around trees but then I went down and looked at the old Gilbert McCauley property at the chips that have been there for about six or seven years, and it is a mess. It would behoove us to have it chipped and hauled off. The problem with burning is we would have to put it off until March and

290 then all we will have is a bunch of black branches and stumps and we will end up with a bigger mess and a
291 bunch of black smoke bothering the residents to the north and west. If we try to haul them off it will take the
292 crew a long time. We still haven't done the golf course and a couple of other areas, so the pile is just going to
293 grow. Council Member Whitney – is there a benefit of using the chips on the playgrounds? Administrator
294 Bealer – you can't use them on the playgrounds. Jen Wakeland – there was concern raised about the road by
295 the elementary school, could you grade it and then put the chips down there? Administrator Bealer – that is
296 a possibility, I also wanted to mention that Martin Marietta has offered to donate road base to Milford City
297 for various needs, so we could consider using road base there. But you cannot use wood chips for playground
298 equipment because the chips used for playgrounds has been treated and the chips will have rough edges. She
299 recommended hiring a contractor to remove the trees. The city crew needs time to finish getting trees picked
300 up and the public needs to be notified of a final date of collection. She suggested that take place and then it
301 be put out to bid to the two tree service providers in the county. The bids would be to have them chipped and
302 hauled away. Council Member Symond – is there anyone who would want to use this (chips), like a landscaping
303 firm? I don't know if they can use this kind of stuff. Council Member Spaulding – if they do, they can put in a
304 bid. Foreman Stewart – I wonder if it would be cheaper to just get a few roll offs to have them chip right into
305 instead of having them haul each load to the dump. Administrator Bealer – that is a good idea but that is
306 where we have had our community dumpster and is also where we will have our Christmas dumpster so it
307 would need to be monitored to keep the public from filling it. Council Member Spaulding – along with what
308 Ben said, let the contractor form a pile and then bring a dumpster in. Comments from a few members were
309 that we would still have people dumping garbage. Discussed a deadline and came up with Friday, November
310 15th is the final day for tree limb dumping at the lot. Following the deadline, the tree service providers can
311 review the pile and prepare their bids for chip and haul.

312
313 **Meeting Adjournment** ~ *as there was no further business the meeting adjourned at 8:29 PM*

Milford City Council Meeting
Tuesday, November 19, 2024 4:00 PM
Milford City Hall, 26 South 100 West
Milford, Utah 84751

Members Present: Mayor Nolan Davis, Council Members Russell Smith, Ian Spaulding, Scott Symond, and Terry Wiseman.

Absent: Council Member Les Whitney

Staff: City Administrator Makayla Bealer, City Recorder Monica Seifers, Attorney Leo Kanell, Foreman Benjamin Stewart.

Visitors (Official Roster): Matt Loo, Bill Wray, Sarah Wray

Call to Order

Mayor Davis called the meeting to order at 4:00 p.m. followed by the Pledge of Allegiance.

Visitors

a. Matt Loo – Presentation of Easements for RV Park development between 600 North and 700 North Main Street (Highway 257)

