

# **WEILENMANN SCHOOL OF DISCOVERY BOARD MEETING MINUTES**

**November 19, 2024  
4199 Kilby Road  
Park City, UT 84098  
5:30 p.m. to 7:30 p.m. (MDT)**

## **1. Opening Business: Jason Glidden - Board Chair, 5:30 to 5:35**

### **1.1. Call to Order**

Meeting called to order at 5:34pm.

### **1.2. Roll Call**

Board Members Present: Jason Glidden, Jodi Taylor, Mark Maziarz, Gina Cox, (by phone and then in-person at 5:50pm), Douglas Rolley joined at 5:42pm.

### **1.3. Pledge of Allegiance**

## **2. Consent Agenda: Board of Directors, 5:35-5:40**

### **2.1. Approval of minutes from October 29, 2024 board meeting.**

### **2.2 Acknowledgement of receipt of Executive Report.**

Mark Maziarz made a motion to approve the consent agenda, Jodi Taylor seconded. All in favor.

Jason Glidden, yes

Jodi Taylor, yes

Mark Maziarz, yes

Gina Cox, yes

Douglas Rolley, yes

## **3. Achieving the School's Mission and Vision, Douglas Rolley - Board Member, 5:40 to 5:45**

Scott Stewart read the WSD Mission and Vision

- 4. Public Comment: Members of the Public, 5:45 to 5:55.** The public is welcome to send written comments to [publiccomment@wsdpc.org](mailto:publiccomment@wsdpc.org).

Charlotte Hemmings, sent an email (we will track the email so that we can review the email) to the board, concerns about the safety of the school, no ID's required of visitors, doors propped open.

Jason asks that we button up security, we will make efforts to ID volunteers, no propped open doors, Peter has been assigning staff to watch doors during mass student movement in and out of schools, Teachers reference background check ahead of time

- 5. Finance Committee Report: Jodi Taylor, Finance Committee Chair, Jeff Biesinger - Business Manager (RedApple Financial), 5:55 to 6:05**

5.1 FY25 Monthly Budget Update

5.2 General Finance Report

Jason Glidden reported for the Finance Committee that the enrollment is down a couple students, but the budget shortfall is made up by savings in other areas.

- 6. Board Committees Updates, 6:05 to 6:25**

6.1 Academic Excellence: Douglas Rolley

Scott Stewart reported on the Academic Excellence committee, saying they met recently.

6.2 Governance Committee: Emily Voorhees

6.3 Building/Facilities Committee: Mark Maziarz

Scott Stewart reported for the Building Committee that the security update is almost completely done, except for minor details. A final walkthrough with the contractors will happen the week after Thanksgiving.

6.4 School Land Trust Committee: Jason Glidden

6.5 Lottery/Enrollment Committee: Gina Cox

Intent to enroll for new students in progress, and will become available in January

Intent to return for current students

#### 6.6 Audit Committee: Jason Glidden

No new news, no new meetings

#### 6.7 Legal Affairs Committee: Jason Glidden

No new news, no new meetings

#### 6.8 Recruitment and Training Committee: Gina Cox

Gina provided an update on board member recruitment in addition to the initial plan for parent-elected board member. Details will be communicated to the public in a forthcoming communication.

#### 6.9 Development and Public Relations Committee: Mark Maziarz

LivePC GivePC \$6000, community outreach, Jason requests that we have more board participation, solicit donors, be present

PreK spotlight with Victoria Cook interview

Youth ambassadors with Lindsey Vonn Foundation January, and maybe hosting a strong girls camp

Meeting with Encircle at the Chamber of Commerce

### **7. Board Policy Review: Board of Directors, 6:25 to 6:35**

7.1. Fee Policy, Fee Waiver Policy, and Spend Plan: revised

-Gina made a motion, Mark second, all passed

7.2. Fundraising Policy; revised

7.3. Student Data Privacy and Security: Governance Policy and Plan: revised and updated

-Gina revised her motion for all three policy revisions, Mark second, all voted aye

