

CLEARFIELD CITY COUNCIL  
AND  
CLEARFIELD COMMUNITY DEVELOPMENT AND RENEWAL AGENCY (CDRA)  
WORK AND POLICY SESSION  
September 23, 2014  
*Revised: September 22, 2014*

**Mission Statement:** To provide leadership in advancing core community values; sustain safety, security and health; and provide progressive, caring and effective services. We take pride in building a community where individuals, families and businesses can develop and thrive.

Executive Conference Room  
55 South State Street  
Third Floor  
Clearfield, Utah

**6:00 P.M. CDRA WORK SESSION**

Discussion on a Tax Increment Participation Agreement for the Redevelopment of Clearfield Center

**\*\*ADJOURN CDRA WORK SESSION AND IMMEDIATELY RECONVENE  
AS THE CITY COUNCIL IN A WORK SESSION \*\***

**CITY COUNCIL WORK SESSION**

Discussion on an Update to the City's Construction Standards  
Discussion on the Establishment of the Clearfield Foundation for Arts, Parks and Recreation  
Update on the Utah League of Cities and Towns Annual Convention  
Update on the Status of the West Davis Corridor Study

*(Any items not addressed prior to the Policy Session will be addressed in a Work Session  
immediately following the Policy Session)*

City Council Chambers  
55 South State Street  
Third Floor  
Clearfield, Utah

**7:00 P.M. POLICY SESSION**

CALL TO ORDER:

Mayor Shepherd

OPENING CEREMONY:

Councilmember Young

APPROVAL OF MINUTES:

August 26, 2014 – Work Session

September 9, 2014 – Policy Session

***SCHEDULED ITEMS:***

1. CITIZEN COMMENTS
  
2. CONSIDER APPROVAL OF THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT (CAPER) FOR PROGRAM YEAR JULY 1, 2013 TO JUNE 30, 2014

**BACKGROUND:** The Council received a copy of the 2013/2014 Community Development Block Grant (CDBG) Consolidated Annual Performance Evaluation Report (CAPER). Citizens were given the opportunity to review the CAPER in the Community Development Department from August 28, 2014 to September 12, 2014. No public comments were received.

RECOMMENDATION: Approve the Community Development Block Grant (CDBG) Consolidated Annual Performance Evaluation Report (CAPER) and authorize the Mayor's signature to any necessary documents.

3. CONSIDER APPROVAL OF THE DEVELOPMENT AGREEMENT WITH HAMBLIN INVESTMENT GROUP, LLC,( JOHN RYAN AND MARVIN MURRI) FOR THE KENSINGTON PLACE PHASE TWO SUBDIVISION LOCATED AT APPROXIMATELY 880 SOUTH 550 EAST, CLEARFIELD

BACKGROUND: Hamblin Investment Group, LLC, (John Ryan and Marvin Murri) are proposing to develop a new multi-family residential development as an in-fill project connecting two existing developments. The property is currently zoned R-3 and R-2 respectively and the proposed development would be subject to a development agreement which has been drafted and reviewed by staff.

RECOMMENDATION: Approve the Development Agreement with Hamblin Investment Group, LLC, (John Ryan and Marvin Murri) for Kensington Place Phase Two Subdivision and authorize the Mayor's signature to any necessary documents.

4. CONSIDER APPROVAL OF FSP 1407-0001, A REQUEST BY MARVIN MURRI AND JOHN RYAN, ON BEHALF OF HAMBLIN INVESTMENT GROUP, LLC, FOR A FINAL SUBDIVISION PLAT FOR KENSINGTON PLACE PHASE TWO SUBDIVISION LOCATED AT APPROXIMATELY 880 SOUTH 550 EAST

BACKGROUND: The area west of 550 East Street has been developing with townhomes and condominiums for approximately the last 10 years. Developer Marvin Murri has completed multiple projects in the area and the project being proposed as Kensington Place Phase Two Subdivision would connect two existing townhome developments. The current zoning of the property is R-3 and R-2 and the proposed development will be subject to a development agreement.

RECOMMENDATION: Approve the final subdivision plat for Kensington Place Phase Two Subdivision located at approximately 888 South 550 East contingent upon the Development Agreement being approved and fully executed by all parties thereto and authorize the Mayor's signature to any necessary documents.

5. CONSIDER APPROVAL OF RESOLUTION 2014R-21 ACKNOWLEDGING THE RECEIPT OF THE CITY RECORDER'S NOTICE OF CERTIFICATION OF THE PETITION FOR ANNEXATION, COMMONLY KNOWN AS THE FALCON HILL ANNEXATION, LOCATED ON CERTAIN PORTIONS OF MILITARY LAND WITHIN THE FALCON HILL PROJECT AREA

BACKGROUND: *The City Council accepted a petition for annexation for certain portions of military land within the Falcon Hill Project Area by resolution on August 26, 2014. The City Recorder certified that the Petition for Annexation met certain statutory requirements and provided written notification of that fact to Mayor Shepherd and the City Council on September 22, 2014.*

RECOMMENDATION: *Approve Resolution 2014R-21 acknowledging the receipt of the City Recorder's Notice of Certification of the Petition for Annexation, commonly known as the Falcon Hill Annexation, located on certain portions of military land within the Falcon Hill Project Area and authorize the Mayor's signature to any necessary documents.*

6. CONSIDER APPROVAL OF THE 550 EAST ROADWAY DEDICATION PLAT

BACKGROUND: Several of the legal descriptions for properties fronting on 550 East Street extend into the existing roadway. The Roadway Dedication Plat will establish a uniform road right-of-way width which will allow the City to install curb, gutter and sidewalk as part of the 550 East Street Improvement Project.

RECOMMENDATION: Approve the 550 East Roadway Dedication Plat and authorize the Mayor's signature to any necessary documents.

7. CONSIDER APPROVAL OF THE VOTER INFORMATION PAMPHLET FOR THE BALLOT PROPOSITION SUBMITTING AN OPINION QUESTION TO VOTERS REGARDING THE IMPOSITION OF A PARAT (PARKS, ARTS, RECREATION AQUATICS AND/OR TRAILS) TAX

BACKGROUND: On August 12, 2014 the City Council approved Resolution 2014R-18 submitting an opinion question to Clearfield residents regarding the imposition a local sales and use tax of 0.1 percent to assist in funding facilities, programs and/or organizations for Parks, Arts, Recreation, Aquatics and/or Trails (PARAT). The City is required to create and distribute a voter information pamphlet regarding the ballot proposition.

RECOMMENDATION: Approve the Voter Information Pamphlet for the ballot proposition submitting an opinion question to voters regarding the imposition of a PARAT (Parks, Arts, Recreation, Aquatics and/or Trails) Tax and authorize the Mayor's signature to any necessary documents.

**COMMUNICATION ITEMS:**

Mayor's Report  
City Councils' Reports  
City Manager's Report  
Staffs' Reports

**\*\*ADJOURN AS THE CITY COUNCIL\*\***

Dated this 22<sup>nd</sup> day of September, 2014.

/s/Nancy R. Dean, City Recorder

The City of Clearfield, in accordance with the 'Americans with Disabilities Act' provides accommodations and auxiliary communicative aids and services for all those citizens needing assistance. Persons requesting these accommodations for City sponsored public meetings, service programs or events should call Nancy Dean at 525-2714, giving her 48-hour notice.

# **ARTICLES OF INCORPORATION**

*for the*

## **CLEARFIELD FOUNDATION FOR ARTS, PARKS, AND RECREATION**

The undersigned natural person, being of the age of eighteen years or more, acting as the incorporator under the Utah Revised Nonprofit Corporation Act, adopts the following Articles of Incorporation for the Clearfield Foundation for Arts, Parks, and Recreation:

### **Article I**

#### **NAME**

The name of the corporation is The Clearfield Foundation for Arts, Parks, and Recreation.

### **Article II**

#### **DURATION**

The period of duration of this corporation is perpetual.

### **Article III**

#### **PURPOSES**

The purposes for which the corporation is organized are to promote the arts, public parks, and recreation facilities and programs in Clearfield, Utah by being a proactive Foundation seeking multiple avenues of revenue generation to improve, enhance and expand the arts, parks, and recreation opportunities in Clearfield while working cooperatively with Clearfield City Corporation and its Community Services Department to promote these facilities, programs and opportunities.

- (a) To act and operate exclusively as a nonprofit corporation pursuant to the laws of the State of Utah, and to act and operate as a charitable organization in lessening the burdens of government, providing relief of the poor and distressed or under-privileged.
- (b) To engage in any and all activities and pursuits, and to support or assist such other organizations, as may be reasonably related to the foregoing and following purposes.
- (c) To engage in any and all other lawful purposes, activities and pursuits, which are substantially similar to the foregoing and which are or may hereafter be authorized by Section 501(c)(3) of the Internal Revenue Code and are consistent with those powers described in the Utah Revised Nonprofit Corporation Act, as amended and supplemented.
- (d) To solicit and receive contributions, purchase, own and sell real and personal property, to make contracts, to invest corporate funds, to spend corporate funds for corporate purposes, and to engage in any activity in furtherance of, incidental to, or connected with any of the other purposes.

- (e) No part of the net earnings of the corporation shall inure to the benefit of, or be distributable to, its members, trustees, officers, or other persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered to the corporation and to make payments and distributions in furtherance of the purposes set forth herein.
- (f) No substantial part of the activities of the corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office except as authorized under the Internal Revenue Code of 1954, as amended;
- (g) the corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code of 1954, as amended (or the corresponding provision of any future United States Internal Revenue law).

**Article IV**  
**MEMBERS/STOCK**

The Corporation shall not have any class of members, voting or otherwise, or stock.

**Article V**  
**BYLAWS**

Provisions for the regulation of the internal affairs of the corporation shall be set forth in the Bylaws of the Corporation, which shall be duly enacted at a later date.

**Article VI**  
**DIRECTORS**

The number of directors of this Corporation shall be at least three (3), or may be more than three, as fixed from time to time by the Bylaws of the Corporation. The number of directors constituting the initial Board of Directors of the Corporation is three, and the names and addresses of the persons who are to serve as the initial directors until their successors are either elected or appointed and shall qualify as provided in the Bylaws are:

**Eric Howes**  
**55 S. State St.**  
**Clearfield, UT 84015**

**Kent Bush**  
**55 S. State St.**  
**Clearfield, UT 84015**

**Ron Jones**  
**55 S. State St.**  
**Clearfield, UT 84015**

**Article VII**  
**INCORPORATOR**

The name and address of the incorporator of this Corporation is:

Brian E. Brower  
55 S. State St., Suite 332  
Clearfield, UT 84015

**Article VIII**  
**REGISTERED OFFICE AND AGENT**

The address of the Corporation's initial registered office shall be:

55 S. State St.  
Clearfield, UT 84015

Such office may be changed at any time by the Board of Trustees without amendment of these Articles of Incorporation.

The Corporation's initial registered agent at the above registered office is Brian E. Brower. Following the enactment of the Bylaws, the President of the Corporation shall be the registered agent of the Corporation.

I hereby acknowledge and accept appointment as corporate registered agent:

\_\_\_\_\_  
Brian E. Brower

**ACKNOWLEDGMENT**

STATE OF UTAH    )  
                                  §  
COUNTY OF DAVIS)

On the \_\_\_\_\_ day of \_\_\_\_\_, 2014 personally appeared before me, Mr. Brian E. Brower, as signer of the foregoing acknowledgement and acceptance of appointment as corporate agent for the Clearfield Foundation for Arts, Parks, and Recreation.

\_\_\_\_\_  
NOTARY PUBLIC  
Residing: \_\_\_\_\_

**Article IX  
PRESIDENT**

The President of the Corporation is the City Manager of Clearfield City. The position of the President of the Corporation shall be automatically transferred without any action required on the part of the Corporation whenever the identity of the City Manager of Clearfield City changes.

Pursuant to the statutory authority set forth in § 16-60-801(2)(b) of the Utah Code, the Corporation’s President shall have the authority to exercise the following powers and duties and the Board of Directors of the Corporation is accordingly relieved from the powers and performing the same:

- (a) The President or his designee shall manage and oversee the day to day operations of the Corporation.
- (b) The President or his designee shall manage and oversee all subordinate officers or employees of the Corporation in the performance of their duties as assigned by the President or as defined in the Bylaws. The President shall be responsible for and have authority over all personnel matters.
- (c) The President or his designee shall review and determine whether to approve/accept all donations, gifts, or pledges to the Corporation. The President or his designee shall approve any grants or donations from or expenditures by the Corporation; however,

- all grants, donations and/or expenditures exceeding Twenty-five Thousand Dollars (\$25,000.00) must also be approved by the Board of Directors.
- (d) The President or his designee shall approve all contracts or agreements entered into by the Corporation; however, all contracts or agreements which exceed Twenty-five Thousand Dollars (\$25,000.00) must also be approved by the Board of Directors.
  - (e) The President shall retain, exercise, and discharge all powers and duties normally incident to the position of president or chief executive officer of a corporation.

**Article X**  
**PRINCIPAL PLACE OF BUSINESS**

The principal place of business of this Corporation shall be 55 S. State St., Clearfield, Utah 84015. The business of this Corporation may be conducted in all counties of the State of Utah and in all states of the United States, and in all territories thereof, and in all foreign countries as the Board of Trustees shall determine.

**Article XI**  
**DISTRIBUTIONS**

No part of the net earnings of the corporation shall inure to the benefit of, or be distributable to its trustees, officers, or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Article III hereof. No substantial part of the activities of the corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office. Notwithstanding any other provision of these Articles of Incorporation, the corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code, as amended or supplemented, or (b) by a corporation, contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code, as amended or supplemented.

**Article XII**  
**DISSOLUTION**

Upon the dissolution of the corporation, assets shall be distributed for one or more exempt purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code, as amended or supplemented, or shall be distributed to the federal government or to a state or local government for a public purpose. Any such assets not so disposed of shall be disposed of by the District Court of the county in which the principal office of the corporation is then located, exclusively

for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

**Article XIII  
AMENDMENT**

Neither these Articles of Incorporation, nor the Bylaws for the Corporation may be amended without the written consent of both the Board of Directors of the Corporation and the President of the Corporation.

In Witness Whereof, I, Brian E. Brower, have executed these Articles of Incorporation in duplicate this \_\_\_\_\_ day of \_\_\_\_\_, 2014, (of which one original shall be filed with the State of Utah and one original shall be filed with the Corporation's registered office and agent or successor) and say:

That I am the incorporator herein; that I have read the above and foregoing Articles of Incorporation; that I know the contents thereof, and that the same is true to the best of my knowledge and belief, excepting as to matters herein alleged upon information and belief and as to those matters I believe to be true.

\_\_\_\_\_  
Brian E. Brower

**ACKNOWLEDGMENT**

STATE OF UTAH    )

§

COUNTY OF DAVIS)

On the \_\_\_\_\_ day of \_\_\_\_\_, 2014 personally appeared before me, Mr. Brian E. Brower, as signer of the foregoing Articles of Incorporation for the Clearfield Foundation for Arts, Parks, and Recreation, and personally acknowledged to me that he executed the same.

\_\_\_\_\_  
NOTARY PUBLIC

Residing: \_\_\_\_\_

CLEARFIELD CITY COUNCIL MEETING MINUTES  
6:00 P.M. WORK SESSION  
August 26, 2014

PRESIDING:	Mark Shepherd	Mayor
PRESENT:	Keri Benson	Councilmember
	Kent Bush	Councilmember
	Ron Jones	Councilmember
	Mike LeBaron	Councilmember
	Bruce Young	Councilmember
STAFF PRESENT:	Adam Lenhard	City Manager
	JJ Allen	Assistant City Manager
	Brian Brower	City Attorney
	Greg Krusi	Police Chief
	Scott Hodge	Public Works Director
	Kim Dabb	Operations Manager
	Scott Hess	Development Services Manager
	Eric Howes	Community Services Director
	Curtis Dickson	Community Services Deputy Dir.
	Rich Knapp	Administrative Services Director
	Jessica Hardy	Accountant
	Nancy Dean	City Recorder
	Kim Read	Deputy Recorder

VISITORS: Paul Morris – MIDA, Kathryn Murray, Mike Wagstaff - MIDA

Mayor Shepherd called the meeting to order at 6:20 p.m.

DISCUSSION ON THE ANNEXATION PETITION FILED BY SUNSET RIDGE DEVELOPMENT PARTNERS, LLC

Brian Brower, City Attorney, explained that the Council would be considering adopting a resolution during the policy session which would accept the petition for annexation of property on Hill Air Force Base (HAFB) associated with the Falcon Hill development area. He indicated the City Recorder would then work with other entities prior to approving the annexation. He emphasized the City would not be providing municipal services other than what had been contracted with MIDA which was already in place. He briefly explained the annexation process which the City would be following to the Council. He pointed out the approval required by the Council in the policy session would be an acknowledgement that it had received the annexation petition and it would then be forwarded to the City Recorder.

Nancy Dean, City Recorder, explained she would certify the petition within 30 days and public notices would need to be published three consecutive weeks. She was hopeful a public hearing could take place during the October 28, 2014 City Council meeting.

Mr. Brower introduced Michael Wagstaff, MIDA Municipal Services Manager, and Paul Morris, legal counsel for MIDA, to the Council and explained the annexation would allow MIDA to adopt and use Clearfield City's current tax rate.

### DISCUSSION ON THE FREE DUMPSTER PROGRAM

Rich Knapp, Administrative Services Director, reminded the Council it had approved a free dumpster program on a trial basis for the summer which began in May of 2013. He stated \$10,000 had been appropriated for the dumpster program last year and the dumpsters were available late May through the month of September. He added 69 dumpsters were used for a total cost of \$8,000 which was equivalent to \$116 per use. He reported \$10,000 had also been appropriated for the current budget year and announced the funds had already been depleted and staff was unsure how to respond for future requests. He mentioned use of the dumpsters started in April with an average cost of \$120 per dumpster. He requested direction from the Council regarding the program for the remainder of the summer as well as next summer. He also pointed out fall clean-up was approaching.

Mr. Knapp suggested fairness to each ratepayer should be considered and reported \$15.25 per month was collected for trash collection and if the cost of each dumpster was \$120 it would take a resident approximately eight months to pay that amount. He shared possible options for the Council to consider:

- Eliminating either the spring or fall clean-ups or both and expand the dumpster program.
- Keep the spring and fall clean-ups and limit the dollar amount or season for the dumpster program.
- Provide dumpsters at random locations each week for residents to use.
- Provide a fixed drop off location for "green waste" only.

Mr. Knapp informed the Council of the costs associated with providing the spring/fall clean-ups; \$2,800 per clean-up not including personnel costs for the public works employees which were approximately \$2,500 for each.

Mr. Knapp suggested dividing the City into four quadrants, providing a dumpster in each quadrant for 16 weeks at \$120 per dumpster which would equal \$7,600. He also suggested stickers be placed on the dumpsters informing they were available to all Clearfield residents. Councilmember LeBaron expressed concern about the trash/items being placed near or around the dumpster once they became full.

Mayor Shepherd inquired what kind of cost savings were being passed onto the City by Waste Management for providing the service. Mr. Knapp didn't have that information and stated he would have to visit with Waste Management about that. He expressed his opinion the current numbers were reflecting the City was paying approximately \$20,000-\$25,000 between both clean-ups and the free dumpster program.

Councilmember Young clarified the intent of the program was to encourage neighborhood clean-up and inquired if the program was accomplishing the desired impact. Councilmember LeBaron

reported he had been personally involved with the neighborhood clean-up of Terrace Drive and believed the dumpster program had contributed to a positive outcome.

Mayor Shepherd suggested the designation of a flat fee to the City for the use of the dumpster and a discussion took place regarding possible options. Councilmember Young recollected the program had been advertised that dumpsters would be available until funds were depleted. Mayor Shepherd suggested assessing a \$50 fee per request. Mr. Knapp pointed out once a resident paid a fee for the dumpster it couldn't be available for neighborhood use. The Council desired to keep the spring and fall clean-ups as currently implemented.

Mr. Knapp asked how the Council felt about a designated "green" waste program. Councilmember Bush inquired if the dumpster program was being used for "green" waste and, if so, the City should consider a "green" waste program. Adam Lenhard, City Manager, believed the dumpsters prohibited "green" waste. Councilmember LeBaron responded the only items prohibited from the dumpsters were hazardous waste, tires and flammables. Scott Hodge, Public Works Director, mentioned the "green" waste drop off for Roy City was at its public works facility in order for employees to monitor what was being placed in the "green" waste dumpster. A discussion specific to "green" waste options took place.

The Council agreed to suspend the free dumpster program due to lack of funds and designated a \$50 fee to help offset the cost of the dumpster in the future and appropriate funds during the budget process in association with the recycling/"green" waste programs.

#### PRESENTATION OF THE FOURTH OF JULY REPORT

Adam Lenhard, City Manager, announced JJ Allen, Assistant City Manager, would report on the City's Fourth of July celebration.

Mr. Allen shared a visual presentation highlighting the celebration and reviewing items identified by the committee:

- It was very hot!
- Monthly planning meetings for next year's celebration would begin in September.
- Large vertical banners with a schedule of events needed to be placed on the "concessions" building.
- Creating an incentivize floats to be in the parade.
- The late roll-out of the City's new website hampered efforts to communicate the activities.
- Strengthening efforts to bring more people to the park earlier in the day.

Councilmember LeBaron suggested food booths were extremely busy immediately following the parade in years past. Councilmember Bush suggested adding a car show to the event.

Mr. Allen reviewed a cost summary associated with the event:

- Personnel costs
- Entertainment
- Equipment

- Parade
- Miscellaneous costs: public relations, insurance, VIP dinner

A discussion took place regarding potential costs if the event was extended to an entire day event. Councilmember LeBaron didn't believe the costs for this year's event were excessive. Mayor Shepherd expressed his opinion the event promoted a sense of "community" and asked if a dollar figure should be a measuring tool to determine the success of the event.

A discussion took place regarding options to offset costs and the following were identified:

- Sponsors for the event
- Carnival rides bounce houses

Mr. Allen suggested the Council begin to think about adjustments it desired for the 2015 event to allow them to be addressed during budget discussions.

**Councilmember LeBaron moved to adjourn the work session and reconvene in a City Council policy session at 6:56 p.m., seconded by Councilmember Bush. All voting AYE.**

The work session reconvened at 7:46 p.m.

#### UPDATE ON THE SUSTAINABILITY TASK FORCE

Adam Lenhard, City Manager, informed the Council that the Sustainability Task Force, consisting of City employees, began meeting in June and was given the responsibility to long range plan for staffing and City personnel. Mr. Lenhard shared a visual presentation highlighting the following points regarding employee compensation:

- No formal compensation plan had been in place since 2008
- The impact of the recession
- Cost of living increases had been terminated
- Early retirement for certain employees
- Four years without increases to base pay
- The current situation had little room for growth within pay ranges

He emphasized it was the objective of the City to take care of its people and provide the highest quality of services and greatest value to the Clearfield community. He reviewed statistics pertaining to current staffing including grades and pay scales for positions in the organization. Councilmember Bush asked how long it should take an employee to reach the midpoint of his/her corresponding job. Mr. Lenhard responded it was his expectation that an employee should be fully capable of being proficient at tasks associated with his/her job in four to five years and commented the compensation was lagging within that time frame.

Councilmember Young believed the statistics provided were lacking the average dollar amount per year in one position. Mr. Lenhard commented he could provide that data to the Council. He explained how comp ratio's needed to be included in the discussions associated with compensation and stated it was the City's long term goal of budgeting a ninety percent funding level within each pay range, per position.

Mr. Lenhard shared six new objectives with the Council:

- Adopt budget policies to encourage completion of this goal by FY2020.
- Identify new revenues to make goal affordable.
- Continue the search for organizational efficiencies; reduce full-time headcount from 99 to 92 by FY2020.
- Amend the Merit Matrix to allow for progress throughout salary ranges in a more reasonable timeframe.
- Acknowledge the effect of inflation on wages; budget for annual increases that match or exceed the rate of inflation. Councilmember Young suggested inflation could be included within the merit matrix. He continued if an employee didn't meet an expectation they shouldn't be rewarded with an increase even if it was due to inflation. Mr. Lenhard agreed all increases should be tied to performance; however, it was important to recognize the impact of inflation specific to compensation.
- Support and implement new technologies which allowed staff to work more efficiently.

Mr. Lenhard reported the City had lost one third of its police force within the last 12 months with a majority of those being lost within just the last six months, and mentioned this illustrated the City's need to offer a competitive compensation package. He indicated the City was currently experiencing difficulty in retention and hiring which had not been previously experienced.

Councilmember Bush inquired if the seven full time positions proposed to be eliminated had been identified. Mr. Lenhard responded no positions had been identified to date and emphasized making such determinations would require different thinking from the way things had always been done in the past. He pointed out the elimination of the seven positions would only get the City half way to the \$800,000 and emphasized the hope was reductions would occur through attrition.

Councilmember Young expressed concern about the City's ability to retain valuable employees who contributed to the organization. Mr. Lenhard reported personnel turnover was costly. Councilmember Young added there were additional things which should be considered in addition to just financial circumstances when referring to the cost of personnel turnover. He mentioned there were employees involved in the personal lives of residents and the City wanted the right type of people filling those jobs. He emphasized there was a real value in "people" which should be considered.

Mr. Lenhard informed the Council that members of the Task Force had also been asked to look for inefficiencies within their own departments such as office space rental, which might be produce efficiency or additional revenue.

Mr. Lenhard requested the Council's support for the Task Force's identified objectives during the upcoming budget cycle and future implementation of policies. He expressed a desire for the City to be able to take care of its employees.

**Councilmember LeBaron moved to adjourn as the City Council and reconvene as the Community Development and Renewal Agency (CDRA) at 8:35 p.m., seconded by Councilmember Benson. All voting AYE.**

*\*\*The minutes for the CDRA are in a separate location\*\**

DRAFT

CLEARFIELD CITY COUNCIL MEETING MINUTES  
7:00 P.M. POLICY SESSION  
September 9, 2014

PRESIDING:	Mike LeBaron	Mayor Pro Tem
PRESENT:	Keri Benson	Councilmember
	Kent Bush	Councilmember
	Ron Jones	Councilmember
	Mike LeBaron	Councilmember
	Bruce Young	Councilmember
EXCUSED:	Mark Shepherd	Mayor
STAFF PRESENT:	Adam Lenhard	City Manager
	Brian Brower	City Attorney
	Scott Hess	Development Services Manager
	Eric Howes	Community Services Director
	Rich Knapp	Administrative Services Director
	Nancy Dean	City Recorder
	Kim Read	Deputy City Recorder

VISITORS: Kolin Hodge – Boy Scout Troop 345, Bob Bercher

Mayor Pro Tem LeBaron called the meeting to order at 7:00 p.m.

Mayor Pro Tem LeBaron informed the citizens present that if they would like to comment during Public Hearings or Citizen Comments there were forms to fill out by the door.

Councilmember Young conducted the Opening Ceremony.

APPROVAL OF THE MINUTES FROM THE AUGUST 12, 2014 WORK SESSION AND THE AUGUST 26, 2014 POLICY SESSION

**Councilmember Jones moved to approve the minutes from the August 12, 2014 work session and the August 12, 2014 policy session as written, seconded by Councilmember Bush. The motion carried upon the following vote: Voting AYE – Councilmembers Benson, Bush, Jones, LeBaron and Young. Voting NO – None.**

CITIZEN COMMENTS

There were no public comments.

APPROVAL OF THE AWARD OF BID FOR THE SR193 LANDSCAPING

Eric Howes, Community Services Director, explained staff solicited bids for the SR193 landscaping and stated bids were opened on Monday, September 8, 2014. He reported the

engineering firm estimated the cost of the project to be \$394,000 and UDOT would be providing funds of \$343,000. He explained bids were submitted with a base bid and an added alternate, which would provide landscaping at the intersection of H Street and SR193. He reported after extensive review of the submitted bids he was prepared to recommend the bid be awarded to Earthworks Landscaping Services with a bid amount of \$195,442 with contingency of \$147,558 for a total project cost of 343,000.

Mr. Howes stated UDOT required that all funds be spent on the landscaping project or future maintenance. He added since the bids were just opened yesterday, the bid would not be effective until Monday, September 15, 2014, to accommodate the mandatory five day protest period. He reminded the Council that the City would be taking the lead on the project, working with Syracuse and West Point cities.

Councilmember Bush asked what the City knew about Earthworks. Mr. Howes responded the City didn't have previous experience with Earthworks; however, they had provided a list of completed projects similar in scope. He indicated the company seemed to be reputable as the City had not received any negative comments regarding its work. Mr. Howes mentioned he had reviewed the bid with Syracuse and West Point cities and reported both had concurred with the recommendation. Adam Lenhard, City Manager, commented neither of the two cities governing bodies needed to approve the award of bid separately since Clearfield was designated as the lead agency.

