



**BRIDGERLAND  
TECHNICAL  
COLLEGE**  
btech.edu

**BRIDGERLAND TECHNICAL COLLEGE  
BOARD OF TRUSTEES  
INSTITUTIONAL ADVISORY COMMITTEE**

**AUGUST 26, 2024, 4 P.M.  
1301 NORTH 600 WEST, LOGAN, UTAH**

**MINUTES**

**Board Members Attendance**

Jennifer Avery – Logan Regional Hospital, Logan  
Karina Brown – Cache County Executive Office, Nibley  
Matt Chowning – Paragon Medical, Smithfield  
Kathy Christiansen – Cache County School District, Smithfield  
Lisa Clawson – Great Harvest Bread, Paradise (virtual)  
Jack Draxler – Draxler Appraisal Services, Inc., North Logan  
John Ferry – Utah State University Board of Trustees, Corinne  
Monica Holdaway – Box Elder Chamber of Commerce, Brigham City  
Nancy Kennedy – Box Elder School District, Brigham City  
Richard Lamb – Rich School District, Garden City  
Paul Nelson – Northrop Grumman, Providence  
Mark Smoot – Entrepreneur/Owner, Garden City  
Larry Williams – Logan School District, Logan

**Board Members Excused**

None

**Bridgerland Technical College Attendance**

K. Chad Campbell, President  
Wendy Carter, Executive Vice President & Provost  
Brandi Gittins, AVP for Finance & Facilities  
Emily Hobbs, Administrative Chief of Staff  
Renee Milne, AVP for Student Services  
Lisa Moon, VP for Instruction  
Frank Stewart, Chief Development Officer  
Jennifer Tenhoeve, Director of Continuing Education

**Guest(s)**

Jean Dunn, BTECH  
Wendy Finley, BTECH  
Eric Petersen, USHE

Paul James, BTECH  
Tiffany Jensen, BTECH  
Sterling Petersen, BTECH

Jeremy Shaw, USHE  
Kim Ziebarth, USHE

**Item 1**

**Welcome & Pledge of Allegiance**

Paul Nelson conducted the meeting and welcomed those in attendance. The meeting was called to order at 4:02 p.m. The Pledge of Allegiance was recited.

**Item 2**

**Approval of Minutes**

**ACTION:** Motion was made by Jack Draxler for the approval of minutes from the June 24, 2024, Board meeting. Matt Chowning seconded. Motion carried.

**Item 3**

**Welcome New Board Members**

The following board members have been appointed by the Governor and confirmed by the Senate on August 21, 2024, to serve as new members of the BTECH Board of Trustees. They will replace Neil Perkes, Roger Pulsipher, and Eric Wamsley who rotated off the board in June. The new Board members were introduced and provided a brief introduction.

- **Jennifer Avery**  
Nurse Administrator, Logan Regional Hospital – Intermountain Health
- **Kathy Christiansen**  
Cache County School District Board Member, Retired Teacher
- **Richard Lamb**  
Rich County School District Board Member, Retired Owner/Veterinarian

In addition to new Board members, Nancy Kennedy, Larry Williams, Paul Nelson, Monica Holdaway, and Lisa Clawson started their final four-year term. They were also appointed by the governor and confirmed by the Senate on August 21, 2024.

**Item 4**

**Introduction of New Assistant Attorney General**

The Utah State Legislature recently provided funding for an additional assistant attorney general to help provide legal services to the eight technical colleges in the state. Eric Petersen introduced Jeremy Shaw, the new assistant attorney general, and also briefly explained their respective roles and how this addition will further support the legal needs of the technical colleges. Eric and Jeremy have requested that all correspondence be sent to both of their emails to ensure that they are both fully informed and can respond promptly.

**Item 5**

**Custom Fit Report**

Custom Fit director Sterling Petersen explained that Custom Fit offers tailored training for companies at a reduced cost, supplemented by the state. This department plays a crucial role in workforce and economic development. He provided the year-end Custom Fit report, including key highlights (table below). Board members who have utilized this service shared their own testimonials of how beneficial this service is to the community.

Fiscal Year	Trainees	Training Hours	Total Companies	New Companies in Region (Moved in within the last 3 yrs)
22-23 Qtr 4	4,537	80,262	215	14
23-24 Qtr 4	4,361	89,396	249	15

**Item 6****Development Office Report**

Frank Stewart, the Chief development officer, reflected on the past year and provided progress made in development initiatives and campaigns. Details of this report can be found in the Strategic Planning Evaluation Results included in the board meeting handouts. Frank expressed his gratitude to everyone for their support of the Health Sciences building ribbon-cutting event and other activities happening at the college.

**Item 7****FY 2023-2024 Student Enrollment & Outcomes**

The institutional data stewards have been asked to submit the annual student enrollment and outcome information to the Utah System of Higher Education (USHE) by predetermined dates each year. The data stewards are instructed to follow internal institutional processes, and USHE will accept the data as submitted. While the college is not required to have the enrollment data approved by the Board of Trustees, Renee provided an overview, highlighting the significant growth achieved by the college and individual programs. The college is dedicated to sustained improvement, evidenced by eight years of continued growth, even through the pandemic years. A report showing the FY 2023-2024 compared to FY 2022-2023 results is attached.

In response to declining Continuing Education (CE) numbers, President Campbell explained that two courses, Medical Terminology and Drug Dosages, were moved into the program curriculum through program alignment. The numbers reflect this change.

Monica Holdaway mentioned that high school counselors often lack understanding of BTECH, which can mislead students. Despite the college offering annual and as-needed information sessions for counselors, it's challenging for them to know all the details. Therefore, it's important for students to be referred to Student Services or a Student Success Advisor at BTECH, where they can receive comprehensive guidance from the beginning of a program to graduation.

**Item 8****Budget Request – Operating Budget**

In accordance with the USHE Operating Budget Process Guidelines, the college has prepared the FY 2025-2026 Operating Budget Request for consideration, which is attached. This request has been developed based on input from the strategic planning process, departmental advisory committees, instructional departments, and administrative analysis. While adjustments may be made as the college responds to direction from the board, as well as any additional guidance from the legislature or the commissioner, this request represents the most informed analysis of business and industry demands in relation to the college's capacity to implement these plans in the coming months. USHE has advised the system against submitting Request for Appropriations (RFAs), and legislators have received the same guidance. If approved by the UBHE, the request will be forwarded to the Governor's Office of Planning and Budget and the Office of the Legislative Fiscal Analyst for consideration during the next General

Session of the Utah State Legislature. Jack Draxler noted that he would like to see the college's entire request be heard by the legislature, but he understands there are USHE processes that may shrink the request. Monica inquired about whether any of BTECH's budget requests need to be added to the Northern Utah Chamber Coalition's (NUCC's) list. President Campbell said he believes there is a statement that refers to the support of all higher education budget requests. He also confirmed that BTECH Administration will have the opportunity to present on budget-related topics at the legislature.

Nancy Kennedy expressed concern about the increased reporting requirements from USHE, which demand additional data support. Lisa Moon added that the college also reports to multiple other entities beyond USHE and relies on data-driven management to guide its decisions. Given the college's continuous growth over the years, having just one person responsible for data management is no longer sustainable.

**ACTION:** John Ferry made a motion to approve the FY 2025-2026 budget request, including permission to update the request when guidance from the commissioner and/or the Utah Board of Higher Education (UBHE) is available. Monica Holdaway seconded. Motion carried.

#### **Item 9**

##### **Five-Year Capital Facilities Plan**

In accordance with Policy R706-4, BTECH, in conjunction with the Division of Facilities Construction and Management (DFCM), hired an architectural firm to develop a comprehensive, long-range master plan. The plan first considered existing and future property needs and then moved on to existing buildings. President Campbell explained that one of the primary goals of the master planning process is to create significant efficiencies by consolidating program adjacencies and rethinking the building entry sequences. This involves rearranging locations to group similar programs and services together. A Capital Facilities Plan, accompanied by a Gantt Chart, was provided (attached).

President Campbell explained that the Logan Campus – Main and West buildings were purchased for pennies on the dollar. In contrast, new buildings are being constructed at about \$600 per square foot. To maintain the functionality of existing facilities, it is crucial for the college to invest in renovation projects. To fund these renovations, the college will need to utilize a combination of dedicated project funding, which is now being allocated to technical colleges, and capital improvement funding for necessary updates, such as HVAC systems. The following development projects were introduced:

- **Phase 1A** – Main Building North Entrance and Cafeteria Remodel
  - Nancy cautioned the college when building a north entrance due to ice in the winter. The architects need to consider this in the design.
- **Phase 1B** – Main Building Student Services Relocation/Remodel/Renovation
- **Phase 2** – Main Building Expansion of Student Services and Addition of Flexible Classroom Space
- **Phase 3A** - Main Building Relocation, Remodel, and Expansion of Automation Technology and Electronics
- **Phase 3B** – Main Building Expansion of Machining Technology and Welding Technology Programs

**Item 10**

**Budget Request – Capital Improvement Request**

Capital improvement requests are designed to make major alterations, repairs, or improvements to existing state buildings. Paul James went through the prioritized list with the board. A copy of the college's proposed capital improvement request for FY 2025-2026 is attached. The spreadsheet represents a summary listing of the respective projects. The projects listed have been identified by a combination of processes that include a Facility Condition Assessment conducted by the State of Utah's Division of Facilities, Construction, and Management (DFCM) and the strategic planning process internal to the college. Monica Holdaway informed the board that it has been discussed that a road might be built behind the Brigham City Campus. This would provide better access to the school and signage may need to be considered for the back side of the building. For more information, the college can contact Perry and Brigham City.

**ACTION:** Nancy made a motion to approve the FY 2025-2026 Capital Improvement Request. Mark Smoot seconded. Motion carried.

**Item 11**

**Program Updates**

Last year, the Information Technology program at the Brigham City Campus did not meet the required completion benchmark of 60%, which put the college into a “triggered status” with the Council on Occupational Education (COE). An "Institutional Plan Of Improvement For Triggered Programs" was implemented, and the program did make progress. However, the program continues to fall short of the required completion (60%), placement (70%), and licensure (70%) requirements.

Despite these efforts, Lisa recommended closing the Information Technology program at the Brigham City Campus to avoid further impact on collegiate accreditation. In response to board discussions, Lisa assured members that current students would be supported in completing their program.

**ACTION:** Jack Draxler made a motion to close the Information Technology program at the Brigham City Campus. Paul Nelson seconded. Motion carried.

**Item 12**

**Closed Session**

Nancy Kennedy made a motion to close the open meeting for the purpose of, as stated in Utah code 52-4-205:

- a) “Strategy session to discuss the purchase, exchange, or lease of real property, including any form of a water right or water shares, or to discuss a proposed development agreement, project proposal, or financing proposal related to the development of land owned by the state, if public discussion would:
  - (i) disclose the appraisal or estimated value of the property under consideration; or
  - (ii) prevent the public body from completing the transaction on the best possible terms;”

A roll call vote was performed:

Jennifer Avery – Yes

Karina Brown – Yes

Matt Chowning – Yes

Kathy Christiansen – Yes

Lisa Clawson – Yes

Jack Draxler – Yes

John Ferry – Yes

Monica Holdaway – Yes

Nancy Kennedy – Yes

Richard Lamb – Yes

Paul Nelson – Yes

Mark Smoot – Yes

Larry Williams – Yes

The motion to close the open public meeting was unanimously carried. Paul reminded the board that a “public body may not take a vote in a closed meeting.”

### **Item 13**

#### **FY 2023-2024 Strategic Planning Evaluation Results**

To provide a timely evaluation of progress toward achieving the objectives in the Strategic Plan, Administration created the Strategic Planning Evaluation Results document. This evaluation provides an opportunity for the college to celebrate successes and achievements primarily from January 2024 to July 2024. Emily Hobbs provided a quick overview of the document and encouraged members to review it in more detail.

### **Item 14**

#### **Declaration of Conflict of Interest**

A form has been created subsequent to the approval of Policy 307 *Conflict of Interest*, which states, *“Employees and board members who are officers, directors, employees, or owners of a substantial interest in any business entity that is or may be involved in a transaction with the college shall disclose this information in a written disclosure statement before participating in any official capacity, if permitted, with respect to those transactions. Board members shall disclose this information annually. Employees and Board members shall submit a disclosure statement if their position or ownership interest in the business entity changes significantly.”*

Board members were invited to complete the Board Member Disclosure Statement of Possible Conflict of Interest form. Emily Hobbs gathered the forms and will retain them.

### **Item 15**

#### **Information Items**

##### **A. Management of College Investments**

Bridgerland Technical College's associate VP for finance & facilities, under the direction of the college president and the college Board of Trustees, invests the college funds in the Utah Public Treasurers' Investment Funds (UPTIF) and follows the rules of the Utah System of Higher Education, the State Money Management Act, and the rules of the State Money Management Council. Quarterly investment reports are provided to the college president and the board. This file is attached.

