

SPANISH FORK

PRIDE & PROGRESS

Spanish Fork City Library Board Meeting

December 3, 2024

5:00 p.m.

Attending: Scott Aylett, Julie Rust, Zylia Lopez, Becky Hill, Melanie Shockley

Excused: Landon Tooke, Ben Sansom, Angie Gorrell

Call to order and roll call: Becky Hill at 5:07 PM

Items:

1. Public Comment - None
2. Approve minutes from October meeting
 - Action: Approve the minutes from the October 2024 Meeting
 - Becky will add Middle School librarian information to the list of school librarians.
 - Motion to approve- Zylia
 - Second- Julie
3. [Upcoming Events - December](#)
 - Best Books- December 12th 6:00pm
 - Idea- Make a list to hand out or post for those who can not come.
 - Christmas Around the World- Wednesday December 11th 4:00pm
 - Most programs end on Friday, December 13th
 - Family Art Night- December 19th 6:30pm (Register online)
 - Noon Year's Eve- December 31 11:00am
4. Review of Material Reconsideration Requests
 - Action: None
5. Updates:
 - Road to 500k Checkouts
 - We are at 466, 888
 - Count includes any physical items
 - Libby has about 150,000 checkouts this year.
 - Board Reappointments
 - Angie Gorrell
 - Benjamin Sansom
 - Both will be reappointed.
 - Next opening will be in 2 more years. 2027

- None of us ever want to leave.....
 - Upcoming closures:
 - Christmas: Close at 6 pm on 12/23, closed 12/24-25
 - New Years: Close at 6 pm on 12/31, closed 1/1
 - Closed on Martin Luther King Jr. Day (1/20)
 - Action: None
 - Staff Work Day in November went really well. Cleaned out. Made space. Relabelling Biographies- adult section. Make it less confusing. Added 4 new picture book categories- weather, wild animals, and 2 other categories.
 - Maybe next year, we can still do a lot of this while remaining open. It is inconvenient to close for a day. Lots of closures back to back.
- 6. [2025 Display Themes](#)
 - Action: Approve the proposed 2025 Display Themes
 - Zylia suggested Library Workers Appreciation Month in April.
 - They are great. Very clever.
 - Motion to approve- Melanie
 - Second- Zylia
- 7. Saratoga Springs library coming next week to see how we have genrefied the library.
- 8. Book Talkers- in the Jr fiction section
 - Candy themed displays (This book will make you snicker)
 - Some based off genre
- 9. Updated Background Check Policy
 - New bill Utah code 97218
 - Requires public libraries to have new steps in background check policy.
 - CLEF Grant- \$8,000- \$10,000 a year. Can be spent on different projects
 - We must comply with the background check policy in order to be eligible for funding. Must do the background check before making an offer of employment to employees and volunteers who have significant contact with minors.
 - The library board needs to identify which positions have significant contact with minors and should be subject to this specific policy.need background checks.
 - Significant contact-
 - Librarians and Assistant librarians in Children and Teen
 - Program Coordinator for Teen and children
 - Certain volunteers that assist with programs
 - Not significant contact- other librarians and assistants, adult program coordinator, clerk, page, other volunteers
 - The city attorney is working through this now and will adjust the existing City policy to include these requirements.
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10. Discussion

- Zylia- suggests letting patrons know who speaks Spanish. Maybe something on the employee's badges. Helpful for any languages that they speak. Games, DVDs, video games - it would be helpful for the Latino community to realize these things are available for FREE.
 - What can we do with that demographic? Brainstorm
 - We are not tapping into it.
 - Maybe put something in the city newsletter in Spanish.
 - Maybe have a landing page in Spanish that explains how to get a library card.

11. Adjourn

- Action: All in Favor Vote

ADJOURN at 5:50 PM