Councilmember Bush inquired if the award of bid needed any approval from UDOT. Mr. Howes clarified UDOT had authorized Clearfield City to handle the project; however, he indicated he would be willing to contact them. Mayor Pro Tem LeBaron emphasized since it was Clearfield's project he didn't believe it was necessary to follow up with UDOT. Mr. Lenhard added it would be accurate to say UDOT had delegated all approval authorities to Clearfield for landscaping. Mr. Howes pointed out the interlocal agreement indicated the very same.

Councilmember Bush requested clarification on how the remaining funds designated for future maintenance would be separated. Brian Brower, City Attorney, responded the City would be required to account for all funds and report to UDOT regarding the expenditure. Councilmember Benson asked if there was a designated time in which all funds would need to be spent. Mr. Howes indicated there was no limit reflected in the agreement. Mr. Lenhard explained the high contingency would allow for the maintenance as well as possibly expand the scope of the project as funds were available. Councilmember Benson clarified all three cities would be responsible for future maintenance. Mr. Howes responded that was addressed in the interlocal agreement.

**Councilmember Young moved to approve the award of bid for the SR193 Landscaping Project to Earthworks Landscaping Services Inc. with a bid amount of \$195,442.00 contingency of \$147,558 for a total project cost of \$343,000, effective Monday, September 15, 2014, and authorize the Mayor's signature to any necessary documents, seconded by Councilmember Benson. The motion carried upon the following vote: Voting AYE – Councilmembers Benson, Bush, Jones, LeBaron and Young. Voting NO – None.**

APPROVAL OF ORDINANCE 2014-20 AMENDING THE CONSOLIDATED FEE SCHEDULE

Scott Hess, Development Services Manager, reminded the Council it recently adopted an ordinance authorizing administrative site plan approval which decreased the amount of time in the approval process for some site plans that might not need to come before the Planning Commission. He stated the fee for the typical site plan with Planning Commission approval was \$500 and administrative site plan approval was proposed to be \$400. There were no questions or comments from the Council.

Rich Knapp, Administrative Services Director, explained a returned payment fee of \$20 needed to be reflected on the fee schedule. He stated the City fee was something that had been previously assessed. He expressed his opinion the fee should be reflected in the Consolidated Fee Schedule. He mentioned language had been included specific to the dumpster program and a fee was added to reflect the current cost of the program.

Eric Howes, Community Services Director, informed the Council of changes specific to the cemetery fees and reviewed those with the Council. He reported the cost for weekend/evening services would increase from \$100 for residents/\$150 for non-residents to \$200 for residents/\$250 for non-residents. He explained the fee increase would cover the City's costs associated with overtime pay for staff.

Mr. Howes reminded the Council of previous work session discussions regarding the transfer fee associated with burial plots. He was proposing the transfer fee be \$10 with the exception of transferring the plot within the first year following the purchase, that fee would be \$100. He emphasized once the one year time period had been met the fee would revert to \$10.

Councilmember Bush inquired if the City would be implementing a fee to mortuaries for using the City's cemetery. Mr. Howes responded that was not common practice and he wasn't suggesting it to date.

Adam Lenhard, City Manager, suggested the fee schedule reflect weekends/holidays/evenings. Mr. Howes indicated the verbiage should reflect all of those and explained the definition of an "evening burial" would be after 3:30 p.m. Brian Brower, City Attorney, suggested that would needed to be made clear on the fee schedule.

**Councilmember Bush moved to approve Ordinance 2014-20 amending the Consolidated Fee Schedule as amended by staff and authorize the Mayor's signature to any necessary documents, seconded by Councilmember Jones. The motion carried upon the following vote: Voting AYE – Councilmembers Benson, Bush, Jones, LeBaron and Young. Voting NO – None.**

APPROVAL OF THE LANGUAGE FOR THE STATEWIDE ELECTRONIC VOTER INFORMATION WEBSITE, CITY WEBSITE, AND THE CITY NEWSLETTER IN SUPPORT OF THE PROPOSED PARAT (PARKS, ARTS, RECREATION, AQUATIC, TRAILS) TAX

Adam Lenhard, City Manager, explained the City was operating under a number of State Statutes in moving forward with submitting its opinion question to voters. He stated there were a number of noticing requirements and a requirement to publish arguments for and against the ballot proposition. He mentioned one section of State Code identified how the voter information pamphlet was to be handled and emphasized that was separate from the language the Council was currently considering. He clarified the voter information pamphlet was a separate requirement. He added that language being currently being discussed was to appear on the Statewide Electronic Voter Information Website, City website and the City newsletter. He pointed out the language was required to be submitted by the governing body for approval.

He stated two questions were received from two separate councilmembers about if the language should be more specific by listing some specific projects. He stated any specifics listed could be construed as “binding” and future councils might want to fund other projects with funds received from the PARAT tax. He indicated it would be staffs’ position there was probably a better medium to convey or identify projects funded by the PARAT tax revenues. He emphasized the importance of providing the Council with as much flexibility for using the funds on future projects as could potentially be presented. He suggested proposed projects and additional information could be communicated in the voter information pamphlet.

Councilmember Jones stated he was satisfied with Mr. Lenhard’s proposal. Councilmember Bush also expressed agreement.

Councilmember Young expressed concern the resolution specifically stated funds would be used to develop the community park at Clearfield Station. Mayor Pro Tem LeBaron believed the language “may” allowed latitude on behalf of the City. Mr. Lenhard indicated staff had carefully considered the language in the resolution and desired to give some examples while at the same time not being too comprehensive in creating an actual list. Mayor Pro Tem LeBaron could see the value in referencing some projects.

Mr. Lenhard mentioned Councilmember Benson had questioned whether the City wanted to address the County’s possible implementation of a similar tax in the future. He continued one of the arguments for the City adopting the tax locally, as opposed to the County, was that the City would control the revenue. He stated the City’s tax would then be consistent and predictable aiding in creating an actual plan for its use. He added if the County implemented the tax; a board would be put in place that would determine the uses for the funds through a competitive process similar to how it administers CDBG funding. He stated the City would lose any control associated with the funds as well as consistency and predictability. He expressed his opinion the total revenue would be greater for the City as a whole compared to it receiving funds distributed from the County. He also mentioned the County Commission had already indicated it had no interest in imposing a similar tax. Brian Brower, City Attorney, added the City was required to

obtain a resolution from the County Commission indicating it had no plans to impose the tax prior to the City proceeding implementing the tax.

Councilmember Bush mentioned Weber County had implemented a similar tax and believed those funds were distributed to County facilities prior to them being available to participating municipalities.

Councilmember Benson inquired when the tax would be effective. Nancy Dean, City Recorder, responded the City would begin assessing purchases April 1, 2015, with the first disbursement being received by the City in July 2015. Councilmember Benson requested clarification regarding those items in which the tax would not be applicable. Mr. Lenhard explained prepared food wouldn't be exempt; however, grocery food and ingredient purchases would be exempt; however, prepared food would be taxed.

**Councilmember Benson moved to approve the language for the Statewide Electronic Voter Information Website, City website, and the City newsletter in support of the proposed PARAT (Parks, Arts, Recreation, Aquatic, Trails) tax and authorize the Mayor's signature to any necessary documents, seconded by Councilmember Bush. The motion carried upon the following vote: Voting AYE – Councilmembers Benson, Bush, Jones, LeBaron and Young. Voting NO – None.**

#### COMMUNICATION ITEMS

*Councilmember LeBaron* – nothing to report.

#### *Councilmember Benson*

1. Informed the Council that she had taken the opportunity to visit with City departments and indicated it had been very interesting and beneficial.
2. Stated she had participated in the tour with the Utah Water Conservation Forum visiting three dams. She mentioned it had been very educational and worthwhile. She added Weber Basin would be hosting a Garden Show on Saturday, September 20, 2014. She mentioned there would be different booths and information related to gardens and conserving water.
3. Reported she had toured the City with Councilmember Bush who had taken her to the City parks and had provided insight on different areas of the City. She mentioned she enjoyed learning from him.
5. Stated she was looking forward to the ULCT (Utah League of Cities and Towns) meetings beginning September 10, 2014.

#### *Councilmember Bush*

1. Informed the Council that he had attended the West Davis Corridor meeting on Thursday, September 4, 2014. He indicated all transportation and trails systems were discussed during that meeting and he had received a lot of information which he would be sharing at a future work session. Nancy Dean, City Recorder, stated that discussion would take place during the work session scheduled for Tuesday, September 23, 2014.
2. Reported residents living near the Youth Resource Center/Mabey property had contacted him regarding that area of the City. He believed there were misconceptions and rumors from residents which he believed to be of significance and suggested a neighborhood meeting take place. Adam Lenhard, City Manager, commented a neighborhood meeting was scheduled for Wednesday, September 17, 2014, 6:00 p.m. at the Youth Resource Center. Eric Howes, Community Services Director, indicated social media announcements would begin this week and door hangers notices would be distributed to the

neighborhood. He indicated it would take place prior to the Parks & Recreation Commission meeting scheduled for 7:00 p.m.

*Councilmember Jones* – nothing to report.

*Councilmember Young* – nothing to report.

***Adam Lenhard, City Manager***

1. Stated his formal written report would be sent to the Council later in the evening.
2. Announced staff had met with the City's financial advisor and bond counsel earlier in the day regarding the refunding of the GO (General Obligation) Bonds. He reported it appeared the savings on interest would be in excess of \$600,000 over the remaining life of the bonds. He mentioned the City had received an upgrade to its bond rating from Standard and Poor's. He expressed appreciation to Rich Knapp, Administrative Services Director.
3. Reported staff met earlier in the day regarding the development of the property across the street from the City building and indicated a draft site plan would be emailed to the Council and expressed anticipation the project was moving forward.

**STAFFS' REPORTS**

***Nancy Dean, City Recorder*** – Updated the Council of the following meeting schedule:

- No meeting on Tuesday, September 16, 2014
- Work Session beginning at 6:00 p.m. on Tuesday, September 23, 2014

There being no further business to come before the Council **Councilmember Benson moved to adjourn at 7:36 p.m., seconded by Councilmember Young. All voting AYE.**



# Fourth Program Year CAPER

The CPMP Fourth Consolidated Annual Performance and Evaluation Report includes Narrative Responses to CAPER questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations. The Executive Summary narratives are optional.

The grantee must submit an updated Financial Summary Report (PR26).

## GENERAL

### Executive Summary

This module is optional but encouraged. If you choose to complete it, provide a brief overview that includes major initiatives and highlights that were proposed and executed throughout the first year.

Program Year 4 CAPER Executive Summary response:

Clearfield City, as a Small Entitlement, received \$237,641 in 2013 from CDBG funds to be used toward the 450 West Street Infrastructure project, grant administration, as well as providing funds to the Clearfield Youth Resource Center, Family Connection Center, Davis Community Learning Center, and Safe Harbor to help assist low-moderate income individuals/families. These projects are listed in the Clearfield City's 5-Year Consolidated Plan.

### General Questions

1. Assessment of the one-year goals and objectives:
  - a. Describe the accomplishments in attaining the goals and objectives for the reporting period.
  - b. Provide a breakdown of the CPD formula grant funds spent on grant activities for each goal and objective.
  - c. If applicable, explain why progress was not made towards meeting the goals and objectives.
2. Describe the manner in which the recipient would change its program as a result of its experiences.
3. Affirmatively Furthering Fair Housing:
  - a. Provide a summary of impediments to fair housing choice.
  - b. Identify actions taken to overcome effects of impediments identified.
4. Describe Other Actions in Strategic Plan or Action Plan taken to address obstacles to meeting underserved needs.
5. Leveraging Resources
  - a. Identify progress in obtaining "other" public and private resources to address needs.
  - b. How Federal resources from HUD leveraged other public and private resources.
  - c. How matching requirements were satisfied.

Program Year 4 CAPER General Questions response:

**CLEARFIELD YOUTH RESOURCE CENTER**

Clearfield City provided \$10,000 to the Youth Resource Center. Services at the facility included providing a safe place for school-aged children to go after school. The Youth Resource Center has a variety of activities for the youth to participate in. A computer room is available for the youth to work on projects and utilize the internet. A ping pong table and pool table are also offered. Through the collaborative efforts in the community they provided tutoring each day after school, recreational activities, a fishing club, computer club, billiard club, literacy opportunities, safety and leadership programs and a safe and healthy place to go after school and in the summer.

Services Provided	Amount
1. Salaries paid to employees at the Youth Resource Center.	\$10,000.00
Total	\$10,000.00

Proposed to serve: 2,500 (if funded at the full amount requested-\$22,220.54)  
Number of clients served: 1,918

Race Served:

Black or African American	1
White or Caucasian	1,876
Black and White	8
Balance or individuals reporting more than one race	33

**FAMILY CONNECTION CENTER**

Clearfield City provided \$10,000 to the Family Connection Center so they could pay salaries for the employees that work at the food bank. The food bank provides emergency food to residents of Clearfield City.

Services Provided	Amount
1. Salaries paid to individuals at the Family Connection Center that work at the food bank.	\$10,000
Total	\$10,000

Proposed to serve: 7,800 (Includes all clients, even if not residing in Clearfield.)  
Number of clients served: 1,293 (Clearfield Residents Only)

Female head of household: 263

Race Served:

American Indian or Alaska Native	5
Asian	10
Black or African American	76
White or Caucasian	961
Native Hawaiian or Other Pacific Islander	54

Balance or individuals reporting more than one race 187

**DAVIS COMMUNITY LEARNING CENTER**

Clearfield City provided \$6,889.17 to the Davis Community Learning Center. Services at the facility included computer classes, GED/High School completion, ESL classes and case management. Over 1,440 volunteer hours were spent helping Clearfield City residents and improving the community because of the efforts of the two Volunteer Coordinators. They read to children, taught English, collected books, and did a world of good for the community. Some of the activities that were held were, the Back-to-School Bash, United Way Day of Caring, SEP Assistance, Employability Classes, Math Club, Little Free Libraries, and so much more.

Services Provided	Amount
1. Salaries for employees at the Davis Community Learning Center.	\$6,889.17
Total	\$6,889.17

Proposed to serve: 550 (if funded at the full amount requested-\$11,257)

Number of clients served: 1,258 (served more than anticipated)

Female head of household: 5

Race Served:

White or Caucasian	855
Asian	5
Black or African American	13
Native Hawaii or Other Pacific Islander	12
American Indian or Alaska Native and White	13
Balance or individuals reporting more than one race	360

**SAFE HARBOR**

Clearfield City provided \$5,000 to the Safe Harbor to help pay for the cost incurred in meeting the needs of the citizens of Clearfield City that stay at the facility. This shelter houses women and children that have been victims of domestic violence. They offer a safe and secure shelter for up to 30 days per state law-including clothing, hygiene needs, food and medication and personal supplies.

Services Provided	Amount
1. Operating costs for Domestic Violence Shelter including salaries.	\$5,000
Total	\$5,000

Proposed to serve: 125

Number of clients served: 87

Female Head of Household: 87

Race Served:

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Black or African American	4
White or Caucasian	76
Balance or individuals reporting more than one race	7

The number of clients served by the Clearfield Youth Resource Center, Family Connection Center, Davis Community Learning Center, and Safe Harbor are residents of Clearfield City.

**DOWN PAYMENT ASSISTANCE PROGRAM**

Additional funding for the Down Payment Assistance Program was not included in the 2013-2014 One Year Action Plan. However, any funds that are returned to the city, as a result of a previous homebuyer selling their home, are set up in an interest bearing account. During the 2012-2013 program year the city received \$8,850 in program income. A contract was signed with the Davis Community Housing Authority and these funds were exhausted by the end of September 2013. Two households received \$3,000 and one household received \$1,965 in funding. The remaining \$885 was allocated for administration costs for the Davis Community Housing Authority.

Female head of household: 0

Race Served:  
White or Caucasian 3

**ADMINISTRATIVE COSTS FOR THE C.D.B.G. PROGRAM**

Clearfield City programmed \$20,000 to be used toward salaries of employees who administer the Community Development Block Grant. However, only \$18,466.36 was actually used. The remaining balance of \$1,533.64 will be reprogrammed into another qualifying project.

**450 WEST INFRASTRUCTURE PROJECT**

Clearfield City used \$217,802.75 (\$181,995 from 2013-2014 grant and \$35,807.75 from reprogrammed funds) towards an infrastructure project on 450 West Street from 2225 South to 2300 South, which is in a low/moderate income neighborhood. This project includes furnishing all labor, materials, and equipment and services for construction of 450 West from 2225 South to 2300 South Street; consisting of the removal of 690 linear feet of 8 inch sanitary sewer pipe line and manholes, removing approximately 1,950 linear feet of existing curb, gutter, sidewalk and drive approaches; removal of 4,100 square yards of asphalt and road base; installation of 690 linear feet of 8 inch pvc sanitary sewer piping and manholes; installation of 920 linear feet of 8 inch pvc water lines with three fire hydrants; installation of 1,950 linear feet of concrete curb, gutter, sidewalk; and the installation of approximately 1,650 ton of road base and 825 ton of new asphalt paving of the road surface; miscellaneous repairs to landscaping and other appurtenant work in accordance with completion of the project. This project is in an area where 52.6% of the individuals/families are low-moderate income.

Clearfield City has a Grant Writer that pursues several different types of grants for the recreation department, trail system, police department, recorders office, etc. By

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receiving these funds the city can utilize money from other sources to help with the infrastructure projects, etc. The sub-recipients, that have a contract with the city, also receive funding from other organizations, as well as the federal government and State of Utah. At the current time there are no matching requirements through the city's programs.

### **Affirmatively Furthering Fair Housing**

Conclusions and Action Plan of Analysis of Impediments (AI) plan.

As Clearfield City approaches build out, how to best use remaining available land becomes even more important. Proper planning is needed to ensure that Clearfield continues to have enough affordable and workforce housing. Clearfield's careful planning will help the community thrive and make sure that it continues to be a desirable place to both work and live.

Clearfield has a very high percentage of renters and would like to add more homeowners to the city. Creating more opportunities for home ownership would help to create a more balanced community and bring home ownership rates up closer to state and county averages.

It is important that Clearfield continue their efforts in keeping a mix of housing types available throughout the city. Providing people with a range of housing choices has many positive aspects – both for the community in general and for individual families. For the community, a variety of housing consumes relatively less land and provides housing types that can serve as the backbone for communities that are walk-able and support transit use. As individuals and families move from one stage of life to the next, a variety of housing types enables them to live in a place that suits their needs while allowing them to reside in the same community, keeping those ties and staying close to family members if they desire.

The current market conditions have created affordable home ownership opportunities that did not exist a few years ago. However, along with lower home prices came increased difficulty in qualifying for a loan and many families are struggling with unemployment right now as well.

### ***Impediment #1: Lower than average rates of home ownership within Clearfield City.***

#### **Priority #1: Increase Home Ownership Opportunities for all income levels, especially for moderate income families.**

Clearfield City recognizes a need for more homeownership opportunities for all incomes. They have funded a first-time homebuyer's down payment assistance program off and on but there is currently not enough funding to continue the program. Beginning in 2006 and ending in 2009, Clearfield was able to help 79 families become homeowners through this program. Amendments to allow for additional funding towards this program was approved in the fall of 2011, and ten additional households were assisted with these funds, as well as three more homes in 2013, for a total of 92 homes since this program began. Clearfield City would like to see funding for this program extended in the upcoming year. Clearfield would also like to increase the percentage of homeowners in their city and will work towards this goal through a variety of means.

***Impediment #2: Not enough homes for median and above median income families***

**Priority #2: Achieve a more balanced housing supply (encourage development of homes for median and above median income families)**

Clearfield City recognizes a need for more homeownership opportunities for all incomes, especially moderate income families. In Clearfield, there is a large inventory of homes to choose from for someone looking to buy a home under \$200,000. There is also a large rental market with rentals available and affordable to those almost anywhere on the income scale. But for those at or above median income looking to buy a home in Clearfield, there is not much inventory. There is a need for higher end single family homes to balance the community and keep families in the city once they're ready to move on from their first "starter home." The city council and planning commission recognize this need and are working towards this through proper zoning and planning.

***Impediment #3: Group Homes and Nursing Homes restricted to certain zones***

**Priority #3: Plan and prepare for Growing Senior Population**

Seniors will be one of the most rapidly growing segments of the population over the next several years. It is projected that the number of people at retirement age will double by 2050 and make up 17.8% of the population. The median age of Davis County will go from 27 to 34 by 2050 as this senior segment of the population expands. The housing needs of seniors are met largely through homeownership. Only 150 elderly (62 or older) households rent in Clearfield and 779 elderly households are homeowners.

Although the Davis Community Housing Authority currently has no city demand for more senior units, the demand for rental units that are suitable for lower income senior renters will increase as the senior population grows.

The city zoning ordinances should allow senior housing wherever possible, especially near facilities that seniors are likely to need access to – such as medical centers, grocery stores, and public transportation. Clearfield should revisit the ordinance that restricts group homes within the city. Zoning ordinances should make allowance for all types of senior housing, as well as the density necessary to make it feasible.

Accessory dwelling units should be allowed county-wide. Accessory dwelling units provide another option for seniors who desire the benefits of living in a single family neighborhood without the burden of home maintenance.

***Impediment #4: Not enough visitable and accessible single family homes***

**Priority #4: Promote visitable and accessible housing in all new developments.**

One strategy that would help with the growing senior population is to make sure that all new developments are accessible or at least visitable for someone in a wheelchair or with a walker. Developers and homebuyers need to be encouraged to use principles of universal design when building new homes. Homebuyers need to be educated on the long term advantages of building a home accessible to all. Accessibility requirements for new apartment buildings need to be enforced.

Developers are not building accessible homes because of the false perception that it costs significantly more and that the home will not be as attractive and will not sell. In fact, the changes in design required to build an accessible home or apartment do not cost significantly more. The increased expense is in making those changes after the home is already constructed. Adapting a home to be accessible after it is built can be a very costly endeavor.

Clearfield City will encourage developers to significantly increase the number of accessible apartment units and homes over the next five years. Clearfield will continue to educate developers and the public by enforcing accessibility standards on all projects funded with CDBG money.

***Impediment #5: Further outreach on Fair Housing Laws is needed***

**Priority #5: Continue to educate landlords and others on fair housing laws**

Home-buyers, renters, landlords, architects, developers, and bankers all need to be aware of the Fair Housing Laws and comply with them. Although awareness is growing, more outreach is needed to provide information on predatory lending and discrimination. This information needs to be available in several languages to protect those populations most vulnerable to discrimination and predatory lending. Clearfield City operates a "Good Landlord" program which gives a discount on a required business license to landlords if they participate in "good landlord" training. The goal is to provide education on these Fair Housing topics. Continuing to support the "Good Landlord" program and look for other opportunities to educate the public on fair housing laws is a goal for Clearfield City.

The city also sends out a newsletter to all residents and will use this as an outreach tool in ongoing fair housing education efforts.

**Need: Consistent Funding**

In recent years the housing authorities and other non-profit agencies have been consistently losing the federal support dollars that they have heavily relied upon in the past. With the shortage of federal funds, it is becoming increasingly difficult or even impossible for these programs to keep providing the same level of service to the communities they serve. In addition to this, there is also the problem of other funding sources not being consistent from year to year. For these programs to be successful and help those they intend to serve, funding needs to be consistent. New sources of funding for housing services and programs need to be found to fill in the gap left by decreasing federal dollars.

**Managing the Process**

1. Describe actions taken during the last year to ensure compliance with program and comprehensive planning requirements.

Program Year 4 CAPER Managing the Process response:

Clearfield City is the lead agency as the grantee of CDBG funds. Other agencies administering portions of CDBG funds for the city include the Clearfield Youth Resource Center, Family Connection Center, Davis Community Learning Center, and Safe Harbor. Before funds can be reimbursed to the sub-recipient a contract is prepared and signed by Clearfield City as well as the sub-recipient receiving funds.

The city monitored all sub-recipients to ensure compliance with recordkeeping, etc. A letter is sent out notifying our sub-recipients of our monitoring requirements. Along with this letter they are also sent a copy of the monitoring checklist so they can specifically see what will be addressed during the visit. Once the visit has been completed a follow-up letter is sent regarding the outcome of the visit. All of these copies are kept in our sub-recipient files for future reference. The monitoring visits held earlier this year determined all of our sub-recipients are in compliance.

## **Citizen Participation**

1. Provide a summary of citizen comments.
2. In addition, the performance report provided to citizens must identify the Federal funds made available for furthering the objectives of the Consolidated Plan. For each formula grant program, the grantee shall identify the total amount of funds available (including estimated program income), the total amount of funds committed during the reporting period, the total amount expended during the reporting period, and the geographic distribution and location of expenditures. Jurisdictions are encouraged to include maps in describing the geographic distribution and location of investment (including areas of minority concentration). The geographic distribution and expenditure requirement may also be satisfied by specifying the census tracts where expenditures were concentrated.

\*Please note that Citizen Comments and Responses may be included as additional files within the CPMP Tool.

Program Year 4 CAPER Citizen Participation response:

Clearfield City follows its citizen participation plan for the adoption of the consolidated plan and action plan. This plan is designed to encourage citizens of Clearfield City, especially those where CDBG funds are likely to be used, to participate in the development of the plan. In accordance with the citizen participation plan, the development of the One Year Action Plan was initiated through a public hearing held before the Clearfield City council on March 11, 2014. The notice of the public hearing was published in the Ogden Standard Examiner, a newspaper of general circulation within the city. In addition to the publication, public notices are posted at the Clearfield Post Office, Davis North Library Branch, Freeport Center Post Office and Clearfield City Hall.

Prior to the adoption of the consolidated plan, Clearfield City informed the public about the plan process, the amount of federal assistance expected from HUD, and the range of activities that may be undertaken, including the estimated amount that will benefit persons of low and moderate income. This information was available in the Clearfield City Community Development Department.

Residents of public and assisted housing developments, predominantly low-and moderate-income neighborhoods, minorities, non-English speaking persons and persons with disabilities are especially encouraged to participate in the development and implementation of the consolidated plan. In an effort to broaden participation, notice of the draft plan was posted on the city's utility bills.

During the public hearing, on March 11, 2014, no public comments were received.

The second public hearing was held on April 22, 2014 in which the city council approved to adopt the final plan as written. This plan was made available for public comment for 30 days. No public comments were received during this time however, during the April 22<sup>nd</sup> meeting Ernie Higham, resident, stated he had read the packet and inquired about the additional funding distribution. Mr. Hess explained the designated increase specific to the Youth Resource Center allowed the contribution to be the same as in previous years. He added it was easier for recipients to better utilize funds of a significant nature as opposed to small distributions and explained that was why the additional funding hadn't been equally distributed among the applicants.

Clearfield City did not target a specific area for direct assistance. The assistance provided through our sub-recipients will serve any Clearfield City resident, regardless of where they live in the city. Clearfield City does not have areas of minority concentration.

Citizens were given the opportunity to review the 2013-2014 Consolidated Annual Performance Evaluation Report (CAPER) in the Community Development Department from August 28, 2014 to September 12, 2014. No public comments were received.

## **Institutional Structure**

1. Describe actions taken during the last year to overcome gaps in institutional structures and enhance coordination.

Program Year 4 CAPER Institutional Structure response:

Additional funding for the Down Payment Assistance Program was not included in the 2013-2014 One Year Action Plan. However, any funds that are returned to the city, as a result of a previous homebuyer selling their home, are set up in an interest bearing account. During this past program year the city received \$7,500 in program income. In order to continue to assist future homebuyers, amendments were presented to, and approved by the city council in the fall of 2011. Once this was approved the city had \$33,850 in program income. From September 2011 to July 2012, \$33,000 was redistributed to assist ten additional households with their downpayment costs. As of June 30, 2013 the city had \$8,850 in program income therefore, a new contract with the Davis Community Housing Authority was executed. During the 2013-2014 program year these funds were able to assist three households with their down payment costs. In addition, the City received an additional \$15,000 in program income during the same program year. A contract with the Davis Community Housing Authority has been executed and we anticipate assisting an additional four or five homes during the 2014-2015 program year. Our office continues to receive calls from realtor's, lenders, and homebuyers inquiring about this program, and if funds are available.

## **Monitoring**

1. Describe how and the frequency with which you monitored your activities.
2. Describe the results of your monitoring including any improvements.
3. Self Evaluation

- a. Describe the effect programs have in solving neighborhood and community problems.
- b. Describe progress in meeting priority needs and specific objectives and help make community's vision of the future a reality.
- c. Describe how you provided decent housing and a suitable living environment and expanded economic opportunity principally for low and moderate-income persons.
- d. Indicate any activities falling behind schedule.
- e. Describe how activities and strategies made an impact on identified needs.
- f. Identify indicators that would best describe the results.
- g. Identify barriers that had a negative impact on fulfilling the strategies and overall vision.
- h. Identify whether major goals are on target and discuss reasons for those that are not on target.
- i. Identify any adjustments or improvements to strategies and activities that might meet your needs more effectively.