##### **B. Calendar/Happenings**

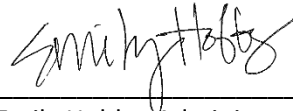
- Calendar available at [btech.edu/event-calendars](https://btech.edu/event-calendars)
- September 30: Get the Scoop Event (replaces North Pole Extravaganza)
- October 14: Closed for Holiday
- October 17-18: Closed for Fall Break

- October 23-24: Fall Fashion Show, Cache County Event Center, 7:30 p.m.
- November 27-29: Closed for Holiday
- December 4 (Pending Venue Confirmation): General Graduation, 6 p.m.
- December 23-January 1: Closed for Holiday
- Board Meeting Dates
  - December 9, 2024
  - March 24, 2025
  - June 23, 2025

**Item 16**

**Adjournment**

Richard Lamb made a motion to adjourn at 6:33 p.m. Larry Williams seconded. Motion carried.



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Emily Hobbs, Administrative Chief of Staff

**Enrollment Summary**  
**FY 2023-2024**  
**Q4**

Enrollment Objective	Membership Hours			Distinct Headcount			Certificates Awarded			Graduates			FTE		
	2023	2024	MH %	2023	2024	HC %	2023	2024	CR %	2023	2024	GR%	2023	2024	FTE%
Certificate Seeking	701,154	840,164	19.83%	2,052	2,421	17.98%	920	1220	32.61%	894	1190	33.11%	779.00	885.63	13.69%
High School	381,306	415,989	9.10%	1,857	2,058	10.82%	134	202	50.75%	131	202	54.20%	424.00	462.21	9.01%
Continuing Education	81,116	70,128	-13.55%	1,846	1,922	4.12%			0			0	90.00	77.92	-13.42%
Academic Learning	6,610	7,720	16.79%	170	203	19.41%			0			0	7.00	8.58	22.57%
<b>USHE Reported Total</b>	<b>1,170,186</b>	<b>1,334,001</b>	<b>14.00%</b>	<b>5,292</b>	<b>6,228</b>	<b>17.69%</b>	<b>1054</b>	<b>1422</b>	<b>34.91%</b>	<b>1025</b>	<b>1392</b>	<b>35.80%</b>	<b>1301.00</b>	<b>1434.33</b>	<b>10.25%</b>
Community Education	330	1,950	490.91%	11	351	3090.91%									
<b>Overall Grand Total</b>	<b>1,170,516</b>	<b>1,335,951</b>	<b>14.13%</b>	<b>5,292</b>	<b>6,231</b>	<b>17.74%</b>	<b>1054</b>	<b>1422</b>	<b>34.91%</b>	<b>1025</b>	<b>1392</b>	<b>35.80%</b>	<b>1301.00</b>	<b>1434.33</b>	<b>10.25%</b>

*Distinct "Grand Totals" will not sum because a student can be enrolled in multiple enrollment objectives.*



# STUDENT ENROLLMENT & OUTCOMES

## ENROLLMENT SUMMARY FY 23-24 QUARTER 4

Enrollment Objective	Membership Hours			Distinct Headcount			Certificates Awarded			Graduates			FTE		
	2023	2024	MH %	2023	2024	HC %	2023	2024	CR %	2023	2024	GR%	2023	2024	FTE%
Certificate Seeking	701,154	840,164	19.83%	2,052	2,421	17.98%	920	1220	32.61%	894	1190	33.11%	779.00	885.63	13.69%
High School	381,306	415,989	9.10%	1,857	2,058	10.82%	134	202	50.75%	131	202	54.20%	424.00	462.21	9.01%
Continuing Education	81,116	70,128	-13.55%	1,846	1,922	4.12%			0			0	90.00	77.92	-13.42%
Academic Learning	6,610	7,720	16.79%	170	203	19.41%			0			0	7.00	8.58	22.57%
USHE Reported Total	1,170,186	1,334,001	14.00%	5,292	6,228	17.69%	1054	1422	34.91%	1025	1392	35.80%	1301.00	1434.33	10.25%
Community Education	330	1,950	490.91%	11	351	3090.91%									
Overall Grand Total	1,170,516	1,335,951	14.13%	5,292	6,231	17.74%	1054	1422	34.91%	1025	1392	35.80%	1301.00	1434.33	10.25%

*Distinct "Grand Totals" will not sum because a student can be enrolled in multiple enrollment objectives.*

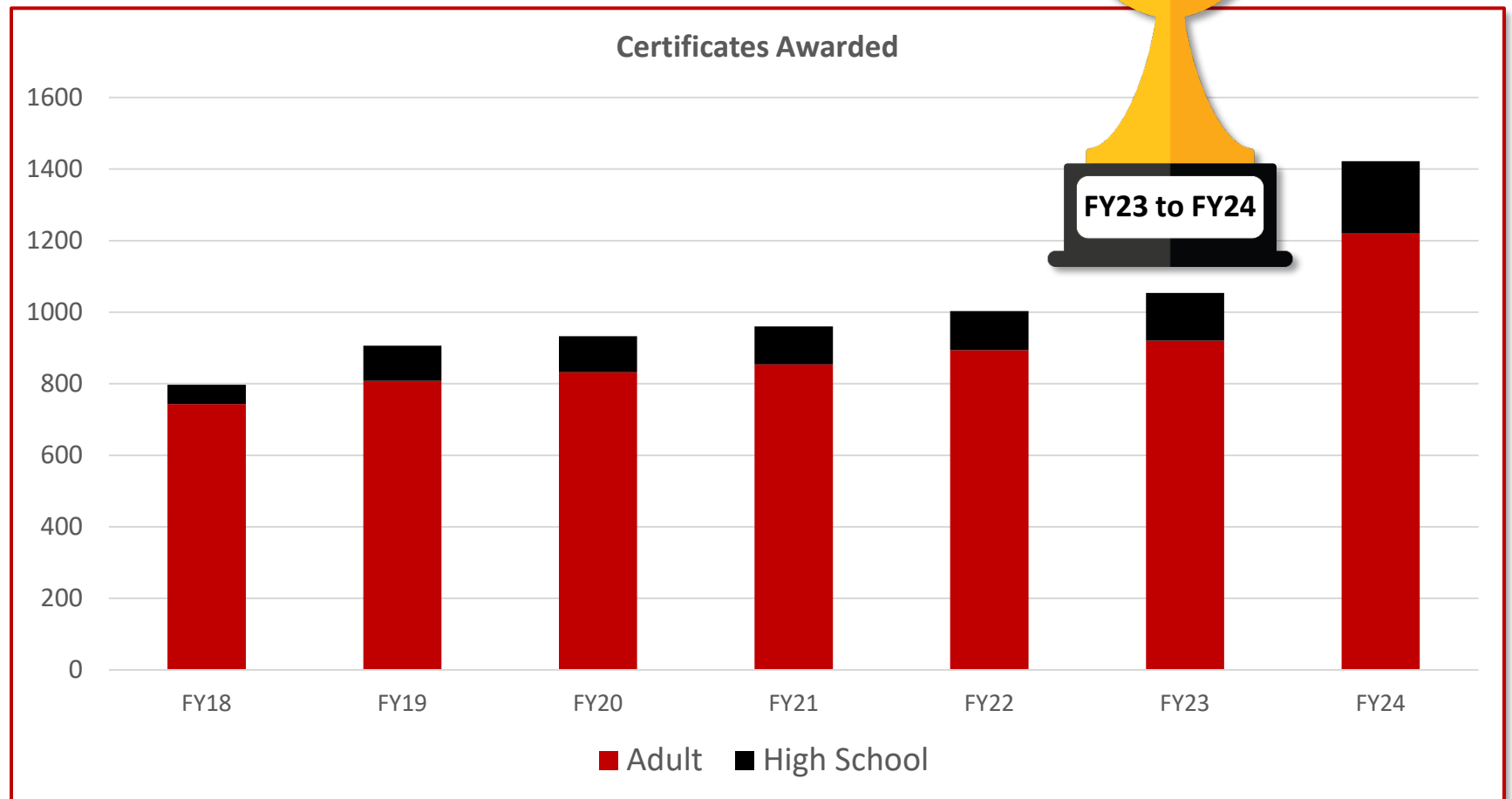
### HIGH GROWTH PERFORMERS

Program Name	FY22-23	Now	Increase
Medical Assistant	19	43	126%
Interior Design	8	25	213%
Commercial Driver's License Class A	74	147	99%
Practical Nursing (2-year increase)	48	96	100%