Mr. Loo was in attendance to present a proposal for extending 600 North heading east toward the railroad tracks. This would assist with drainage from Highway 257. Would like to connect 600 North and make it a clean connection going to the east, as well as to the north to the hospital. He has spoken with the landowners, and they are okay with the concept of the right of way. Mr. Loo – I believe the Bradshaw's and Advanced Development donated some property when the hospital went in. It is my understanding that in Utah when you abandon a right of way, half of it will go to one property owner and the other half to the other property owner, so I am not sure how we want to handle this since the hospital, I am assuming, is a non-profit and its own entity. Chairman Symond – I am the chairman of the hospital board, and we will work with you. Whatever we need to do to make this work. Mr. Loo – we appreciate that. Attorney Kanell – the county purchased a large number of acres of property to the east. We could have put the hospital on that property to the east, but we really felt it was more beneficial to have the hospital by main street, so we went through this big trade off to try to get the property on main street. We gave Advanced Development a whole bunch of acres. We worked with the title company and when the property was all traded around, they just left this proposed street blank, so there wasn't a deed to Milford City for the street, but the legal descriptions left this street in place. So, we will probably have to do some kind of research to see who owns the property and whoever that is would want to deed it. I am assuming the council would be okay with this because we really need 600 North and 700 North for drainage. In the future, whether it is a subdivision or whatever, they will have to create streets, it doesn't have to be this 200 East Street. But that is the way it is. I am not sure is 200 East an actual dirt road that people have been using? Administrator Bealer – no, 200 East is just platted from Center Street to 400 North, however, Milford City vacated it between Center Street and 100 North for the lift station. The only place it is graded in and platted is from 200 North up to 400 North. Then we have where when they did the hospital, they put it in between 600 North and 900 North after the hospital was developed. So, what they are considering is if we will get rid of the 200 East easement, they will give us easements for 700 North and 600 North traveling east toward the railroad tracks. I'm sorry, that would be 600 and 800 North. Attorney Kanell - so, all I am saying is between 600 and 800 North that street probably is owned by one of the three parties, either the county or the Bradshaw's or Advanced Development. And

so, to get this to work out, it is not like we are vacating a street, so we wouldn't go half and half, somebody actually still owns that property but when the deeded the trade out they deeded each parcel of property and assumed that would be the street, so they didn't include it in the legal description. Matt Loo – gotcha. Attorney Kanell – so it may be that the county owns it, or it may be that Bradshaw's own it, but there is somebody that could deed that property and we are dealing with the same parties now, so I think we could probably work it out. Mr. Loo – I think so too. I think in the spirit of just trying to align it and clean it all up and give the right legal description and deed it to the city is what we would like to propose. Attorney Kanell – does everyone understand what I was saying? That road was set apart, but I don't know exactly who owns it, but I know Milford City has never been deeded it. Mr. Loo - I have been talking with the Bradshaw's as well as Advanced Development and they are open to what was just sketched out so I think what I will do if it's okay with the council and the mayor is we will dig deeper and get it detailed, come up with the legal description, find out who the owners are and make sure all the deeds are corrected and deeded to the right party. Attorney Kanell – right, that should work out fine. Administrator Bealer – so, I just have one question. Currently we have a twenty-one-foot easement that has our utility line where 600 North, it would be on the north side of 600 North. If that line is extended to the east, are we going to want that to jog, or do we want to consider extending that twenty-one-foot easement to the end of Laura Bradshaw's property? Mr. Loo – would that twenty-one foot easement be part of that sixty? Can that be part of the sixty? Attorney Kanell – the problem line is the sewer line is already in the easement; it would be just to the outside of 600 North. If they are going to develop and they have to extend it to the east, will they jog it to the east? Mr. Loo – I think I would. Maybe I will have engineers look at that for flow. If it makes sense to just run it through, maybe we will run it that way instead of having an L shape, because I don't want to affect the flow of whatever is going that way. Makayla asked Foreman Stewart if he had any comments on that. Foreman Stewart wasn't sure how far east they would be able to go with the sewer and get their depth because it would have to go to 100 East. Mr. Loo – I think we will work with you and your consultant engineer and make sure that whatever we do there meets what you are trying to do there as well as doing the sixty-foot right of way for the road. I think they are open to running those twenty-one feet all the way down to the property line. Because, again, it is an RV pad and we aren't going to do anything crazy on that, we can't build on that, unless we are required to put up a cinder block fence there. Attorney Kanell – I can see what Ben is talking about, the sewer goes around and then down first east to the lift station, and if people were to develop to the east would they need to do another line to the lift station or could they just go into first east. Mr. Loo – yeah, I think it is going to have to be someone a lot smarter than me. I guess what I am saying is the property owners are willing to work with whatever makes sense at the end of the day and not make an issue with it. So, if that is okay, we will continue the discussion and try to figure this out with your staff and consultant engineer. Administrator Bealer – I have one more question, we have been accruing quite a few engineering costs and legal fees with your project, so I think we need to come to an agreement on how we want to handle those costs. The city has just been paying them up front right now, but we normally go into agreement with the developer to help offset those costs, this is something we probably should discuss. Mr. Loo – absolutely. I can have our engineers do all the work and then figure out what the cost is to have your city engineers review and not worry about design, or whatever. So let us take the burden of cost off the city from this point forward. Mayor Davis asked if anyone had any other questions. He restated that the city needs to research this further to determine who owns what regarding the road. Mayor Davis liked the plan though and wanted to move forward. Mr. Loo – maybe we can communicate that to UDOT, that we are moving forward, so that they can get us in the queue, so they don't bypass us with the drainage. Administrator Bealer – on that, our city engineer is working on a hydro study.