Program Year 4 CAPER Monitoring response:

The city monitored all sub-recipients to ensure compliance with recordkeeping, etc. A letter is sent out notifying our sub-recipients of our monitoring requirements. Along with this letter they are also sent a copy of the monitoring checklist so they can specifically see what will be addressed during the visit. Once the visit has been completed a follow-up letter is sent regarding the outcome of the visit. All of these copies are kept in our sub-recipient files for future reference. The monitoring visits held earlier this year determined all of our sub-recipients are in compliance.

Through Clearfield City's Down Payment Assistance Program it has helped assist several families obtain home ownership, thus creating a more stable environment for the families as well as the children. This program first started in November 2006. As of September 30, 2013 the city has assisted 92 households through this program. Some of these funds have been returned to the city, due to the homeowner selling the property. Any program income received is deposited into an interest bearing account and is available for future use through the Down Payment Assistance Program. As of July 1, 2014 there is an additional \$15,000 that will be distributed to qualifying first time home-buyers.

The services provided through the Family Connection Center also made a huge impact on everyone served. By offering the crisis/respice nursery it provides a safe place for families to take their children. Their purpose is to protect children, strengthen and shelter families and individuals, foster self-sufficiency and facilitate a caring community. They strive to prevent domestic violence and child abuse. The Center provides many other services, including transitional housing, food bank (which was funded by CDBG grant money) emergency financial assistance, individual and family therapy, etc. The center has had great success in all of their programs and they have made a huge impact on many families.

The Davis Community Learning Center had volunteers to assist with the following activities/events: Back-to-School Bash, 300+ attendees, 8 free immunizations, 235 backpacks and supplies were given out. United Way Day of Caring, more backpacks were distributed. ESL was taught by a volunteer. SEP Assistance educated parents on accessing their students grades, etc. Christmas Gifts to needy children. Employability Class taught adults tips to get a good job. Reading to Children, volunteers administered a peer mentoring reading program at Wasatch Elementary.

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Classroom help, volunteers helped out in the early grades. Little Free Libraries: An Eagle Scout and several youth volunteers built 9 "Little Free Libraries" to be placed throughout the neighborhoods and 1,500 used childrens books were collected to stock them. Children in these neighborhoods will be able to borrow a book near their home. Conversation Classes, 10 volunteers visited with new immigrants weekly and bi-weekly to help them practice their English speaking skills. Summer Smarties, the volunteer coordiantor helped organize a run, a summer learning program helping 80 children.

One of the barriers that had a negative impact on fullfilling the overall vision is notifying residents about our programs as well as our limited amount of funding we receive.

At this time Clearfield City's major goals are on target.

Clearfield City staff uses the Funds Projected/Funds Drawn report to monitor the grant draws. The city will continue to utilize this report.

### **Lead-based Paint**

1. Describe actions taken during the last year to evaluate and reduce lead-based paint hazards.

Program Year 4 CAPER Lead-based Paint response:

Lead-based paint hazards in Clearfield City have been almost non-existent. The county health department no longer performs lead-based paint evaluations, but does disseminate information on the hazards.

## **HOUSING**

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### **Housing Needs**

\*Please also refer to the Housing Needs Table in the Needs.xls workbook.

1. Describe Actions taken during the last year to foster and maintain affordable housing.

Program Year 4 CAPER Housing Needs response:

Through Clearfield City's Down Payment Assistance Program it has helped assist several families obtain home ownership, thus creating a more stable environment for the families as well as the children. This program first started in November 2006. As of September 30, 2013 the city has assisted 92 households through this program. Some of these funds have been returned to the city, due to the homeowner selling the property. Any program income received is deposited into an interest barring account and is available for future use through the Down Payment Assistance Program. As of July 1, 2014 there is an additional \$15,000 that is available for qualifying first time home-buyers.

### **Specific Housing Objectives**

1. Evaluate progress in meeting specific objective of providing affordable housing, including the number of extremely low-income, low-income, and moderate-

income renter and owner households comparing actual accomplishments with proposed goals during the reporting period.

2. Evaluate progress in providing affordable housing that meets the Section 215 definition of affordable housing for rental and owner households comparing actual accomplishments with proposed goals during the reporting period.
3. Describe efforts to address "worst-case" housing needs and housing needs of persons with disabilities.

Program Year 4 CAPER Specific Housing Objectives response:

The cost of housing has risen within the past year, however, Clearfield City still offers affordable housing compared to the surrounding cities. The city has a high number of rental units; however, with the Down Payment Assistance Program we hope this number will start declining. Since the city receives a very small amount of HUD funds we are limited on the number of activities that can be accomplished in a year's time. Since the inception of this program we have assisted 92 households from November 2006 to September 30, 2013 and any funds that are required to be paid back will be set aside to help future home buyers with their down payment assistance. As mentioned previously, an additional \$15,000 of program-income recently became available through this program.

## **Public Housing Strategy**

1. Describe actions taken during the last year to improve public housing and resident initiatives.

Program Year 4 CAPER Public Housing Strategy response:

Clearfield City does not have any public housing units in our city. However, the Davis Community Housing Authority provides rental assistance, section 8 housing as well as emergency home repairs.

Clearfield City created a housing committee to help address other housing needs throughout the city. This committee consists of residents and realtors. In the past they have been in charge of organizing projects for the Take Pride in Clearfield Day. Past projects consist of yard cleanup, fence repairs, painting homes, etc. On this day several residents from the committee as well as the city, volunteer their time to assist in these community projects. These projects have been very successful and the city will continue the coordination of future projects.

In 2008 Clearfield City passed an ordinance which requires a Rental Dwelling License for anyone that has residential rental properties within the city. Along with the license all landlords have the option of joining the Good Landlord Program. This program is put in place to help reduce the calls for service in our city. By joining this program the landlord agrees to screen all of their tenants which include a background check, employment verification, credit check, as well as obtaining a copy of the tenants Drivers License/State Identification and rental references. If a potential renter has certain convictions on their background report within the past three years they would not be allowed to rent the home/apartment. In addition the landlord agrees to attend a landlord training program. In turn the city will reduce their licensing fee as well as automatically notify the landlord of calls for service to

the police department as well as any code enforcement violations. An officer of the Clearfield City Police Department has been assigned to assist with this program.

By having this program in place we feel it will reduce the number of calls for service to our police department, reduce crime throughout the city and provide a safe and secure place for others to live. This program has been in place for approximately six years and we have received positive feedback regarding the program. Several other cities throughout Utah have a good landlord program already set up and there are additional cities looking at adopting a similar program.

## **Barriers to Affordable Housing**

1. Describe actions taken during the last year to eliminate barriers to affordable housing.

Program Year 4 CAPER Barriers to Affordable Housing response:

As mentioned previously, the Down Payment Assistance Program helps first time home buyers purchase a home of their own. There are several families that could afford to pay the monthly mortgage payment, but they just don't have enough money to pay the down payment and closing costs. We are very excited to have this program available to our residents and believe it has had a positive impact on our citizens as well as the city. If a home is sold within the first seven years, they are required to pay a portion of the grant back to the city. These funds are then set aside in an interest bearing account and can be used to assist future first time home buyers.

## **HOME/ American Dream Down Payment Initiative (ADDI)**

1. Assessment of Relationship of HOME Funds to Goals and Objectives
  - a. Evaluate progress made toward meeting goals for providing affordable housing using HOME funds, including the number and types of households served.
2. HOME Match Report
  - a. Use HOME Match Report HUD-40107-A to report on match contributions for the period covered by the Consolidated Plan program year.
3. HOME MBE and WBE Report
  - a. Use Part III of HUD Form 40107 to report contracts and subcontracts with Minority Business Enterprises (MBEs) and Women's Business Enterprises (WBEs).
4. Assessments
  - a. Detail results of on-site inspections of rental housing.
  - b. Describe the HOME jurisdiction's affirmative marketing actions.
  - c. Describe outreach to minority and women owned businesses.

Program Year 4 CAPER HOME/ADDI response:

Clearfield City does not receive HOME funds. We will continue to educate our citizens regarding the Davis Community Housing Authority's ADDI program, as well as Clearfield City's Down Payment Assistance Program.

## HOMELESS

### Homeless Needs

\*Please also refer to the Homeless Needs Table in the Needs.xls workbook.

1. Identify actions taken to address needs of homeless persons.
2. Identify actions to help homeless persons make the transition to permanent housing and independent living.
3. Identify new Federal resources obtained from Homeless SuperNOFA.

Program Year 4 CAPER Homeless Needs response:

As mentioned previously, the Family Connection Center offers a wide variety of services and programs to families/individuals that otherwise would be homeless, these include the transitional housing, emergency financial assistance, etc.

The transitional housing program, through the Family Connection Center, has had great success in helping people make the transition to permanent housing and independent living. This program teaches individuals how to obtain and keep a job and how to manage their finances. During this program year the Family Connection Center assisted 1,293 households/individuals through this program with 98% being extremely-low to very low-income.

Clearfield City did not receive any federal funds through the Homeless SuperNOFA.

### Specific Homeless Prevention Elements

1. Identify actions taken to prevent homelessness.

Program Year 4 CAPER Specific Housing Prevention Elements response:

As mentioned previously, the Family Connection Center offers a wide variety of services and programs to families/individuals that otherwise would be homeless, these include the transitional housing, emergency financial assistance, etc.

The transitional housing program, through the Family Connection Center, has had great success in helping people make the transition to permanent housing and independent living. This program teaches individuals how to obtain and keep a job and how to manage their finances. During this program year the Family Connection Center assisted 1,293 households/individuals through this program with 98% being extremely-low to very low-income.

The Davis Community Learning Center teaches ESL classes as well as Employability classes, which teaches adults tips on getting a good job.

### Emergency Shelter Grants (ESG)

1. Identify actions to address emergency shelter and transitional housing needs of homeless individuals and families (including significant subpopulations such as those living on the streets).
2. Assessment of Relationship of ESG Funds to Goals and Objectives

- a. Evaluate progress made in using ESG funds to address homeless and homeless prevention needs, goals, and specific objectives established in the Consolidated Plan.
  - b. Detail how ESG projects are related to implementation of comprehensive homeless planning strategy, including the number and types of individuals and persons in households served with ESG funds.
3. Matching Resources
    - a. Provide specific sources and amounts of new funding used to meet match as required by 42 USC 11375(a)(1), including cash resources, grants, and staff salaries, as well as in-kind contributions such as the value of a building or lease, donated materials, or volunteer time.
  4. State Method of Distribution
    - a. States must describe their method of distribution and how it rated and selected its local government agencies and private nonprofit organizations acting as subrecipients.
  5. Activity and Beneficiary Data
    - a. Completion of attached Emergency Shelter Grant Program Performance Chart or other reports showing ESGP expenditures by type of activity. Also describe any problems in collecting, reporting, and evaluating the reliability of this information.
    - b. Homeless Discharge Coordination
      - i. As part of the government developing and implementing a homeless discharge coordination policy, ESG homeless prevention funds may be used to assist very-low income individuals and families at risk of becoming homeless after being released from publicly funded institutions such as health care facilities, foster care or other youth facilities, or corrections institutions or programs.
    - c. Explain how your government is instituting a homeless discharge coordination policy, and how ESG homeless prevention funds are being used in this effort.

Program Year 4 CAPER ESG response:  
Clearfield City does not receive ESG funding.

## COMMUNITY DEVELOPMENT

### Community Development

\*Please also refer to the Community Development Table in the Needs.xls workbook.

1. Assessment of Relationship of CDBG Funds to Goals and Objectives
    - a. Assess use of CDBG funds in relation to the priorities, needs, goals, and specific objectives in the Consolidated Plan, particularly the highest priority activities.
    - b. Evaluate progress made toward meeting goals for providing affordable housing using CDBG funds, including the number and types of households served.
    - c. Indicate the extent to which CDBG funds were used for activities that benefited extremely low-income, low-income, and moderate-income persons.
  2. Changes in Program Objectives
-

- a. Identify the nature of and the reasons for any changes in program objectives and how the jurisdiction would change its program as a result of its experiences.
3. Assessment of Efforts in Carrying Out Planned Actions
  - a. Indicate how grantee pursued all resources indicated in the Consolidated Plan.
  - b. Indicate how grantee provided certifications of consistency in a fair and impartial manner.
  - c. Indicate how grantee did not hinder Consolidated Plan implementation by action or willful inaction.
4. For Funds Not Used for National Objectives
  - a. Indicate how use of CDBG funds did not meet national objectives.
  - b. Indicate how did not comply with overall benefit certification.
5. Anti-displacement and Relocation – for activities that involve acquisition, rehabilitation or demolition of occupied real property
  - a. Describe steps actually taken to minimize the amount of displacement resulting from the CDBG-assisted activities.
  - b. Describe steps taken to identify households, businesses, farms or nonprofit organizations who occupied properties subject to the Uniform Relocation Act or Section 104(d) of the Housing and Community Development Act of 1974, as amended, and whether or not they were displaced, and the nature of their needs and preferences.
  - c. Describe steps taken to ensure the timely issuance of information notices to displaced households, businesses, farms, or nonprofit organizations.
6. Low/Mod Job Activities – for economic development activities undertaken where jobs were made available but not taken by low- or moderate-income persons
  - a. Describe actions taken by grantee and businesses to ensure first consideration was or will be given to low/mod persons.
  - b. List by job title of all the permanent jobs created/retained and those that were made available to low/mod persons.
  - c. If any of jobs claimed as being available to low/mod persons require special skill, work experience, or education, provide a description of steps being taken or that will be taken to provide such skills, experience, or education.
7. Low/Mod Limited Clientele Activities – for activities not falling within one of the categories of presumed limited clientele low and moderate income benefit
  - a. Describe how the nature, location, or other information demonstrates the activities benefit a limited clientele at least 51% of whom are low- and moderate-income.
8. Program income received
  - a. Detail the amount of program income reported that was returned to each individual revolving fund, e.g., housing rehabilitation, economic development, or other type of revolving fund.
  - b. Detail the amount repaid on each float-funded activity.
  - c. Detail all other loan repayments broken down by the categories of housing rehabilitation, economic development, or other.
  - d. Detail the amount of income received from the sale of property by parcel.

9. Prior period adjustments – where reimbursement was made this reporting period for expenditures (made in previous reporting periods) that have been disallowed, provide the following information:
  - a. The activity name and number as shown in IDIS;
  - b. The program year(s) in which the expenditure(s) for the disallowed activity(ies) was reported;
  - c. The amount returned to line-of-credit or program account; and
  - d. Total amount to be reimbursed and the time period over which the reimbursement is to be made, if the reimbursement is made with multi-year payments.
10. Loans and other receivables
  - a. List the principal balance for each float-funded activity outstanding as of the end of the reporting period and the date(s) by which the funds are expected to be received.
  - b. List the total number of other loans outstanding and the principal balance owed as of the end of the reporting period.
  - c. List separately the total number of outstanding loans that are deferred or forgivable, the principal balance owed as of the end of the reporting period, and the terms of the deferral or forgiveness.
  - d. Detail the total number and amount of loans made with CDBG funds that have gone into default and for which the balance was forgiven or written off during the reporting period.
  - e. Provide a List of the parcels of property owned by the grantee or its subrecipients that have been acquired or improved using CDBG funds and that are available for sale as of the end of the reporting period.
11. Lump sum agreements
  - a. Provide the name of the financial institution.
  - b. Provide the date the funds were deposited.
  - c. Provide the date the use of funds commenced.
  - d. Provide the percentage of funds disbursed within 180 days of deposit in the institution.
12. Housing Rehabilitation – for each type of rehabilitation program for which projects/units were reported as completed during the program year
  - a. Identify the type of program and number of projects/units completed for each program.
  - b. Provide the total CDBG funds involved in the program.
  - c. Detail other public and private funds involved in the project.
13. Neighborhood Revitalization Strategies – for grantees that have HUD-approved neighborhood revitalization strategies
  - a. Describe progress against benchmarks for the program year. For grantees with Federally-designated EZs or ECs that received HUD approval for a neighborhood revitalization strategy, reports that are required as part of the EZ/EC process shall suffice for purposes of reporting progress.

Program Year 4 CAPER Community Development response:

1. Assessment - The City's vision is to make Clearfield City A GREAT PLACE TO LIVE, WORK, AND PLAY. The results of public services allowed for counseling, crisis/respite care, youth center, etc. We feel this meets our objectives at this time. During the 2013-2014 program year funding was not available through the Down
-

Payment Assistance Program however; any program income received throughout the year will be used to help assist additional individuals/families purchase a home in Clearfield City. Another contract for \$15,000 of down payment assistance went into effect on July 1, 2014.

2. Changes in Program Objectives – There were not any changes made during this program year.
3. Assessment of Efforts in Carrying out Planned Actions- As mentioned previously, the city has a Grant Writer that pursues all types of grants for our recreation department, police department, trail system, etc. Our sub-recipients also receive funding from several different sources including the State and Federal Government. In order to be fair and impartial, the city published a notice in October 2013 regarding the time frame to submit the grant funding applications. Clearfield City did not hinder the Consolidated Plan during this process. We also make sure all of the activities meet a national objective.
4. For Funds not used for National Objectives – none.
5. Anti-displacement and Relocation – none.
6. Low/Mod Job Activities- none.
7. Low/Mod Limited Clientele Activities - The Family Connection Center offers a wide variety of services, such as crisis/respite nursery, individual and family therapy, emergency financial assistance, emergency food and shelter, and parenting classes. The center collects income information from the individuals/families that request their services. During this program year 1,293 clients from Clearfield were served through the Food Bank with 98% being extremely-low to very low-income.
8. Program income received- Clearfield City received \$15,000 in program income during the 2013-2014 program year. Any program income received is deposited into an interest barring account and is available for future use through the Down Payment Assistance Program. The City did not have to repay any funds to a float-funded activity or loans. In addition, we did not receive any income from the sale of property by parcel. The only project that is currently set up to receive program income is the Down Payment Assistance Program.
9. Prior period adjustments – none.
10. Loans and other receivables- none.
11. Lump Sum Agreements – none.
12. Housing Rehabilitation – none.
13. Neighborhood Revitalization Strategies – Clearfield City does not have a neighborhood revitalization strategy area or target area.

### **Antipoverty Strategy**

1. Describe actions taken during the last year to reduce the number of persons living below the poverty level.

Program Year 4 CAPER Antipoverty Strategy response:  
Clearfield City funded programs that assisted in the reduction of poverty level families. The Clearfield Youth Resource Center received \$10,000 in CDBG funds for its youth program to teach at-risk youth life skills and build self-esteem. Youth benefited through literacy programs, family referral for crisis assistance, and beneficial life skill programs. This program helped teach youth the necessary skills so they can become contributing members of society, and thus reduce future reliance on government assistance.

Clearfield City also provided \$10,000 to the Family Connection Center. This organization offers a variety of services aimed to reduce poverty by enhancing education and employment for at-risk households. The mission of the organization is to help families become self-sufficient, thus reduce the number of persons living below the poverty level.

## NON-HOMELESS SPECIAL NEEDS

### Non-homeless Special Needs

\*Please also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.

1. Identify actions taken to address special needs of persons that are not homeless but require supportive housing, (including persons with HIV/AIDS and their families).

Program Year 4 CAPER Non-homeless Special Needs response:  
The Family Connection Center has programs to help individuals/families with transitional housing as well as assisting them into permanent housing.

### Specific HOPWA Objectives

\*Please also refer to the HOPWA Table in the Needs.xls workbook.

1. Overall Assessment of Relationship of HOPWA Funds to Goals and Objectives  
Grantees should demonstrate through the CAPER and related IDIS reports the progress they are making at accomplishing identified goals and objectives with HOPWA funding. Grantees should demonstrate:
  - a. That progress is being made toward meeting the HOPWA goal for providing affordable housing using HOPWA funds and other resources for persons with HIV/AIDS and their families through a comprehensive community plan;
  - b. That community-wide HIV/AIDS housing strategies are meeting HUD's national goal of increasing the availability of decent, safe, and affordable housing for low-income persons living with HIV/AIDS;
  - c. That community partnerships between State and local governments and community-based non-profits are creating models and innovative strategies to serve the housing and related supportive service needs of persons living with HIV/AIDS and their families;
  - d. That through community-wide strategies Federal, State, local, and other resources are matched with HOPWA funding to create comprehensive housing strategies;
  - e. That community strategies produce and support actual units of housing for persons living with HIV/AIDS; and finally,

- f. That community strategies identify and supply related supportive services in conjunction with housing to ensure the needs of persons living with HIV/AIDS and their families are met.
2. This should be accomplished by providing an executive summary (1-5 pages) that includes:
    - a. Grantee Narrative
      - i. Grantee and Community Overview
        - (1) A brief description of your organization, the area of service, the name of each project sponsor and a broad overview of the range/type of housing activities and related services
        - (2) How grant management oversight of project sponsor activities is conducted and how project sponsors are selected
        - (3) A description of the local jurisdiction, its need, and the estimated number of persons living with HIV/AIDS
        - (4) A brief description of the planning and public consultations involved in the use of HOPWA funds including reference to any appropriate planning document or advisory body
        - (5) What other resources were used in conjunction with HOPWA funded activities, including cash resources and in-kind contributions, such as the value of services or materials provided by volunteers or by other individuals or organizations
        - (6) Collaborative efforts with related programs including coordination and planning with clients, advocates, Ryan White CARE Act planning bodies, AIDS Drug Assistance Programs, homeless assistance programs, or other efforts that assist persons living with HIV/AIDS and their families.
      - ii. Project Accomplishment Overview
        - (1) A brief summary of all housing activities broken down by three types: emergency or short-term rent, mortgage or utility payments to prevent homelessness; rental assistance; facility based housing, including development cost, operating cost for those facilities and community residences
        - (2) The number of units of housing which have been created through acquisition, rehabilitation, or new construction since 1993 with any HOPWA funds
        - (3) A brief description of any unique supportive service or other service delivery models or efforts
        - (4) Any other accomplishments recognized in your community due to the use of HOPWA funds, including any projects in developmental stages that are not operational.
      - iii. Barriers or Trends Overview
        - (1) Describe any barriers encountered, actions in response to barriers, and recommendations for program improvement
        - (2) Trends you expect your community to face in meeting the needs of persons with HIV/AIDS, and
        - (3) Any other information you feel may be important as you look at providing services to persons with HIV/AIDS in the next 5-10 years
    - b. Accomplishment Data
      - i. Completion of CAPER Performance Chart 1 of Actual Performance in the provision of housing (Table II-1 to be submitted with CAPER).

- ii. Completion of CAPER Performance Chart 2 of Comparison to Planned Housing Actions (Table II-2 to be submitted with CAPER).

Program Year 4 CAPER Specific HOPWA Objectives response:  
Clearfield City does not receive HOPWA funding.

## OTHER NARRATIVE

Include any CAPER information that was not covered by narratives in any other section.

Program Year 4 CAPER Other Narrative response:



Office of Community Planning and Development  
 U.S. Department of Housing and Urban Development  
 Integrated Disbursement and Information System  
 PR26 - CDBG Financial Summary Report  
 Program Year 2013  
 CLEARFIELD , UT

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PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	311,729.85
02 ENTITLEMENT GRANT	237,641.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	8,000.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 RETURNS	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	7,000.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	564,370.85

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	360,099.21
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	360,099.21
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	13,526.64
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	373,625.85
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	190,745.00

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	350,557.78
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	350,557.78
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	97.35%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	40,769.86
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	5,335.32
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	11,739.69
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	34,365.49
32 ENTITLEMENT GRANT	237,641.00
33 PRIOR YEAR PROGRAM INCOME	0.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	237,641.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	14.46%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	13,526.64
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	1,533.64
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	4,520.88
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	10,539.40
42 ENTITLEMENT GRANT	237,641.00
43 CURRENT YEAR PROGRAM INCOME	8,000.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	7,000.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	252,641.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	4.17%



Office of Community Planning and Development  
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LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2012	1	90	5589757	Clearfield Youth Resource Center	05	LMC	\$3,847.03
2012	2	91	5589288	Family Connection Center	05	LMC	\$5,619.89
2012	3	92	5586752	Davis Community Learning Center	05	LMC	\$2,272.77
2012	5	94	5584783	Locust Street Infrastructure Project	03K	LMA	\$1,563.25
2012	5	94	5584784	Locust Street Infrastructure Project	03K	LMA	\$39,227.60
2012	5	94	5591075	Locust Street Infrastructure Project	03K	LMA	\$4,103.40
2012	5	94	5593745	Locust Street Infrastructure Project	03K	LMA	\$1,448.30
2012	5	94	5598297	Locust Street Infrastructure Project	03K	LMA	\$804.70
2012	5	94	5604874	Locust Street Infrastructure Project	03K	LMA	\$322.50
2012	5	94	5610087	Locust Street Infrastructure Project	03K	LMA	\$830.00
2012	5	94	5614423	Locust Street Infrastructure Project	03K	LMA	\$160.00
2012	5	94	5615276	Locust Street Infrastructure Project	03K	LMA	\$44,216.85
2013	1	96	5623219	Clearfield Youth Resource Center	05	LMC	\$2,611.50
2013	1	96	5655257	Clearfield Youth Resource Center	05	LMC	\$3,393.34
2013	1	96	5685456	Clearfield Youth Resource Center	05	LMC	\$2,714.65
2013	3	98	5623217	Davis Community Learning Center	05	LMC	\$1,742.41
2013	3	98	5655272	Davis Community Learning Center	05	LMC	\$1,827.72
2013	3	98	5687963	Davis Community Learning Center	05	LMC	\$2,199.12
2013	4	99	5620938	Safe Harbor	05G	LMC	\$1,281.79
2013	4	99	5655255	Safe Harbor	05G	LMC	\$3,718.21
2013	6	101	5598322	450 West Infrastructure Project	03K	LMA	\$120.00
2013	6	101	5604873	450 West Infrastructure Project	03K	LMA	\$3,336.25
2013	6	101	5610088	450 West Infrastructure Project	03K	LMA	\$430.00
2013	6	101	5618672	450 West Infrastructure Project	03K	LMA	\$255.00
2013	6	101	5623628	450 West Infrastructure Project	03K	LMA	\$245.00
2013	6	101	5628807	450 West Infrastructure Project	03K	LMA	\$480.00
2013	6	101	5634862	450 West Infrastructure Project	03K	LMA	\$40.00
2013	6	101	5638058	450 West Infrastructure Project	03K	LMA	\$1,060.50
2013	6	101	5643353	450 West Infrastructure Project	03K	LMA	\$509.00
2013	6	101	5646926	450 West Infrastructure Project	03K	LMA	\$1,795.00
2013	6	101	5649579	450 West Infrastructure Project	03K	LMA	\$2,732.50
2013	6	101	5655253	450 West Infrastructure Project	03K	LMA	\$2,510.00
2013	6	101	5660758	450 West Infrastructure Project	03K	LMA	\$2,894.00
2013	6	101	5665098	450 West Infrastructure Project	03K	LMA	\$1,082.70
2013	6	101	5669848	450 West Infrastructure Project	03K	LMA	\$1,293.75
2013	6	101	5674613	450 West Infrastructure Project	03K	LMA	\$3,418.60
2013	6	101	5680025	450 West Infrastructure Project	03K	LMA	\$86,550.82
2013	6	101	5686082	450 West Infrastructure Project	03K	LMA	\$5,281.05
2013	6	101	5690171	450 West Infrastructure Project	03K	LMA	\$4,655.75
2013	6	101	5690457	450 West Infrastructure Project	03K	LMA	\$99,112.83
2013	7	95	5610090	Down Payment Assistance Program	13	LMH	\$8,850.00
Total							\$350,557.78

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27



Office of Community Planning and Development  
 U.S. Department of Housing and Urban Development  
 Integrated Disbursement and Information System  
 PR26 - CDBG Financial Summary Report  
 Program Year 2013  
 CLEARFIELD , UT

DATE: 08-12-14  
 TIME: 13:01  
 PAGE: 3

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2012	1	90	5589757	Clearfield Youth Resource Center	05	LMC	\$3,847.03
2012	2	91	5589288	Family Connection Center	05	LMC	\$5,619.89
2012	3	92	5586752	Davis Community Learning Center	05	LMC	\$2,272.77
2013	1	96	5623219	Clearfield Youth Resource Center	05	LMC	\$2,611.50
2013	1	96	5655257	Clearfield Youth Resource Center	05	LMC	\$3,393.34
2013	1	96	5685456	Clearfield Youth Resource Center	05	LMC	\$2,714.65
2013	2	97	5648017	Family Connection Center	05W	URG	\$1,678.03
2013	2	97	5679345	Family Connection Center	05W	URG	\$7,863.40
2013	3	98	5623217	Davis Community Learning Center	05	LMC	\$1,742.41
2013	3	98	5655272	Davis Community Learning Center	05	LMC	\$1,827.72
2013	3	98	5687963	Davis Community Learning Center	05	LMC	\$2,199.12
2013	4	99	5620938	Safe Harbor	05G	LMC	\$1,281.79
2013	4	99	5655255	Safe Harbor	05G	LMC	\$3,718.21
Total							\$40,769.86

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2013	5	100	5618859	CDBG Administration	21A		\$7,038.00
2013	5	100	5647091	CDBG Administration	21A		\$2,541.96
2013	5	100	5674793	CDBG Administration	21A		\$3,946.68
Total							\$13,526.64