# STUDENT ENROLLMENT & OUTCOMES

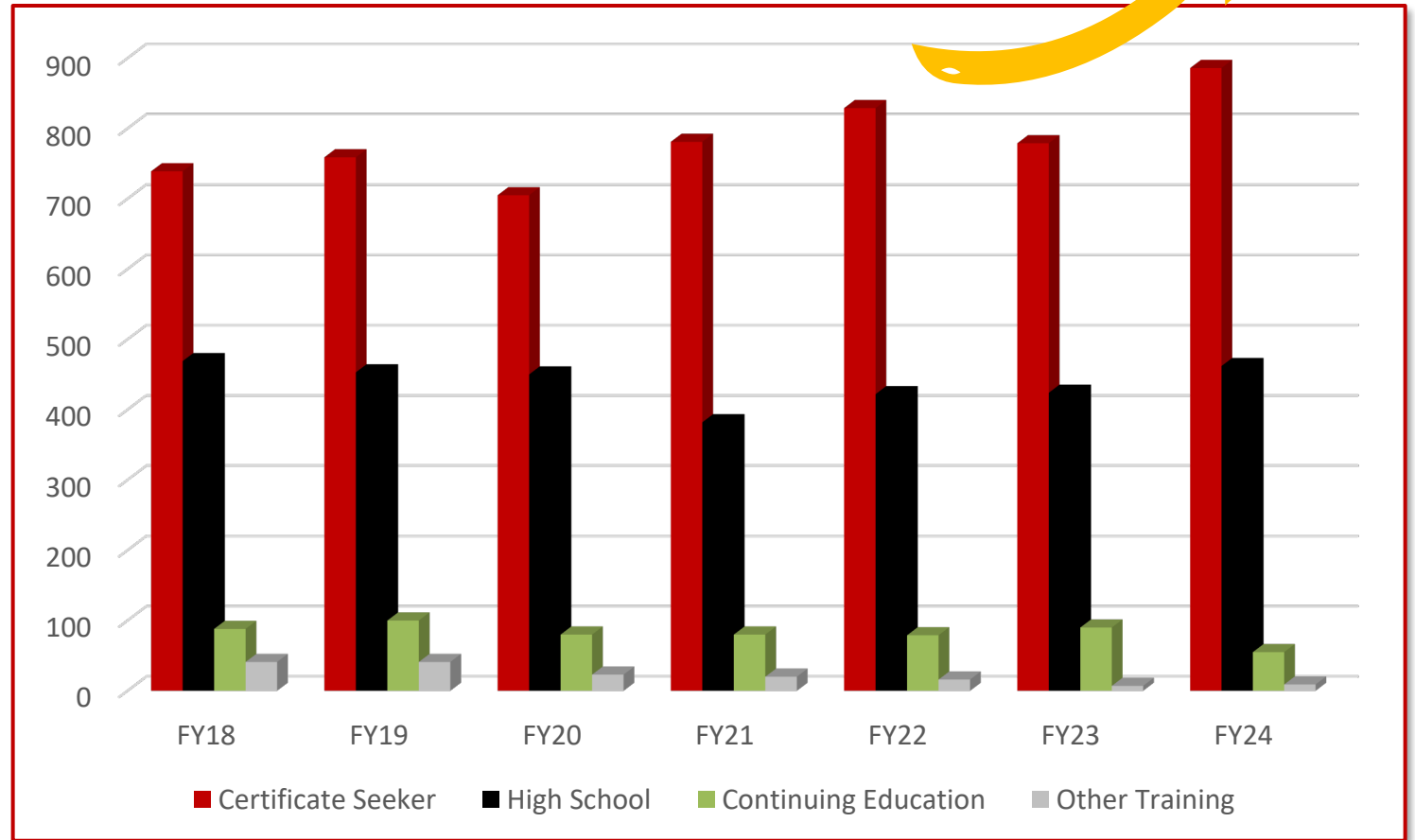
## GROWTH IN GRADUATES

Adult: 33%  
High School: 51%



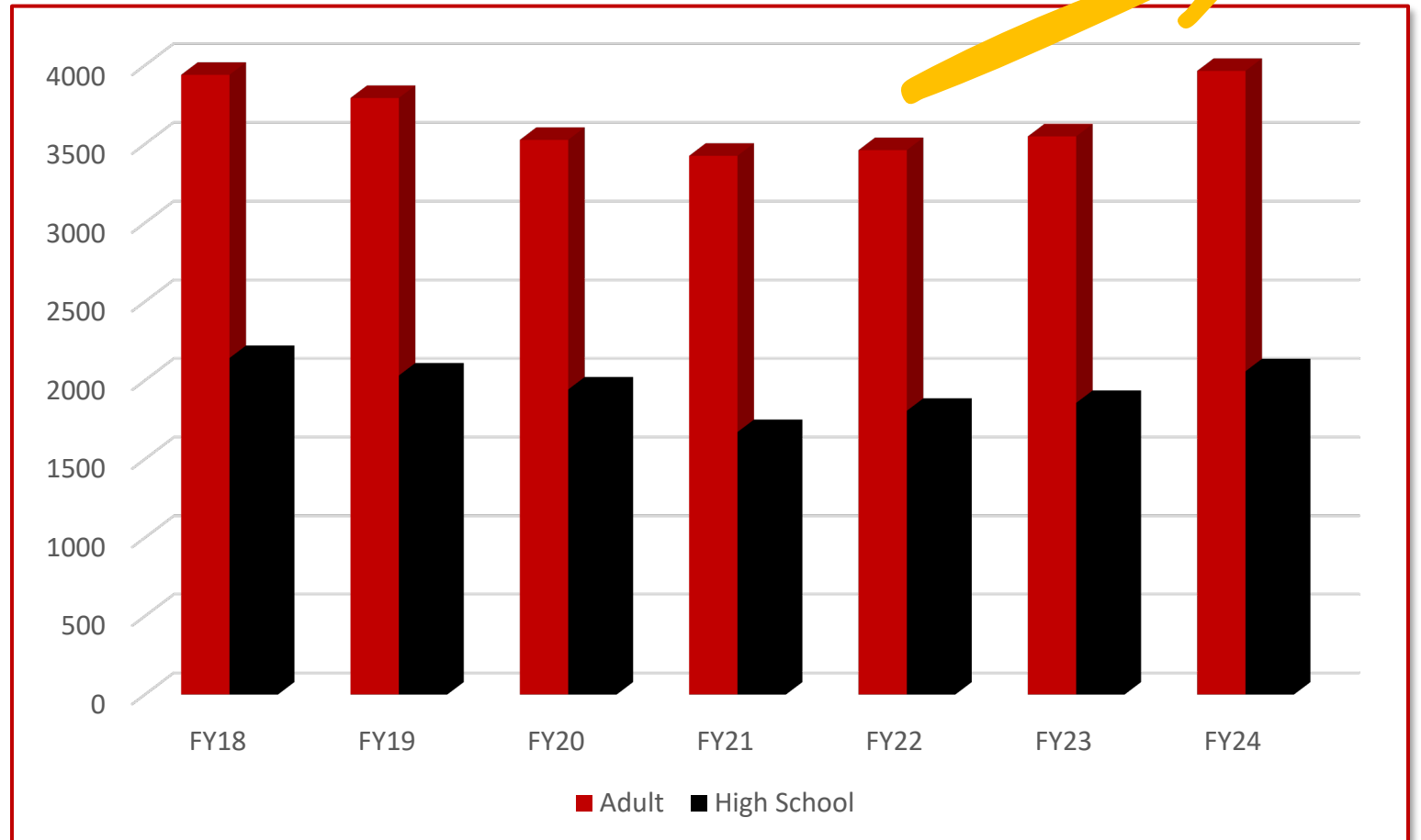
# STUDENT ENROLLMENT & OUTCOMES

## GROWTH IN FULL-TIME EQUIVALENT (FTE)



# STUDENT ENROLLMENT & OUTCOMES

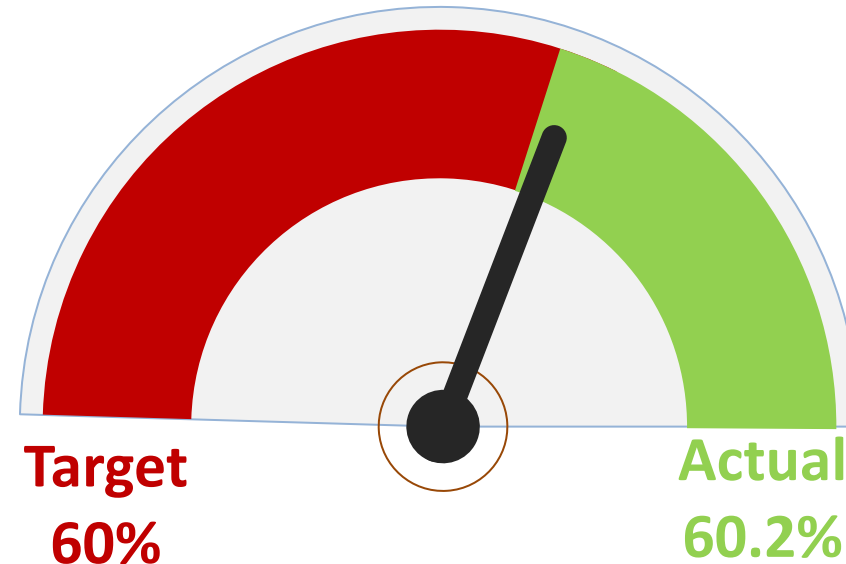
## GROWTH IN HEAD COUNT



# STUDENT ENROLLMENT & OUTCOMES

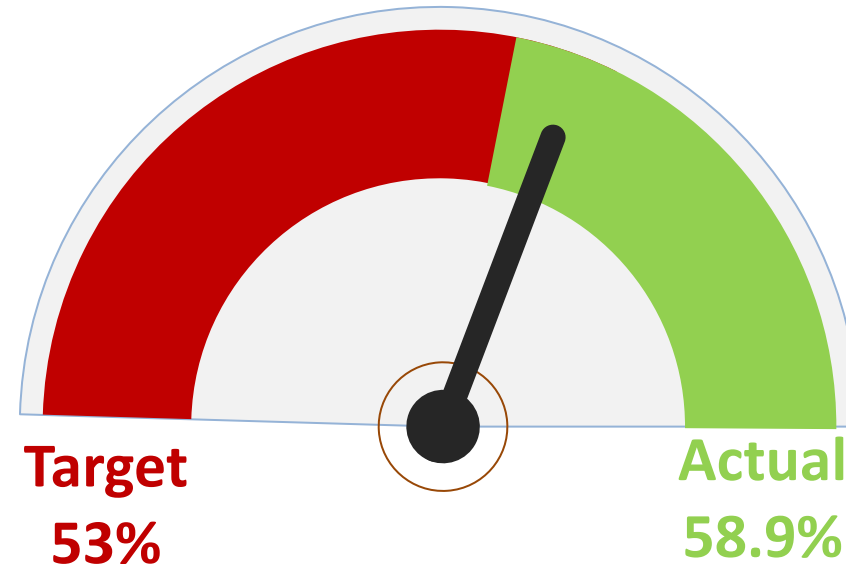
## PERFORMANCE FUNDING METRICS

### FY 23-24 Timely Completion



# STUDENT ENROLLMENT & OUTCOMES

## PERFORMANCE FUNDING METRICS FY 23-24 High-Yield Awards



### **What is high-yield?**

*The percentage of students who graduate with certificates for high-wage, high-demand jobs*



Utah System of Higher Education

Form B-4: Institution Budget Needs Identification Form	Institution:	
FY2026 Operating Budget Request	Prepared by:	
	Due Date:	August 14, 2024
	Submission Date:	

Institution Budget Priorities

Please list your institution's budget needs for FY2025 including category, title and amount

Category	Priority Descriptive Title	Amount Requested
Tech College Growth	Growth Funding Implementation - Transition of Level II to Level III employees	\$850,000
Performance	Performance Funding Implementation - Transition of Level II to Level III employees	\$507,600
Tech College Growth	#1 O&M for new space in Brigham Campus (3,200 sq. ft.)	\$17,700
Tech College Growth	#2 New Program - CDL in Brigham City	\$218,900
Tech College Growth	#3 New Program - Surg Tech Program	\$288,800
Tech College Growth	#4 Program Expansion - EMT Staff for Logan Campus	\$114,000
Tech College Growth	#5 Support Staff Expansion - SSA Staff	\$106,100
Tech College Growth	#6 Support Staff Expansion - Data Analyst/Specialist	\$112,700
Tech College Growth	#7 Support Staff Expansion - IT Help Desk	\$95,900
Tech College Growth	#8 Utility Rate Increases	\$171,000
	Subtotal	\$2,482,700
Tech College Equipment	Equipment	\$458,000
Total		\$2,940,700



## FIVE-YEAR CAPITAL FACILITIES PLAN FOR FY 2025

### Executive Summary:

In accordance with Policy R706-4, Bridgerland Technical College (BTECH), in conjunction with the Division of Facilities Construction and Management (DFCM), hired an architectural firm to develop a new, comprehensive, long-range master plan. The plan first considered existing and future property needs and then moved on to existing buildings. The master plan is described as "realistic, achievable, and flexible." One of the primary goals of the master planning process is to create significant efficiencies by consolidating program adjacencies and rethinking the building entry sequences. This involves rearranging locations to group similar programs and services together.

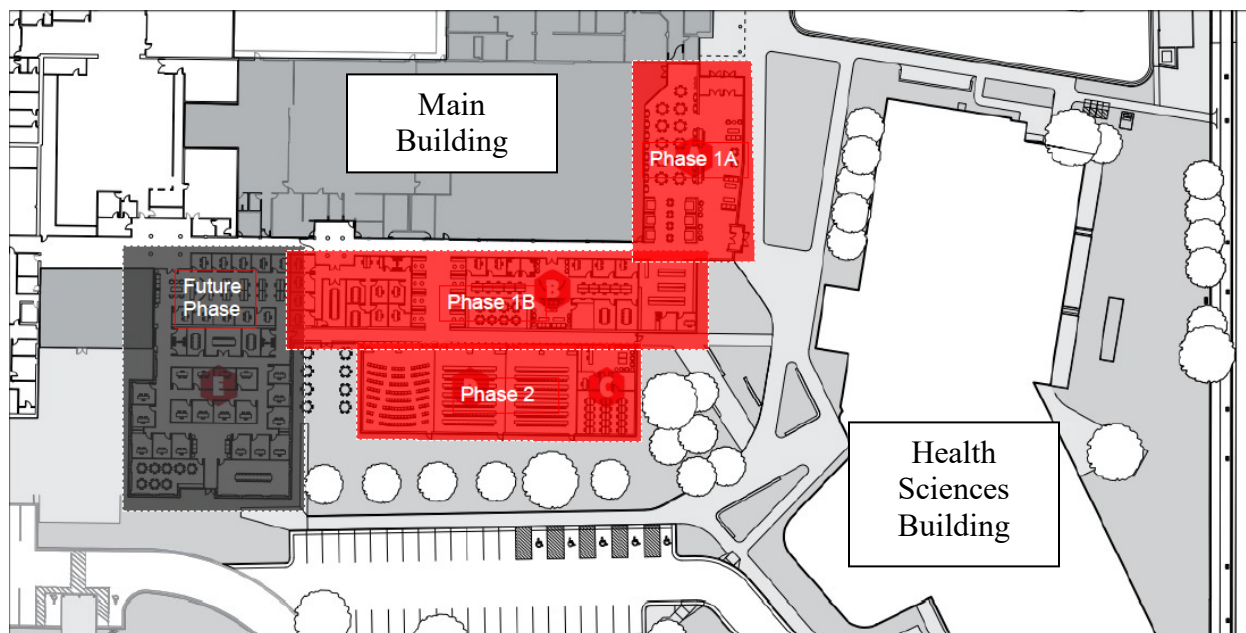
By way of a brief overview, BTECH built its first-ever purpose-built building and moved in during the Spring of 2024. All of the other Bridgerland buildings in Logan and at our regional locations are repurposed manufacturing or strip mall buildings with an average age well over 50 years. The good news is these facilities also have an average acquisition cost of less than \$20 per square foot. When compared to the cost of new construction, which exceeds \$500 per square foot, it becomes evident that there is substantial value and savings in updating and modernizing the older, existing facilities rather than constructing new structures. The existing facilities have been highly functional at a very low cost per square foot and have now reached a point where it is necessary to remodel, renovate, and repurpose various areas throughout the college to maximize efficiencies while also controlling costs.

BTECH purposely and intentionally stepped away from the capital projects request process during the last budget cycle to rethink its strategies and identify a realistic pathway forward. The new "dedicated project" funding allocation formula being designed and implemented for the technical colleges is exactly what the college needs to accumulate the funds necessary to remodel existing facilities rather than requesting funds to build new buildings.

**5.1 A narrative and discussion of current and future institutional capital needs, including projected needs over a 5-year future period based on enrollment projections, program growth, functional obsolescence, and the age and condition of existing facilities. The list of capital projects for Bridgerland Technical College is broken into two categories in accordance with the statutorily defined process:**



## Capital Development Projects

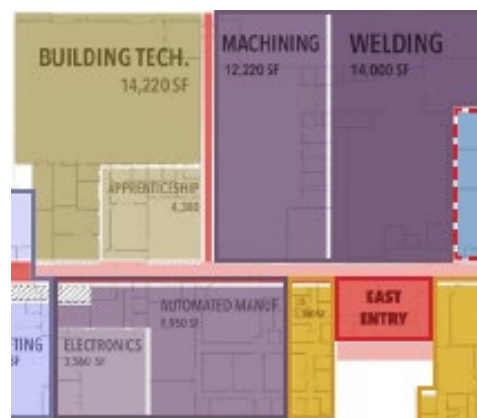


- **Project Name: Phase 1A – Main Building North Entrance and Cafeteria Remodel**
  - **Scope:** This project will create a new sense of entry at the Main Building, connecting the West Building, the new Health Sciences Building, and the Bridgerland Entrepreneurship Center facility. It will also update and modernize the cafeteria while relocating the primary entrance into the Main Building. This project will combine an urgent capital improvement need with the urgent remodel to facilitate student access to vital enrollment services.
  - **Time Frame:** Phase 1A will begin when dedicated project funds combined with capital improvement funds for the HVAC system updates are sufficient to begin the project. It is hoped that Phases 1A and 1B can be combined into a single project with Phase 2 following soon thereafter. This project is anticipated to require BTECH to save two years of dedicated project funds before beginning construction.
  - **Funding:** \$3,523, 100 – Dedicated project funds along with limited capital improvement funds.
- **Project Name: Phase 1B – Main Building Student Services Relocation/Remodel/Renovation**
  - **Scope:** The significant objective of this remodel/expansion is to provide the current and prospective students with the best learning experience and the most efficient enrollment process. This project will relocate student service functions of the college so they are grouped together. It will combine enrollment, financial aid, student success advisors, and the assessment and learning center into an area with critical adjacencies to enhance onboarding efficiencies for students.
  - **Time Frame:** Phase 1B will begin when dedicated project funds combined with capital improvement funds for the HVAC system updates are sufficient to begin the project. It is hoped that phase 1A and 1B can be combined into a single project with Phase 2

following soon thereafter. This project is anticipated to require BTECH to save two years of dedicated project funds (2025 and 2026) before beginning construction.

