

## **NOTICE OF PUBLIC MEETING**

### **TO THE PUBLIC AND RESIDENTS OF UTAH COUNTY:**

Notice is hereby given that the Administrative Control Board of the UTAH ANIMAL CONTROL AND SHELTER SPECIAL SERVICE DISTRICT will hold a meeting in the **North** Conference Room of the Uintah County Building at 152 East 100 North, Vernal Utah on Friday, December 13<sup>th</sup>, 2024 at 4:00 p.m.

### **AGENDA**

#### **OPENING CEREMONY**

1. Welcome by Chair-Person-Debra Hamaker (1 min)
2. Pledge of Allegiance
3. Inspirational or Humorous Thought

#### **STANDING BUSINESS**

1. Request for Approval of Minutes from the November 8, 2024 Meeting (2 min)
2. Request for Approval of the New Record Clerk Job Description (5 mins)

#### **PUBLIC BUSINESS**

***Public Business-including public comments will be limited to 5 minutes each, unless otherwise specified***

1. Selection of Officers FY 2025 (5 mins)

#### **4:30 pm Public Hearing**

##### **1. Budget Discussion FY 2025**

- a. Cola FY 2025 (5 mins)
- b. Personnel Cost (10 mins)
- c. PEHP Renewal Plan FY 2025 (5 mins)
- d. Vision Plan Benefit Selection FY 2025 (5 mins)
- e. Capital Projects (5 mins)

#### **4:45 pm Public Hearing 2<sup>nd</sup> Budget Re-Opener FY 2024**

1. Mineral Lease Funding
2. PILT Money
3. Capital Projects
4. Line Items
5. One Time Payroll Adjustment for Employees

#### **POLICY & LEGISLATION**

1. Request for Approval of Resolution No. 2024- 03, FY 2025 Budget (5min)
2. Request for Approval of Resolution No. 2024-04, FY 2025 Meeting Schedule (5 min)

#### **MANAGEMENT & COMMITTEE REPORTS**

1. Treasurer Report November 2024 (5 min)
2. Monthly Payment Approval Report November 2024 (5 min)
3. Financial Statement October 2024 (5 min)
4. *Draft* Financial Statement November 2024 (5 min)
5. Animal Control Statistics November 2024 (5 min)
6. Shelter Statistics November 2024 (5 min)
7. District Activities Report November 2024 (3 min)

#### **BOARD DISCUSSION**

1. Miscellaneous Administrative Updates & Reports

**NOTE:** In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Devin Cobb at 1387 East 335 South, Vernal, Utah 84078: 1-435-781-7297.