Housing Needs Table		Grantee: <b>Clearfield City</b>														Priority Need?	Plan to Fund?	Fund Source	Households with a Disabled Member		Disproportionate Racial/Ethnic Need?	# of Households in lead-Hazard Housing	Total Low Income HIV/AIDS Population		
		Only complete blue sections. Do NOT type in sections other than blue.																	% HSHLD	# HSHLD					
		Current % of Households	Current Number of Households	3-5 Year Quantities																				% of Goal	
Year 1				Year 2		Year 3		Year 4*		Year 5*		Multi-Year													
		Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual										
Household Income <=30% MFI	Renter	Elderly	NUMBER OF HOUSEHOLDS	100%	60														100%	1075	0	4656	16		
			Any housing problems	66.7	40	0		0		0		0		0		0	####	L	N						
			Cost Burden > 30%	66.7	40	2	0	2	0	2	0	2	0	2	0	2	0	0	####	M	Y	C			
			Cost Burden >50%	33.3	20	0		0		0		0		0		0	####	L	N						
	Renter	Small Related	NUMBER OF HOUSEHOLDS	100%	326																				
			With Any Housing Problems	78.8	257	3	0	3	0	3	0	3	0	3	0	3	0	0	####	H	Y	C			
			Cost Burden > 30%	75.8	247	2	0	2	0	2	0	2	0	2	0	2	0	0	####	H	Y	C			
			Cost Burden >50%	63.8	208	0		0		0		0		0		0	####	L	N						
	Renter	Large Related	NUMBER OF HOUSEHOLDS	100%	36																				
			With Any Housing Problems	44.4	16	0		0		0		0		0		0	####	L	N						
			Cost Burden > 30%	44.4	16	0		0		0		0		0		0	####	L	N						
			Cost Burden >50%	22.2	8	0		0		0		0		0		0	####	L	N						
	Renter	All other hshold	NUMBER OF HOUSEHOLDS	100%	130																				
			With Any Housing Problems	92.3	120	3	0	3	0	3	0	3	0	3	0	3	0	0	####	H	Y	C			
			Cost Burden > 30%	92.3	120	2	0	2	0	2	0	2	0	2	0	2	0	0	####	H	Y	C			
			Cost Burden >50%	76.9	100	1	0	1	0	1	0	1	0	1	0	1	0	0	####	M	Y	C			
	Owner	Elderly	NUMBER OF HOUSEHOLDS	100%	58																				
			With Any Housing Problems	58.6	34	0		0		0		0		0		0	####	L	N						
			Cost Burden > 30%	58.6	34	0		0		0		0		0		0	####	L	N						
			Cost Burden >50%	58.6	34	0		0		0		0		0		0	####	L	N						
		Owner	Small Related	NUMBER OF HOUSEHOLDS	100%	78																			
				With Any Housing Problems	87.2	68	2	0	2	2	2	2	2	2	2	2	2	6	####	H	Y	C			
				Cost Burden > 30%	82.1	64	1	0	1	1	1	1	1	1	1	1	1	3	####	M	Y	C			
				Cost Burden >50%	69.2	54	0		0		0		0		0		0	####	L	N					
		Owner	Large Related	NUMBER OF HOUSEHOLDS	100%	8																			
				With Any Housing Problems	100	8	0		0		0		0		0		0	####	L	N					
				Cost Burden > 30%	100	8	0		0		0		0		0		0	####	L	N					
				Cost Burden >50%	100	8	0		0		0		0		0		0	####	L	N					
Owner		All other hshold	NUMBER OF HOUSEHOLDS	100%	84																				
			With Any Housing Problems	95.2	80	2	0	2	0	2	0	2	0	2	0	2	0	0	####	H	Y	C			
			Cost Burden > 30%	95.2	80	1	0	1	0	1	0	1	0	1	0	1	0	0	####	H	Y	C			
			Cost Burden >50%	77.4	65	1	0	1	0	1	0	1	0	1	0	1	0	0	####	M	Y	C			
Owner	Elderly	NUMBER OF HOUSEHOLDS	100%	10														100%							
		With Any Housing Problems	0	0	0		0		0		0		0		0	####	L	N			0				
		Cost Burden > 30%	0	0	0		0		0		0		0		0	####	L	N							
		Cost Burden >50%	0	0	0		0		0		0		0		0	####	L	N							





<b>Clearfield City</b>						
<b>Housing Market Analysis</b>						
<i>Complete cells in blue.</i>						
Housing Stock Inventory	Vacancy Rate	0 & 1 Bedroom	2 Bedrooms	3+ Bedroom	Total	Substandard Units
<b>Affordability Mismatch</b>						
Occupied Units: Renter		765	1189	1551	3505	1010
Occupied Units: Owner		122	674	3562	4358	552
Vacant Units: For Rent	7%	24	160	52	236	76
Vacant Units: For Sale	4%	35	68	57	160	23
Total Units Occupied & Vacant		1470	2533	4954	8957	1661
<b>Rents: Applicable FMRs (in \$)</b>		0	717	890		
<b>Rent Affordable at 30% of 50% of MFI (in \$)</b>		582	717	986		
<b>Public Housing Units</b>						
Occupied Units		0	0	22	22	0
Vacant Units		0	0	0	0	0
Total Units Occupied & Vacant		0	0	22	22	0
<b>Rehabilitation Needs (in \$)</b>		0	0	25,000	25,000	

## Continuum of Care Homeless Population and Subpopulations Chart

Part 1: Homeless Population		Sheltered		Un-sheltered	Total	Clearfield City														
		Emergency	Transitional			Data Quality														
1.	Homeless Individuals	2	0	0	2	(E) estimates <span style="float: right;">▼</span>														
2.	Homeless Families with Children	2	6	0	8															
	2a. Persons in Homeless with Children Families	4	16	0	20															
Total (lines 1 + 2a)		6	16	0	22															
Part 2: Homeless Subpopulations		Sheltered		Un-sheltered	Total	Data Quality														
						Data Quality														
1.	Chronically Homeless	0	0	0	0	(E) estimates <span style="float: right;">▼</span>														
2.	Severely Mentally Ill	0	0	0	0															
3.	Chronic Substance Abuse	0	0	0	0															
4.	Veterans	0	0	0	0															
5.	Persons with HIV/AIDS	0	0	0	0															
6.	Victims of Domestic Violence	22	0	0	22															
7.	Youth (Under 18 years of age)	17	0	0	17															
Part 3: Homeless Needs Table: Individuals		Needs	Currently Available	Gap	5-Year Quantities										Total			Priority H, M, L	Plan to Fund? Y	Fund Source: CDBG, HOME, HOPWA, ESG or Other
					Year 1		Year 2		Year 3		Year 4		Year 5		Goal	Actual	% of Goal			
					Goal	Complete	Goal	Complete	Goal	Complete	Goal	Complete	Goal	Complete						
Beds	Emergency Shelters	2	0	2	1	1	1	0	1	0	1	1	1	0	5	2	40%	H	Y	C
	Transitional Housing	4	0	4	1	1	1	1	1	1	1	1	1	0	5	4	80%	H	Y	C
	Permanent Supportive Housing	2	0	2	1	0	1	0	1	1	1	1	1	0	5	2	40%	M	Y	C
	<b>Total</b>	8	0	8	3	2	3	1	3	2	3	3	3	0	15	8	53%			
Chronically Homeless		0	0															L	N	C

Part 4: Homeless Needs Table: Families		Needs	Currently Available	Gap	5-Year Quantities										Total			Priority H, M, L	Plan to Fund? Y	Fund Source: CDBG, HOME, HOPWA, ESG, or Other
					Year 1		Year 2		Year 3		Year 4		Year 5		Goal	Actual	% of Goal			
					Goal	Complete	Goal	Complete	Goal	Complete	Goal	Complete	Goal	Complete						
Beds	Emergency Shelters	2	0	2	1	1	1	0	1	0	1	1	1	0	5	2	40%	H	Y	C
	Transitional Housing	20	5	15	3	3	3	3	3	3	3	3	3	0	15	12	80%	H	Y	C
	Permanent Supportive Housing	20	0	20	4	0	4	0	4	0	4	4	4	0	20	4	20%	H	Y	C
	Total	42	5	37	8	4	8	3	0	3	8	8	8	0	32	18	56%			

Completing Part 1: Homeless Population. This must be completed using statistically reliable, unduplicated counts or estimates of homeless persons in sheltered and unsheltered locations at a one-day point in time. The counts must be from: (A) administrative records, (N) enumerations, (S) statistically reliable samples, or (E) estimates. The quality of the data presented in each box must be identified as: (A), (N), (S) or (E).

Completing Part 2: Homeless Subpopulations. This must be completed using statistically reliable, unduplicated counts or estimates of homeless persons in sheltered and unsheltered locations at a one-day point in time. The numbers must be from: (A) administrative records, (N) enumerations, (S) statistically reliable samples, or (E) estimates. The quality of the data presented in each box must be identified as: (A), (N), (S) or (E).

Sheltered Homeless. Count adults, children and youth residing in shelters for the homeless. "Shelters" include all emergency shelters and transitional shelters for the homeless, including domestic violence shelters, residential programs for runaway/homeless youth, and any hotel/motel/apartment voucher arrangements paid by a public/private agency because the person or family is homeless. Do not count: (1) persons who are living doubled up in conventional housing; (2) formerly homeless persons who are residing in Section 8 SRO, Shelter Plus Care, SHP permanent housing or other permanent housing units; (3) children or youth, who because of their own or a parent's homelessness or abandonment, now reside temporarily and for a short anticipated duration in hospitals, residential treatment facilities, emergency foster care, detention facilities and the like; and (4) adults living in mental health facilities, chemical dependency facilities, or criminal justice facilities.

Unsheltered Homeless. Count adults, children and youth sleeping in places not meant for human habitation. Places not meant for human habitation include streets, parks, alleys, parking ramps, parts of the highway system, transportation depots and other parts of transportation systems (e.g. subway tunnels, railroad car), all-night commercial establishments (e.g. movie theaters, laundromats, restaurants), abandoned buildings, building roofs or stairwells, chicken coops and other farm outbuildings, caves, campgrounds, vehicles, and other similar places.

Grantee Name: <b>Clearfield City</b>		Needs	Currently Available	GAP	3-5 Year Quantities										Total			Priority Need: H	Plan to Fund? Y/N	Fund Source: CDF
Non-Homeless Special Needs Including HOPWA					Year 1		Year 2		Year 3		Year 4*		Year 5*		Goal	Actual	% of Goal			
					Goal	Complete	Goal	Complete	Goal	Complete	Goal	Complete	Goal	Complete						
Housing Needed	52. Elderly	28	16	12	2	2	2	2	2	2	2	2	4	0	12	8	67%	H	Y	C
	53. Frail Elderly	8	4	4	0	0	2	0	0	0	2	2	0	0	4	2	50%	H	Y	C
	54. Persons w/ Severe Mental Illness	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	###	L	N	C
	55. Developmentally Disabled	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	###	L	N	C
	56. Physically Disabled	67	42	25	5	5	5	5	5	5	5	5	5	0	25	20	80%	H	Y	C
	57. Alcohol/Other Drug Addicted	1	1	0	0	0	0	0	1	1	0	0	0	0	0	1	###	M	Y	C
	58. Persons w/ HIV/AIDS & their families	33	33	0	0	0	0	0	0	0	0	0	0	0	0	0	###	L	N	C
	59. Public Housing Residents	90	22	68	0	0	0	0	0	0	0	0	0	0	0	0	###	L	N	C
<b>Total</b>		<b>229</b>	<b>120</b>	<b>109</b>	<b>7</b>	<b>7</b>	<b>9</b>	<b>7</b>	<b>8</b>	<b>8</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>0</b>	<b>50</b>	<b>31</b>	<b>62%</b>			
Supportive Services Needed	60. Elderly	2	1	0	0	0	1	0	0	0	0	0	0	0	1	0	0%	H	Y	C
	61. Frail Elderly	2	1	0	0	0	1	0	0	0	0	0	0	0	1	0	0%	H	Y	C
	62. Persons w/ Severe Mental Illness	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	###	L	N	C
	63. Developmentally Disabled	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	###	L	N	C
	64. Physically Disabled	1	0	1	0	0	0	0	1	0	0	0	0	0	1	0	0%	H	Y	C
	65. Alcohol/Other Drug Addicted	1	1	0	1	0	0	0	0	0	0	0	0	0	1	0	0%	M	N	C
	66. Persons w/ HIV/AIDS & their families	33	33	0	0	0	0	0	0	0	0	0	0	0	0	0	###	N	N	C
	67. Public Housing Residents	22	22	0	0	0	0	0	0	0	0	0	0	0	0	0	###	N	N	C
<b>Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>###</b>			

Clearfield City

Only complete blue sections.

Housing and Community Development Activities		Needs	Current	Gap	5-Year Quantities										% of Goal	Priority Need: H, M, L	Dollars to Address	Plan to Fund? Y/N	Fund Source		
					Year 1		Year 2		Year 3		Year 4		Year 5							Cumulative	
					Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual						Goal	Actual
01 Acquisition of Real Property 570.201(a)		5	0	5	1	0	1	0	1	1	1	1	1	1	5	2	40%	H		Y	C
02 Disposition 570.201(b)		5	0	5	1	0	1	1	1	1	1	1	1	1	5	3	60%	H		Y	C
Public Facilities and Improvements	03 Public Facilities and Improvements (General) 570.201(c)		10	0	10	2	1	2	1	2	2	2	2	2	10	6	60%	H		Y	C
	03A Senior Centers 570.201(c)		6	1	5	1	1	1	0	1	0	1	0	1	5	1	20%	H		N	C
	03B Handicapped Centers 570.201(c)		0	0	0										0	0	####	L		N	C
	03C Homeless Facilities (not operating costs) 570.201(c)		0	0	0										0	0	####	L		N	C
	03D Youth Centers 570.201(c)		2	1	1					1	1				1	1	100%	M		Y	C
	03E Neighborhood Facilities 570.201(c)		3	0	3			1	0	1	0	1	1		3	1	33%	H		Y	C
	03F Parks, Recreational Facilities 570.201(c)		20	15	5	1	0	1	0	1	0	1	1	1	5	1	20%	H		Y	C
	03G Parking Facilities 570.201(c)		1	0	1							1	0		1	0	0%	L		Y	C
	03H Solid Waste Disposal Improvements 570.201(c)		0	0	0										0	0	####	L		N	C
	03I Flood Drain Improvements 570.201(c)		5	0	5	1	0	1	0	1	0	1	1	1	5	1	20%	H		Y	C
	03J Water/Sewer Improvements 570.201(c)		10	0	10	2	1	2	2	2	2	2	2	2	10	7	70%	H		Y	C
	03K Street Improvements 570.201(c)		10	0	10	2	1	2	1	2	2	2	2	2	10	6	60%	H		Y	C
	03L Sidewalks 570.201(c)		10	0	10	2	1	2	1	2	2	2	2	2	10	6	60%	H		Y	C
	03M Child Care Centers 570.201(c)		0	0	0										0	0	####	L		N	C
	03N Tree Planting 570.201(c)		5	0	5	1	0	1	0	1	1	1	1	1	5	2	40%	M		Y	C
	03O Fire Stations/Equipment 570.201(c)		0	0	0										0	0	####	L		N	C
03P Health Facilities 570.201(c)		0	0	0										0	0	####	L		N	C	
03Q Abused and Neglected Children Facilities 570.201(c)		0	0	0										0	0	####	L		N	C	
03R Asbestos Removal 570.201(c)		0	0	0										0	0	####	L		N	C	
03S Facilities for AIDS Patients (not operating costs) 570.201(c)		0	0	0										0	0	####	L		N	C	
03T Operating Costs of Homeless/AIDS Patients Programs		0	0	0										0	0	####	L		N	C	
04 Clearance and Demolition 570.201(d)		5	0	5	1	0	1	0	1	0	1	0	1	5	0	0%	M		Y	C	
04A Clean-up of Contaminated Sites 570.201(d)		1	0	1					1	0				1	0	0%	L		N	C	
Public Services	05 Public Services (General) 570.201(e)		10	0	10	2	2	2	2	2	2	2	2	2	10	8	80%	H		Y	C
	05A Senior Services 570.201(e)		5	0	5	1	1	1	0	1	0	1	0	1	5	1	20%	H		Y	C
	05B Handicapped Services 570.201(e)		5	0	5	1	1	1	1	1	1	1	1	1	5	4	80%	H		Y	C
	05C Legal Services 570.201(e)		0	0	0										0	0	####	L		N	C
	05D Youth Services 570.201(e)		5	0	5	1	1	1	1	1	1	1	1	1	5	4	80%	H		Y	C
	05E Transportation Services 570.201(e)		0	0	0										0	0	####	L		N	C
	05F Substance Abuse Services 570.201(e)		5	0	5	1	0	1	0	1	1	1	1	1	5	2	40%	H		Y	C
	05G Battered and Abused Spouses 570.201(e)		15	0	15	3	3	3	0	3	0	3	3	3	15	6	40%	H		Y	C
	05H Employment Training 570.201(e)		0	0	0										0	0	####	L		N	C
	05I Crime Awareness 570.201(e)		0	0	0										0	0	####	L		N	C
	05J Fair Housing Activities (if CDBG, then subject to 570.201(e))		0	0	0										0	0	####	L		N	C
	05K Tenant/Landlord Counseling 570.201(e)		0	0	0										0	0	####	L		N	C
	05L Child Care Services 570.201(e)		0	0	0										0	0	####	L		N	C
	05M Health Services 570.201(e)		0	0	0										0	0	####	L		N	C
	05N Abused and Neglected Children 570.201(e)		5	0	5	1	1	1	1	1	1	1	1	1	5	4	80%	L		Y	C
	05O Mental Health Services 570.201(e)		0	0	0										0	0	####	L		N	C
05P Screening for Lead-Based Paint/Lead Hazards Poison 570.201		0	0	0										0	0	####	L		N	C	
05Q Subsistence Payments 570.204		0	0	0										0	0	####	L		N	C	
05R Homeownership Assistance (not direct) 570.204		15	0	15	3	0	3	3	3	0	3	3	3	15	6	40%	H		Y	C	

	05S Rental Housing Subsidies (if HOME, not part of 5% 570.204	0	0	0											0	0	####	L		N	C
	05T Security Deposits (if HOME, not part of 5% Admin c	0	0	0											0	0	####	L		N	C
	06 Interim Assistance 570.201(f)	5	0	5	1	0	1	0	1	0	1	1	1		5	1	20%	M		Y	C
	07 Urban Renewal Completion 570.201(h)	5	0	5	1	0	1	0	1	0	1	0	1		5	0	0%	M		Y	C
	08 Relocation 570.201(i)	5	0	5	1	0	1	0	1	0	1	0	1		5	0	0%	H		Y	C
	09 Loss of Rental Income 570.201(j)	0	0	0											0	0	####	L		N	C
	10 Removal of Architectural Barriers 570.201(k)	10	0	10	2	0	2	0	2	0	2	0	2		10	0	0%	H		Y	C
	11 Privately Owned Utilities 570.201(l)	0	0	0											0	0	####	L		N	C
	12 Construction of Housing 570.201(m)	0	0	0											0	0	####	L		N	C
	13 Direct Homeownership Assistance 570.201(n)	25	0	25	5	0	5	5	5	0	5	5	5		25	10	40%	H		Y	C
	14A Rehab: Single-Unit Residential 570.202	25	0	25	5	0	5	0	5	0	5	0	5		25	0	0%	H		Y	C
	14B Rehab: Multi-Unit Residential 570.202	5	0	5	1	0	1	0	1	0	1	0	1		5	0	0%	M		Y	C
	14C Public Housing Modernization 570.202	5	0	5	1	0	1	0	1	0	1	0	1		5	0	0%	M		Y	C
	14D Rehab: Other Publicly-Owned Residential Buildings 570.202	5	0	5	1	1	1	0	1	0	1	0	1		5	1	20%	M		Y	C
	14E Rehab: Publicly or Privately-Owned Commercial/Indu 570.202	0	0	0											0	0	####	L		N	C
	14F Energy Efficiency Improvements 570.202	5	0	5	1	1	1	1	1	1	1	1	1		5	4	80%	M		Y	C
	14G Acquisition - for Rehabilitation 570.202	0	0	0											0	0	####	L		N	C
	14H Rehabilitation Administration 570.202	0	0	0											0	0	####	L		N	C
	14I Lead-Based/Lead Hazard Test/Abate 570.202	5	0	5	1	0	1	0	1	0	1	0	1		5	0	0%	M		Y	C
	15 Code Enforcement 570.202(c)	5	0	5	1	1	1	1	1	1	1	1	1		5	4	80%	M		Y	C
	16A Residential Historic Preservation 570.202(d)	1	0	1											1	0	0%	M		Y	C
	16B Non-Residential Historic Preservation 570.202(d)	0	0	0											0	0	####	L		N	C
	17A CI Land Acquisition/Disposition 570.203(a)	0	0	0											0	0	####	L		N	C
	17B CI Infrastructure Development 570.203(a)	0	0	0											0	0	####	L		N	C
	17C CI Building Acquisition, Construction, Rehabilitat 570.203(a)	0	0	0											0	0	####	L		N	C
	17D Other Commercial/Industrial Improvements 570.203(a)	0	0	0											0	0	####	L		N	C
	18A ED Direct Financial Assistance to For-Profits 570.203(b)	0	0	0											0	0	####	L		N	C
	18B ED Technical Assistance 570.203(b)	0	0	0											0	0	####	L		N	C
	18C Micro-Enterprise Assistance	0	0	0											0	0	####	L		N	C
	19A HOME Admin/Planning Costs of PJ (not part of 5% Ad	0	0	0											0	0	####	L		N	C
	19B HOME CHDO Operating Costs (not part of 5% Admin ca	0	0	0											0	0	####	L		N	C
	19C CDBG Non-profit Organization Capacity Building	0	0	0											0	0	####	L		N	C
	19D CDBG Assistance to Institutes of Higher Education	0	0	0											0	0	####	L		N	C
	19E CDBG Operation and Repair of Foreclosed Property	0	0	0											0	0	####	L		N	C
	19F Planned Repayment of Section 108 Loan Principal	0	0	0											0	0	####	L		N	C
	19G Unplanned Repayment of Section 108 Loan Principal	0	0	0											0	0	####	L		N	C
	19H State CDBG Technical Assistance to Grantees	0	0	0											0	0	####	L		N	C
	20 Planning 570.205	5	0	5	1	1	1	1	1	1	1	1	1		5	4	80%	H		Y	C
	21A General Program Administration 570.206	5	0	5	1	1	1	1	1	1	1	1	1		5	4	80%	H		Y	C
	21B Indirect Costs 570.206	5	0	5	1	1	1	1	1	1	1	1	1		5	4	80%	H		Y	C
	21D Fair Housing Activities (subject to 20% Admin cap) 570.206	0	0	0											0	0	####	L		N	C
	21E Submissions or Applications for Federal Programs 570.206	0	0	0											0	0	####	L		N	C
	21F HOME Rental Subsidy Payments (subject to 5% cap)	0	0	0											0	0	####	L		N	C
	21G HOME Security Deposits (subject to 5% cap)	0	0	0											0	0	####	L		N	C
	21H HOME Admin/Planning Costs of PJ (subject to 5% cap	0	0	0											0	0	####	L		N	C
	21I HOME CHDO Operating Expenses (subject to 5% cap)	0	0	0											0	0	####	L		N	C
	22 Unprogrammed Funds	0	0	0											0	0	####	L		N	C
	31J Facility based housing – development	0	0	0											0	0	####	L		N	C
	31K Facility based housing - operations	0	0	0											0	0	####	L		N	C
	31G Short term rent mortgage utility payments	0	0	0											0	0	####	L		N	C
	31F Tenant based rental assistance	0	0	0											0	0	####	L		N	C
	31E Supportive service	0	0	0											0	0	####	L		N	C

PWA

HO	31I Housing information services	0	0	0											0	0	#####	L		N	C
	31H Resource identification	0	0	0											0	0	#####	L		N	C
	31B Administration - grantee	0	0	0											0	0	#####	L		N	C
	31D Administration - project sponsor	0	0	0											0	0	#####	L		N	C
CDBG	Acquisition of existing rental units	0	0	0											0	0	#####	L		N	C
	Production of new rental units	0	0	0											0	0	#####	L		N	C
	Rehabilitation of existing rental units	0	0	0											0	0	#####	L		N	C
	Rental assistance	0	0	0											0	0	#####	L		N	C
	Acquisition of existing owner units	0	0	0											0	0	#####	L		N	C
	Production of new owner units	0	0	0											0	0	#####	L		N	C
	Rehabilitation of existing owner units	0	0	0											0	0	#####	L		N	C
	Homeownership assistance	0	0	0											0	0	#####	L		N	C
HOME	Acquisition of existing rental units	0	0	0											0	0	#####	L		N	C
	Production of new rental units	0	0	0											0	0	#####	L		N	C
	Rehabilitation of existing rental units	0	0	0											0	0	#####	L		N	C
	Rental assistance	0	0	0											0	0	#####	L		N	C
	Acquisition of existing owner units	0	0	0											0	0	#####	L		N	C
	Production of new owner units	0	0	0											0	0	#####	L		N	C
	Rehabilitation of existing owner units	0	0	0											0	0	#####	L		N	C
Homeownership assistance	0	0	0											0	0	#####	L		N	C	
<b>Totals</b>		284	17	267	52	20	53	24	56	23	54	37	52	0	267	104	#####				



**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
<b>DH-1 Availability/Accessibility of Decent Housing</b>							
<b>DH-1 (1)</b>	Public Housing ADA Upgrades	CDBG	Improve accessibility of public housing / shelter to persons with a disability.	2010	0	0	#DIV/0!
				2011	1	0	0%
		Source of Funds #2		2012	0	0	#DIV/0!
				2013	1	1	100%
		Source of Funds #3		2014	0	0	#DIV/0!
				<b>MULTI-YEAR GOAL</b>	<b>2</b>	<b>1</b>	<b>50%</b>
	Specific Annual Objective	Source of Funds #1	Performance Indicator #2	2010			#DIV/0!
				2011			#DIV/0!
		Source of Funds #2		2012			#DIV/0!
				2013			#DIV/0!
		Source of Funds #3		2014			#DIV/0!
				<b>MULTI-YEAR GOAL</b>		<b>0</b>	<b>#DIV/0!</b>
				Performance Indicator #3	2010		
		2011			#DIV/0!		
		2012			#DIV/0!		
		2013			#DIV/0!		
		2014			#DIV/0!		
		<b>MULTI-YEAR GOAL</b>			<b>0</b>	<b>#DIV/0!</b>	



**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
<b>DH-2 Affordability of Decent Housing</b>							
DH-2 (1)	Down Payment Assistance Program	CDBG	Provide down payment assistance to at least two eligible households per year.	2010	2	0	0%
				2011	6	10	167%
		Source of Funds #2		2012	5	0	0%
				2013	5	3	60%
		Source of Funds #3		2014	5		0%
				<b>MULTI-YEAR GOAL</b>	<b>23</b>	<b>13</b>	<b>57%</b>
	Specific Annual Objective	Source of Funds #1	Performance Indicator #2	2010			#DIV/0!
				2011			#DIV/0!
		Source of Funds #2		2012			#DIV/0!
				2013			#DIV/0!
		Source of Funds #3		2014			#DIV/0!
			<b>MULTI-YEAR GOAL</b>			<b>0</b>	<b>#DIV/0!</b>
			Performance Indicator #3	2010			#DIV/0!
		2011			#DIV/0!		
		2012			#DIV/0!		
		2013			#DIV/0!		
		2014			#DIV/0!		
	<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>#DIV/0!</b>	



**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed		
<b>DH-3</b>	<b>Sustainability of Decent Housing</b>								
<b>DH-3 (1)</b>	Public Housing Maintenance and Repair  Specific Annual Objective	Source of Funds #1	Sustainable public housing / shelter in "good" condition.	2010	1	1	100%		
		Source of Funds #2		2011	1	1	100%		
		Source of Funds #3		2012	1	0	0%		
				2013	1	1	100%		
				2014	1	1	0%		
		<b>MULTI-YEAR GOAL</b>				<b>5</b>	<b>3</b>	<b>60%</b>	
		Source of Funds #1	Performance Indicator #2	2010				#DIV/0!	
		Source of Funds #2		2011				#DIV/0!	
		Source of Funds #3		2012					#DIV/0!
				2013					#DIV/0!
				2014					#DIV/0!
		<b>MULTI-YEAR GOAL</b>					<b>0</b>	<b>#DIV/0!</b>	
		Source of Funds #1	Performance Indicator #3	2010				#DIV/0!	
		Source of Funds #2		2011				#DIV/0!	
Source of Funds #3	2012						#DIV/0!		
	2013						#DIV/0!		
	2014						#DIV/0!		
<b>MULTI-YEAR GOAL</b>					<b>0</b>	<b>#DIV/0!</b>			