93
94 **Consent Issues**

95 **a. Consent issues including bills and payroll, Financial Report September 2024, and October 2024, and**
96 **minutes of the September 17, 2024 Regular Meeting.**

- 97
98 ➤ **MOTION:** *Council Member Scott Symond moved to approve the consent issues as presented. The*
99 *motion was seconded by Council Member Russell Smith. The motion carried with the following votes:*
100 *Yes: Scott Symond, Terry Wiseman, Ian Spaulding, Russell Smith*
101 *No: None*
102 *Absent: Les Whitney*

103 ➤
104 **New Business**

105 **a. Presentation of Bids for Temporary RV Park Proposals**

106 Administrator Bealer reported there were no bids received. The potential bidders expressed the deadline was
107 too short, they were waiting for information from Rocky Mountain Power and verification from
108 subcontractors. She suggested extending the deadline to December 12, 2024 at 2:00 PM where the bids could
109 be opened, tabulated, etc. and a summary prepared for the members of the council and discussed in the
110 December 17 Council Meeting. The city was trying to address this urgently due to the need, but the timeframe
111 didn't allow the prospective bidders time to gather critical information for the preparation of their bid. Mayor
112 Davis agreed stating that he has been in contact with RMP, and they had questions as well. He added that
113 RMP needed a site plan. Mr. Loo cited that he could provide a conceptual site plan that may help with the
114 power side. Mayor Davis stated though that would be a big help and appreciated that. RMP would be able to
115 provide a cost estimate with that plan. Mr. Loo will email it to Administrator Bealer. Administrator Bealer has
116 had a request for the frontage width of the 3.5 acres so she will add that to the proposal. Mr. Loo advised that
117 she could use the site plan he will send over, it should work for that. Mayor Davis summarized that the council
118 supported extending the deadline for the RFP to December 12 at 2 PM. All were in agreement.

119
120 ***Mr. Loo left the meeting at 4:23 PM***

121
122 **b. Approval of Agreement with BLM for Tube Hill**

123 City Administrator Bealer explained the city has an agreement with the Bureau of Land Management
124 (BLM) that allows the area to be used as Tube Hill. It is a five-year agreement and up for renewal. If we
125 want to continue to offer that as a tubing location, we will need to renew the agreement. There was an
126 option of Milford City purchasing the land but with the conditions, it is more beneficial to utilize the land
127 through an agreement due to liability reasons. Council Member Spaulding felt it was better to renew the
128 agreement.

- 129 ➤ **MOTION:** *Council Member Ian Spaulding moved to approve the city administrator to sign the*
130 *agreement and return to the Bureau of Land Management. The motion was seconded by Council*
131 *Member Scott Symond. The motion carried with the following votes:*
132 *Yes: Scott Symon/d, Terry Wiseman, Ian Spaulding, Russell Smith*
133 *No: None*
134 *Absent: Council Member Les Whitney*

135
136 **c. GIS Programming Update**

137 City Administrator Bealer explained that the GIS is the city mapping system that is housed through
138 Sunrise Engineering. Technological advances are making changes to the service. The cost is not changing,
139 but the way we access those map files will. There was a letter in the council packet that explains it will

go through the ARC website rather than housed on site. We use that same program for our county maps. The cost will remain at \$600 per month. This is just an update of how the GIS files are stored and accessed and that we are migrating the files.

d. Appointment of Library Board Members – Sherri Yardley and Lynae Malchus

Council Member Spaulding asked how often the terms came up. Administrator Bealer explained the terms were four-years and they can run two consecutive terms then they have to come out. We advertise and the names are submitted to the Library Board, who in turn makes a recommendation to the city council. As with other appointments, we don't have a ton of interest.