- **Funding:** \$5,173,900 – Dedicated project funds along with limited capital improvement funds.
- **Project Name: Phase 2 – Main Building Expansion of Student Services and Addition of Flexible Classroom Space**
  - **Scope:** This project is Phase 2 in relocating Student Services and will also expand the Main Building footprint to include flexible classroom space that will operate as a conference center or can be divided into individual classrooms. In addition, this conference/flexible classroom space will be located across the hall from the cafeteria so culinary students can gain experience in catering events more efficiently.
  - **Time Frame:** Phase 2 is estimated to begin within two years of starting Phase 1A and 1B. This project is anticipated to require BTECH to save two years of dedicated project funds (2027 and 2028) to cover the cost before beginning construction.
  - **Funding:** \$6,598,400 – Dedicated project funding will be the primary funding source for this phase and will likely be supplemented with capital improvement funds for the HVAC updates required. In addition, this project is a prime candidate for donor funds and some limited use of institutional funds.
- **Project Name: Phase 3A - Main Building Relocation, Remodel, and Expansion of Automation Technology and Electronics**

- **Scope:** As previously stated, one of the primary goals for Bridgerland Technical College as we attempt to update and modernize existing facilities is to significantly improve program adjacencies. Currently, manufacturing industry programs are located in two different buildings almost a block apart and in space that has never been remodeled for instructional purposes. This project will relocate automation and electronics into the Main Building and locate them immediately adjacent to drafting, machining, and welding. Having like programs by like programs creates substantial efficiencies and will also provide a purpose-built instructional area for the two programs being relocated.
- **Time Frame:** It is anticipated that Phase 3A and 3B will begin within one year of starting Phase 2. It will require the college to once again save up dedicated project funding to a sufficient level to cover the cost. This project is anticipated to require BTECH to save dedicated project funds (2029-2030) before beginning construction.
- **Funding:** \$2,622,000 – Dedicated project funding will be the primary funding source for this phase and will likely be supplemented with capital improvement funds for the required HVAC updates. In addition, this project is a prime candidate for donor funds and some limited use of institutional funds.



- **Project Name: Phase 3B – Main Building Expansion of Machining Technology and Welding Technology Programs**

- **Scope:** The machining and welding programs are the most impacted by capacity limitations and consistently have the longest waiting lists. Rather than building entirely new facilities like many colleges choose to do, BTECH prefers to expand its existing facilities. Due to the physical location of these programs in the Main Building, an approximately 4,800-square-foot addition to each program should be implemented. This expansion would provide sufficient capacity to meet the population's needs in the college's statutorily assigned service delivery area.
- **Time Frame:** It is anticipated that Phase 3A and 3B will begin within one year of starting Phase 2. It will require the college to once again save up our dedicated project funding to a sufficient level to cover the cost. This project is anticipated to require BTECH to save dedicated project funds (2029-2030) before beginning construction.
- **Funding:** \$5,760,000 – Dedicated project funding will be the primary funding source for this phase and will likely be supplemented with capital improvement funds for the required HVAC updates. In addition, this project is a prime candidate for donor funds and some limited use of institutional funds.

### Capital Improvement Projects

- **West Building – Fitness Center Update for Public Safety Programs**

- **Scope:** This project will remodel existing shared space in the West Building to create a Fitness Center for our public safety (Police, Fire, Paramedic, and EMT) students.
- **Time Frame:** The estimated project duration will be approximately 6-8 months, including design and construction. This project is planned for FY24-25.
- **Funding:** The estimated project cost is \$750,000 and will be funded from agency and donor funds.

- **Main Building – Interior Design Program Relocation and Remodel**

- **Scope:** This project will relocate and expand capacity for the Interior Design program.
- **Time Frame:** The estimated duration of this project is 6-8 months. This project is planned for FY24-25.
- **Funding:** The total project cost is estimated to be less than \$100,000 and will be funded from agency funds.

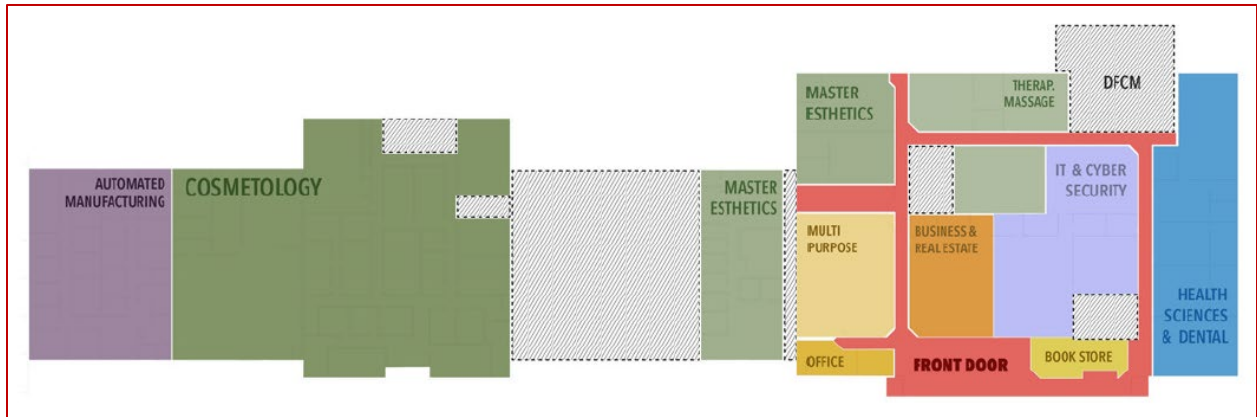
- **Brigham City Campus – Drivers License Renovation for CDL**

- **Scope:** DFCM allocated an additional 3,200 square feet of space in the Brigham City Regional Complex to BTECH, as planned and promised, when the Drivers License Division moved into their new space in the Brigham Public Safety building. This space will be used for the Commercial Drivers License (CDL) program and will only require minor renovations to be suitable for that purpose.
- **Time Frame:** The estimated duration of this project is 1-2 months and will begin early in FY24-25.
- **Funding:** The total project cost is estimated at under \$50,000 and will be funded with state Capital Improvement funding and/or agency funds as necessary.

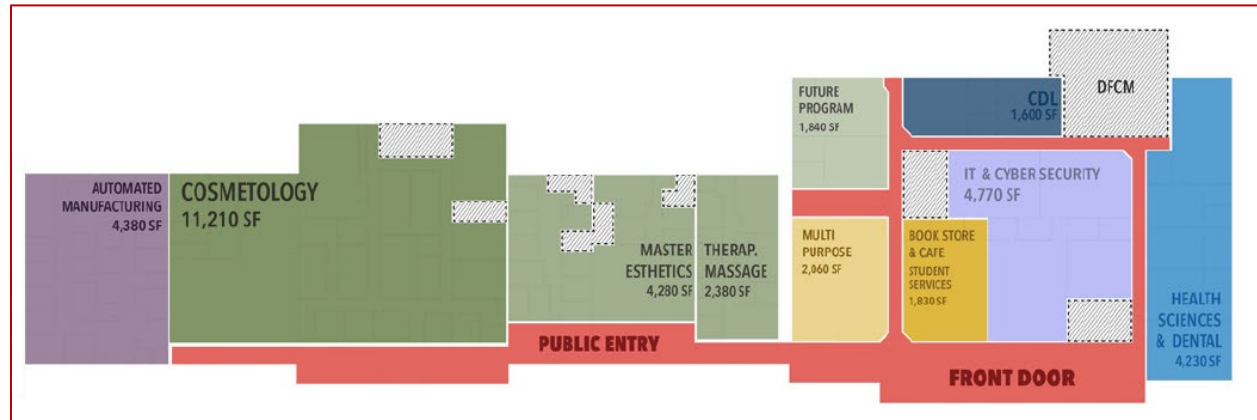
- **Brigham City Campus – Exterior Enclosure/Front Facade (Lockdown and Security)**

- **Scope:** The college has multiple programs scattered across different sections of the strip mall that is now the Brigham City Campus. There is a significant safety and functional need for an enclosure/front facade so that students can move from one section to the next (especially with the north-facing front in the winter).
- **Time Frame:** The estimated duration of this project is several months and will be requested for FY25-26.
- **Funding:** The estimated cost for this project is \$2.4 million and will be funded through DFCM state Capital Improvement funds.

#### BEFORE



#### AFTER



- **CDL Driving Range/Covered Parking/Classroom and Relocate by Heavy the Equipment Operator Program.**
  - **Scope:** This project will construct a driving range with covered parking for the trucks and a small classroom facility. It will be located immediately adjacent to the Heavy Equipment Operator program for instructional efficiencies.
  - **Time Frame:** The estimated duration of this project is 6 to 8 months from when funding is secured.
  - **Funding:** The total estimated project cost is \$875,000 and will be agency, grant, and donor funded.
  
- **Main Building Roof Replacement – Phase 2**
  - **Scope:** Complete the second phase of the Main Building roof replacement, which has substantially outlived its estimated useful life. Phase 1 is being completed during FY24-25. This project will also replace the glazed skylights that are more than 40 years old.
  - **Time Frame:** The duration of this project is estimated to be two months and will be requested for FY25-26.
  - **Funding:** The estimated cost of this project is \$1.5 million and will be funded through the state Capital Improvement funding request.
  
- **Irrigation System Replacement and Secondary Water System Connection**
  - **Scope:** Replace the 40-plus-year-old exterior irrigation system with a new, automated system and connect it to secondary water rather than culinary water. In addition, continue implementing xeriscaping of the college landscape as appropriate.
  - **Time Frame:** The duration of this project is estimated to be 2-3 months, and the funding will be requested for FY25-26.
  - **Funding:** The total project cost is estimated to be \$250,000 and will be funded through the state Capital Improvement funding request.
  
- **Replacement of RTU 16 (HVAC System) above Culinary Arts and Upgrades to Serving and Dining Area**
  - **Scope:** This project will replace RTU-16 over the Culinary Arts serving and dining area and ideally will be done in collaboration with the Phase 1A project in the Capital Development section.
  - **Time Frame:** This project has an estimated duration of 6-8 months. Funding will be requested for FY26-27.
  - **Funding:** Total project cost is estimated to be around \$1.5 million and will be completed with state Capital Improvement funding.
  
- **Replacement of RTU 17 and 14 (HVAC System) Above the Area to be Remodeled for Student Services**
  - **Scope:** This project will replace RTU-17 over the new Student Services area described in Phase 1B in the Capital Development section above and, ideally, will be done in collaboration with the Phase 1B project.
  - **Time Frame:** This project has an estimated duration of 6-8 months. Funding will be requested for FY27-28.

- **Funding:** Total project cost is estimated to be around \$1.6 million and will be completed with state Capital Improvement funding.
- **West Building – Replace Air Handlers, Exhaust Fans, (HVAC System Update)**
  - **Scope:** Replace air handlers, exhaust fans, ductwork, VAV's, VFD's, DDC's, heat exchangers, pumps, piping, and electrical connections for Rooms 1919, 1912, 1906, 1908, 1918, 1806, and 1835 in the West Building. The HVAC system in the West Building is more than 40 years old and needs a major update. This request is for Phase IV of the overall project that is expected to take seven or more years to complete as funding becomes available.
  - **Time Frame:** The estimated duration of Phase IV is 4-6 months from when funding is secured. It is estimated this project will be requested in FY29-30.
  - **Funding:** The total estimated cost of Phase IV of the West Building HVAC update is \$750,000 and will be funded through the state Capital Improvement funding request.

**5.2. Space utilization information for all state-owned and leased facilities and a discussion of how the 5-year capital plan will improve institutional space utilization.**

Following the completion of the new Health Sciences Building at Bridgerland Technical College, repurposing the former healthcare-related training spaces in the Main Building for other planned purposes is critical to continued space utilization. As mentioned earlier, the college is focused on relocating and repurposing existing facilities, which were purchased for less than \$20 per square foot. This effort aims to achieve critical program adjacencies and group similar programs together, enhancing overall efficiency. Since the programs being moved are currently operating out of old manufacturing facilities where not a single dime of capital development funds has been used for remodeling until now, it makes sense to update and modernize the program space. This will be done in a strategically designed and more permanent space that serves the needs of the programs and students better.

One of the significant operating characteristics of the college is that programs operate in fully-self-contained spaces. It is unusual for students to move from room to room throughout the day. For example, Welding Technology students work in the combined welding classroom/lab space for the six hours a day they are enrolled. Programs generally run from 7:00 a.m. to 9:00 p.m., with peak enrollment loads typically between 8:00 a.m. and 3:30 p.m., five days per week and sometimes on Saturday. Utilization analysis based on prototype capacity on an annual basis for the institution as a whole indicates the collective facilities are in use more than the designed prototype capacity.