**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed		
<b>SL-1</b>	<b>Availability/Accessibility of Suitable Living Environment</b>								
<b>SL-1 (1)</b>	Life Skill Training and Counseling Programs.  Emergency Housing, Transitional Housing, Shelter Operation, and Food Bank	CDBG	Maintain the current level of services.	2010	1	1	100%		
		Source of Funds #2		2011	1	1	100%		
				2012	1	1	100%		
		Source of Funds #3		2013	1	1	100%		
				2014	1	1	0%		
			<b>MULTI-YEAR GOAL</b>		<b>5</b>	<b>4</b>	<b>80%</b>		
		CDBG	Provide services to at least eight additional persons per year in addition to maintaining the current level of services.	2010	8	8	100%		
		Source of Funds #2		2011	8	4	50%		
				2012	8	4	50%		
		Source of Funds #3		2013	8	8	100%		
				2014	8	8	0%		
			<b>MULTI-YEAR GOAL</b>		<b>40</b>	<b>24</b>	<b>60%</b>		
				Source of Funds #1	Performance Indicator #3	2010			#DIV/0!
				Source of Funds #2		2011			#DIV/0!
		Source of Funds #3		2012			#DIV/0!		
				2013			#DIV/0!		
				2014			#DIV/0!		
			<b>MULTI-YEAR GOAL</b>			<b>0</b>	<b>#DIV/0!</b>		



**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
<b>SL-2 AvailabAffordability of Suitable Living Environment</b>							
<b>SL-2 (1)</b>	Public Service: Domestic Violence Victims Assitance	CDBG	At least twenty two person served per year in addition to maintaining the current level of services.	2010	22	22	100%
				2011	22	0	0%
		Source of Funds #2		2012	22	0	0%
				2013	22	22	100%
		Source of Funds #3		2014	22		0%
		<b>MULTI-YEAR GOAL</b>		<b>110</b>	<b>44</b>	<b>40%</b>	
	Public Service: Respite Day Care	CDBG	Number of children served exceeding prior year.	2010	5	5	100%
				2011			#DIV/0!
		Source of Funds #2		2012	5	0	0%
				2013			#DIV/0!
Source of Funds #3		2014				#DIV/0!	
	<b>MULTI-YEAR GOAL</b>		<b>10</b>	<b>5</b>	<b>50%</b>		
	Performance Indicator #3		2010			#DIV/0!	
			2011			#DIV/0!	
			2012			#DIV/0!	
			2013			#DIV/0!	
			2014			#DIV/0!	
	<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>#DIV/0!</b>	



**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed	
<b>SL-3</b>	<b>Sustainability of Suitable Living Environment</b>							
<b>SL-3 (1)</b>	Emergency Housing, Transitional Housing, Shelter Programs	CDBG	Service at least eight person per year in addition to supporting current level of services.	2010	8	8	100%	
				2011	8	4	50%	
		Source of Funds #2		2012	8	4	50%	
		Source of Funds #3		2013	8	8	100%	
				2014	8		0%	
			<b>MULTI-YEAR GOAL</b>		<b>40</b>	<b>24</b>	<b>60%</b>	
	Specific Annual Objective	Source of Funds #1	Performance Indicator #2	2010				#DIV/0!
		Source of Funds #2		2011				#DIV/0!
		Source of Funds #3		2012				#DIV/0!
				2013				#DIV/0!
		2014					#DIV/0!	
		<b>MULTI-YEAR GOAL</b>			<b>0</b>	<b>#DIV/0!</b>		
Specific Annual Objective	Source of Funds #1	Performance Indicator #3	2010				#DIV/0!	
	Source of Funds #2		2011				#DIV/0!	
	Source of Funds #3		2012				#DIV/0!	
			2013				#DIV/0!	
			2014				#DIV/0!	
		<b>MULTI-YEAR GOAL</b>			<b>0</b>	<b>#DIV/0!</b>		



**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed	
<b>EO-1 Availability/Accessibility of Economic Opportunity</b>								
EO-1 (1)	None	Source of Funds #1	Performance Indicator #1	2010			#DIV/0!	
				2011			#DIV/0!	
		Source of Funds #2		2012			#DIV/0!	
		Source of Funds #3	<b>MULTI-YEAR GOAL</b>	2013			#DIV/0!	
				2014			#DIV/0!	
					0		#DIV/0!	
	Specific Annual Objective	Source of Funds #1	Performance Indicator #2	2010			#DIV/0!	
					2011		#DIV/0!	
					2012		#DIV/0!	
			Source of Funds #2	<b>MULTI-YEAR GOAL</b>	2013			#DIV/0!
					2014			#DIV/0!
						0		#DIV/0!
		Source of Funds #3	Performance Indicator #3	2010			#DIV/0!	
					2011		#DIV/0!	
					2012		#DIV/0!	
	Source of Funds #2	<b>MULTI-YEAR GOAL</b>	2013			#DIV/0!		
			2014			#DIV/0!		
				0		#DIV/0!		



**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
<b>EO-2 Affordability of Economic Opportunity</b>							
<b>EO-2 (1)</b>	None	Source of Funds #1	Performance Indicator #1	2010			#DIV/0!
				2011			#DIV/0!
		Source of Funds #2		2012			#DIV/0!
				2013			#DIV/0!
		Source of Funds #3		2014			#DIV/0!
					<b>MULTI-YEAR GOAL</b>		0
	Specific Annual Objective	Source of Funds #1	Performance Indicator #2	2010			#DIV/0!
				2011			#DIV/0!
		Source of Funds #2		2012			#DIV/0!
				2013			#DIV/0!
		Source of Funds #3		2014			#DIV/0!
					<b>MULTI-YEAR GOAL</b>		0
		Source of Funds #1	Performance Indicator #3	2010			#DIV/0!
				2011			#DIV/0!
		Source of Funds #2		2012			#DIV/0!
				2013			#DIV/0!
		Source of Funds #3		2014			#DIV/0!
					<b>MULTI-YEAR GOAL</b>		0



**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed		
<b>EO-3</b>	<b>Sustainability of Economic Opportunity</b>								
<b>EO-3 (1)</b>	None	Source of Funds #1	Performance Indicator #1	2010			#DIV/0!		
				2011			#DIV/0!		
		Source of Funds #2		2012			#DIV/0!		
				2013			#DIV/0!		
		Source of Funds #3		2014			#DIV/0!		
				<b>MULTI-YEAR GOAL</b>			0		#DIV/0!
									#DIV/0!
	Specific Annual Objective	Source of Funds #1	Performance Indicator #2	2010			#DIV/0!		
				2011			#DIV/0!		
		Source of Funds #2		2012			#DIV/0!		
				2013			#DIV/0!		
		Source of Funds #3		2014			#DIV/0!		
				<b>MULTI-YEAR GOAL</b>			0		#DIV/0!
									#DIV/0!
	Source of Funds #1	Performance Indicator #3	2010			#DIV/0!			
			2011			#DIV/0!			
	Source of Funds #2		2012			#DIV/0!			
			2013			#DIV/0!			
	Source of Funds #3		2014			#DIV/0!			
			<b>MULTI-YEAR GOAL</b>			0		#DIV/0!	
								#DIV/0!	



**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
<b>NR-1</b>	<b>Neighborhood Revitalization</b>						
<b>NR-1 (1)</b>	Installation /Repair / Replacement of Improvements and Public Infrastructure.  Community Services and Code Enforcement	CDBG	Maintain adequate infrastructure to moderate and low income neighborhoods.	2010	1	1	100%
		Municipal - Capital Project		2011	1	1	100%
		Source of Funds #3		2012	1	1	100%
				2013	1	1	100%
				2014	1	1	0%
		<b>MULTI-YEAR GOAL</b>			<b>5</b>	<b>4</b>	<b>80%</b>
		CDBG	Target specific neighborhood problems for beautification project, or as part of code enforcement, community policing, and prevention.	2010	0	0	#DIV/0!
		Municipal - General Fund		2011	1	1	100%
				2012	1	1	100%
				2013	1	1	100%
				2014	1	1	0%
		<b>MULTI-YEAR GOAL</b>			<b>4</b>	<b>3</b>	<b>75%</b>
		Source of Funds #1	Performance Indicator #3	2010			#DIV/0!
Source of Funds #2	2011				#DIV/0!		
	2012				#DIV/0!		
	2013				#DIV/0!		
	2014				#DIV/0!		
<b>MULTI-YEAR GOAL</b>					<b>0</b>	<b>#DIV/0!</b>	



**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed	
<b>O-1</b>	<b>Other</b>							
<b>O-1 (1)</b>	Community Programs: At-risk Youth Programs, Senior Center and Services, Services for Persons with Disabilities.	CDBG	Maintain current level of quality facilities, programs, and public services.	2010	1	1	100%	
				2011	1	1	100%	
				2012	1	1	100%	
				2013	1	1	100%	
				2014	1		0%	
				<b>MULTI-YEAR GOAL</b>		<b>5</b>	<b>4</b>	<b>80%</b>
		CDBG	Maintain adequate parks and provide recreation programs for youth as alternative to crime.	2010	0	0	#DIV/0!	
				2011	1	1	100%	
				2012	0	1	#DIV/0!	
				2013	1	1	100%	
				2014			#DIV/0!	
				<b>MULTI-YEAR GOAL</b>		<b>2</b>	<b>3</b>	<b>150%</b>
		Source of Funds #1	Performance Indicator #3	2010			#DIV/0!	
				2011			#DIV/0!	
2012					#DIV/0!			
2013					#DIV/0!			
2014					#DIV/0!			
		<b>MULTI-YEAR GOAL</b>			<b>0</b>	<b>#DIV/0!</b>		
Source of Funds #2		2010			#DIV/0!			
		2011			#DIV/0!			
		2012			#DIV/0!			
Source of Funds #3		2010			#DIV/0!			
		2011			#DIV/0!			

<b>Project Name:</b> Infrastructure Project		
<b>Description:</b>	<b>IDIS Project #:</b> <b>UOG Code:</b> <b>UOG Code</b>	
Clearfield City will use \$217,803 (\$181,995 from 13-14 funds and the remaining \$35,807.75 is from reprogrammed funds) towards an infrastructure project on 450 West, from 2225 South to 2300 South .		
<b>Location:</b> 450 West from 2225 South to 2300 South, Clearfield, Utah 84015	<b>Priority Need Category</b> <b>Select one:</b> Infrastructure	
<b>Expected Completion Date:</b> 10/1/2014	<b>Explanation:</b> Clearfield City will use \$217,803 towards and infrastructure project on 450 West, from 2225 South to 2300 South.	
<b>Objective Category</b> <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives</b>	
<b>Outcome Categories</b> <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1 Improve quality / increase quantity of neighborhood facilities for low-income persons 2 3	
<b>Project-level Accomplishments</b>	Accompl. Type: Proposed 20-30 Underway Complete 22	Accompl. Type: Proposed Underway Complete
	Accompl. Type: Proposed Underway Complete	Accompl. Type: Proposed Underway Complete
	Accompl. Type: Proposed Underway Complete	Accompl. Type: Proposed Underway Complete
	Accompl. Type: Proposed Underway Complete	Accompl. Type: Proposed Underway Complete
	Accompl. Type: Proposed Underway Complete	Accompl. Type: Proposed Underway Complete
	Accompl. Type: Proposed Underway Complete	Accompl. Type: Proposed Underway Complete
	Accompl. Type: Proposed Underway Complete	Accompl. Type: Proposed Underway Complete
	Accompl. Type: Proposed Underway Complete	Accompl. Type: Proposed Underway Complete
	Accompl. Type: Proposed Underway Complete	Accompl. Type: Proposed Underway Complete
<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>
Replace Infrastructure	Successful operation of replaced infrastructure	New utility lines, curb, gutter and sidewalk
03 Public Facilities and Improvements (General) 570.201(c)	Matrix Codes	Matrix Codes
Matrix Codes	Matrix Codes	Matrix Codes
Matrix Codes	Matrix Codes	Matrix Codes
<b>2010-2011</b>	Fund Source: Proposed Amt. Actual Amount	Fund Source: Proposed Amt. Actual Amount
	Fund Source: Proposed Amt. Actual Amount	Fund Source: Proposed Amt. Actual Amount
	Accompl. Type: Proposed Units Actual Units	Accompl. Type: Proposed Units Actual Units
	Accompl. Type: Proposed Units Actual Units	Accompl. Type: Proposed Units Actual Units
	Accompl. Type: Proposed Units Actual Units	Accompl. Type: Proposed Units Actual Units
	Accompl. Type: Proposed Units Actual Units	Accompl. Type: Proposed Units Actual Units
	Accompl. Type: Proposed Units Actual Units	Accompl. Type: Proposed Units Actual Units
	Accompl. Type: Proposed Units Actual Units	Accompl. Type: Proposed Units Actual Units

2011-2012	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
2012-2013	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
2013-2014	CDBG ▼	Proposed Amt.	181,995	Fund Source: ▼	Proposed Amt.	
		Actual Amount	217,803		Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	04 Households ▼	Proposed Units	20-30	Accompl. Type: ▼	Proposed Units	
		Actual Units	22		Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

<b>Project Name:</b> Grant Administration				
<b>Description:</b> CDBG Grant Administration for program year 2013-2014.	<b>IDIS Project #:</b> <b>UOG Code:</b> UOG Code			
<b>Location:</b> Clearfield City, 55 South State Street, Clearfield, Utah 84015	<b>Priority Need Category</b> <b>Select one:</b> Planning/Administration			
<b>Expected Completion Date:</b> 6/30/2014	<b>Explanation:</b> Clearfield City will use the funds towards administration costs to administer the CDBG program. The funds programmed are within the 20% cap that is allowed.			
<b>Objective Category</b> <input type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives</b>			
<b>Outcome Categories</b> <input type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1 2 3			
<b>Project-level Accomplishments</b>	Accompl. Type: <input type="button" value="Proposed"/> N/A	Accompl. Type: <input type="button" value="Proposed"/>		
	<input type="button" value="Underway"/>	<input type="button" value="Underway"/>		
	<input type="button" value="Complete"/>	<input type="button" value="Complete"/>		
	Accompl. Type: <input type="button" value="Proposed"/>	Accompl. Type: <input type="button" value="Proposed"/>		
	<input type="button" value="Underway"/>	<input type="button" value="Underway"/>		
	<input type="button" value="Complete"/>	<input type="button" value="Complete"/>		
	Accompl. Type: <input type="button" value="Proposed"/>	Accompl. Type: <input type="button" value="Proposed"/>		
	<input type="button" value="Underway"/>	<input type="button" value="Underway"/>		
	<input type="button" value="Complete"/>	<input type="button" value="Complete"/>		
<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>		
N/A	N/A	N/A		
21A General Program Administration 570.206	Matrix Codes	Matrix Codes		
Matrix Codes	Matrix Codes	Matrix Codes		
Matrix Codes	Matrix Codes	Matrix Codes		
<b>2010-2011</b>	CDBG	<b>Proposed Amt.</b> 41,675	Fund Source:	<b>Proposed Amt.</b>
		<b>Actual Amount</b> 29,377		<b>Actual Amount</b>
	Fund Source:	<b>Proposed Amt.</b>	Fund Source:	<b>Proposed Amt.</b>
		<b>Actual Amount</b>		<b>Actual Amount</b>
	Accompl. Type:	<b>Proposed Units</b>	Accompl. Type:	<b>Proposed Units</b>
		<b>Actual Units</b>		<b>Actual Units</b>
	Accompl. Type:	<b>Proposed Units</b>	Accompl. Type:	<b>Proposed Units</b>
		<b>Actual Units</b>		<b>Actual Units</b>

2011-2012	CDBG	▼	Proposed Amt.	41,000		Fund Source:	▼	Proposed Amt.		
			Actual Amount	19,825				▼	Actual Amount	
	Fund Source:	▼	Proposed Amt.			Fund Source:	▼	Proposed Amt.		
			Actual Amount					▼	Actual Amount	
	Accompl. Type:	▼	Proposed Units			Accompl. Type:	▼	Proposed Units		
			Actual Units					▼	Actual Units	
	Accompl. Type:	▼	Proposed Units			Accompl. Type:	▼	Proposed Units		
			Actual Units					▼	Actual Units	
2012-2013	CDBG	▼	Proposed Amt.	25,250		Fund Source:	▼	Proposed Amt.		
			Actual Amount	17,255				▼	Actual Amount	
	Fund Source:	▼	Proposed Amt.			Fund Source:	▼	Proposed Amt.		
			Actual Amount					▼	Actual Amount	
	Accompl. Type:	▼	Proposed Units			Accompl. Type:	▼	Proposed Units		
			Actual Units					▼	Actual Units	
	Accompl. Type:	▼	Proposed Units			Accompl. Type:	▼	Proposed Units		
			Actual Units					▼	Actual Units	
2013-2014	CDBG	▼	Proposed Amt.	20,000		Fund Source:	▼	Proposed Amt.		
			Actual Amount	18,466				▼	Actual Amount	
	Fund Source:	▼	Proposed Amt.			Fund Source:	▼	Proposed Amt.		
			Actual Amount					▼	Actual Amount	
	Accompl. Type:	▼	Proposed Units			Accompl. Type:	▼	Proposed Units		
			Actual Units					▼	Actual Units	
	Accompl. Type:	▼	Proposed Units			Accompl. Type:	▼	Proposed Units		
			Actual Units					▼	Actual Units	

<b>Project Name:</b> Safe Harbor						
<b>Description:</b>	<b>IDIS Project #:</b> <b>UOG Code:</b> UOG Code					
Safe Harbor will use \$5,000 to help pay for the cost incurred in meeting the needs of the citizens of Clearfield City that stay at the facility. This shelter houses women and children that have been victims of domestic violence. They offer a safe and secure shelter for up to 30 days per state law.						
<b>Location:</b>	<b>Priority Need Category</b>					
Safe Harbor, P.O. Box 772, Kaysville, Utah 84037	Select one: Public Services ▼					
<b>Expected Completion Date:</b>	<b>Explanation:</b>					
6/30/2014	Provide a safe and secure place for women and children to stay that have been victims of domestic violence.					
<b>Objective Category</b>	<b>Specific Objectives</b>					
<input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	1 Improve the services for low/mod income persons ▼					
<b>Outcome Categories</b>	2 ▼					
<input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	3 ▼					
<b>Project-level Accomplishments</b>	01 People ▼	Proposed	125	Accompl. Type: ▼	Proposed	
		Underway			Underway	
		Complete	87		Complete	
	Accompl. Type: ▼	Proposed		Accompl. Type: ▼	Proposed	
		Underway			Underway	
		Complete			Complete	
	Accompl. Type: ▼	Proposed		Accompl. Type: ▼	Proposed	
		Underway			Underway	
		Complete			Complete	
	<b>Proposed Outcome</b>		<b>Performance Measure</b>		<b>Actual Outcome</b>	
	Serve battered and abused women/children		Number of people served		Served 87 people through the shelter	
	05G Battered and Abused Spouses 570.201(e) ▼		Matrix Codes ▼		Matrix Codes ▼	
Matrix Codes ▼		Matrix Codes ▼		Matrix Codes ▼		
Matrix Codes ▼		Matrix Codes ▼		Matrix Codes ▼		
<b>2010-2011</b>	CDBG ▼	Proposed Amt.	5,000	Fund Source: ▼	Proposed Amt.	
		Actual Amount	5,000		Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	01 People ▼	Proposed Units	225	Accompl. Type: ▼	Proposed Units	
		Actual Units	262		Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

2011-2012	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
2012-2013	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
2013-2014	CDBG ▼	Proposed Amt.	5,000	Fund Source: ▼	Proposed Amt.	
		Actual Amount	5,000		Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	01 People ▼	Proposed Units	125	Accompl. Type: ▼	Proposed Units	
		Actual Units	87		Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

<b>Project Name:</b> Davis Community Learning Center					
<b>Description:</b>	<b>IDIS Project #:</b> <b>UOG Code:</b> UOG Code				
Funding will help pay salaries towards a part-time Volunteer Coordinator. This center provides numerous services to low-income students and families of Clearfield; including: ESL, Adult High School, access to Work Force Services, emergency food and clothing, etc.					
<b>Location:</b> 210 E Center Street, Clearfield, Utah 84015	<b>Priority Need Category</b> <b>Select one:</b> Public Services				
<b>Expected Completion Date:</b> 6/30/2014	<b>Explanation:</b> Funding will help pay salaries towards a part-time Volunteer Coordinator. This center provides numerous services to low-income students and families of Clearfield; including: ESL, Adult High School, access to Work Force Services, emergency food and clothing, etc.				
<b>Objective Category</b> <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives</b> 1 Improve the services for low/mod income persons 2 3				
<b>Outcome Categories</b> <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability					
<b>Project-level Accomplishments</b>	01 People	Proposed	550	Accompl. Type:	Proposed
		Underway			Underway
		Complete	1,258		Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
		Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>			
Serve low-moderate income families	Number of people served	Served 1,258 people			
05 Public Services (General) 570.201(e)		Matrix Codes			
Matrix Codes		Matrix Codes			
Matrix Codes		Matrix Codes			
<b>2010-2011</b>	CDBG	Proposed Amt.	8,250	Fund Source:	Proposed Amt.
		Actual Amount	7,253		Actual Amount
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	01 People	Proposed Units	300	Accompl. Type:	Proposed Units
		Actual Units	363		Actual Units
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units

2011-2012	CDBG	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	01 People	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	
	Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	
2012-2013	CDBG	▼	Proposed Amt.	9,000	Fund Source:	▼	Proposed Amt.	
			Actual Amount	9,000			Actual Amount	
	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	01 People	▼	Proposed Units	500	Accompl. Type:	▼	Proposed Units	
			Actual Units	1,275			Actual Units	
	Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	
2013-2014	CDBG	▼	Proposed Amt.	10,646	Fund Source:	▼	Proposed Amt.	
			Actual Amount	6,899			Actual Amount	
	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	01 People	▼	Proposed Units	550	Accompl. Type:	▼	Proposed Units	
			Actual Units	1,258			Actual Units	
	Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	

<b>Project Name:</b> Family Connection Center					
<b>Description:</b>	<b>IDIS Project #:</b> <b>UOG Code:</b> UOG Code				
The Family Connection Center will be using these funds to pay salaries for the employees that work at the Food Bank.					
<b>Location:</b> Family Connection Center, 1360 E 1450 S, Clearfield, Utah 84015.	<b>Priority Need Category</b> <b>Select one:</b> Public Services				
<b>Expected Completion Date:</b> 6/30/2014	<b>Explanation:</b> Provide funding to pay salaries for the employees that work at the Food Bank.				
<b>Objective Category</b> <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives</b>				
<b>Outcome Categories</b> <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1 Improve the services for low/mod income persons 2 3				
<b>Project-level Accomplishments</b>	01 People	Proposed	7,800	Accompl. Type:	Proposed
		Underway			Underway
		Complete	1,293		Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>			
Provide food for low-moderate income families	Number of people served	Served 1,293 adults/children from Clearfield City			
05 Public Services (General) 570.201(e)	Matrix Codes	Matrix Codes			
Matrix Codes	Matrix Codes	Matrix Codes			
Matrix Codes	Matrix Codes	Matrix Codes			
<b>2010-2011</b>	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units

2011-2012	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
2012-2013	CDBG ▼	Proposed Amt.	9,000	Fund Source: ▼	Proposed Amt.	
		Actual Amount	9,000		Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	01 People ▼	Proposed Units	11,700	Accompl. Type: ▼	Proposed Units	
		Actual Units	2,909		Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
2013-2014	CDBG ▼	Proposed Amt.	10,000	Fund Source: ▼	Proposed Amt.	
		Actual Amount	10,000		Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	01 People ▼	Proposed Units	7,800	Accompl. Type: ▼	Proposed Units	
		Actual Units	1,293		Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

<b>Project Name:</b> Clearfield Youth Resource Center						
<b>Description:</b>	<b>IDIS Project #:</b> <input type="text"/> <b>UOG Code:</b> <input type="text"/> <b>UOG Code</b>					
Provide funding for programs at the Youth Resource Center. This center provides a safe place for the local 10-14 year old children to visit and receive tutoring, classes on fishing, gardening, scrap booking, basketball, skills, etc.						
<b>Location:</b>	<b>Priority Need Category</b>					
310 South 500 East, Clearfield, Utah 84015	<b>Select one:</b> <input type="text" value="Public Services"/>					
<b>Explanation:</b>						
<b>Expected Completion Date:</b>	Provide funding for youth programs that focus on learning, building self-esteem, tutoring, literacy programs and crisis referral.					
6/30/2014						
<b>Objective Category</b>						
<input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity						
<b>Outcome Categories</b>	<b>Specific Objectives</b>					
<input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1 <input type="text" value="Improve the services for low/mod income persons"/>					
	2 <input type="text"/>					
	3 <input type="text"/>					
<b>Project-level Accomplishments</b>	01 People <input type="text"/>	<b>Proposed</b>	2,500	<b>Accompl. Type:</b> <input type="text"/>	<b>Proposed</b>	
		<b>Underway</b>			<b>Underway</b>	
		<b>Complete</b>	1,918		<b>Complete</b>	
	<b>Accompl. Type:</b> <input type="text"/>	<b>Proposed</b>		<b>Accompl. Type:</b> <input type="text"/>	<b>Proposed</b>	
		<b>Underway</b>			<b>Underway</b>	
		<b>Complete</b>			<b>Complete</b>	
	<b>Accompl. Type:</b> <input type="text"/>	<b>Proposed</b>		<b>Accompl. Type:</b> <input type="text"/>	<b>Proposed</b>	
		<b>Underway</b>			<b>Underway</b>	
		<b>Complete</b>			<b>Complete</b>	
<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>				
Serve the youth	Number of people served	Number of people served				
05D Youth Services 570.201(e) <input type="text"/>		Matrix Codes <input type="text"/>				
Matrix Codes <input type="text"/>		Matrix Codes <input type="text"/>				
Matrix Codes <input type="text"/>		Matrix Codes <input type="text"/>				
<b>2010-2011</b>	CDBG <input type="text"/>	<b>Proposed Amt.</b>	10,000	<b>Fund Source:</b> <input type="text"/>	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>	10,000		<b>Actual Amount</b>	
	<b>Fund Source:</b> <input type="text"/>	<b>Proposed Amt.</b>		<b>Fund Source:</b> <input type="text"/>	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>			<b>Actual Amount</b>	
	01 People <input type="text"/>	<b>Proposed Units</b>	2,000	<b>Accompl. Type:</b> <input type="text"/>	<b>Proposed Units</b>	
		<b>Actual Units</b>	2,208		<b>Actual Units</b>	
	<b>Accompl. Type:</b> <input type="text"/>	<b>Proposed Units</b>		<b>Accompl. Type:</b> <input type="text"/>	<b>Proposed Units</b>	
		<b>Actual Units</b>			<b>Actual Units</b>	

2011-2012	CDBG	▼	Proposed Amt.	12,100		Fund Source:	▼	Proposed Amt.		
			Actual Amount	12,100					Actual Amount	
	Fund Source:	▼	Proposed Amt.			Fund Source:	▼	Proposed Amt.		
			Actual Amount					Actual Amount		
	01 People	▼	Proposed Units	2,000		Accompl. Type:	▼	Proposed Units		
			Actual Units	2,017				Actual Units		
	Accompl. Type:	▼	Proposed Units			Accompl. Type:	▼	Proposed Units		
			Actual Units					Actual Units		
2012-2013	CDBG	▼	Proposed Amt.	14,575		Fund Source:	▼	Proposed Amt.		
			Actual Amount	12,651				Actual Amount		
	Fund Source:	▼	Proposed Amt.			Fund Source:	▼	Proposed Amt.		
			Actual Amount					Actual Amount		
	01 People	▼	Proposed Units	3,460		Accompl. Type:	▼	Proposed Units		
			Actual Units	2,144				Actual Units		
	Accompl. Type:	▼	Proposed Units			Accompl. Type:	▼	Proposed Units		
			Actual Units					Actual Units		
2013-2014	CDBG	▼	Proposed Amt.	10,000		Fund Source:	▼	Proposed Amt.		
			Actual Amount	10,000				Actual Amount		
	Fund Source:	▼	Proposed Amt.			Fund Source:	▼	Proposed Amt.		
			Actual Amount					Actual Amount		
	01 People	▼	Proposed Units	2,500		Accompl. Type:	▼	Proposed Units		
			Actual Units	1,918				Actual Units		
	Accompl. Type:	▼	Proposed Units			Accompl. Type:	▼	Proposed Units		
			Actual Units					Actual Units		



U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
Integrated Disbursement and Information System  
CDBG Activity Summary Report (GPR) for Program Year 2014  
CLEARFIELD

Date: 12-Aug-2014  
Time: 12:01  
Page: 1

**PGM Year:** 2013  
**Project:** 0001 - Clearfield Youth Resource Center  
**IDIS Activity:** 96 - Clearfield Youth Resource Center

Status: Open  
 Location: 310 S 500 E Clearfield, UT 84015-4018

Objective: Create suitable living environments  
 Outcome: Availability/accessibility  
 Matrix Code: Public Services (General) (05) National Objective: LMC

**Initial Funding Date:** 08/30/2013

**Financing**

Funded Amount: 10,000.00  
 Drawn Thru Program Year: 10,000.00  
 Drawn In Program Year: 1,280.51

**Description:**

The Youth Resource Center will use these funds to help pay salaries for the employees that work at the center.  
 This center will continue to provide services for junior-high age children.  
 There are a variety of programs that are offered that focus on improving the risk factor scores from the school-wide survey that has been completed.