➤ **MOTION:** *Council Member Ian Spaulding moved to accept the recommendation of the Library Board in appointing Sherri Yardley and Lynae Malchus to the Library Board. The motion was seconded by Council Member Russell Smith. The motion carried with the following votes:*

Yes: Scott Symond, Terry Wiseman, Ian Spaulding, Russell Smith

No: None

Absent: Council Member Les Whitney

e. Presentation of bids for Tree Limb Pile Removal

Administrator Bealer reported that the plan previously discussed was implemented. Since then, one of the companies expressed that it would be cheaper to haul away the chips. Mayor Davis discussed taking the tree chips to the landfill with the landfill manager. The landfill manager expressed that he did not want to take the chips, he must bury them and then sit on them for 30 years so his preference is to have the tree limbs brought in whole and he can bury them and then bury the ashes. She contacted the tree service companies and let them know the landfill would not accept the chips and requested bids for hauling only. Yardley Trees bid \$22K and Todd Myers bid \$11.5K. Council Member Spaulding – the alternative would be for the city crew to haul them off. Administrator Bealer – that is a question for Foreman Stewart – maybe they could take loads out over the winter. I don't know, it is a question for them. Council Member Spaulding – how many truck loads would it take? Council Member Terry Wiseman suggested reopening it for bid for hauling off. Council Member Russell Smith agreed, we may want to reopen it for hauling off, not chipping. Mayor Davis – may have to put it out to bid again since the landfill manager is opposed to taking chips.

Bill Wray asked if it would it be possible to burn the wood? Mayor Davis explained that had been discussed but the wood needs to dry, and the number of trees would pose a problem with ash and smoke concerns. Council Member Spaulding was more inclined to revising the scope and taking bids for hauling off of the limbs. Mayor Davis cited that the scope must include that the limbs must be taken to the landfill. Council Member Wiseman asked if we are sure the landfill will waive the dump fees for a contractor. Mayor Davis stated if that was the direction the council wanted to take, he could talk to the board about waiving the fees. He asked if we had a time frame which led to discussion. Council Member Spaulding - there could be other items or trash collected if the limbs were to stay on site for too long. Mayor Davis – you bring up a good point. That was discussed with Todd Myers who said there were already items other than tree limbs in the pile that caused concern with chipping the limbs. The mayor had concerns with that if we allow the limbs to sit up there for too long. Council Member Spaulding – what is a reasonable timeframe to expect someone to have it completed taking in the consideration of time it will take to advertise and collect bids. Mayor Davis felt noticing it and having bids collected by next council meeting should give ample time. We have a bid opening for the lease on December 12.

Administrator Bealer asked if they wanted to award the tree bid that day? Mayor Davis – yes, I feel that is adequate. How long do we want to give for completion of the removal? Council Member Spaulding – 30 days?

- **MOTION:** PM Council Member Ian Spaulding moved to reject the bids based on the removal of chipping, put out a new proposal to remove the tree limbs from their current location and taken to the landfill; bids are due and will be opened on December 12, 2024 with a 30-day completion. The motion was seconded by Council Member Scott Symond. The motion carried with the following votes:
Yes: Scott Symond, Terry Wiseman, Ian Spaulding, Russell Smith
No: None
Absent: Council Member Les Whitney

Old Business

a. Update on the old dump property

Administrator Bealer reported that Cox Brother's was interested in purchasing the old city dump to put in an automotive storage facility. They have filed the application with Beaver County to change the zoning. The county asked the city for a letter of support where the city owns the property, and they are applying for the change on behalf of the city under the Cox Brother's name. That process has begun, and all costs are accrued by and paid for by Cox Brother's. Council Member Wiseman asked if the property would still have to go out to bid. Administrator Bealer replied that was correct and once it is declared surplus the city will take bids.