**5.3. A discussion of how the 5-year capital plan will affect the institutional attainment goals.**

The Utah System of Higher Education has three attainment goals for all 16 institutions as follows:

**Access:** Increase the three-year college-going rate of all Utah high school graduates.

**Timely Completion:** Increase the percentage of students who have a timely graduation.

**High Yield Awards:** Increase the percentage of all graduates who earn a high-yield award.

The Five-Year Capital Plan at Bridgerland Technical College will support these statutorily assigned attainment goals by strategically remodeling space to improve the student experience and access to every demographic. Both the remodeled spaces and new spaces proposed in this Five-Year Capital Plan

will be student-centric in design. These spaces will create an environment that fosters student growth and development while showcasing programs and the potential of every student.

**5.4.** *A calculation of deferred facility maintenance needs by campus and a strategic plan for how the institution will use capital improvements and other capital projects to eliminate those needs.*

Bridgerland Technical College would prefer not to use the term "deferred facility maintenance" because it implies the college has been neglecting the upkeep of its facilities, which is not the case. The college works diligently every year to secure the necessary Capital Improvement funds to maintain its contingent of 50+-year-old buildings that were purchased for pennies on the dollar. Unfortunately, the needs outpace the available funding.

Accordingly, following the advice of DFCM, the college proposed a Capital Development project that would combine the remodeling/renovation/repurposing needs of the college while simultaneously addressing some of the larger facility needs in these buildings. That approach was clearly rejected by the former Utah Board of Higher Education, prompting us to rethink our strategy. We will continue using other capital projects with Capital Improvement funding to address overall facility needs. However, we will now also save up our share of "dedicated project funds" to combine with Capital Improvement funds, allowing us to achieve both objectives effectively: repurposing existing facilities while also addressing the most urgent and expensive Capital Improvement needs.

We want to acknowledge and thank the commissioner's office and staff, along with the new Utah Board of Higher Education, for developing a formula and methodology to allocate the technical college dedicated project funds to each of the eight colleges.

# Bridgerland Technical College

## Gantt Chart

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FY'26 Capital Improvement Project Requests Need Statement								
Agency/Institution	Risk ID#	Building Name	Project Name and Description	FCA or other Project Justification Info.	Classification	Agency Priority	Early Design Yes/No	Requested Amount
DFCM STATEWIDE PROGRAMS	08441	Brigham City Campus	DFCM PRIORITY LIST Brigham City Regional Complex front entrance and enclosure.	As the drivers license division and rehabilitation services move to their new location, this facility needs to have a new enclosed front entrance for student and public access. This is for safety and efficiency reasons.	2-Critical		Yes	\$2,400,000
BRIDGERLAND TECHNICAL COLLEGE	07471	Logan Campus - Main	Complete the improvements to the south parking lot (Phase 2).	The interconnection of 1200 North to 600 West and 800 West has created an issue with the existing south parking lot. The funding for the project that was approved for FY25 is insufficient to complete the sidewalk, curbing, landscaping and interconnection to the east parking lot. By completing this project it will improve the life safety for our students and staff. The interconnection of the two parking areas will allow vehicle circulation within the Main and Health Sciences properties without having to exit onto busy public roadways. The design for Phase 2 was completed in FY25.	1-Life Safety	1	No	\$350,000
BRIDGERLAND TECHNICAL COLLEGE	07471	Logan Campus - Main	Replace BUR System with gravel ballast and glazed skylights on the south end of the building (Phase 2).	The BUR roof covering has exceeded the typical Estimated Useful Life (EUL) of 20 years for this type of roof covering, and several leaks are appearing. Remove the BUR and ballast and replace them with single-ply PVC or similar roof material matching the rest of the building. Remove and replace the glazed skylights. (Phase 2)	2-Critical	2		\$1,500,000
BRIDGERLAND TECHNICAL COLLEGE	07471	Logan Campus - Main	Irrigation water source for landscaping rather than using culinary water.	Change lawn irrigation from culinary water to irrigation water. Install new pumps, frequency drives, expansion tank, and controls to enable the use of the artesian well that has already been drilled. By obtaining a diversion change utilizing secondary water shares, the well can be used for the irrigation system. This change will result in significant cost savings for the college.	3-Necessary	3		\$250,000
BRIDGERLAND TECHNICAL COLLEGE	07471	Logan Campus - Main	Main building north entrance and cafeteria remodel (Phase 1A).	Replace RTU-16 over the Culinary Arts serving and dining area. This air handler was installed more than 20 years ago and had a 10-year life cycle at the time. It is in desperate need of replacement. Replace wall coverings and floor coverings, update and modernize the HVAC control system, the fire alarm system, and other important deferred maintenance. Updating the north entrance will also be built into this improvement project assuming available funding. Completing phase 1A of our Five-Year Capital Facilities Plan will also result in a state-of-the-art serving and dining area to ensure current food safety guidelines and students and staff have a clean and safe gathering environment. The college recognizes some dedicated project and institutional funds will be required to complete the full scope of this project.	2-Critical	4	Yes	\$1,500,000
BRIDGERLAND TECHNICAL COLLEGE	07471	Logan Campus - Main	Replace RTU-17 - Auto/Diesel classroom and offices along with RTU-14 Business classroom and offices area (Phase IB).	The HVAC units were installed in 1999 and are approaching their useful life expectancy. The refrigerant is no longer manufactured and is very expensive to acquire for use in repairs. Replacing this unit will enhance energy efficiency and improve temperature comfort. As we upgrade the rooftop units and HVAC system on the north and east sides of the existing building, it is also essential to replace floor and wall coverings, as well as modernize the space. Some of this space needs to be repurposed to facilitate the relocation of the main entrance to from the east to the north side of the building (connecting it to the Health Sciences building) and to get Student Services functions set up in a more efficient layout. The concept of like functions by like functions.	2-critical	5		\$1,600,520

Future Needs of the College - Unprioritized						
BRIDGERLAND TECHNICAL COLLEGE	07471	Logan Campus - Main	Campus beautification and water conservative landscaping.	Replace the current irrigation system and landscaping. The system that is being used currently is not very efficient and over waters in some places and starves other areas at the same time. There is a lot of wasted water. Replace the existing system with new watering technology using drip and other more efficient methods that conserve rather than wastewater. Replace some of the turf grass landscaping with areas on xeriscape and other water-efficient plantings. In addition, the existing irrigation system is connected to culinary water. The college owns a sufficient amount of water shares for its external landscaping needs, but a complete overhaul of the irrigation system is critical to making use of the secondary water.	3-Necessary	\$752,883
BRIDGERLAND TECHNICAL COLLEGE	07471	Logan Campus - Main	Building safety and security access management, lockdowns, and door hardware standardization (Phase 1).	Building access controls for the Logan Campus - Main and West buildings is outdated, and the hardware is deteriorating. Given that the Health Sciences building has already implemented new technology with updated hardware and software for monitoring and controlling access, it is necessary to update the other buildings and integrate them into the same software platform. Currently, three to four different platforms are being used to manage security, which not only increases the potential for errors but also makes it complicated for staff to learn and stay current on the systems. Consolidating these will enable more efficient and accurate management of user rights, cameras, and lockdowns through a single portal.	1-Life Safety	\$180,000
BRIDGERLAND TECHNICAL COLLEGE	10004	Logan Campus - West	Floor replacement in circulation areas that have VCT Tile.	Replace the flooring in the hallways that currently have VCT with durable flooring. This aesthetic update will reflect the college's goal of providing education that is current and high-tech. Life Safety Update: The flooring in the main hallway has been in place since the building was built. Some of the flooring has worn and joints have separated to the point that it needs to be replaced.	2-Critical	\$59,000
BRIDGERLAND TECHNICAL COLLEGE	07471	Logan Campus - Main	Replace the single-ply roof on the north end of the building.	Remove the existing single-ply roofing material and install a new roofing system with the same warranty period as the south roof.	2-Critical	\$2,000,000
BRIDGERLAND TECHNICAL COLLEGE	07471	Logan Campus - Main	Upgrade building HVAC DDC System from INET to EcoStruxure Building Operation platform.	BTECH's Logan Campus - Main's Heating Ventilation and Air Conditioning (HVAC) control system has moved to the EcoStruxure Building Operation platform as modifications and upgrades are made. Most of the building, including the boilers, is currently on an outdated INET system. By upgrading the controls to the current EcoStruxure Building Operation platform program, the college will better control and monitor its building HVAC System.	3-Necessary	\$542,000
BRIDGERLAND TECHNICAL COLLEGE	07471	Logan Campus - Main	Fire Safety - Emergency fire sprinkler pipe and heads repair and update.	Fire Safety - Sprinkler heads and piping should be inspected and changed as required. Sprinkler heads have never been updated or changed in over 30 years. Piping is starting to fail and needs updating and replacing.	3-Necessary	\$1,000,000
BRIDGERLAND TECHNICAL COLLEGE	10004	Logan Campus - West	Fire Safety - Emergency fire sprinkler pipe and heads repair and update.	Fire Safety - Sprinkler heads and piping should be inspected and changed as required. Sprinkler heads have never been updated or changed in over 30 years. Piping is starting to fail and needs updating and replacing.	3-Necessary	\$500,000

BRIDGERLAND TECHNICAL COLLEGE	07471	Logan Campus - Main	Replace sealant at expansion joints between tilt-up sections.	The exterior wall construction's expansion joint sealant between the tilt-up sections is in poor condition and needs to be replaced.	3-Necessary		\$20,000
BRIDGERLAND TECHNICAL COLLEGE	08441	Brigham City Campus	Brigham City Campus renovation.	Brigham City Campus renovation to repurpose the vacated area to be used productively for programmatic instruction.	4-Programmatic	Yes	\$1,920,000
BRIDGERLAND TECHNICAL COLLEGE	07471	Logan Campus - Main	Replace fluorescent lighting with LED.	The existing fluorescent lighting is approaching the end of its useful life. Replacement with higher efficiency LED fixtures or retrofits will increase the electrical efficiency and provide better lighting to areas.	3-Necessary		\$1,250,000
BRIDGERLAND TECHNICAL COLLEGE	10004	Logan Campus - West	Stucco repair and refinish.	The exterior of the Logan Campus – West building needs repairs and restoration. The building age, water damage, and birds have created several holes and made nests inside those holes. The College has made an effort to put up bird deterrent devices, but it is only somewhat effective.	3-Necessary		\$800,000
BRIDGERLAND TECHNICAL COLLEGE	07471	Logan Campus - Main	Glazed skylights (reseal, replace with obscure glass, or remove).	The windows' glazed skylight systems and sealant are in poor to fair condition. Through exposure to moisture, heat, and ultraviolet radiation, the sealant has lost its movement capabilities due to the loss of plasticizers. A sealant such as this has a typical EUL of 15 years; therefore, it will need replacement with a suitable polyurethane sealant in the near term to maintain water integrity and prevent water penetration. There have been multiple issues with these skylights, so replacement or removal will improve the energy efficiency, functionality, and appearance.	2-Critical		\$1,000,000
BRIDGERLAND TECHNICAL COLLEGE	07471	Logan Campus - Main	Walkway and parking lot lighting.	The parking lot and walkway lighting are insufficient to safely or efficiently use the parking lots and sidewalk. This is a life-safety concern because there isn't enough light for constituents to safely navigate between the Logan Campus buildings, parking lot, and obstacles therein. In addition, some of the existing lighting has been in place for more than 30 years and is highly inefficient. Replacing and adding to the current lighting with new LED systems is imperative.	1-Life Safety		\$50,000
BRIDGERLAND TECHNICAL COLLEGE	10004	Logan Campus - West	Logan Campus - West HVAC system upgrade Phase IV.	Replace air handlers, exhaust fans, ductwork, VAVs, VFDs, DDCs, heat exchangers, pumps, piping, and electrical connections, and demolition of the existing system. Rooms 1919, 1912, 1906, 1908, 1918, 1806, and 1835 need automated controls added with system upgrades to regulate classroom and lab air temperatures. The FCA estimated the total HVAC system retrofit/replacement cost at just over \$3.5 million. BTECH is requesting funding for Phase IV of the multi-year phased project. At \$550,000 per year, the project will take approximately seven years to complete.	3-Necessary		\$650,000
BRIDGERLAND TECHNICAL COLLEGE	07471	Logan Campus - Main	South parking lot reconfiguration and access points for safety.	The south parking lot of the Main building needs to be reconfigured with direct access points for safety and flow of traffic.	3-Necessary		\$816,000
BRIDGERLAND TECHNICAL COLLEGE	07471	Logan Campus - Main	Fire safety - emergency fire alarm system.	Replace the current building fire and smoke monitoring system with an updated non-proprietary, addressable system with a voice feature to allow for announcements of the type of alarm and intercom features.	3-Necessary		\$1,500,000
BRIDGERLAND TECHNICAL COLLEGE	07471	Logan Campus - Main	Replace plumbing fixtures, faucets, and flush valves along with restroom partitions.	Replace the current plumbing fixtures and faucets that have reached EUL with new water conserving fixtures and hardware.	3-Necessary		\$250,000
BRIDGERLAND TECHNICAL COLLEGE	07471	Logan Campus - Main	Replace windows on the east side of the building (Student Services area and AVP area).	Replace the current aluminum window units with a more efficient window system. Doing this will eliminate large temperature swings and create a more comfortable work area.	2-Critical		\$200,000