**Proposed Accomplishments**

People (General) : 2,500

**Actual Accomplishments**

*Number assisted:*

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	1,497	0
Black/African American:	0	0	0	0	0	0	1	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	4	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	29	25
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,531</b>	<b>25</b>
Female-headed Households:	0		0		0			

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	553
Low Mod	0	0	0	401
Moderate	0	0	0	300
Non Low Moderate	0	0	0	277
Total	0	0	0	1,531
Percent Low/Mod				81.9%

**Annual Accomplishments**

<b>Years</b>	<b>Accomplishment Narrative</b>	<b># Benefitting</b>
2013	As of April 7, 2014 the Clearfield Youth Resource Center has served 1,531 (duplicated) youth through the Center. The youth range in ages 10-15 years old. They enjoy the center because of the vast differeneeces the programs that are offered. The school district's cirriculum is extremely structed and the children see it as an extended school day. Parents of the students have reported a boost in their childrens self esteem and confidence. After 12 years of offering these programs to the children, the Youth Resource Center will close its doors the end of May 2014.	

**PGM Year:** 2013  
**Project:** 0002 - Family Connection Center  
**IDIS Activity:** 97 - Family Connection Center

Status: Open  
Location: 1360 E 1450 S Clearfield, UT 84015-1611

Objective: Create suitable living environments  
Outcome: Availability/accessibility  
Matrix Code: Food Banks (05W) National Objective: URG

**Initial Funding Date:** 08/30/2013

**Financing**

Funded Amount: 10,000.00  
Drawn Thru Program Year: 9,541.43  
Drawn In Program Year: 0.00

**Description:**

Funds contributed to the Family Connection Center will help pay salaries for the employees that work at the Food Bank.

**Proposed Accomplishments**

People (General) : 7,800

**Annual Accomplishments**

<b>Years</b>	<b>Accomplishment Narrative</b>	<b># Benefitting</b>
2013	As of March 31, 2014, the Family Connection Center has helped 1,230 people through the Food Bank. Of this amount, 26 are Female Head of Household.	

**PGM Year:** 2013  
**Project:** 0003 - Davis Community Learning Center  
**IDIS Activity:** 98 - Davis Community Learning Center

Status: Open  
Location: 210 Center St Clearfield, UT 84015-1031

Objective: Create suitable living environments  
Outcome: Availability/accessibility  
Matrix Code: Public Services (General) (05) National Objective: LMC

**Initial Funding Date:** 08/30/2013

**Financing**

Funded Amount: 10,646.00  
Drawn Thru Program Year: 5,769.25  
Drawn In Program Year: 0.00

**Description:**

Funds will be used to help pay salaries for a part-time Volunteer Coordinator. The center provides an array of services to low-income students and families of Clearfield.

**Proposed Accomplishments**

People (General) : 550

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>							
Female-headed Households:	0		0		0			

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.

**PGM Year:** 2013  
**Project:** 0004 - Safe Harbor  
**IDIS Activity:** 99 - Safe Harbor

Status: Open  
 Location: PO Box 772 Kaysville, UT 84037-0772

Objective: Create suitable living environments  
 Outcome: Availability/accessibility  
 Matrix Code: Battered and Abused Spouses (05G)

National Objective: LMC

**Initial Funding Date:** 08/30/2013

**Description:**

Safe Harbor will use these funds to help pay the operating costs for the shelter that houses women and children that have been victims of domestic violence.

**Financing**

Funded Amount: 5,000.00  
 Drawn Thru Program Year: 5,000.00  
 Drawn In Program Year: 0.00

**Proposed Accomplishments**

People (General) : 125

**Actual Accomplishments**

*Number assisted:*

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	17	17
Black/African American:	0	0	0	0	0	0	1	1
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>18</b>	<b>18</b>
Female-headed Households:	0		0		0			

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	18
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	18
Percent Low/Mod				100.0%

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
2013	Safe Harbor helped 18 Clearfield Residents during the first two quarters. This included case managers providing targeted services to CDBG recognized clientele, domestic violence victims and their children, from Clearfield. The specific work tasks included case management, protective shelter, outreach and aftercare support, children's programs, safety planning, education, support groups, risk assessment, and meeting basic needs including clothing, food and medication.	

**PGM Year:** 2013  
**Project:** 0005 - CDBG Administration  
**IDIS Activity:** 100 - CDBG Administration

Status: Open  
 Location: ,

Objective:  
 Outcome:  
 Matrix Code: General Program Administration (21A)      National Objective:

**Initial Funding Date:** 08/30/2013

**Financing**

Funded Amount: 20,000.00  
 Drawn Thru Program Year: 18,466.36  
 Drawn In Program Year: 4,939.72

**Description:**  
 CDBG Administration

**Proposed Accomplishments**

**Actual Accomplishments**

*Number assisted:*

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
<b>Total:</b>	<b>0</b>							
Female-headed Households:					0			

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.

No data returned for this view. This might be because the applied filter excludes all data.

**PGM Year:** 2013  
**Project:** 0006 - 450 West Infrastructure Project  
**IDIS Activity:** 101 - 450 West Infrastructure Project  
  
**Status:** Open  
**Location:** 55 S State St Clearfield, UT 84015-1027

**Objective:** Create suitable living environments  
**Outcome:** Availability/accessibility  
**Matrix Code:** Street Improvements (03K) **National Objective:** LMA

**Initial Funding Date:** 08/22/2013

**Financing**

**Funded Amount:** 217,802.75  
**Drawn Thru Program Year:** 217,802.75  
**Drawn In Program Year:** 0.00

**Description:**

These funds will go towards an infrastructure project on 450 West, between 2225 S and 2300 South. This project consists of removing and replacing the sanitary sewer pline line, sanitary sewer line, and water line. In addition, there will be new curb, gutter and sidewalk installed.

**Proposed Accomplishments**

People (General) : 66  
Total Population in Service Area: 3,080  
Census Tract Percent Low / Mod: 52.60

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.

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**Total Funded Amount:** \$273,448.75  
**Total Drawn Thru Program Year:** \$266,579.79  
**Total Drawn In Program Year:** \$6,220.23

PR06 - Summary of Consolidated Plan  
Projects for Report Year

Plan IDIS Year Project	Project Title and Description	Program	Project Estimate	Committed Amount	
2013 1	Clearfield Youth Resource Center	The youth resource center will use these funds to help pay for the salaries of the supervisors that work at the center. This center provides programs and support services that assist families and youth in Clearfield to become more successful in a safe environment. The center is located in a neighborhood where many children live and it targets youth between 10 and 14 years old.	CDBG	\$10,000.00	\$10,000.00
2	Family Connection Center	These funds will help pay for salaries for the employees that work at the Food Bank.	CDBG	\$10,000.00	\$10,000.00
3	Davis Community Learning Center	The learning center will use these funds to help pay salaries for a part-time Program Coordinator. The center provides an array of services to low-income students and families of Clearfield including the following: Adult Learning Opportunities (ESL, GED, citizenship and computer classes) access to Workforce Services, emergency food and clothing, mental health counseling, case management services, parent involvement classes, etc.	CDBG	\$10,646.00	\$10,646.00
4	Safe Harbor	These funds will help provide supportive services which involve providing shelter, safety planning, risk management, education and goal setting. These services will be able to assist families so they can move away from violence and forward to a life free of risk. The shelter operates 24 hours a day and has in-house community advocates to assist victims at any time of crisis. All services provided are free of charge to those that are eligible for the program.	CDBG	\$5,000.00	\$5,000.00
5	CDBG Administration	Administrative costs for the employees that work with the CDBG program.	CDBG	\$20,000.00	\$20,000.00
6	450 West Infrastructure Project	These funds will be used towards an infrastructure project on 450 West, from 2225 S to 2300 S.	CDBG	\$181,995.00	\$217,802.75
7	Down Payment Assistance Program	The Down Payment Assistance Program will assist first-time home buyers purchase a home in Clearfield City. These funds will be given out on a 3 to 1 match. Example: Applicant will provide \$500.00 of their money and the CCDP will contribute \$1,500.00. The maximum amount that can be obtained from the CCDP is \$3,000.00. Funds will not be required to be paid back unless they move from the home within the first seven years.	CDBG	\$8,850.00	\$8,850.00

PR06 - Summary of Consolidated Plan  
Projects for Report Year

Plan IDIS Year Project	Project Title and Description	Program	Amount Drawn Thru Report Year	
2013 1	Clearfield Youth Resource Center	The youth resource center will use these funds to help pay for the salaries of the supervisors that work at the center. This center provides programs and support services that assist families and youth in Clearfield to become more successful in a safe environment. The center is located in a neighborhood where many children live and it targets youth between 10 and 14 years old.	CDBG	\$8,719.49
2	Family Connection Center	These funds will help pay for salaries for the employees that work at the Food Bank.	CDBG	\$9,541.43
3	Davis Community Learning Center	The learning center will use these funds to help pay salaries for a part-time Program Coordinator. The center provides an array of services to low-income students and families of Clearfield including the following: Adult Learning Opportunities (ESL, GED, citizenship and computer classes) access to Workforce Services, emergency food and clothing, mental health counseling, case management services, parent involvement classes, etc.	CDBG	\$5,769.25
4	Safe Harbor	These funds will help provide supportive services which involve providing shelter, safety planning, risk management, education and goal setting. These services will be able to assist families so they can move away from violence and forward to a life free of risk. The shelter operates 24 hours a day and has in-house community advocates to assist victims at any time of crisis. All services provided are free of charge to those that are eligible for the program.	CDBG	\$5,000.00
5	CDBG Administration	Administrative costs for the employees that work with the CDBG program.	CDBG	\$13,526.64
6	450 West Infrastructure Project	These funds will be used towards an infrastructure project on 450 West, from 2225 S to 2300 S.	CDBG	\$217,802.75
7	Down Payment Assistance Program	The Down Payment Assistance Program will assist first-time home buyers purchase a home in Clearfield City. These funds will be given out on a 3 to 1 match. Example: Applicant will provide \$500.00 of their money and the CCDP will contribute \$1,500.00. The maximum amount that can be obtained from the CCDP is \$3,000.00. Funds will not be required to be paid back unless they move from the home within the first seven years.	CDBG	\$8,850.00

PR06 - Summary of Consolidated Plan  
Projects for Report Year

Plan IDIS Year Project	Project Title and Description	Program	Amount Available to Draw	
2013 1	Clearfield Youth Resource Center	The youth resource center will use these funds to help pay for the salaries of the supervisors that work at the center. This center provides programs and support services that assist families and youth in Clearfield to become more successful in a safe environment. The center is located in a neighborhood where many children live and it targets youth between 10 and 14 years old.	CDBG	\$1,280.51
2	Family Connection Center	These funds will help pay for salaries for the employees that work at the Food Bank.	CDBG	\$458.57
3	Davis Community Learning Center	The learning center will use these funds to help pay salaries for a part-time Program Coordinator. The center provides an array of services to low-income students and families of Clearfield including the following: Adult Learning Opportunities (ESL, GED, citizenship and computer classes) access to Workforce Services, emergency food and clothing, mental health counseling, case management services, parent involvement classes, etc.	CDBG	\$4,876.75
4	Safe Harbor	These funds will help provide supportive services which involve providing shelter, safety planning, risk management, education and goal setting. These services will be able to assist families so they can move away from violence and forward to a life free of risk. The shelter operates 24 hours a day and has in-house community advocates to assist victims at any time of crisis. All services provided are free of charge to those that are eligible for the program.	CDBG	\$0.00
5	CDBG Administration	Administrative costs for the employees that work with the CDBG program.	CDBG	\$6,473.36
6	450 West Infrastructure Project	These funds will be used towards an infrastructure project on 450 West, from 2225 S to 2300 S.	CDBG	\$0.00
7	Down Payment Assistance Program	The Down Payment Assistance Program will assist first-time home buyers purchase a home in Clearfield City. These funds will be given out on a 3 to 1 match. Example: Applicant will provide \$500.00 of their money and the CCDP will contribute \$1,500.00. The maximum amount that can be obtained from the CCDP is \$3,000.00. Funds will not be required to be paid back unless they move from the home within the first seven years.	CDBG	\$0.00

PR06 - Summary of Consolidated Plan  
Projects for Report Year

Plan IDIS Year Project	Project Title and Description	Program	Amount Drawn in Report Year	
2013 1	Clearfield Youth Resource Center	The youth resource center will use these funds to help pay for the salaries of the supervisors that work at the center. This center provides programs and support services that assist families and youth in Clearfield to become more successful in a safe environment. The center is located in a neighborhood where many children live and it targets youth between 10 and 14 years old.	CDBG	\$8,719.49
2	Family Connection Center	These funds will help pay for salaries for the employees that work at the Food Bank.	CDBG	\$9,541.43
3	Davis Community Learning Center	The learning center will use these funds to help pay salaries for a part-time Program Coordinator. The center provides an array of services to low-income students and families of Clearfield including the following: Adult Learning Opportunities (ESL, GED, citizenship and computer classes) access to Workforce Services, emergency food and clothing, mental health counseling, case management services, parent involvement classes, etc.	CDBG	\$5,769.25
4	Safe Harbor	These funds will help provide supportive services which involve providing shelter, safety planning, risk management, education and goal setting. These services will be able to assist families so they can move away from violence and forward to a life free of risk. The shelter operates 24 hours a day and has in-house community advocates to assist victims at any time of crisis. All services provided are free of charge to those that are eligible for the program.	CDBG	\$5,000.00
5	CDBG Administration	Administrative costs for the employees that work with the CDBG program.	CDBG	\$13,526.64
6	450 West Infrastructure Project	These funds will be used towards an infrastructure project on 450 West, from 2225 S to 2300 S.	CDBG	\$217,802.75
7	Down Payment Assistance Program	The Down Payment Assistance Program will assist first-time home buyers purchase a home in Clearfield City. These funds will be given out on a 3 to 1 match. Example: Applicant will provide \$500.00 of their money and the CCDP will contribute \$1,500.00. The maximum amount that can be obtained from the CCDP is \$3,000.00. Funds will not be required to be paid back unless they move from the home within the first seven years.	CDBG	\$8,850.00

U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Housing Activities  
 CLEARFIELD, UT

PGM YEAR	PROJ ID	IDIS ACT ID	ACTIVITY NAME	STATUS	MTX CD	NTL OBJ	Total		CDBG DRAWN AMOUNT	OCCUPIED TOTAL	UNITS L/M	% L/M	CUMULATIVE	
							EST. AMT	% CDBG					OCCUPIED OWNER	UNITS RENTER
2011	7165	86	DAVIS COMMUNITY HOUSING AUTHORITY	COM	14A	LMH	5,486.00	100.0	5,486.00	3	3	100.0	3	0
		2011	TOTALS: BUDGETED/UNDERWAY				0.00	0.0	0.00	0	0	0.0	0	0
			COMPLETED				5,486.00	100.0	5,486.00	3	3	100.0	3	0
							5,486.00	100.0	5,486.00	3	3	100.0	3	0

PGM YEAR	PROJ ID	IDIS ACT ID	ACTIVITY NAME	STATUS	MTX CD	NTL OBJ	Total		CDBG DRAWN AMOUNT	OCCUPIED TOTAL	UNITS L/M	% L/M	CUMULATIVE	
							EST. AMT	% CDBG					OCCUPIED OWNER	UNITS RENTER
2007	0001	61	DAVIS COMMUNITY HOUSING AUTHORITY	COM	14A	LMH	7,500.00	100.0	7,500.00	5	5	100.0	5	0
		2007	TOTALS: BUDGETED/UNDERWAY				0.00	0.0	0.00	0	0	0.0	0	0
			COMPLETED				7,500.00	100.0	7,500.00	5	5	100.0	5	0
							7,500.00	100.0	7,500.00	5	5	100.0	5	0

PGM YEAR	PROJ ID	IDIS ACT ID	ACTIVITY NAME	STATUS	MTX CD	NTL OBJ	Total		CDBG DRAWN AMOUNT	OCCUPIED TOTAL	UNITS L/M	% L/M	CUMULATIVE	
							EST. AMT	% CDBG					OCCUPIED OWNER	UNITS RENTER
2006	0001	53	DAVIS COMMUNITY HOUSING AUTHORITY	COM	14A	LMH	10,000.00	100.0	10,000.00	5	5	100.0	5	0
		2006	TOTALS: BUDGETED/UNDERWAY				0.00	0.0	0.00	0	0	0.0	0	0
			COMPLETED				10,000.00	100.0	10,000.00	5	5	100.0	5	0
							10,000.00	100.0	10,000.00	5	5	100.0	5	0

U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Housing Activities  
 CLEARFIELD, UT

PGM YEAR	PROJ ID	IDIS ACT ID	ACTIVITY NAME	STATUS	MTX CD	NTL OBJ	Total		CDBG DRAWN AMOUNT	OCCUPIED TOTAL	UNITS L/M	% L/M	CUMULATIVE	
							EST. AMT	% CDBG					OCCUPIED OWNER	UNITS RENTER
2005	0001	47	DAVIS COUNTY HOUSING AUTHORITY	COM	14A	LMH	10,000.00	100.0	10,000.00	5	5	100.0	5	0
		2005	TOTALS: BUDGETED/UNDERWAY				0.00	0.0	0.00	0	0	0.0	0	0
			COMPLETED				10,000.00	100.0	10,000.00	5	5	100.0	5	0
							10,000.00	100.0	10,000.00	5	5	100.0	5	0

PGM YEAR	PROJ ID	IDIS ACT ID	ACTIVITY NAME	STATUS	MTX CD	NTL OBJ	Total		CDBG DRAWN AMOUNT	OCCUPIED TOTAL	UNITS L/M	% L/M	CUMULATIVE	
							EST. AMT	% CDBG					OCCUPIED OWNER	UNITS RENTER
2004	0001	40	DAVIS COUNTY HOUSING AUTHORITY	COM	14A	LMH	10,000.00	100.0	10,000.00	6	6	100.0	0	6
		2004	TOTALS: BUDGETED/UNDERWAY				0.00	0.0	0.00	0	0	0.0	0	0
			COMPLETED				10,000.00	100.0	10,000.00	6	6	100.0	0	6
							10,000.00	100.0	10,000.00	6	6	100.0	0	6

PGM YEAR	PROJ ID	IDIS ACT ID	ACTIVITY NAME	STATUS	MTX CD	NTL OBJ	Total		CDBG DRAWN AMOUNT	OCCUPIED TOTAL	UNITS L/M	% L/M	CUMULATIVE	
							EST. AMT	% CDBG					OCCUPIED OWNER	UNITS RENTER
2003	0001	33	DAVIS COUNTY HOUSING AUTHORITY	COM	14A	LMH	8,400.00	100.0	8,400.00	4	0	0.0	0	4
		2003	TOTALS: BUDGETED/UNDERWAY				0.00	0.0	0.00	0	0	0.0	0	0
			COMPLETED				8,400.00	100.0	8,400.00	4	0	0.0	0	4
							8,400.00	100.0	8,400.00	4	0	0.0	0	4

PGM YEAR	PROJ ID	IDIS ACT ID	ACTIVITY NAME	STATUS	MTX CD	NTL OBJ	Total		CDBG DRAWN AMOUNT	OCCUPIED TOTAL	UNITS L/M	% L/M	CUMULATIVE	
							EST. AMT	% CDBG					OCCUPIED OWNER	UNITS RENTER

U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Housing Activities  
 CLEARFIELD, UT

2002	0004	27	DAVIS COUNTY HOUSING AUTHORITY	COM	14A	LMH	10,000.00	100.0	10,000.00	4	0	0.0	0	4
		2002	TOTALS: BUDGETED/UNDERWAY				0.00	0.0	0.00	0	0	0.0	0	0
			COMPLETED				10,000.00	100.0	10,000.00	4	0	0.0	0	4
-----														
							10,000.00	100.0	10,000.00	4	0	0.0	0	4

PGM	PROJ	IDIS		MTX	NTL	Total		CDBG	OCCUPIED	UNITS		CUMULATIVE		
YEAR	ID	ACT ID	ACTIVITY NAME	STATUS	CD	OBJ	EST. AMT	% CDBG	DRAWN AMOUNT	TOTAL	L/M	% L/M	OCCUPIED OWNER	UNITS RENTER
2001	0001	19	DAVIS COUNTY HOUSING AUTHORITY	COM	14A	LMH	10,000.00	100.0	10,000.00	5	5	100.0	0	5
		2001	TOTALS: BUDGETED/UNDERWAY				0.00	0.0	0.00	0	0	0.0	0	0
			COMPLETED				10,000.00	100.0	10,000.00	5	5	100.0	0	5
-----														
							10,000.00	100.0	10,000.00	5	5	100.0	0	5

# **DEVELOPMENT AGREEMENT**

*for*

KENSINGTON PLACE SUBDIVISION, PHASE II

*between*

CLEARFIELD CITY CORPORATION

*and*

HAMBLIN INVESTMENT GROUP, LLC

THIS AGREEMENT is entered into this \_\_\_\_ day of \_\_\_\_\_ 2014, by and between Clearfield City Corporation (the “City”), a Utah Municipal Corporation, and Hamblin Investment Group, LLC, a Utah Limited Liability Company, John K. Ryan and Marvin Murri, Managers (“Developer”).

## **RECITALS**

- A. Developer intends to develop certain property situated in Clearfield City, Davis County, Utah, located at approximately 860 South 550 East, more particularly described in Exhibit A hereto and known as the “Property.”
- B. Developer either owns or has a contractual right to purchase the Property.
- C. The Developer desires to develop the Property according to the Kensington Place Phase II Subdivision Plat and Improvement Drawings as well as incorporating any changes thereto as set forth in the approved final subdivision plat to be recorded with the Davis County Recorder’s Office, which documents are attached hereto as Exhibit B (the “Plat”).
- D. On September 10, 2014, the City approved the Plat submitted by the Developer for the development of the Property.
- E. Developer and City are entering into this Development Agreement as part of the subdivision approval process for the development of the Property.

NOW, THEREFORE, in consideration of the premises and the terms and conditions herein stated and for other valuable consideration, the adequacy of which is acknowledged by the parties hereto, it is agreed as follows:

### **1. Developer’s Undertaking**

- A. Developer hereby agrees to construct and to install, all improvements described in the Plat and Improvement Drawings. In the event that Developer does not complete such improvements according to the specific plans set forth in the Plat and Improvement Drawings, the City shall have the right to cause such work to be done as is necessary to reasonably complete the installation of the improvements and Developer shall be liable for the cost of such additional work.

In addition this development may require new water, sanitary sewer and storm sewer lines to be installed. The Developer shall be responsible for installing those lines in accordance with City standards and in addition to the other improvements on the Plat.

No building permits shall be issued for construction of the town homes in the subdivision until the City has approved the final Subdivision Plat and the final Site Plan.

B. All housing units within the development of the Property shall be single-family dwellings (town homes) and shall have a one-car garage and one additional parking space. This is a deviation from City Code 11-9E-13D which requires each dwelling to have a two car garage.

C. Residential units shall have at least 1,200 square feet of finished floor area above grade. No slab on grade construction without footings is allowed. This is a deviation from City Code 11-9E-13B which requires dwelling styles other than ramblers to have a finished floor area of at least 1,500 square feet.

D. Each main building on the Property shall have the setbacks, front yards, back yards and side yards as shown on the approved Final Site Plan. There are deviations from City Code 11-9E-5 regarding front, side, and rear yard setbacks in various locations throughout the development.

E. Each unit shall have vinyl siding on units where siding is used, and front elevations shall have at least fifty percent (50%) brick or forty percent (40%) rock. All side and rear exterior finishes may be brick, stucco, rock, vinyl siding, or combinations thereof.

F. Developer shall construct residential units on the Property in substantial conformance with the plans and elevations presented to the City during the approval process which elevations shall be kept on file in the records of Clearfield City. Developer, or its assigns, may modify the plans and elevations for the residential units on the Property provided that such modifications satisfy the requirements of paragraphs 1(B), 1(C) and 1(E) of this Agreement and further provided that such modifications of the plans and elevations shall be presented to and approved by the Planning Commission and the City Council.

G. Developer agrees to provide at least twenty-five percent (25.0%) of the newly developed Property to remain as open space. Developer shall construct, install, and pay for all improvements related to the open space and it shall have shrubs, trees and grass covering that shall be mowed, watered and maintained. Developer shall establish a homeowners association to be responsible for all aspects of maintenance of the open space as well as all surface improvements on private property including streets and rights of way throughout the Property. Should the homeowners association fail to maintain the open space, the City shall have the right, but not the obligation to perform such maintenance and bill the charges therefore to the individual homeowners on a pro-rated basis.

H. The Developer shall record this Agreement as covenants running with the lots and land in the Development and indicate on the approved Final Subdivision Plat the existence of this Agreement and the recording data therefore.

I. The Developer shall install vinyl fencing around the property.

J. The Developer must comply with the City's requirements for guaranteeing the installation and warranty of all subdivision improvements pursuant to the City's subdivision ordinance and all other applicable laws.

## 2. City's Undertakings.

A. The City shall approve the final subdivision plat for the development of the Property, provided that such final plat is consistent with the Plat and conforms to all applicable laws. The City will record the approved final plat with the Davis County Recorder's Office as required by law.

B. Pursuant to the City's subdivision ordinance, following approval of the final subdivision plat by the City Council, but before approval from the City Attorney or recording of the final plat with the Davis County Recorder's Office, the City will verify that proper assurances (escrow account and agreement, and/or surety bond) are in place to guarantee the satisfactory installation and warranty of the subdivision improvements

## 3. General Terms and Conditions.

A. Integration Clause. This Document and those incorporated by reference constitute the entire agreement between the Parties and may not be amended except in writing signed by the Parties.

B. Exhibits Incorporated. Each exhibit attached to and referred to in this Agreement is hereby incorporated by reference as though set forth in full where referred to herein.

C. Attorneys' Fees. In the event of any action or suit by a party against the other party for any reason of any breach of any of the covenants, conditions, agreements, provisions on the part of the other part arising out of the Agreement, the prevailing party in such action or suit shall be entitled to have and recover from the other party all costs and expenses incurred therein, including reasonable attorneys' fees.

D. Governing Law and Venue. It is mutually understood and agreed that this Agreement shall be governed by the laws of the state of Utah, both as to interpretation and performance. Any action at law, suit in equity, or other judicial proceeding for the enforcement of this Agreement or any provision thereof shall be instituted only in the Second Judicial District Court, Farmington Department, State of Utah.

E. Remedies for Breach. In addition to any other remedies allowed under law or equity, the parties shall specifically be entitled to specific performance of the terms and conditions under this Agreement.

F. Successors and Assigns of the Parties. This Agreement shall be binding upon the parties and their successors and assigns, and where the term “Developer”, “Party” or “Parties” is used in this Agreement it shall mean and include the successors and assigns of Developer. In addition, Developer may assign the rights to develop part of the Property to a third party pursuant to the terms of this Agreement, provided that such third party agrees in writing to be bound by the terms of this Agreement and that such written agreement to be bound has been provided to the City.

G. Headings. The paragraph headings of this Agreement are for the purposes of performance only and shall not limit or define the provisions of this Agreement or any of said provisions.

H. Severability or Partial Validity. If any term, covenant, paragraph, or condition of this Agreement or the application thereof to any person or circumstance shall to any extent be invalid or unenforceable, the remainder of this Agreement shall not be affected thereby and each such remaining term, covenant, or condition of this Agreement shall be valid and enforceable to the full extent permitted by law.

I. Warranty of Authority. Each party signing or executing this Agreement warrants that they have full authority to sign this Agreement and by signing said Agreement do bind the parties thereto.

J. Warranty Inspections. The Developer agrees to reimburse the City or pay directly to the City's engineer any costs associated with the intermediate and final warranty inspections that are required prior to acceptance of the subdivision improvements by the City.

IN WITNESS WHEREOF, the Developer and Clearfield City have executed this Agreement effective as of the date first above written.

CLEARFIELD CITY CORPORATION,  
A Utah Municipal Corporation

Hamblin Investment Group, LLC  
A Utah Limited Liability Company

By: \_\_\_\_\_  
Mark R. Shepherd, Mayor

\_\_\_\_\_  
John K. Ryan, Manager

ATTEST:

\_\_\_\_\_  
Marvin Murri, Manager

By: \_\_\_\_\_  
Nancy R. Dean, City Recorder

**CORPORATE ACKNOWLEDGMENT**

STATE OF UTAH    )  
                          §  
COUNTY OF DAVIS)

On the \_\_\_\_\_ day of \_\_\_\_\_, 2014 personally appeared before me, Mr. John K. Ryan and Mr. Marvin Murri, as signers of the foregoing document, who duly acknowledged to me that they have corporate authority on behalf of Hamblin Investment Group, LLC to execute the same, and did so on behalf of the Limited Liability Company.