### **8. Report on Gala and Annual Fund: Susannah Barnes, Development Director,**

**6:35 to 6:40**

- raised just over \$60,000 (\$21,000 raised via live auction alone), but that number is still changing due to unclaimed items still being sold
- debrief tomorrow
- ornament making event
- movie night by the PTO
- general fund at ~\$122,000 at the moment
- December is full of tours
- why is annual (general) fund so important, State only funds 80% of our school, Sussanah's job is to fill the gap in operating costs. It is named "general" because it is unrestricted, so WSD can use it as needed

**9. Executive Report: Scott Stewart - Interim Executive Director, 6:40 to 6:50**

- Received both busses and are operating, Jason Lindsay has taken maintenance and operations logistics of the bussing
- Final walkthrough of construction space the week after Thanksgiving
- Summit County open space has reached out about a WSD representative to participate in planning the use of the recently acquired 910 Ranch property in Summit County
- Parent Teacher conferences this week, hybrid of in person and some via phone calls, Next year conferences will move up
- Reevaluating committees so that they will be more active and effective

**10. 2025-2026 Calendar 1st Consideration: Scott Stewart - Interim Executive Director, 6:50 to 6:55**

- First consideration
- Will make a Draft available online so that parent body can also comment, [info@wsd](mailto:info@wsd)

**11. Update on Student Life: Elizabeth Phillips, Lower School Principal, 6:55 to 7:00**

- PBS, integrity and empathy
- Turkey hunt game for staff, will be awarded tomorrow
- Academic excellence committee met
- RTI going well, getting good data
- Term 1 grades finalized
- Halloween glow stick dance party
- Wild robot movie
- Field trips

- Vision screenings for students
- NUES meeting attended with Michelle Jacobs
- PD centered around P/T conference prep
- Mason Thomas new Orchestra teacher
- PTO sponsored teach mingle, cafe makeover, sweet notes, Teachers are so appreciative
- Book Fair running through Friday and will be open during conferences

**12. PTO Update: Courtney Johnson - PTO Representative, 7:00 to 7:05**

- Thanks to Doug for attending last mingle
- Dec 6 next mingle
- Dec 5 movie night, details coming
- Amazon wish list for teachers, is live and info in the newsletter, info will come from room parents, but parents can buy for any teachers, info also in Wednesday weekly
- Interested individuals in open board positions/parent elect board positions. Please forward all interest to Gina Cox

**13. Assignments for Board Strategic Planning Retreat: Jason Glidden, Board Chair, 7:05 to 7:10**

- This will be in addition to the normal February board retreat
- Dates: 12/6, start at 4pm till 9pm
- Topics: Admin structure, Committees, TBD (please let Jason know by Nov 29 of any other topics of interest)
- Location: TBD (Gina will look into Jeremy ranch community space)

**14. Board Training: Board of Directors, Child Abuse and Child Sexual Abuse Prevention, Certification in advance through <https://educators.pcautah.org>**

- Please get a copy of completion certificate to Scott by Nov 29, 2024
- Scott will email link so that we can reply back with certificate

**15. Executive Session (as needed): Closed in accordance with the Utah Open and Public Meetings Act, time is variable**

- Jason makes a motion to go into executive session for the purpose of, Mark second, Roll call in:

Doug-yes

Gina-yes

Mark-yes

Jodi-yes

Jason-yes

- Roll Call out: Doug-aya, Gina-aya, Mark-aya, Jodi-aya, and Jason-aya
- No decisions made 7:51pm

## **16. Housekeeping and Adjournment: Jason Glidden - Board Chair**

### 16.1 Date/location for Board Meeting (Retreat)

- Board Meeting (Retreat) Date: December 6, 2024
- PTO Mingle Date: December 6 2024 starts at 7:30-9:00 Jodi
- Next Board Meeting: Dec 17, 2024
- Finance Committee: Jodi will reach out to Jeff Biesinger for a finance committee meeting on 12/9 or 12/10 (include discussions about purchasing the 3rd bus, compensation for those managing the “WSD transportation department”)

Meeting called to close at 8:00pm