BRIDGERLAND TECHNICAL COLLEGE	07471	Logan Campus - Main	Replace the doors and openers rollup doors in the auto, diesel, auto collision, maintenance and carpenter shops (15 each).	Life Safety Issue - 15 doors need to be updated and repaired. Openers and doors are over 30 years old and do not have any of the current required safety systems installed. New insulated garage doors with new openers will increase safety and efficiency.	1-Life Safety	\$150,000
BRIDGERLAND TECHNICAL COLLEGE	10004	Logan Campus - West	Replace batten seam metal panels.	The metal panel roof covering appears to be in poor to fair condition, as the finish is starting to peel, and some rust is noted. Therefore, based on current condition and typical EUL of 30 years, replacement or refinishing is needed.	3-Necessary	\$375,000
BRIDGERLAND TECHNICAL COLLEGE	10004	Logan Campus - West	Replace flooring in the north and center hallways.	The flooring in the hallways on the north and center is wearing and is past its EUL. Recover the current vinyl tiles with carpet tile.	3-Necessary	\$750,000
BRIDGERLAND TECHNICAL COLLEGE	10004	Logan Campus - West	Replace fluorescent lighting with LED.	The existing fluorescent lighting is approaching the end of its useful life. Replacement with higher efficiency LED fixtures or retrofits will increase the electrical efficiency and provide better lighting to areas.	3-Necessary	\$125,000
BRIDGERLAND TECHNICAL COLLEGE	07471	Logan Campus - Main	Interior floor and wall covering improvements, including exterior stucco and paint repairs.	The floor coverings are over 30 years old and urgently need replacement. The exterior stucco and metal needs to be inspected and repaired or painted.	3-Necessary	\$300,000
BRIDGERLAND TECHNICAL COLLEGE	10004	Logan Campus - West	Interior floor and wall covering improvements, including exterior stucco and paint repairs.	The floor coverings are over 30 years old and urgently need replacement. The exterior stucco and metal needs to be inspected and repaired or painted.	3-Necessary	\$450,000
BRIDGERLAND TECHNICAL COLLEGE	07471	Logan Campus - Main	Dust collection system for Interior Design workshop.	A dust collection system needs to be added to the Interior Design work area to eliminate dust from woodworking and sanding procedures.	3-Necessary	\$10,000
BRIDGERLAND TECHNICAL COLLEGE	07471	Logan Campus - Main	Solar energy system installation with roof replacement (these projects need to be done together and in sequential order).	BTECH's roof is nearing the end of its estimated useful life and desperately needs an update and replacement. In addition, the nearly five acres of flat roof would make an excellent location for solar panels. These two projects are both worthy goals but need to be completed together. They impact each other and need to be coordinated.	3-Necessary	\$2,500,000
BRIDGERLAND TECHNICAL COLLEGE	10004	Logan Campus - West	Replace building chiller.	The 120-ton chiller was manufactured in 1996 and is approaching its useful life expectancy. The refrigerant is no longer manufactured and is very expensive to acquire for use in repairs. Replacing this unit will increase energy efficiency.	3-Necessary	\$250,000
BRIDGERLAND TECHNICAL COLLEGE	07471	Logan Campus - Main	Replace RTU-1 - South West Wing.	The HVAC units were installed in 1999 and are approaching their useful life expectancy. The refrigerant is no longer manufactured and is very expensive to acquire for use in repairs. Replacing this unit will increase energy efficiency and make the temperature more comfortable.	3-Necessary	\$250,000
BRIDGERLAND TECHNICAL COLLEGE	07471	Logan Campus - Main	Replace RTU-2 - South West Wing.	The HVAC units were installed in 1999 and are approaching their useful life expectancy. The refrigerant is no longer manufactured and is very expensive to acquire for use in repairs. Replacing this unit will increase energy efficiency and make the temperature more comfortable.	3-Necessary	\$250,000
BRIDGERLAND TECHNICAL COLLEGE	07471	Logan Campus - Main	Replace RTU-3 - Exercise Rooms.	The HVAC units were installed in 1999 and are approaching their useful life expectancy. The refrigerant is no longer manufactured and is very expensive to acquire for use in repairs. Replacing this unit will increase energy efficiency and make the temperature more comfortable.	3-Necessary	\$250,000
BRIDGERLAND TECHNICAL COLLEGE	07471	Logan Campus - Main	Replace RTU-4 - Dental.	The HVAC units were installed in 1999 and are approaching their useful life expectancy. The refrigerant is no longer manufactured and is very expensive to acquire for use in repairs. Replacing this unit will increase energy efficiency and make the temperature more comfortable.	3-Necessary	\$250,000

BRIDGERLAND TECHNICAL COLLEGE	07471	Logan Campus - Main	Replace RTU-6 - Machine Shop Office Area.	The HVAC units were installed in 1999 and are approaching their useful life expectancy. The refrigerant is no longer manufactured and is very expensive to acquire for use in repairs. Replacing this unit will increase energy efficiency and make the temperature more comfortable.	3-Necessary	\$250,000
BRIDGERLAND TECHNICAL COLLEGE	07471	Logan Campus - Main	Replace RTU-7 - Building Trades Area.	The HVAC units were installed in 1999 and are approaching their useful life expectancy. The refrigerant is no longer manufactured and is very expensive to acquire for use in repairs. Replacing this unit will increase energy efficiency and make the temperature more comfortable.	3-Necessary	\$250,000
BRIDGERLAND TECHNICAL COLLEGE	07471	Logan Campus - Main	Replace RTU-9 - Custom Fit.	The HVAC units were installed in 1999 and are approaching their useful life expectancy. The refrigerant is no longer manufactured and is very expensive to acquire for use in repairs. Replacing this unit will increase energy efficiency and make the temperature more comfortable.	3-Necessary	\$250,000
BRIDGERLAND TECHNICAL COLLEGE	07471	Logan Campus - Main	Replace RTU-10 - Machine Shop.	The HVAC units were installed in 1999 and are approaching their useful life expectancy. The refrigerant is no longer manufactured and is very expensive to acquire for use in repairs. Replacing this unit will increase energy efficiency and make the temperature more comfortable.	3-Necessary	\$250,000
BRIDGERLAND TECHNICAL COLLEGE	07471	Logan Campus - Main	Replace RTU-13 - Student Services.	The HVAC units were installed in 1999 and are approaching their useful life expectancy. The refrigerant is no longer manufactured and is very expensive to acquire for use in repairs. Replacing this unit will increase energy efficiency and make the temperature more comfortable.	3-Necessary	\$250,000
BRIDGERLAND TECHNICAL COLLEGE	07471	Logan Campus - Main	Replace RTU-15 - Culinary Arts/Bookstore.	The HVAC units were installed in 1999 and are approaching their useful life expectancy. The refrigerant is no longer manufactured and is very expensive to acquire for use in repairs. Replacing this unit will increase energy efficiency and make the temperature more comfortable.	3-Necessary	\$250,000
BRIDGERLAND TECHNICAL COLLEGE	07471	Logan Campus - Main	Replace Post Indicator Valves on the main water line to Fire Protection.	The Post Indicator Valves (PIV) serving the building fire risers were installed during the construction of the building in the 1960s. These valves need to be replaced, and new Post Indicators need to be installed to ensure the water to the building can be isolated as needed to service the systems.	3-Necessary	\$100,000
BRIDGERLAND TECHNICAL COLLEGE	07471	Logan Campus - Main	Central Chiller for the building HVAC systems.	Install a central chiller, associated piping, and cooling coils to cool the main building. The current air conditioning systems are aging, and the type of Refrigerant R-22 is costly and getting very hard to find. Installing a chiller and piping cooling water throughout the building and HVAC units and removing the DX cooling would extend the life of the existing air handlers for many years.	4-Programmatic	\$1,000,000
BRIDGERLAND TECHNICAL COLLEGE	07471	Logan Campus - Main	Automotive exhaust removal system.	Install an overhead exhaust removal system that will replace the dilapidated system that is under the floor currently.	4-Programmatic	\$150,000

# STRATEGIC PLAN EVALUATION RESULTS JANUARY 2024 – JUNE 2024

*Strategic Planning at Bridgerland Technical College (BTECH) involves the entire college, from identifying objectives and strategies to celebrating successes. This report contains the results of the evaluation.*

## **OBJECTIVE 1: FINANCIAL RESOURCES, FACILITIES, & EFFICIENCIES** **CURRENT AND PROJECTED FINANCIAL RESOURCES THAT PROVIDE A BASIS FOR INITIATIVES SPECIFIED IN THE STRATEGIC PLAN**

### ***Health Sciences Building Ribbon Cutting***

The college celebrated the Health Sciences Ribbon Cutting event on June 11, 2024. This new building represents a significant milestone in the college's commitment to advancing healthcare education within the community. Attendees celebrated this achievement by listening to remarks from key stakeholders, participating in tours of the facility, enjoying refreshments prepared by the Culinary Arts department, and having opportunities to connect. The college had the honor of hosting Lt. Governor Deidre Henderson and Frederick Quinney Lawson, who delivered key addresses and participated in the ribbon-cutting ceremony.

In the news! [Read the full article here.](#)

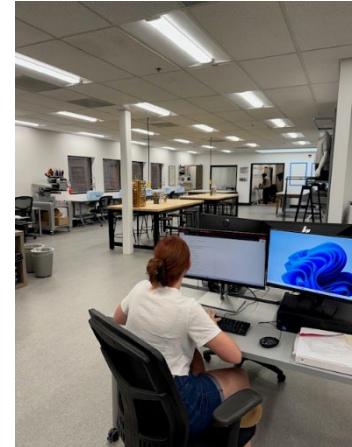


### ***Facility Remodels, Renovations, & Improvements***

- **Main Building**
  - The Apprenticeship department has relocated to its newly remodeled space, which was previously occupied by the Pharmacy department. This renovation also included the addition of an electrical lab, utilizing a portion of Building Trades.

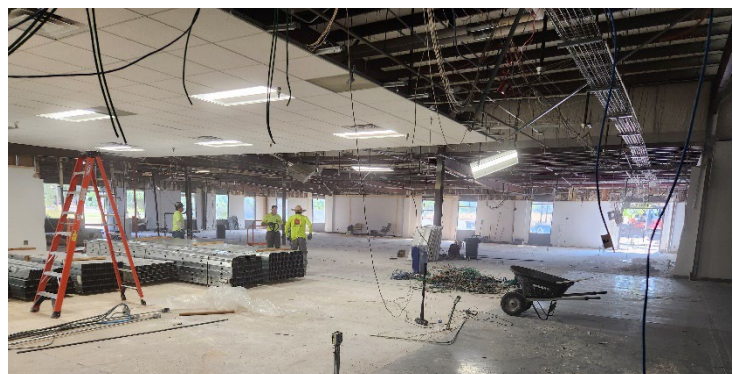


- Construction for InTech Collegiate Academy has been completed, and they have now relocated to their new space at the south end of the Main Building. They will be ready for school to start in August.
- The Fashion department has relocated to its newly remodeled space, which was previously occupied by Dental Assisting. The department played a significant role in designing the space, and the BTECH Maintenance staff carried out the majority of the construction. Utilizing this approach for smaller projects leads to considerable cost savings for the college.
- New landscaping and exterior painting have been completed at the north end of the Main Building, enhancing its appearance by seamlessly connecting the new Health Building with the older Main Building. This beautiful addition was finished in preparation for the Health Sciences Building ribbon-cutting event.
- In preparation for the new flooring, the main hallway ceilings were painted black, producing more impressive results than anticipated. The dark ceiling concealed pipes and years of water damage, giving these public spaces a refreshed and modern appearance.
- The over-40-year-old "button" flooring in the main hallways has been replaced with stunning terrazzo. This long-anticipated project began with the north half, completed in time for the ribbon-cutting event, and has now extended to the south end, scheduled for completion in July.
- The walk-in freezer floor in the Meat Services department heaved (lifted and cracked). The flooring was replaced with frost protection measures to prevent further damage caused by the sub-surface freezing.
- At the request of Logan City, the college installed backflow prevention to the fire system's main line.



- **Business & Innovation Hub Building**

- The design phase for the remodel of the northeast part of the building was completed. The remodel will update and modernize existing space for the Bridgerland Entrepreneurship Center and future relocation of Custom Fit. A pre-bid meeting was conducted, and the contract was awarded to Hadfield Construction. Construction will begin in July 2024, with an anticipated completion date of November 2024.
- Two tenants, Transchill and Lifestyle Medical, had to move their offices to new locations in preparation for construction. The BTECH Maintenance team built new offices on the west and north ends of the building to accommodate them and ensure a smooth transition.



- **Brigham City Campus Buildings**
  - The security and lock system has transitioned from DFCM management to BTECH management, now utilizing Genetec software. This is part of a broader plan to integrate security, locks, and cameras into a single system, aiming to enhance efficiency and consistency across the college.
  - With the addition of the new Dental Assisting suite, existing equipment was repurposed for use at the Brigham City Campus.