Ordinances and Resolutions

b. Ordinance 14-2024 "Subdivision Ordinance"

Administrator Bealer explained this ordinance update is required by the state. This project is being completed by the Hansen Group and funded by a grant that the city received through the state. Lisa has been working with the Planning Commission. Zoning Administrator Thompson explained that the changes that have been made to the ordinance are all in line with what the state is requiring. The Planning Commission has reviewed and recommends it to the council. Attorney Kanell reviewed the ordinance with the council for clarification, this is a complicated ordinance. Something to consider is this ordinance creates a review committee that determines whether it complies. That committee is comprised of the city engineer, zoning administrator, city foreman, city administrator, utility clerk, two zoning commissioners, the mayor, and the city attorney, etc. The city attorney and city engineer could be something that would incur fees so that needs to be considered. Lisa explained that is included in the fees that the developers are required to pay (any fees incurred). Administrator Bealer explained that the reason the state legislature did this was to prevent city councils from being over approving or denying subdivisions; they want it to be a completely different party. We had options but could not use the Land Use Authority. You had to use a collection of people within the city. We felt it would be simplified by using the staff, foreman, engineer, and attorney, we could get everything done and not have to hold so many meetings with this developer. Attorney Kanell – so, basically, if they meet the requirements, you have to approve it. That is something that the government is requiring. But, if you don't approve it and there is an appeal, the city council is the appeal authority. We could have done other things, but that is what we have created as the appeal authority. This is pretty intense, so when small developers come in wanting to do small subdivisions they will have to comply with the ordinance, and it creates a lot of stuff they will have to do with engineering, and they'll have to hire surveyors and have certifications and stuff. So, if we have a local person come in wanting to do a quick subdivision, like we have in the past, they are going to have to comply with this stuff and so hopefully we have the kind of improvements where we bring people in with the money to do a subdivision, develop it, sell it, and make some money on it. But that is not how we have developed our subdivisions in the past. It has always been kind of a piece meal, just get a little done at a

time. Council Member Spaulding – do you think by doing this though, doing how it is laid out here, there will be better success at getting it streamlined because they won't meet the roadblocks that come with submitting and then waiting for a meeting to get approved or rejected, because they won't even get the recommendation until they have met their requirements? Attorney Kanell – I just feel like we need to adopt this and see how it works, see if someone comes in and has money and can do a subdivision, develop it, and sell it out. And then if it doesn't work, we may have to go back to the piece meal approach, but let's see if we can get it done correctly and have a subdivision all ready to go. That is what we are hoping. Zoning Administrator Thompson – there is a section for small subdivisions that states for a subdivision that results in no more than three parcels. Attorney Kanell – okay, for someone who wants to develop and there is already a street, then they can create up to three parcels, that was the other thing I was going to bring up, the planning commission spent some time on that and thought three parcels was okay. The state code goes up to ten parcels along a street. This was discussed by the commission but if the council felt more parcels needed to be considered they could, but the recommendation from the commission is three. Council Member Symond – so when you say three parcels do you mean that would be three buildings or three separate forms of buildings, subdivisions. Attorney Kanell – no, I am saying if somebody owns property next to an already developed street and they want to do a simple subdivision and they don't have to build any streets, because their lots are right next to it, this allows them to develop lots, if they had a lot of property against the street, you could decide that three is not enough. The planning commission has analyzed all that and felt that three was just about right but the most you could go up to is ten. Just visualize someone owns property next to a street and they create three lots, or four, or five, and we only allow them to create three, right – under this ordinance? Zoning Administrator Thompson – the reason they went with three is because they didn't want somebody coming in and developing three lots – or a couple of lots at a time – and ending up with a big subdivision without going through all of the requirements you would have to for a larger subdivision. So, they limited it to just three. In the code it also says that they couldn't do three more next to it for at least two years. That is why they chose to limit it to three, they didn't want somebody coming in and just doing nine or ten lots at a time then turning around and doing another nine or ten. That was their intent behind that, if council feels differently, it can always go back to the planning commission. Council Member Spaulding – I am just looking at it from the sense that we have a compliance deadline, and we have followed...it seems to me that staff has gone to a couple of different conferences and had some trainings for the zoning board, and we have put forth some great effort in trying to accomplish this. As with any ordinance, there might be some thing we might not have right, but we have done pretty good with the many meetings already. I am inclined to trust and move forward with the adoption, especially in light of the fact that we have potential developments coming in and I would rather we have something existing in place that has been recently studied and updated that meets the compliance as best as our understanding and then if needed we would work through that and make adjustments. Council Member Scott Symond – does someone have the opportunity to adjust this or is this iron-clad? Administrator Bealer – the city council always has the right to adjust their ordinances. Council Member Symond – alright, that is my statement. Cool. Administrator Bealer – what this ordinance is doing, you are going to revoke all of Title 14 in our code and replace it with the new code that complies with the state's requirement. The bigger cities had to meet this requirement in April, but the smaller cities have until December 31. As with any ordinance, we may discover it doesn't work for us, and we will come back for further discussion and make amendments. The city council does have at any time, the right to amend any ordinance that has been adopted. Council Member Spaulding – it might even encourage more development in the sense that it is more clear and updated. Zoning Administrator Thompson – as Makayla and Leo have both stated, we might get further down this process and find something that works better for Milford City, but we won't know until we go through it. But stuff can always be changed. Mayor Davis – this is a good start. A lot of it may work and be a perfect fit for our city, and some may not but planning and zoning can look at it and come back with a recommendation and we can change it and move forward again. Zoning Administrator Thompson – with this, our construction standards will need to be the next assignment to be reviewed and updated. Administrator Bealer reviewed