\_\_\_\_\_  
NOTARY PUBLIC

Residing: \_\_\_\_\_

STATE OF UTAH    )  
                                  §  
COUNTY OF DAVIS)

On \_\_\_\_\_ of \_\_\_\_\_, 2014 personally appeared before me, Mark R. Shepherd and Nancy R. Dean, who being by me duly sworn did say, that they are the Mayor and City Recorder of Clearfield City Corporation, and that the within and foregoing instrument was signed on behalf of said corporation by authority of the City Council and the said, Mark R. Shepherd and Nancy R. Dean, acknowledged to me that said corporation executed the same.

\_\_\_\_\_  
NOTARY PUBLIC  
Residing:



# City Council

## STAFF REPORT

**TO:** Mayor Shepherd, City Council, and Executive Staff

**FROM:** Scott A. Hess, MPA  
Development Services Manager  
[scott.hess@clearfieldcity.org](mailto:scott.hess@clearfieldcity.org) (801) 525-2785

**MEETING DATE:** September 23, 2014

**SUBJECT:** Discussion and Possible Action on **FSP 1407-0001**: a request by Marvin Murri and John Ryan, on behalf of Hamblin Investment group, for a Final Subdivision Plat approval of a multi-family housing subdivision located at approximately 880 South 550 East (TIN: 12-067-0109, 12-067-0145, 12-067-0144). The property is approximately 1.64 acres and lies in the Residential (R-2) and (R-3) zoning districts.

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### RECOMMENDATIONS

Move to **approve as conditioned FSP 1407-0001**, a request by Marvin Murri and John Ryan, on behalf of Hamblin Investment group, for a Final Subdivision Plat approval of a multi-family housing subdivision located at approximately 880 South 550 East (TIN: 12-067-0109, 12-067-0145, 12-067-0144).

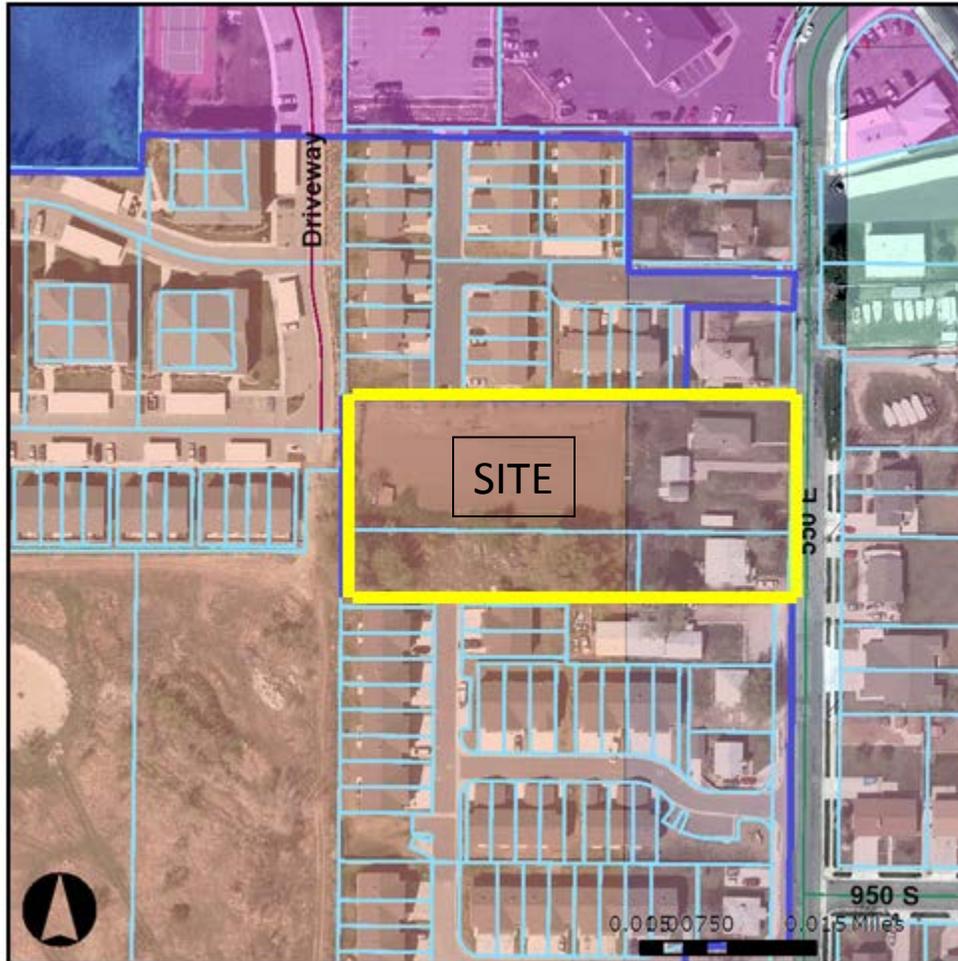
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### PROJECT SUMMARY

Project Information	
Project Name	Kensington Place Phase 2
Site Location	Approx. 880 South 550 East
Tax ID Number	12-067-0109, 12-067-0145, 12-067-0144
Applicant and Property Owner	Marvin Murri and John Ryan
Property Owner	Marvin Murri and John Ryan
Proposed Actions	Final Subdivision Plat
Current Zoning	R-3 and R-2 Multi-Family Residential
Master Plan Land Use	Residential
Gross Site Area	1.64 Acres

Development Standards:	Proposed	Required
Lot Size	1.64 acres	6,500 square feet
Lot Width	>65 feet	65 feet
Setbacks		
Front	Approx. 5 feet	25 feet
Side	Approx. 6 and 10 feet	10 feet
Rear	Approx. 20 feet	30 feet
Landscaping	21.8%	25%
Parking Spaces	55 spaces, 20 covered	2.125 spaces per unit, 1 covered

Vicinity Map



Surrounding Properties and Uses:		Current Zoning District	Comprehensive Plan Land Use Classification
North	Brookshire Townhomes	R-3 (Multi-Family Res Zone)	Residential
East	Single Family Homes 550 East Street	R-2 (Multi-Family Res Zone)	Residential
South	Kensington Place	R-3 (Multi-Family Res Zone)	Residential
West	Meadow Condominiums	R-3 (Multi-Family Res Zone)	Residential

**ANALYSIS**

The area west of 550 East Street has been developing with townhomes and condominiums for approximately the last 10 years. Developer Marvin Murri has completed multiple projects in this area, and the project being proposed as Kensington Place Phase 2 would connect two existing townhome developments, and conclude the original vision for Mr. Murri’s developments in the area.

The request for the Council’s consideration is the acceptance of a new multi-family residential development as an in-fill project connecting two existing developments. The Clearfield City Planning Commission has reviewed and approved as conditioned a Preliminary Subdivision Plat documents along with Final Plat, Geotechnical Report, Site Plan, and has reviewed a draft Development Agreement.

**Comprehensive Plan and Zoning**

The General Plan essentially prohibits new R-2/R-3 rezones, but the current zoning for this project is R-3 and R-2 respectively. Accordingly, there are no further provisions of the General Plan that conflict with the proposed project.

Development on this site as proposed is pursuant to a Development Agreement. In 2009 the Clearfield City Code for R-3 was amended. The currently developed Kensington Place and Brookshire Townhomes projects both have features about their design that do not comply with the current R-3 Zoning. The majority of the non-compliance is in the setbacks and garage size. In order to create a consistent look and feel in this area, it is Staff’s opinion that the Developer should work with Clearfield City to draft and execute a Development Agreement in order to allow this development to be constructed to the same standard as those units surrounding this project. Development Agreements are regulated through City Code 11-1-16, and may be entered into to “resolve issues regarding unique features or challenges confronting development”, and may alter the following: minimum lot frontage and minimum yard requirements among other items.

**DEVELOPMENT AGREEMENT ITEMS**

The project as it is proposed has a 20 foot rear yard setback instead of the currently required 30 foot, and has a 5 foot front setback on the southern building instead of a 25 foot. The setbacks

from property lines and private streets within the development are items that development agreements establish through City Code 11-1-16.

The current R-3 code states that “each single-family and two-family dwelling unit shall have an attached two car garage”. The code is silent on units that are larger than “two-family”. The development proposes two 6-unit buildings and one 7-unit building. Each unit is proposed to have a single-car garage.

The road network for this property is proposed to be private. Staff would recommend that the development agreement specify this, and indicate how the roadways will be maintained in perpetuity through creation of a Home Owner’s Association. Also, a call out on the Final Plat is required to state that the road networks are private and that a Home Owner’s Association will be established.

A draft Development Agreement has been provided to the City. Staff reviewed the agreement and made modifications, and has provided the edited version to the Planning Commission for their review. No concerns from the Planning Commission have been raised to date. The final draft of the Development Agreement has been provided to the City Council for review and acceptance.

#### *ENGINEERING REVIEW*

Engineering and Public Works have reviewed the submitted Preliminary Subdivision, Final Subdivision and Site Plan documents and Engineering provided a review of this site that encompasses all three documents. There are specific call outs to the size of the proposed detention facility as well how the water will be piped off-site. The improvements for this site must be in substantial conformance with the Engineer’s review letter. The outflow of the storm detention water is currently entering into the West Branch Canal Company ditch. This is a former flood irrigation ditch, and is controlled by Mr. Stoker who is the Ditch Master. A letter has been filed with the City approving the outflow of storm water into the ditch. Public Works has indicated that this solution to the storm water outfall is acceptable, but Clearfield City is not responsible for future maintenance or liability of that surface flowing water.

**Conformance with the Engineering review letter is included as a condition of approval.**

#### *OTHER AGENCY REVIEW*

##### *Fire Review*

North Davis Fire District sat in on a sketch plan meeting for this site. They encouraged connecting the road networks and making sure that fire infrastructure was properly installed. The revised plans will be reviewed during the Plat approval and Building Permit phase to assure conformance.

#### **Public Comment**

No public comment has been received to date.

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### **REVIEW CONSIDERATIONS**

The Plat documents submitted have a number of small issues and redlines noted between Planning, Public Works, and Engineering. In most cases these small call outs can be amended between Plat approval and recordation of a Final Plat. Street addresses and building addresses need to be added, signature blocks need to be corrected, the subdivision narrative needs to be corrected to indicate private rather than public streets. Engineering’s review letter covers the majority of these small items. The intent and final product of the subdivision will not substantially

change, and there are no fatal-flaws seen in the design with this subdivision so long as City Council is willing to accept the terms of the Development Agreement, and staffs recommended conditions.

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## CONDITIONS OF APPROVAL

- 1) Approval of this development is contingent upon the approval and execution of a Development Agreement specifying building locations, setbacks, road network, and parking requirements at minimum.
- 2) A final clean copy of the Preliminary Subdivision Plat, Site Plan, and Final Plat needs to be filed with the Planning Department, with all changes and redlines corrected from Planning, Public Works, and Engineering.
- 3) The Construction Documents submitted for building permits shall be in substantial conformance with the documents submitted in this Preliminary Subdivision Plat approval, PSP 1407-0001; however, they will also include and address the following:
  - a. The final engineering design (construction drawings) submitted for site improvements shall meet City standards, including but not limited to storm water, sewer, and culinary water, and be to the satisfaction of the City Engineer and Public Works.
  - b. Storm water detention basin out-fall into the West Branch Canal Company ditch is pursuant to approval by Public Works and the Ditch Master.
  - c. An escrow account shall be established per City Code 12-8-4A based on an itemized cost list for improvements prior to recordation of the plat.
  - d. The final building plans submitted shall meet building safety standards and be to the satisfaction of the City Building Official.
  - e. The final building plans shall meet the minimum standards for building materials as established in R-3 Zone 11-9E-13(F). The final building plans should be in substantial conformance with Chapter 18 Design Guidelines.
  - f. The appropriate number of parking stalls shall be delineated and designed for the site and shown on submitted construction drawings. A minimum of 20 stalls must be covered. An adequate number of stalls must meet ADA standards.
  - g. Site circulation must be designed in such a manner that on site traffic flow is not impeded. Adequate paved markings and/or signage shall be provided and incorporated on the site.
  - h. New lighting for the site, either parking lot or exterior to the building shall be shown on the construction documents and meet City Code.
  - i. A minimum of 25 percent landscaping shall be provided and meet the minimum standards set forth in 11-13-23.
  - j. Proposed signage must meet Title 11, Chapter 15 standards. Signs are not included as part of this Site Plan approval. Separate review and approval will be required.
- 4) Plat approval is subject to North Davis Fire District review and approval.
- 5) The applicant shall provide proof of having obtained and of having maintained, as may be periodically requested by the City, all applicable local, state, and federal permits.

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**ATTACHMENTS**

1. Final Plat – Building Elevation Drawings
2. Engineer’s Review Letter
3. Fire Review Letter

3 September 2014

City of Clearfield  
55 South State Street  
Clearfield City, Utah 84015

Attn: Scott A. Hess, Development Services Manager  
Proj: **Kensington Place Subdivision - Phase 2**  
Subj: Plat & Improvement Drawing – Review

Dear Scott,

I reviewed the Plat & Improvement Drawings for “Kensington Place – Phase 2” and submit the following comments for review:

General Note:

1. An **electronic copy** of the completed Plat & Improvement Plan drawings and details must be submitted to the Public Work Department via our office for record keeping upon design completion and prior to approval of the drawings from our office.

Plat

1. The Plat drawing is very different from the Preliminary Design drawing originally submitted. The Preliminary Drawing clearly identifies the creation of lots in a PRUD where the Plat drawing indicates three large building with individual units. The Plat drawing needs to be corrected to reflect individual lots and noted as a PRUD if this is the intent of the Developer.
2. Addresses for the Lots and the Streets need to be shown on the Plat. Also the Plat drawing needs all roadways to be identified as to “private streets and/or public streets”.
3. The “Owners Dedication and Certification” has several spelling errors and needs to note the streets as “private streets” which are not dedicated to the public as public thoroughfares. The balance of the dedication and certification language needs to be checked for the appropriate dedication language. The name of the Owner(s) signing the Plat needs to be printed under the signature line for clarification.
4. The “Narrative” needs to be modified to call out “private streets”.
5. An easement for the discharge of overflow storm water from the development is needed to be on the Plat or as a separate document.
6. The title block date on the Plat should be updated upon approval.

## Improvement Drawings

1. Notes need to be placed on the improvement drawings indicating all deteriorated, damaged or missing public surface improvements surrounding the perimeter of the development be replaced or installed; i.e., curb and gutter, sidewalk, landscaping park strip improvements, asphalt patching, etc.
2. The City has previously designed the curb & gutter (tbc elevation and curb slopes) along 550 East Street. The Developers Engineer will need to adjust the curb & gutter top back of curb (tbc) elevations along 860 South Street to match the City design on 550 East Street.
3. A 5 foot wide waterway will be required at the intersection of 550 East Street & 860 South Street to transport storm water along the westerly side of 550 East Street.
4. The City will install the curb & gutter and sidewalk along the East frontage of Lots 45 or (21) & 46 or (22). The Developer will need to install the curb & gutter around the radius along with the handicap ramps and sidewalk at the two east corners on 860 South Street.
5. Due to the distance between fire hydrants the hydrant will need to be moved east from lot (19) to a point mid-way along the lot frontage of 45 or (21) and a second fire hydrant will need to be installed near lot (14).
6. The City will install a new waterline in 550 East Street and extend an 8" waterline to the west right-of-way of 550 East Street for the Developer to connect onto.
7. The waterways in the subdivision should be 4' or 5' in width.
8. The plans are very confusing as to how storm water flows from 500 East Street into the detention basin. The design for the subdivision needs to be clearly shown as to how the storm water gets into the detention basin (inlet structure, piping into & out of the basin, outlet control orifice, overflow spillway, the basin bottom floor slope, etc.)
9. There are several elevations and grades missing from the drawings of the proposed improvements.
10. The detention basin is not sized correctly. It is our opinion the detention basin needs to be a minimum of 6,800 cubic feet in volume.
11. The overflow freeboard height needs to be a minimum of 12" in height.
12. The overflow of storm water will need to be piped within an easement which extends to the West to the right-of-way of Depot Street. The City will interconnect the Developers outlet discharge piping (15" diameter minimum) with the future City storm water collection piping on Depot Street.
13. The existing waste water ditch along the west rear of the subdivision needs to be piped.
14. Near the southwesterly corner of the development there is a note stating existing utilities to be relocated. Those utilities need to be identified and new locations shown.
15. Other comments from other departments will also need to be considered.

Should you have any question feel free to contact our office.

Sincerely,

**CEC, Civil Engineering Consultants, PLLC.**



N. Scott Nelson, PE.

*City Engineer*

Cc. Scott Hodge, Public Works Director  
Dan Schuler, Public Works Inspector and Storm Water Manager  
Michael McDonald, Building Official



*From the Desk of  
Deputy Chief John Taylor*  
**NORTH DAVIS FIRE DISTRICT**  
**381 NORTH 3150 WEST**  
**OFFICE: (801) 525-2850**  
**FAX: (801) 525-6935**  
**EMAIL: JTAYLOR@NOFIRES.ORG**

TO: Scott Hess Community Development  
FROM: John Taylor / Fire Marshal  
RE: **Kensington Place Subdivision Phase II**

DATE: September 5, 2014

I have reviewed the site plan submitted on **Kensington Place Subdivision Phase II**

for the above referenced project. The Fire Prevention Division of this Fire District has the following comments/concerns.

1. The minimum fire flow requirement is 1500 gallons per minute for 60 consecutive minutes for residential one and two family dwellings. Fire flow requirements may be increased for residential one and two family dwellings with a building footprint equal to or greater than 3,600 square feet or for buildings other than one and two family dwellings. Provide documentation that the fire flow has been confirmed through the Clearfield City water dept.
2. Fire hydrants and access roads shall be installed prior to construction of any buildings. All hydrants shall be placed with the 4 ½" connection facing the point of access for Fire Department Apparatus. Provide written assurance that this will be met.
3. Prior to beginning construction of any buildings, a fire flow test of the new hydrants shall be conducted to verify the actual fire flow for this project. The Fire Prevention Division of this Fire District shall witness this test and shall be notified a minimum of 48 hours prior to the test.
4. All fire apparatus access roads shall be a minimum all-weather, drivable and maintainable surface. There shall be a minimum clear and unobstructed width of not less than 26 feet and an unobstructed vertical clearance of not less than 13 feet 6 inches. Dead-end roads created in excess of 150 feet in length shall be provided with an approved turn-around.
5. If grades exceed 8%, approval from the City Engineer and the Fire District is required.

These plans have been reviewed for Fire District requirements only. Other departments must review these plans and will have their requirements. This review by the Fire District must not be construed as final approval from Clearfield City.

# KENSINGTON PLACE PHASE 2 SUBDIVISION A TOWNHOUSE DEVELOPMENT

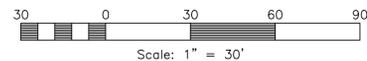
PART OF THE NORTHEAST QUARTER OF SECTION 12, T.4N., R.2W., S.L.B.&M., U.S. SURVEY  
CLEARFIELD CITY, DAVIS COUNTY, UTAH  
SEPTEMBER, 2014



VICINITY MAP  
SCALE: NONE

- SECTION CORNER
- SET STREET MONUMENT
- SET 5/8" REBAR AND PLASTIC CAP STAMPED "REEVE & ASSOCIATES"
- BOUNDARY LINE
- LOT LINE
- - - ADJOINING PROPERTY
- - - EASEMENTS
- - - SECTION TIE LINE
- - - PUBLIC UTILITY EASEMENT
- P.U.E.
- EXISTING BUILDING TO BE REMOVED
- BUILDING PAD
- EXISTING BUILDING TO REMAIN

NOTE: THE HOME OWNERS ASSOCIATION WILL MAINTAIN THE PRIVATE ROADWAYS AND OPEN SPACE AREAS.



### BASIS OF BEARINGS

THE BASIS OF BEARINGS FOR THIS PLAT IS THE SECTION LINE BETWEEN THE FOUND DAVIS COUNTY MONUMENT AT THE NORTHEAST CORNER AND A FOUND DAVIS COUNTY MONUMENT AT THE NORTH QUARTER CORNER OF SECTION 12, TOWNSHIP 4 NORTH, RANGE 2 WEST, SALT LAKE BASE AND MERIDIAN, U.S. SURVEY, SHOWN HEREON AS: N89°47'01"W

### NARRATIVE

THE PURPOSE OF THIS PLAT IS TO DIVIDE THIS PROPERTY INTO LOTS AND PRIVATE ROADWAYS. ALL BOUNDARY CORNERS AND REAR LOT CORNERS WERE SET WITH A 5/8" REBAR AND PLASTIC CAP STAMPED "REEVE & ASSOCIATES". ALL FRONT LOT CORNERS WERE SET WITH A LEAD PLUG IN THE TOP BACK OF CURB AT THE EXTENSION OF THE SIDE LOT LINES.

### BOUNDARY DESCRIPTION

PART OF THE NORTHEAST QUARTER OF SECTION 12, TOWNSHIP 4 NORTH, RANGE 2 WEST, SALT LAKE BASE AND MERIDIAN, U.S. SURVEY

BEGINNING AT A POINT, SAID POINT LIES 2646.77 FEET, N89°47'01"W AND 730.39 FEET S00°09'18"W FROM A FOUND DAVIS COUNTY MONUMENT AT THE NORTHEAST CORNER OF SAID SECTION 12 AND RUNNING: THENCE S89°50'42"E 404.58 FEET; THENCE S00°09'18"W 182.30 FEET; THENCE N89°50'42"W 404.58 FEET; THENCE N00°09'18"E 182.30 FEET TO THE POINT OF BEGINNING.

CONTAINING 73,755 SQUARE FEET OR 1.693 ACRES

### CLEARFIELD CITY PLANNING COMMISSION

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_ BY THE CLEARFIELD CITY PLANNING COMMISSION.

CHAIRMAN, CLEARFIELD CITY PLANNING COMMISSION

### CLEARFIELD CITY ENGINEER

I HEREBY CERTIFY THAT THIS OFFICE HAS EXAMINED THIS PLAT AND IT IS CORRECT IN ACCORDANCE WITH INFORMATION ON FILE IN THIS OFFICE.

CLEARFIELD CITY ENGINEER DATE

### CLEARFIELD CITY COUNCIL

PRESENTED TO THE CLEARFIELD CITY COUNCIL THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_ AT WHICH TIME THIS SUBDIVISION WAS APPROVED AND ACCEPTED.

CLEARFIELD CITY MAYOR ATTEST: CITY RECORDER

### CLEARFIELD CITY ATTORNEY

APPROVED AS TO FORM BY THE CLEARFIELD CITY ATTORNEY THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_

CLEARFIELD CITY ATTORNEY

### DESIGN CRITERIA

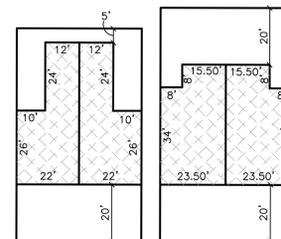
TOTAL AREA .....1.69 ACRES  
AREA OF TOWNHOMES.....1.34 ACRES (31.3%)  
OPEN SPACE/COMMON AREA.....0.42 ACRES (38.1%)  
AREA OF HARDSCAPE.....0.51 ACRES (30.6%)  
AREA OF UNITS.....0.41 ACRES (30.6%)  
DENSITY 15.1 UNITS/ACRE

### LINE TABLE

LINE	BEARING	DISTANCE
L1	S00°11'21"W	5.01'
L2	N00°11'21"E	5.00'
L3	N00°11'21"E	4.89'
L4	S89°50'42"E	12.50'
L5	EAST	12.50'
L6	S00°09'18"W	12.50'
L7	S00°09'18"W	12.50'

### CURVE TABLE

#	RADIUS	ARC LENGTH	CHD LENGTH	TANGENT	CHD BEARING	DELTA
C1	112.50'	14.90'	14.89'	7.45'	N03°36'18"W	7°35'18"
C2	125.00'	16.56'	16.54'	8.29'	N03°36'18"W	7°35'18"
C3	137.50'	18.21'	18.20'	9.12'	N03°36'18"W	7°35'18"
C4	112.50'	14.83'	14.82'	7.43'	S03°37'19"E	7°33'15"
C5	125.00'	16.48'	16.47'	8.25'	S03°37'19"E	7°33'15"
C6	137.50'	18.13'	18.12'	9.08'	S03°37'19"E	7°33'15"
C7	10.00'	15.71'	14.14'	10.00'	N45°09'18"E	90°00'00"
C8	137.50'	6.17'	6.17'	3.08'	N88°52'11"E	2°34'14"
C9	137.50'	3.47'	3.47'	1.73'	S86°51'42"W	1°26'45"
C10	112.50'	7.89'	7.88'	3.94'	N88°08'49"E	4°00'58"
C11	125.00'	8.76'	8.76'	4.38'	N88°08'49"E	4°00'58"
C12	137.50'	9.64'	9.64'	4.82'	N88°08'49"E	4°00'58"
C13	112.50'	1.56'	1.56'	0.78'	N86°32'07"E	0°47'33"
C14	112.50'	6.33'	6.33'	3.17'	S88°32'36"W	3°13'25"
C15	10.00'	15.71'	14.14'	10.00'	S44°50'42"E	90°00'00"
C16	125.00'	8.76'	8.76'	4.38'	N88°08'49"E	4°00'58"



TYPICAL BUILDING DETAIL  
NOT TO SCALE

### DEVELOPER:

HAMBLIN INVESTMENT GROUP  
JOHN RYAN  
1027 W. 350 S.  
LAYTON, UT 84041  
(801) 509-0616

### COMMISSION EXPIRES

NOTARY PUBLIC

PROJECT INFORMATION	
Surveyor:	Project Name: KENSINGTON PLACE PHASE 2
Designer:	Number: 6388-01
Begin Date:	Scale: 1"=30'
07-29-14	Revision: 9-17-2014 CC
	Checked:



**Reeve & Associates, Inc.**  
415 S. HARRISON BLVD., SUITE 310, OGDEN, UTAH 84403  
TEL: (801) 621-3100 FAX: (801) 621-0566 WWW.REEVE-ASSOCIATES.COM  
LAND PLANNERS • CIVIL ENGINEERS • LAND SURVEYORS  
TRAFFIC ENGINEERS • STRUCTURAL ENGINEERS • LANDSCAPE ARCHITECTS

### DAVIS COUNTY RECORDER

ENTRY NO. \_\_\_\_\_ FEE PAID  
\_\_\_\_\_ FILED FOR RECORD  
AND RECORDED, \_\_\_\_\_ AT  
\_\_\_\_\_ IN BOOK \_\_\_\_\_ OF  
THE OFFICIAL RECORDS, PAGE \_\_\_\_\_

RECORDED FOR:

DAVIS COUNTY RECORDER

DEPUTY

### SURVEYOR'S CERTIFICATE

I, ROBERT D. KUNZ, DO HEREBY CERTIFY THAT I AM A REGISTERED PROFESSIONAL LAND SURVEYOR IN THE STATE OF UTAH IN ACCORDANCE WITH TITLE 58, CHAPTER 22, PROFESSIONAL ENGINEERS AND LAND SURVEYORS ACT; AND THAT I HAVE COMPLETED A SURVEY OF THE PROPERTY DESCRIBED ON THIS PLAT IN ACCORDANCE WITH SECTIONS 17-23-17 AND HAVE VERIFIED ALL MEASUREMENTS, AND HAVE PLACED MONUMENTS AS REPRESENTED ON THIS PLAT, AND THAT THIS PLAT OF KENSINGTON PLACE PHASE 2 SUBDIVISION IN CLEARFIELD CITY, DAVIS COUNTY, UTAH, HAS BEEN DRAWN CORRECTLY TO THE DESIGNATED SCALE AND IS A TRUE AND CORRECT REPRESENTATION OF THE HEREIN DESCRIBED LANDS INCLUDED IN SAID SUBDIVISION, BASED UPON DATA COMPILED FROM RECORDS IN THE DAVIS COUNTY RECORDER'S OFFICE AND FROM SAID SURVEY MADE BY ME ON THE GROUND; I FURTHER CERTIFY THAT THE REQUIREMENTS OF ALL APPLICABLE STATUTES AND ORDINANCES OF CLEARFIELD CITY, DAVIS COUNTY CONCERNING ZONING REQUIREMENTS REGARDING LOT MEASUREMENTS HAVE BEEN COMPLIED WITH.