### ***Fundraising & Development Year-End Report***

January through June are perhaps the most exciting and active months in a fiscal year. During these months, the outcomes of fundraising efforts come into sharp focus, marked by both successes and challenges. This timeframe also coincides with the college's greatest need for educational sponsorship support, heightened activity in BTECH events and student engagement, and the most significant push for scholarship funding and student awards. The following are just a few accomplishments and donor engagement highlights:

- **Educational Sponsorships.** This year, the college received remarkable support from industry partners and regional employers. A total of 35 sponsors generously donated between \$250 and \$5,000 each. Their collective generosity provided crucial funding for high school student competitions, industry career fairs, the 18<sup>th</sup> Annual Career Days event (4,000+ 7<sup>th</sup> graders), summer camps, and scholarships.
- **“Frederick Quinney Lawson” Health Sciences Building Ribbon Cutting.** This item is mentioned above. The event recognized major donors and successfully attracted a new base of donor support.
- **Student Scholarship Fundraising & Support.** One of the most fulfilling aspects of fundraising is the opportunity to provide financial assistance to students. Financial Aid and Student Services have streamlined the application and selection process, making it more accessible and efficient for students. In June, a record \$70,000 was awarded in student scholarships, significantly surpassing the monthly average of \$30,000 to \$35,000 in student awards.
- **Quasi Endowments.** BTECH now has two fully funded quasi-endowments, totaling over \$310,000: the “Charles & Sarah Rule Salzberg” and the “Kelly Boyd Campbell” quasi-endowments. These dedicated scholarship funds generate interest income, along with a portion of the principal, which is awarded annually to deserving students.
- **Practical Nursing Scholarships.** Mr. Rick Lawson and his family foundations have generously donated funds annually to support this program. On the very first day, during the first hour of coursework, each student receives a \$1,500 RQL Scholarship – an unexpected surprise! To date, these donations have totaled \$135,000.



### ***Hourly Full-Time Employees Converted to Salaried Positions***

Bridgerland Technical College has addressed a long-standing reliance on hourly employees, initially a short-term solution due to budget constraints and legislative reductions since FY 08-09. Complications from the Affordable Care Act required the creation of "hourly full-time employees," which became costly to convert to salaried, benefits-eligible positions.

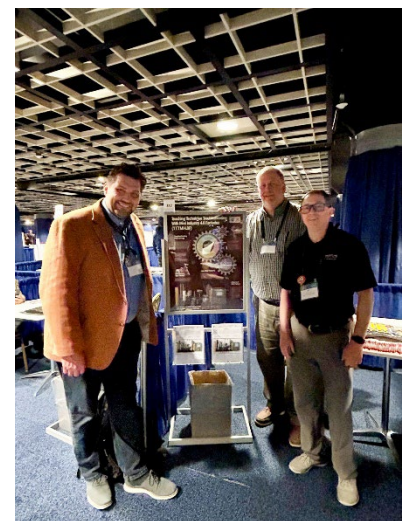
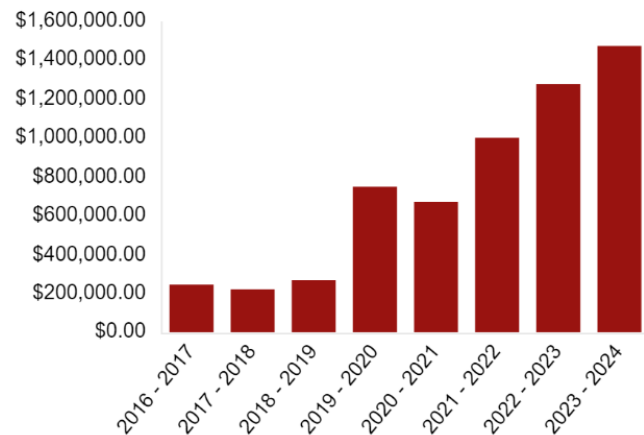


Under the direction of the new Chief Financial Officer and with input from a local legislator and the Commissioner's Office, the college resolved this issue by utilizing one-time funds, natural attrition, and efficiencies from enrollment growth. As of July 1, 2024, the majority of hourly full-time employees were successfully converted to salaried positions, with a few remaining hourly part-time. This solution is seen as a win-win, offering long-term stability for employees while managing budget risks.

### ***Year-End Grant Highlights***

- NEW High of Yearly Funding – \$1,472,124
  - \$458,700 new ongoing funds
  - \$1,013,424 new one-time funds
- NEW High of Awarded Grants – 7 grants
  - Aided Programs
    - Software Development
    - Practical Nursing
    - Construction Technology
    - Pharmacy Technician
    - Electrical Apprenticeship
    - Plumbing Apprenticeship
    - Automation Technology
- Funds by Category
  - Instructors = \$636,135
  - Equipment = \$570,546
  - Designers = \$250,000
  - Marketing = \$30,000
  - Professional Development = \$8,500
- Events
  - Engaged in dissemination at the HI-TEC Conference - Teaching Technicians Troubleshooting with Mini Industry 4.0 Factories NSF Grant and Distanced-enabled Industry-Led Data Analytics Technician Pathway (ILDAP) NSF Grant
  - Engaged in dissemination at the ATE PI Conference - Teaching Technicians Troubleshooting with Mini Industry 4.0 Factories NSF Grant

**New Funding by Year**



## **OBJECTIVE 2: PROFESSIONAL PRACTICES**

**ENHANCE FACULTY/STAFF PROFESSIONALISM, ACHIEVEMENT, TECHNOLOGY, AND HEALTH AND SAFETY PRACTICES**

### ***College Completes Comprehensive Policy Review to Enhance Compliance and Standards***

The college completed a four-month extensive review of its policies, identifying over 60 that required updates. This significant undertaking was driven by the need to comply with new federal and state legislation and accreditation standards ensuring that the college remains in compliance. The policy review process included consultations with legal advisors as needed, ensuring all changes were comprehensive and aligned with current regulations. As part of this thorough review, the college created a new Information Security policy designed to safeguard sensitive data and enhance the institution's cybersecurity measures. This approach ultimately benefits students and staff by providing a clear, updated framework for college operations.

### ***Professional Development – Spring Kick-Off***

The college-wide professional development was held on March 15, 2024. The following topics were covered:

- State of the College
- Strategic Plan
- Difficult Conversations by Holly Doyle
- Ageism & Employment/Education Law by Eric Petersen
- Neurodiversity by Dr. Stephen Kwiatek
- Health & Safety
  - Health & Safety Emergency Response
  - Risk Mitigation & Safety Survey Results
  - Introduction of the Security Resource Officer
  - Preventing and Reporting Critical Incidents
  - OSHA Compliance
  - Departmental Safety Checks

### ***Professional Development – May 2024***

The college-wide professional development was held on May 20, 2024. The day started with college business and a review of the Strategic Plan evaluation results. Faculty participated in a Simple Syllabus training and then had the opportunity to work in their departments. The day ended with lockdown system testing.

### ***Wellness Committee Hosts Financial Wellness Fair***

In tandem with BTECH's March Professional Development Day, the Wellness Committee hosted a Financial Wellness Fair during lunch. Tables were set up in the foyer of the Health Sciences Building, so employees could ask questions and learn more about finances. Some of the tables included the top 10 financial questions, a financial future challenge, using AI to help with financial planning, financial fun/Jeopardy, and a password management table. Money-themed candy guessing jars were set up on each table where employees could submit a guess and win a prize. Prize winners were Trevor Hirschi, Joey Harding, Vance Briggs, Dave Karren, Megan Durrant, and Miranda Acevedo.



### ***Wellness Committee Hosts a Scavenger Hunt to Encourage Summer Activities***

During the month of June, employees were invited to complete an activity in Cache Valley beginning with each letter in "Bridgerland." Activity ideas were provided, but participants were also able to use their own creativity. Examples were:

B – Bike Riding, Backpacking, Bowling  
R – Rock Climbing, Road Trip, Rodeo

The Wellness Committee was impressed by the activities, and prizes were given to those who successfully completed the letter challenge. Participants were encouraged to send pictures (see right). The winners were Annie LeBlanc, Caroline Robbins, Wendy Finley, Jean Dunn, Cambria Soffe, Sharon Slack, Mark Alexander, Ivan Banov, Mason Lefler, Leann Manning, and Owen LeReaux.



### ***Paramedic Receives CoAEMSP Accreditation***

Bridgerland Technical College was awarded its initial accreditation for the Paramedic Program on January 22, 2024, following a site visit where it all started on May 18, 2023. Over six months, the department prepared comprehensive documentation, including capstone and clinical manuals, site agreements, advising worksheets, and budget samples, to demonstrate the program's effectiveness and resource adequacy.

The site visit team interviewed current and former students, advisory committee members, and local employers to assess the program's impact. The accreditation team commended the department for its achievements since the program's inception in 2019. They recommended adding a full-time paramedic lead instructor to further strengthen the program, a suggestion administration supports, with the new instructor starting in September. Over the past five years, 60 paramedics have enrolled in the program, and 59 have successfully passed their state certifications.



## ***OBJECTIVE 3: ACCESS, COMPLETION, & WORKFORCE ALIGNMENT***

***REDUCE OR ELIMINATE ENROLLMENT BARRIERS, IMPROVE STUDENT ACCESS, AND INCREASE STUDENT PROFICIENCY AND ACHIEVEMENT BY ENSURING STUDENTS ARE CAREER READY***

### ***High School Transcript Now Reflects College Credit***

The college has been actively participating in the statewide program alignment process as directed by the Utah System of Higher Education (USHE). This initiative has achieved two key goals:

1. Unified Educational Currency: All higher education institutions in Utah will now use the same “educational currency,” which the state has designated as credit.
2. Standardized Curriculum: Curriculum consistency has been established across all technical education programs throughout the state.

These changes allow our adult certificate-seeking students to seamlessly transfer their earned credits to any other USHE college or university. However, high school students, despite completing the same coursework, were not receiving the same opportunity due to differences in how their registration was maintained by the college. To address this, a dedicated team at college worked to ensure that high school students’ transcripts are now identical to those of adult certificate-seeking students. Effective July 1, 2024, any BTECH course completed by a high school student will be reflected on their BTECH transcript as college credit, enabling them to transfer these credits to another USHE college or university if they choose to do so.

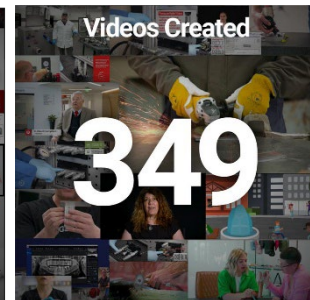
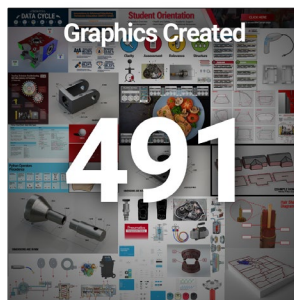
### ***Financial Aid Reaches More Students***

Thanks to generous contributions from donors and an increase in tuition waivers, BTECH significantly expanded financial aid opportunities for high school students who converted to adult certificate-seeking students. Student Services actively reached out to numerous students to inform them about financial aid opportunities and encouraged them to apply. By highlighting the availability of these financial resources, the college supports students in overcoming barriers to enrollment and helps them successfully transition into their desired adult programs.



### ***Curriculum Design & Development (CDD) Highlights***

- Facilitated monthly training sessions to train staff on technology and pedagogy. Topics covered were backward design, learning maps, Annoto, effective questioning, events of instruction, Canvas New Quizzes.
- Developed and facilitated college-wide professional development on Simple Syllabus and supported departments in completing course copy for the 2024-2025 school year.
- Reduced Cosmetology student's supplies cost by \$211.88 by revising the curriculum.
- Helped Automotive and Diesel rapidly switch to a new version of their curriculum provider when the provider gave them only a few days to update content across every course.
- Assisted Interior Design and Auto Collision in completing major revisions to their curriculum.
- Engaged in professional development at InstructureCon 2024.



### ***Data Management***

To enhance the utilization of data reporting tools, the Data Management Committee initiated regular meetings to systematically analyze and prioritize reporting requests. These meetings streamline the process of handling data requests, ensuring that the most critical reports are addressed first. By doing so, the committee not only improves the efficiency of data management but also ensures that stakeholders receive timely and relevant data to support decision-making processes.

### ***Practical Nursing Starts Third Cohort & Students Receive Scholarships***

With the addition of the Health Sciences building and focus on growth, the college expanded its Practical Nursing program by introducing a third cohort. This major enhancement required substantial effort, including hiring new instructors, conducting extensive training, and coordinating schedules and clinical rotations. This expansion was supported by a comprehensive marketing campaign, which successfully attracted a full class that began in May 2024. As in the past, Frederick Q. Lawson generously provided \$1,500 in scholarships to support each new student, ensuring that financial barriers do not deter their education.



### ***High School Pre-Apprenticeship***

The college launched a new, pre-apprenticeship pilot course exclusively designed for high school students. The course provided students with early exposure to the trades, helping them develop essential skills and build confidence. By participating in this course, students gained practical, hands-on experience, making them more competitive candidates for future apprenticeships and careers in the trades. Due to its popularity and success, this course will continue to run through the next school year.