the application review period of the ordinance and the flow chart. This ordinance defines things and will make the process quicker. Council Member Spaulding felt it would promote development; it quantifies and clarifies it.

- **MOTION:** Council Member Russell Smith moved to adopt Ordinance 14-2024 "Subdivision Ordinance". The motion was seconded by Council Member Ian Spaulding. The motion carried with the following roll call votes: Council Member Russell Smith – yes, Ian Spaulding – yes, Scott Symond– yes, Terry Wiseman – yes.
No – None
Absent: Council Member Les Whitney

Staff and Council Reports

Administrator Bealer

- Hinton Burdick will be in attendance in December to present the Financial Audit for Fiscal Year 2023-2024.
- Lodging Enterprise Sign – does the council have any thoughts on what to do with it? Be thinking about that.
- 2025 appointments will be coming out, if there are any desired changes let Makayla know
- Beaver County will be deeding a street to Milford City shortly. It is 900 South from 300 West to 200 West and the South side of 900 South. Milford City is already maintaining this road and collected B&C Funds for it. It was recently discovered that this was overlooked so the county will be taking care of it. It will be placed on a future agenda.
- Temporary Lease Agreement draft was emailed out for review. This needs to be fine-tuned, please discuss as soon as possible with Makayla.

Mayor Davis

- At Five County Association of Governments last week, John Miller – an attorney with the association – was there and provided open meeting and fraud training. State Law changed back in May. He highlighted and pointed out troubles with councils having pre-meetings and predetermining the outcome of an issue and then going into a public meeting and taking public body action without any discussion with the public. This is totally prohibited. Avoid getting together and predetermining anything. Attorney Kanell added to not create an email trail where the public body decides the outcome of an issue before going into a meeting. Mayor Davis added that conflict of interest statement must be signed by everyone by January.

Meeting Adjournment ~ as there was no further business the meeting adjourned at 5:13 PM.



Milford City Appointments 2025

Waste Management Board Economic Development Five County Steering Public Safety/Law Enforcement	Nolan Davis
Water Streets Beautification	Terry Wiseman
Recreation Programs/Operations Swimming Pool and Golf Course City Parks	Ian "Jeep" Spaulding
Cemetery Sewer Airport	Russell Smith
Planning and Zoning Committee Buildings and Equipment LIC Committee Children Justice Center	Les Whitney
Library County Board of Adjustments Beautification Milford Hospital Board Beaver County Travel Council/Tourism	Scott Symond
City Administrator/Treasurer/Budget Officer	Makayla Bealer
Beautification/Zoning Administrator CHERC & LEPC Representative	Lisa Thompson
City Recorder/Utility Clerk/Records Officer	Monica Seifers
City Attorney	Leo Kanell
Building Official	Kyle Blackner
Civil Engineer	Sunrise Engineering
Health Inspector	Southwest Public Health