SIGNED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_

150228  
UTAH LICENSE NUMBER ROBERT D. KUNZ



### OWNERS DEDICATION AND CERTIFICATION

WE THE UNDERSIGNED OWNERS OF THE HEREIN DESCRIBED TRACT OF LAND, DO HEREBY SET APART AND SUBDIVIDE THE SAME INTO LOTS AND STREETS AS SHOWN ON THE PLAT AND NAME SAID TRACT KENSINGTON PLACE PHASE 2 SUBDIVISION, AND DO HEREBY DEDICATE TO PUBLIC USE ALL THOSE PARTS OR PORTIONS OF SAID TRACT OF LAND DESIGNATED AS PRIVATE ROADWAYS, THE SAME TO BE USED AS PRIVATE ROADWAYS ALSO TO GRANT AND DEDICATE A PERPETUAL RIGHT AND EASEMENT OVER, UPON AND UNDER THE LANDS DESIGNATED HEREON AS PUBLIC UTILITY, STORM WATER DETENTION PONDS, DRAINAGE EASEMENTS AND CANAL MAINTENANCE EASEMENT, THE SAME TO BE USED FOR THE INSTALLATION MAINTENANCE AND OPERATION OF PUBLIC UTILITY SERVICE LINE, STORM DRAINAGE FACILITIES, IRRIGATION CANALS OR FOR THE PERPETUAL PRESERVATION OF WATER CHANNELS IN THEIR NATURAL STATE WHICHEVER IS APPLICABLE AS MAY BE AUTHORIZED BY THE GOVERNING AUTHORITY, WITH NO BUILDINGS OR STRUCTURES BEING ERECTED WITHIN SUCH EASEMENTS.

SIGNED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_

HAMBLIN INVESTMENTS GROUP, LLC HAMBLIN INVESTMENTS GROUP, LLC  
JOHN K. RYAN MARVIN R. MURRI

### ACKNOWLEDGMENT

STATE OF UTAH )ss.  
COUNTY OF \_\_\_\_\_ )

ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_, PERSONALLY APPEARED BEFORE ME, THE UNDERSIGNED NOTARY PUBLIC, (AND) \_\_\_\_\_ SIGNER(S) OF THE ABOVE OWNER'S DEDICATION AND CERTIFICATION, WHO BEING BY ME DULY SWORN, DID ACKNOWLEDGE TO ME \_\_\_\_\_ SIGNED IT FREELY, VOLUNTARILY, AND FOR THE PURPOSES THEREIN MENTIONED.

COMMISSION EXPIRES \_\_\_\_\_ NOTARY PUBLIC

### ACKNOWLEDGMENT

STATE OF UTAH )ss.  
COUNTY OF \_\_\_\_\_ )

ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_, PERSONALLY APPEARED BEFORE ME, THE UNDERSIGNED NOTARY PUBLIC, (AND) \_\_\_\_\_ BEING BY ME DULY SWORN, ACKNOWLEDGED TO ME THEY ARE \_\_\_\_\_ AND \_\_\_\_\_ OF SAID CORPORATION AND THAT THEY SIGNED THE ABOVE OWNER'S DEDICATION AND CERTIFICATION FREELY, VOLUNTARILY, AND IN BEHALF OF SAID CORPORATION FOR THE PURPOSES THEREIN MENTIONED.

COMMISSION EXPIRES \_\_\_\_\_ NOTARY PUBLIC

# CLEARFIELD CITY RESOLUTION 2014R-21

## **A RESOLUTION ACKNOWLEDGING RECEIPT OF THE CITY RECORDER'S NOTICE OF CERTIFICATION OF THE PETITION FOR ANNEXATION FOR THE AREA, COMMONLY KNOWN AS THE FALCON HILL ANNEXATION, LOCATED ON MILITARY LAND WITHIN THE FALCON HILL PROJECT AREA ON THE NORTHEASTERN BORDER OF CLEARFIELD CITY**

**WHEREAS**, pursuant to Title 10, Chapter 2, Part 4 of the Utah Code, a petition for annexation was filed with the City Recorder on August 18, 2014 and then accepted for further consideration by the Clearfield City Council on August 26, 2014, for property located on military land within the Falcon Hill Project Area on the northeastern border of Clearfield City; and

**WHEREAS**, on September 22, 2014, the City Recorder provided a Notice of Certification to the City Council indicating that the Petition for Annexation complies with the statutory requirements set forth in Utah Code Ann. § 10-2-403(3), (4), and (5); and

**WHEREAS**, pursuant to state law, as the municipal legislative body, the City Council must now cause notices of the proposed annexation to be advertised in the newspaper and sent to the entities prescribed in Utah Code Ann. § 10-2-406(1)(b);

**NOW THEREFORE BE IT RESOLVED** by the Clearfield City Council that,

**SECTION I:** Staff is hereby directed to publish the prescribed notice of the proposed annexation at least once a week for three (3) successive weeks in a newspaper of general circulation with the first notice being published within ten (10) days of the Council's receipt of the City Recorder's Notice of Certification.

**SECTION II:** Staff is hereby directed to mail written notice of the proposed annexation to each affected entity (the Davis County Commission; Weber Basin Water Conservancy; Davis County; Mosquito Abatement; North Davis Sewer District; North Davis Fire District; Questar Gas Company; Rocky Mountain Power; the city councils of Sunset City, Layton City, West Point City, Clinton City, Syracuse City and Roy City; and, the Davis County School District).

**SECTION III:** The published and mailed notice shall contain the prescribed information, as outlined in the Utah Code and shall provide the necessary information relative to the filing of protests and deadlines (in terms of the actual date) for filing such protests.

Passed and adopted by the City Council at its regular meeting on the 23<sup>rd</sup> day of  
September, 2014.

CLEARFIELD CITY CORPORATION

---

Mark R. Shepherd, Mayor

ATTEST:

---

Nancy R. Dean, City Recorder

VOTE OF THE COUNCIL

AYE:

NAY:



Executive Department

55 South State Street  
Clearfield, Utah 84015  
Phone: 801.525.2710  
Fax: 801.525.2869

September 22, 2014

Clearfield Mayor and City Council  
55 S. State St., 3<sup>rd</sup> Fl.  
Clearfield, UT 84015

**RE: NOTICE OF CERTIFICATION OF PETITION FOR ANNEXATION**

Dear Clearfield City Mayor Shepherd and City Council Members:

Pursuant to the statutory requirements set forth in Title 10, Chapter 2, Part 4 of the Utah Code, this letter is being provided to you and serves as official notice that as the Clearfield City Recorder I have certified the attached Petition for Annexation filed with my office by Sunset Ridge Development Partners L.L.C. on August 18, 2014, for the area, commonly known as the Falcon Hill Annexation, located on certain portions of military land within the Falcon Hill Project Area on the northeastern border of Clearfield City. The proposed annexation includes approximately 49.73 acres as drawn and described in the survey filed with the petition.

In my opinion, the annexation meets the statutory requirements of Utah State Code sections 10-2-403(3), (4), and (5).

Respectfully,

Nancy R. Dean  
City Recorder

Cc: Adam Lenhard, City Manager  
JJ Allen, Assistant City Manager  
Brian Brower, City Attorney  
Davis County Commission  
Sunset Ridge Development Partners, LLC/Travis Lish

# Plat of Addition to the Corporate Limits of Clearfield City

## NARRATIVE

This Survey and Annexation Plat was requested by Mr. Michael Wagstaff for the purpose of annexing this property into Clearfield City.

Brass Cap Monuments were found at the West Quarter Corner, Southwest corner, Southeast corner, a Rebar & Cap was Found at the South Quarter corner, and a Nail was found at the Center corner, of Section 36, T5N, R2W, SLB&M, U.S. Survey:

A line bearing N 0°41'38" E between these two monuments was used as the basis of bearings.

The East Quarter Corner, Section 36 were calculated based on information provided by Davis County Surveyor.

A part of the Southeast Quarter of Section 36, T5N, R2W, SLB&M, Unincorporated Davis County, Utah

## SURVEYOR'S CERTIFICATE

I, Andy Hubbard, do hereby certify that I am a Registered Professional Land Surveyor in the State of Utah, and that I hold Certificate No. 6242920 in accordance with Title 58, Chapter 22, of the Professional Engineers and Land Surveyors Licensing Act. I also certify that this Plat of Addition to the Corporate Limits of Clearfield City, in Davis County Utah has been correctly drawn to the designated scale and is a true and correct representation of the following description of lands included in said plan, based on data compiled from records in the Davis County Recorder's Office, and of a survey made on the ground in accordance with Section 17-23-17. This Annexation Plat has been prepared under my direction and in accordance with information obtained from the Davis County Recorder's Office.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

6242920  
License No.

Andy Hubbard

## BOUNDARY DESCRIPTION

Commencing at the South Quarter Corner of Section 36, Township 5 North, Range 2 West, Salt Lake Base & Meridian; and running thence North 00°45'16" East 2,644.54 feet along the Quarter Section line, being the East boundary of the Existing Corporate Limits of Clearfield City, to the Center of said Section 36; thence South 89°18'07" East 704.40 feet along said the Quarter Section line; thence South 00°28'06" West 88.84 feet to a point on the East line of the Enhanced Use Lease Boundary as shown on that certain A.L.T.A./A.C.S.M Survey prepared by Great Basin Engineering, (Davis County Surveyor, Filing Number 5640); thence, along the Easterly Boundary of Said Property the following three courses as follows: (1) South 00°28'06" West 1,431.94 feet to a point of curvature; (2) Southerly along the arc of a 300.16 feet curve to the left a distance of 211.39 feet (Central Angle equals 40°21'04" and Long Chord bears South 19°42'26" East 207.05 feet) to the point of curve of a non-tangent curve of which the radius point lies North 78°39'57" East; and (3) Southerly along the arc of a 1,296.68 foot radius curve to the left a distance of 133.28 feet (Central Angle Equals 05°53'21", and Long Chord bears South 14°16'43" East 133.22 feet) to the point of curve of a non-tangent curve of which the radius point lies North 72°46'35" East; thence Southeasterly along the arc of a 1,296.68 foot radius curve to the left a distance of 260.02 feet (Central Angle Equals 11°29'22", and Long Chord bears South 22°58'07" East 259.59 feet) to the point of curve of a non-tangent curve of which the radius point lies North 61°17'17" East being on the East line of the Enhanced Use Lease Boundary as shown on that certain A.L.T.A./A.C.S.M Survey prepared by Great Basin Engineering, (Davis County Surveyor, Filing Number 5640); thence two (2) courses along said East Property line as follows: (1) Southeasterly along the arc of a 1,296.68 foot radius curve to the left a distance of 23.08 feet (Central Angle Equals 01°01'12", and Long Chord bears South 29°13'19" East 23.08 feet) to the point of curve of a non-tangent curve of which the radius point lies North 64°23'12" East; and (2) Southeasterly along the arc of a 1,296.00 foot radius curve to the left a distance of 755.88 feet (Central Angle Equals 33°25'01", and Long Chord bears South 42°19'19" East 745.21 feet) to the South line of Section 36; thence North 89°14'22" West 1,443.85 feet along said South line to the Point of Beginning.

Contains 49.743 Acres

## OWNER'S AFFIDAVIT

The undersigned owner(s) of the hereon described tract of land, having caused the same to be annexed into Clearfield City.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

Sunset Ridge Development Partners

Gary Stewart

## APPROVAL OF THE ANNEXATION PLAT BY LEGISLATIVE BODY

This annexation plat is hereby approved by the Clearfield City Council this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

Mayor

Attest: \_\_\_\_\_ City Recorder

## ACKNOWLEDGMENT

State of Utah } ss  
County of \_\_\_\_\_

On the \_\_\_\_\_ day of \_\_\_\_\_, 2014, personally appeared before me Gary Stewart, who being by me duly sworn did say that said instrument was signed freely and voluntarily and for the purposes therein mentioned.

Residing at: \_\_\_\_\_  
Commission No.: \_\_\_\_\_  
Commission Expires: \_\_\_\_\_

A Notary Public commissioned in Utah

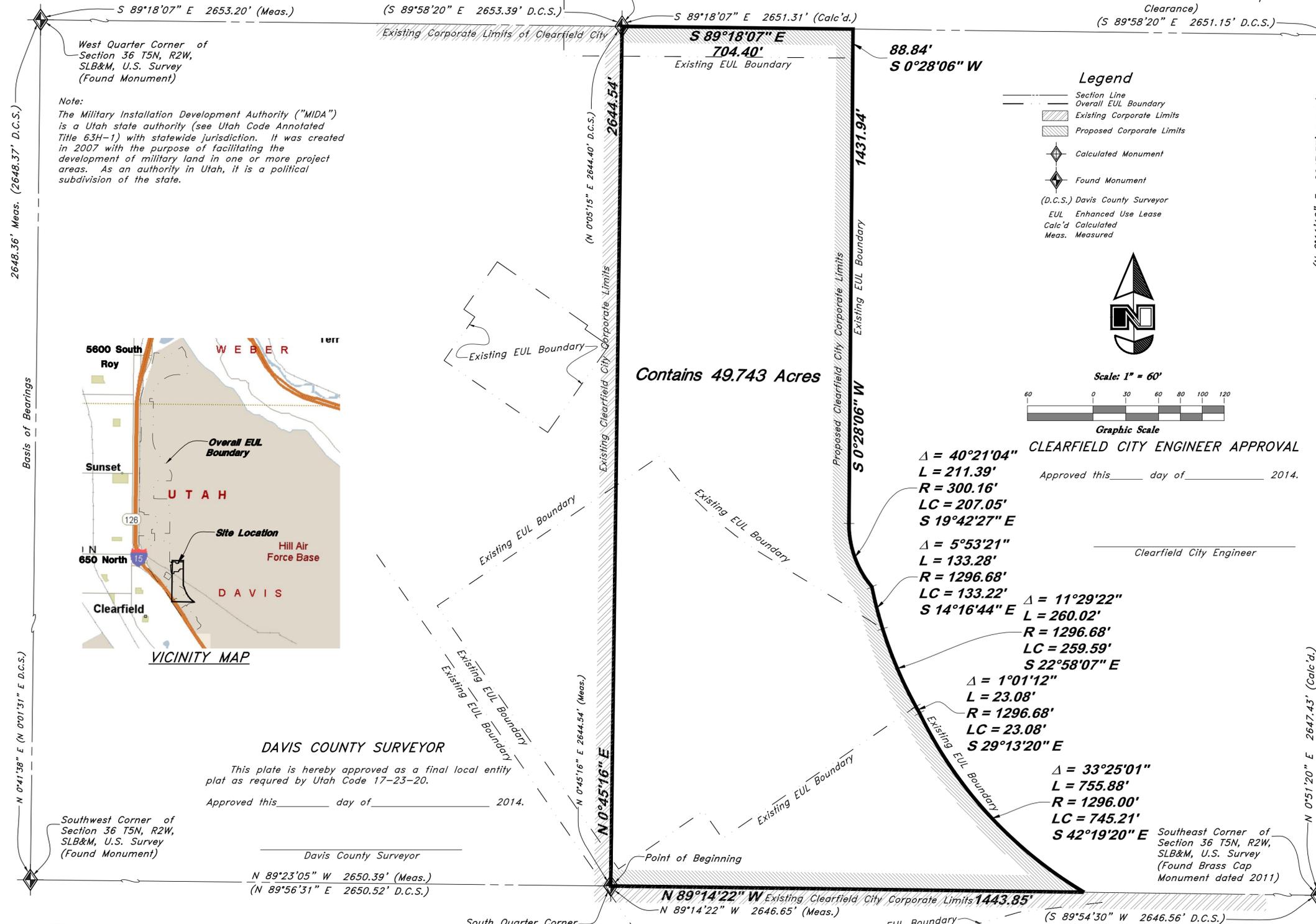
Print Name

## DAVIS COUNTY RECORDER

ENTRY NO. \_\_\_\_\_ FEE PAID \_\_\_\_\_  
RECORDED \_\_\_\_\_ FILED FOR RECORD AND  
IN BOOK \_\_\_\_\_ OF OFFICIAL  
RECORDS, PAGE \_\_\_\_\_ RECORDED  
FOR \_\_\_\_\_

DAVIS COUNTY RECORDER

BY: \_\_\_\_\_ DEPUTY



**Legend**

- Section Line
- Overall EUL Boundary
- Existing Corporate Limits
- Proposed Corporate Limits
- Calculated Monument
- Found Monument

(D.C.S.) Davis County Surveyor  
EUL Enhanced Use Lease  
Calc'd Calculated  
Meas. Measured

Scale: 1" = 60'

Graphic Scale

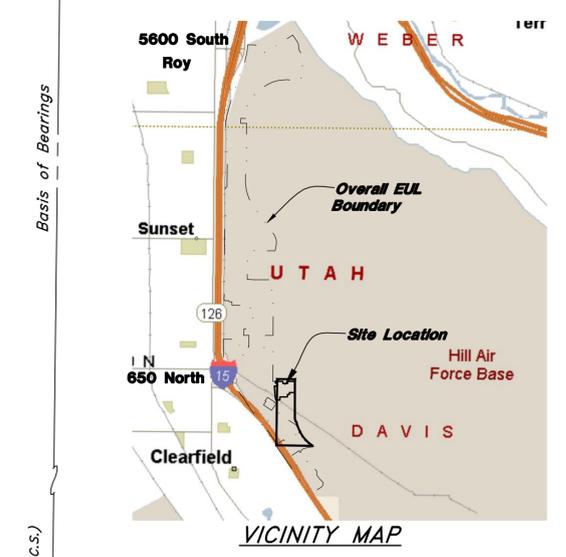
0 30 60 90 120

**CLEARFIELD CITY ENGINEER APPROVAL**

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

Clearfield City Engineer

- Δ = 40°21'04"  
L = 211.39'  
R = 300.16'  
LC = 207.05'  
S 19°42'27" E
- Δ = 5°53'21"  
L = 133.28'  
R = 1296.68'  
LC = 133.22'
- Δ = 11°29'22"  
L = 260.02'  
R = 1296.68'  
LC = 259.59'  
S 22°58'07" E
- Δ = 1°01'12"  
L = 23.08'  
R = 1296.68'  
LC = 23.08'
- Δ = 33°25'01"  
L = 755.88'  
R = 1296.00'  
LC = 745.21'  
S 42°19'20" E



**DAVIS COUNTY SURVEYOR**

This plat is hereby approved as a final local entity plat as required by Utah Code 17-23-20.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

Davis County Surveyor

Southwest Corner of Section 36 T5N, R2W, SLB&M, U.S. Survey (Found Monument)

N 89°23'05" W 2650.39' (Meas.)  
N 89°56'31" E 2650.52' D.C.S.)

**GREAT BASIN ENGINEERING**

5746 SOUTH 1475 EAST OGDEN, UTAH 84403  
MAIN (801)394-4515 S.L.C (801)521-0222 FAX (801)392-7544  
WWW.GREATBASINENGINEERING.COM

# 550 EAST ROADWAY

## DEDICATION PLAT

### CLEARFIELD CITY, UTAH

A PART OF THE NORTHEAST  
 QUARTER OF SECTION 12,  
 TOWNSHIP 4 NORTH, RANGE 2 WEST,  
 SALT LAKE BASE & MERIDIAN  
 CLEARFIELD CITY,  
 DAVIS COUNTY, UTAH  
 January 2014



# SHEET 1 OF 2

### ACKNOWLEDGMENT

State of Utah  
 County of Davis

On the \_\_\_\_\_ day of \_\_\_\_\_, 2014, personally appeared before me, the undersigned Notary Public, \_\_\_\_\_, the signer of the Owners Dedication, who duly acknowledged to me that he/she/they signed it freely and voluntarily and for the purpose therein mentioned.

Notary Public \_\_\_\_\_ Stamp \_\_\_\_\_

Center of Section 12  
 Township 4 North  
 Range 2 West  
 Salt Lake Base & Meridian



### OWNERS DEDICATION

We the undersigned owners of the hereon described tract of land, hereby set apart the same into streets as shown on this plat, and name said tract **550 EAST STREET** and hereby dedicate, grant, and convey to Clearfield City, Davis County, Utah all those parts or portions of said tract of land designated as streets, the same to be used as public thoroughfares forever, and also dedicate to Clearfield City those certain strips as easements for public utility and drainage purposes, as shown hereon, the same to be used for the installation, maintenance, and operation of public service lines and drainages, as may be authorized by Clearfield City.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

12-067-0019	12-067-0028	12-067-0057	12-067-0085	12-067-0109
12-067-0115	12-067-0116	12-067-0126	12-067-0128	12-067-0128
12-067-0144	12-069-0010	12-069-0014	12-069-0020	12-070-0001
12-070-0002	12-201-0001	12-202-0019	12-202-0020	12-202-0027
12-630-0001	12-630-0003	12-663-0025	12-663-0026	12-663-0027
12-692-0021	12-692-0022	12-692-0023	Kensington Place Homeowner Association	

### ACKNOWLEDGMENT

State of Utah  
 County of Davis

On the \_\_\_\_\_ day of \_\_\_\_\_, 2014, personally appeared before me, the undersigned Notary Public, \_\_\_\_\_, the signer of the Owners Dedication, who duly acknowledged to me that he/she/they signed it freely and voluntarily and for the purpose therein mentioned.

Notary Public \_\_\_\_\_ Stamp \_\_\_\_\_

### ACKNOWLEDGMENT

State of Utah  
 County of Davis

On the \_\_\_\_\_ day of \_\_\_\_\_, 2014, personally appeared before me, the undersigned Notary Public, \_\_\_\_\_, the signer of the Owners Dedication, who duly acknowledged to me that he/she/they signed it freely and voluntarily and for the purpose therein mentioned.

Notary Public \_\_\_\_\_ Stamp \_\_\_\_\_

### ACKNOWLEDGMENT

State of Utah  
 County of Davis

On the \_\_\_\_\_ day of \_\_\_\_\_, 2014, personally appeared before me, the undersigned Notary Public, \_\_\_\_\_, the signer of the Owners Dedication, who duly acknowledged to me that he/she/they signed it freely and voluntarily and for the purpose therein mentioned.

Notary Public \_\_\_\_\_ Stamp \_\_\_\_\_

### ACKNOWLEDGMENT

State of Utah  
 County of Davis

### SURVEYORS CERTIFICATE

I, Dick Niles Mechem, do hereby certify that I am a Professional Land Surveyor, and that I hold license number 155649, as prescribed under the laws of the State of Utah. I further certify that by authority of the Owners, I have directed a survey of the tract of land as shown on this plat as described below and that the referenced markers shown on this plat are located as indicated and are sufficient to retrace or restore this survey; that the information shown herein is sufficient to accurately establish that lateral boundaries of the below described tract of real property and of each of the lots, located on said tract.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2014.



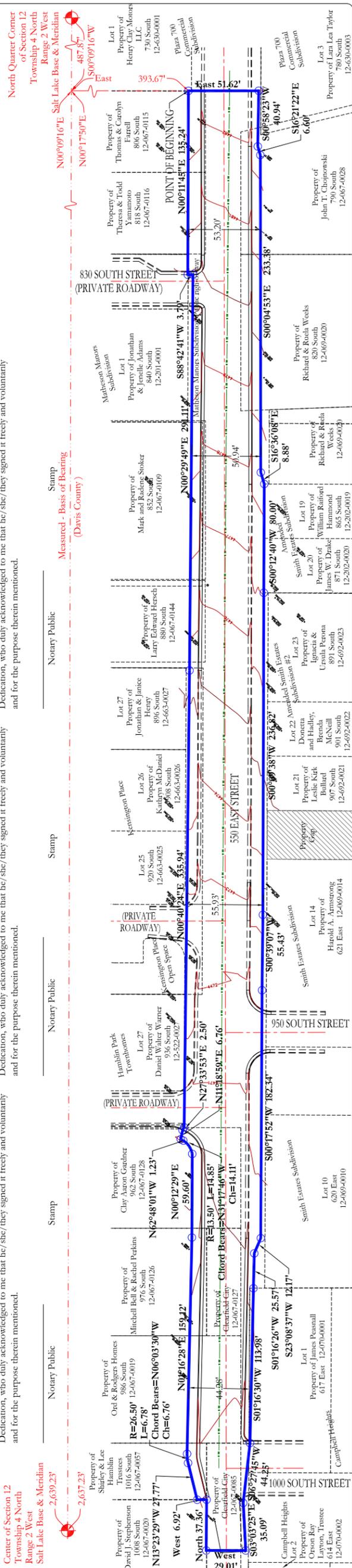
Dick Niles Mechem - License No. 155649

### BOUNDARY DESCRIPTION

A part of the Northeast Quarter of Section 12, Township 4 North, Range 2 West, Salt Lake Base & Meridian, and more particularly described as follows:

Beginning at a point which is S00°09'16"W 487.87 feet and East 393.67 feet from the North Quarter corner of said Section 12 and running: Thence East 51.62 feet; Thence S00°58'23"W 40.94 feet; Thence S16°21'22"E 6.60 feet; Thence S00°04'53"E 233.38 feet; Thence S16°36'08"E 8.88 feet to a point on the Northwest boundary line of the Amended Smith Estates Subdivision; Thence S00°12'40"W along the West boundary line of said Amended Smith Estates Subdivision, 80.00 feet to the Southwest corner of said Amended Smith Estates Subdivision; Thence S00°09'38"W 236.82 feet; Thence S00°39'07"W 55.43 feet; Thence S00°17'52"W 182.34 feet; Thence S25°08'37"W 12.17 feet; Thence S01°16'26"W 25.57 feet; Thence S03°03'25"E 35.09 feet; Thence West 29.01 feet; Thence North 37.36 feet; Thence West 6.92 feet; Thence N13°23'29"W 27.77 feet; Thence Northwesterly 6.78 feet along a 26.50 foot radius curve to the right (long chord bears N06°03'30"W 6.76 feet); Thence N01°16'28"E 159.12 feet; Thence N00°12'29"E 59.60 feet; Thence Northwesterly 14.85 feet along a 13.50 foot radius curve to the left (long chord bears N31°17'46"W 14.11 feet); Thence N62°48'01"W 1.23 feet; Thence N11°18'59"E 6.76 feet; Thence N27°35'35"E 2.50 feet; Thence N00°40'24"E 335.94 feet; Thence N00°29'49"E 291.11 feet; Thence S88°42'41"W 3.79 feet; Thence N00°11'45"E 135.24 feet to the point of beginning.

Contains 54,922 sq. ft. or 1.26 acres



**CIVIL ENGINEERING CONSULTANTS, PLLC.**  
 5141 SOUTH 1500 WEST  
 RIVERDALE, UTAH 84405  
 PHONE: 801.866.0550  
 FAX: 801.866.0551

**MtnWest Surveying & Mapping, Inc.**  
 1825 W. 4400 S. PO Box 207  
 Roy, Utah 84067  
 Email: mtwi@readatrek.net

**CLEARFIELD CITY PLANNING COMMISSION**  
 Approved by the Clearfield City Planning Commission on this \_\_\_\_\_ day of \_\_\_\_\_, 2014.  
 Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2014.  
 \_\_\_\_\_ Mayor  
 \_\_\_\_\_ Attest: \_\_\_\_\_ City Recorder

**CLEARFIELD CITY COUNCIL**  
 This is to certify that this plat and the dedication of this plat along with the dedication of all streets, easements were duly approved and accepted by the City Council of Clearfield City, this \_\_\_\_\_ day of \_\_\_\_\_, 2014.  
 Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2014.  
 \_\_\_\_\_ Mayor  
 \_\_\_\_\_ Attest: \_\_\_\_\_ City Recorder

**CLEARFIELD CITY ATTORNEY'S OFFICE**  
 I hereby certify that I have examined the foregoing plat and description and in my opinion it conforms with then City Ordinances thereto and now in force and effect.  
 Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2014.  
 \_\_\_\_\_ Clearfield City Attorney

**CLEARFIELD CITY ENGINEER**  
 This is to certify that the requirements of all applicable statutes and ordinances prerequisite to City Engineer's approval of the foregoing plan and dedications have been complied with.  
 Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2014.  
 \_\_\_\_\_ Clearfield City Engineer

**DAVIS COUNTY RECORDER**  
 Entry No. \_\_\_\_\_ fee paid \_\_\_\_\_ filed for record and recorded \_\_\_\_\_ at \_\_\_\_\_ in book of official records page \_\_\_\_\_ Recorded for By: \_\_\_\_\_ County Recorder

**550 EAST ROADWAY DEDICATION PLAT  
CLEARFIELD CITY, UTAH**

**A PART OF THE NORTHEAST QUARTER  
OF SECTION 12,  
TOWNSHIP 4 NORTH, RANGE 2 WEST,  
SALT LAKE BASE & MERIDIAN  
CLEARFIELD CITY,  
DAVIS COUNTY, UTAH  
January 2014**

**SHEET 2 OF 2**

**ACKNOWLEDGMENT**  
State of Utah  
County of Davis

On the \_\_\_\_\_ day of \_\_\_\_\_, 2014, personally appeared before me, the undersigned Notary Public, \_\_\_\_\_, the signer of the Owners Dedication, who duly acknowledged to me that he/ she/ they signed it freely and voluntarily and for the purpose therein mentioned.

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**CIVIL ENGINEERING  
CONSULTANTS, PLLC.**  
5141 SOUTH 1500 WEST  
RIVERDALE, UTAH 84405  
PHONE: 801.866.0550  
FAX: 801.866.0551

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1825 W. 4400 S. PO Box 207  
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**DAVIS COUNTY RECORDER**

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