### ***Collaborative Efforts Enhance Success by Eliminating Barriers to Enrollment***

Several departments at BTECH collaborated to enhance student access by identifying and addressing barriers to enrollment:

- **Waitlists.** One major improvement was made in managing program waitlists. It was found that many eager and qualified candidates were being overlooked due to unresponsive individuals on the waitlists. To tackle this, proactive steps were taken to ensure that only active candidates remained. By asking students for their preferred start months, the college was able to stagger admissions and better manage the waitlists, ultimately reaching more students.

- **Eliminated Pre-Admission Course.** A pre-admission course was identified as a significant hurdle for prospective students. By eliminating this barrier, the college enhanced access and ultimately boosted student success rates.

## **OBJECTIVE 4: PARTNERSHIPS & PATHWAYS**

**INCREASE CAREER ALIGNED EDUCATION OPTIONS AND SUCCESS THROUGH ENHANCED ADVISORY COMMITTEES, BUSINESS RELATIONSHIPS, AND EDUCATIONAL PATHWAYS**

### **Automation Day & Career Fair**

On April 17, 2024, Bridgerland Technical College hosted its Automation Day & Career Fair, with Lt. Governor Deidre Henderson as the guest speaker. Highlighting Utah's significant role in the global manufacturing sector, she emphasized the state's commitment to advancing automation and AI technologies. The fair showcased the college's Automation department, with 160 students, including high school, and representatives from 40 companies participating.

Department head, Matt Fuller, stressed the need to triple automation talent to meet industry demands. Major companies such as Texas Instruments, Northrop Grumman, and Thermo Fisher Scientific were among the attendees, reflecting the event's importance in connecting education with industry needs.



In the news! [Read the full article here.](#)

### **Snow College's "TechConnect" Simplifies Transfer of Credit for BTECH Students – Visits Campus**

On May 14, 2024, BTECH hosted representatives from Snow College to discuss pathways for graduates to continue their education and apply their credits toward a degree. The meeting included administrators, faculty, and staff from both institutions, fostering deeper business relationships and collaboration. Snow College's president, Stacey McIlff, presented on the TechConnect pathway, highlighting the significant strides made in partnership with BTECH to ensure students have access to affordable tuition rates and flexible online course offerings. This collaboration provides BTECH graduates with seamless transitions to higher education, enhancing their academic and career opportunities while maintaining affordability and convenience.

### **BTECH & UVU Sign Articulation Agreements**

On March 19, 2024, Utah Valley University (UVU) and BTECH signed six new pathway agreements that grant BTECH graduates in healthcare, automotive, construction, and technology between 30-40 credit hours toward specific UVU associate and bachelor's degrees. These agreements enable BTECH graduates to earn UVU associate degrees in half the time and apply credits toward bachelor's degrees. This initiative streamlines educational pathways and enhances student success as they find meaningful employment. Additionally, the partnership makes degrees more affordable and increases earning potential.

In the news! [Read the full article here.](#)

### **New Pathways Web Page**

Thanks to the valuable feedback from the community, BTECH has developed a new web page at <https://btech.edu/pathways-2> that outlines the strategic pathways students can follow from Career and Technical Education (CTE) through BTECH to universities. This resource highlights the various educational and career opportunities available, helping students understand how to advance their education and career prospects through BTECH programs and beyond.

### ***Texas Instruments Tours Top 200 Automation Students in Northern Utah***

On a recent tour organized by the Automation department at BTECH, 200 of the top automation students from Northern Utah visited Texas Instruments in Lehi, Utah. The tour included students from BTECH and various high schools, such as Rich, Sky View, Green Canyon, Ridgeline, Mountain Crest, Box Elder, Bear River, Logan, Intech, Preston, and West Side high schools.

This excursion provided students with firsthand insight into the industry, enhancing their educational experience by exposing them to real-world applications of automation technology. BTECH's program, known for producing highly skilled graduates, continues to lead in connecting education with local industry needs.



### ***BTECH & USU Collaborate on Shared Services***

In an effort to fulfill the statutory requirement for regional shared services, Utah State University President Elizabeth Cantwell and Chief Financial Officer Dave Cowley met with administrators from Bridgerland Technical College to initiate discussions on potential shared services. This preliminary meeting identified up to six different opportunities for collaboration. Recognizing the complexity of these opportunities, which will likely require a series of legal agreements known as Memorandums of Understanding (MOUs), the discussion began with a Title IX template provided by the Utah System of Higher Education and expanded to cover several other areas.

Both USU and BTECH are committed to pursuing these shared services opportunities and documenting them through MOUs for each identified service. To ensure compliance with the statutory deadline in early fall 2025, each institution agreed to designate a responsible person to work on these initiatives throughout the current fiscal year. President Cantwell also presented several additional opportunities beyond the four areas initially recommended by USHE and the legislature, demonstrating a proactive approach to this collaborative effort.

## **OBJECTIVE 5: AWARENESS**

### **IMPROVE PERCEPTION AND AWARENESS IN THE VALUE OF TECHNICAL EDUCATION**

#### ***Marketing Supports College in Awareness with Events & Social Media Campaigns***

BTECH has successfully met the objective of improving perception and awareness of the value of technical education through a series of strategically planned events throughout the year. These events, which included program open houses, community outreach, and student success celebrations, were designed to highlight the practical and career-focused nature of technical education. By engaging with local businesses, community leaders, and prospective students, the college has not only demonstrated the critical role that technical

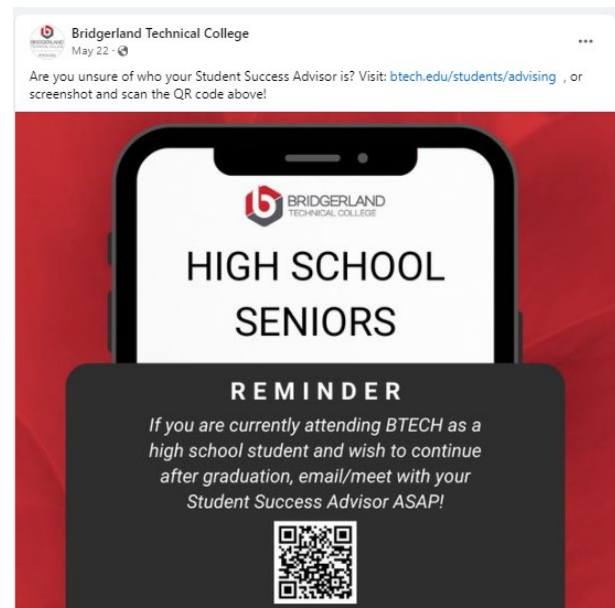
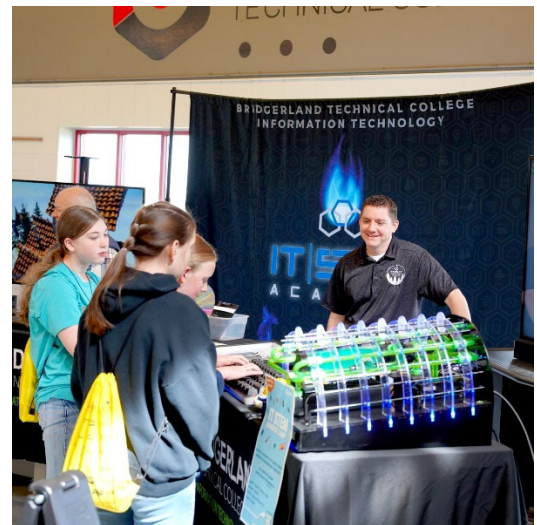


education plays in workforce development but has also strengthened its reputation as a leading institution for hands-on, career-ready training.

One of the most notable highlights was the incredible turnout for the spring graduation event, which drew the largest crowd to date. The overwhelming attendance required the use of overflow areas to accommodate everyone. Many proud families gathered to celebrate the achievements of their graduates, creating an unforgettable atmosphere. In response to this growing demand, the college is now exploring larger venues to better support future graduation ceremonies.

### Events and Awareness Campaigns

- Parades (Mendon, Hyrum, Heritage Days, etc.)
- BTECH Surplus Sale
- IT STEM Summer Camp
- Health Sciences Building Ribbon Cutting
- Summer Citizens Classes
- Spring Graduations
- Tech Week Activities & Breakfast for Students and Employees
- Welding Department Open House
- Fashion Shows (560 tickets sold, largest to date!)
- Business Department Open House
- Career Days
- Practical Nursing 3rd Cohort and Scholarships
- Women in Business Scholarships for BTECH Students
- Dyno Days
- Future Farmers of America (FFA)
- 38th Annual Welding Skills Contest
- Automation Day & Career Fair
- Spring Dog Microchip Clinic
- Articulation Opportunities
- George S. & Dolores Dore' Eccles Foundation donation of \$20,000 to Public Services Scholarships
- SheTech Conference
- Welding Technology Open House
- Rich High School Assembly
- BTECH Hosted the Sigma Nursing Honor Society's Nu Nu Chapter Event
- Beaver Mountain Ski Night
- BTECH Fashion Merchandising and Development program Open House
- High school events and career fairs



## CONTINUING EDUCATION FOUNDATION – 501(c)(3)

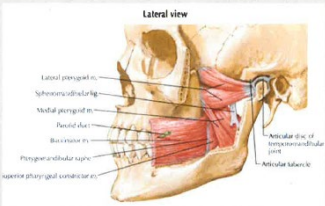
### Continuing Education Highlights

By providing a diverse range of classes, the college empowers students and professionals to advance their careers, explore new fields, and adapt to the evolving demands of industry. These classes not only benefit individuals but also strengthen the community with a well-trained, adaptable workforce. Whether it's acquiring new certifications, honing existing skills, or exploring new interests, the benefits of continuing education are far-reaching and essential in today's fast-paced world.

The following are just some of the highlights from the past six months:

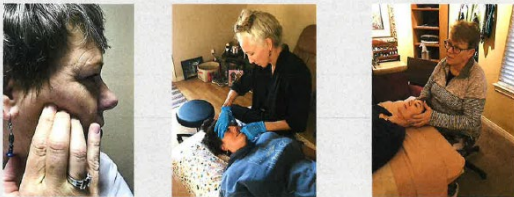
- **TMJ Exploration and Internal Mouth Work.** This class was offered to all licensed massage therapists and students who are nearing completion of the Therapeutic Massage program.
- **Logan City held its “Oath and Badge Pinning Ceremony.”** As quoted by Robert LaCroix, Operations Chief, “The venue provided by Bridgerland Technical College proved to be the perfect setting for our event, and we received positive feedback from our firefighters and their families regarding the facility. All five new Logan City Fire Department members who received their Oath during the ceremony were recent graduates from the Fire and Rescue Services program. This highlights the invaluable partnership between our organizations and the significant role Bridgerland Technical College plays in preparing individuals for careers in public service.”
- **The Division of Real Estate held a core education class** for real estate, appraisers, and mortgage licensees. Over 50 professionals attended the conference in the new Lecture Hall in the Health Sciences building.
- **Summer Citizens.** BTECH was honored to participate in the Summer Citizens group in Cache Valley. Historically, Utah State University has organized and been responsible for this group (that has been around for over 45 years), but in 2024, it turned over to the Cache Valley Chamber of Commerce. With this change, BTECH had the opportunity to expand learning opportunities for these groups of individuals. As stated in the Summer Citizens Mission Statement, they “provide outstanding lifelong learning, cultural, and recreational opportunities for active adults.” There were over 250 (of the 600 enrolled) who took advantage of the learning opportunities at the college. We received overwhelming support and positive feedback from all who participated in classes from emergency services, cooking, AI, cyberscam, industry tours, welding, and astronomy classes. In the news! [Read the article here.](#)

TMJ Exploration and Internal Mouth Work  
Saturday, February 19th from 9-4  
Cost \$150 1 day ~ 6 Hours



Participants will learn:

- TMJ disorder signs and symptoms
- What the temporomandibular joint is and how it functions
- Specific massage techniques for treating the jaw and its surrounding tissues
- Benefits and contraindications of massage for treating TMJ pain
- The appropriate time to refer a client with a TMJ disorder



Contact Cheri Gillham ~ 210-838-7925 ~ Bodywisecheri@gmail.com





**INSTITUTION:** Bridgerland Technical College

**DATE:** 6/30/2024

**SUBMITTED BY:** Wendy Finley

**USHE - REPORT OF CASH, CASH EQUIVALENTS, AND INVESTMENTS**

**ALL FUNDS - AS OF June 30, 2024**

CATEGORY OF ASSET	DESCRIPTION OF ASSET	NAME OF BANK OR ISSUER	ACQUISITION DATE	MATURITY DATE	TOTAL FAIR VALUE	ENDOWMENT FUNDS AMT	FOUNDATION FUNDS AMT	ALL OTHER FUNDS AMT
Cash Per Books	Cash Per Books	N/A	N/A	N/A	5,400 5,400	- -	- -	- -
Savings Accounts	Checking Checking FA	Wells Fargo Wells Fargo	00/00/00 00/00/00	00/00/00 00/00/00	(94,209) 26,159 (68,050)	- - -	- - -	- - -
Utah PTIF Accounts	Savings	UPTIF	00/00/00	00/00/00	13,683,622 13,683,622	- -	- -	- -
TOTAL FAIR VALUE					13,620,972	-	-	-

*To the best of my knowledge, Bridgerland Technical College investments are in compliance with the State Money Management Act, the rules of the State Money Management Council, and USHE Policy R541 Management and Reporting of Institutions Investments*

Wendy Finley 8/16/2024  
Wendy Finley, Budget Director Date