Milford City Appointments

11/5/2024

Committee	Name	Original Appointment Date	Term Expiration Date	Terms	Replaced
Beautification Board	Wiseman, Terry	n/a	Council Member		
Beautification Board	Whitney, Les	n/a	Fire Chief		
Beautification Board	Nelson, Karen	n/a	Resident		
Beautification Board	Rose, Ricky	n/a	resident		
Beautification Board	Spaulding, Ian "Jeep"	n/a	Council Member		
Board of Adjustment	None	n/a	Alternate		
Board of Adjustments	Cox, Jennifer	1/1/2004	12/31/2027		
Board of Adjustments	Conard, Audrey	4/11/2012	12/31/2026	3	
Board of Adjustments	Davis, Norm	10/7/2014	12/31/2027	2	
Board of Adjustments	Bridge, Lola	1/1/2005	12/31/2028		
Board of Adjustments	Mayer, Gary	1/1/2005	12/31/2028		
Industrial Park Board	General Manager	n/a	Smithfield		
Industrial Park Board		n/a	Planning & Zoning		
Industrial Park Board	McDermott, Richard	n/a	Property Owner		
Industrial Park Board		n/a	Mayor		
Industrial Park Board	Heaton, Tom		Utah Power and Light		
Industrial Park Board		n/a	Council Member		
Library	Connie Puffer	07/20/2021	12/31/2026	2	Natalie Hardman
Library	Lynae Malchus	11/19/2024	12/31/2025	1	Tamra Holdaway
Library	Jaynell Bailey	11/21/23	12/31/2027	2	Partida, Zafiro
Library	Symond, Scott	Council Member	Council Member		
Library	Gross, Lydia	11/16/2021	12/31/2026	1	Jaynell Bailey
Library	Wright, Evelyn	10/17/2017	12/31/2025	1	John Carter
Library	Meaghan Ah-Fook	5/21/19	12/31/2027	3	Sara Harding
Library	Sherri Yardley	11/19/2024	12/31/2026	1	Robin Horton
Library	Wiseman, Wayne Jr.	02/21/2017	12/31/2027	3	New Position
Library	Shayne Maxwell	11/21/23	12/31/2027	2	Aaron Harding
MES Booster Club	Thomas, Braxy	4/16/2024	4/16/2026	1	
MES Booster Club	Thompson, Chelsie	4/16/2024	4/16/2027	1	
MES Booster Club	Field, Annie	4/16/2024	4/16/2026	1	
MES Booster Club	Rose, Lettie	4/16/2024	4/16/2027	1	
MES Booster Club	Vacate	4/16/2024	4/16/2027	1	Tina Bradshaw
MES Booster Club	Bealer, Makayla (City Re	4/16/2024	NA		Not a voting member
MES Booster Club	Hatch, Trista	9/17/2024	4/16/2026	1	Azelyn Young
MES Booster Club	Ah-Fook, Meaghan	4/16/2024	4/16/2026	1	

Milford City Appointments

11/5/2024

Committee	Name	Original Appointment Date	Term Expiration Date	Terms	Replaced
MES Booster Club	Bailey, Mallory	4/16/2024	4/16/2027	1	
Planning	Walker, Garland	1/19/16	12/31/2026	3	Les Whitney
Planning	Schofield, Nick	1/19/16	12/31/2028	3	Lisa Carter
Planning	Malchus, Lynae	9/19/23	12/31/2027		Patrica Stewart
Planning	Whitney, Les	n/a	City Representative		Karrie Davis
Planning	Craw, Michelle	1/19/16	12/31/2028	3	Terry Wiseman
Planning	Ambrose, Luke	2/15/2011	12/31/2026	3	
Planning	Chancey Carter	01/19/2021	12/31/2027	2	Kelly Thompson