SOUTHEAST UTAH HEALTH DEPARTMENT (SEUHD)

BOARD OF HEALTH MEETING

Date: November 19, 2024 - 5:00 p.m.

Hybrid Virtual & In Person Meeting

PRESENT

CARBON COUNTY *Virtual* - Zak Konakis, Chair, Debbie Peet, Larry Jensen

EMERY COUNTY *Virtual* - Kathi Kearney, Jordan Leonard

GRAND COUNTY *Virtual* - Breann Davis, Vice-Chair, Rhiana Medina

EXCUSED Commissioner Mary McGann, Kelly Willson

ADMINISTRATION *Virtual* - Bradon Bradford, Tracy Randall, Andrew Michaelis, Orion Rogers, Chet Ingram

GUESTS *Virtual* - None

I. Call Meeting to Order

Zak Konakis called the meeting to order at 5:00 PM and did a roll call.
Introduction of the new business manager, Andrew Michaelis.

II. Public Comment

Public comment was opened by Zak. Hearing no comment, public comment was closed.

III. Minutes for September 24, 2024 – Review and possible approval -

Comment regarding the date scheduled for the November meeting.

Motion to accept Minutes from September, 2024 - Kathy Kearney - Jordan Leonard second - Motion passed unanimously

IV. Environmental Health Fee Schedule - Discussion and possible approval

Review of the emailed comment received regarding the fee schedule.

Motion to accept the proposed 2025 fee schedule - Debbie Peet - Larry Jensen Second - Motion passed unanimously

V. Budget

A. Check Register and Disbursement Listing

Brady asked if there were any questions after review - there were none.

Motion to accept the Check Register & Disbursement Listing - Kathi Kearney - Breann Davis second - Motion passed unanimously

B. Workers Compensation Fund (WCF) Audit

Tracy explained about the audit findings and why SEUHD owed some money to the workers compensation fund.

Motion to accept the WCF Summary - Breann Davis - Debbie Peet Second - Motion passed unanimously

C. 2024 Amended Budget

Review of the 2024 Amended Budget. Discussion about various expenditure categories.

Motion to accept the Amended 2024 Budget - Debbie Peet - Kathy Kearney second - Motion passed unanimously

D. 2025 Proposed Budget

Tracy presented the 2025 proposed budget. Some discussion about the categories “Employee benefits” and “Capital outlay”.

Motion to accept the 2025 Proposed Budget - Jordan Leonard - Larry Jensen second - Motion passed unanimously

VI. Policy review and possible approval

Brady presented three policies: Artificial Intelligence Policy, Fringe Benefit Premium Policy, and Tobacco Free Policy. Some discussion followed.

Motion to accept the 3 policies as presented – Breann Davis - Kathi Kearney second - Motion passed unanimously

VII. Public Health Report

A. Clinical and Family Services - Brady presented a review of recent activities.

B. Community Health (Promotion and Education) - None

C. Environmental Health - None

D. Emergency Preparedness - Chet presented a review of exercises conducted with partners over the past 6 months.

E. **Public Health Information -** None

F. **Epidemiology -** None

VIII. Closed Session - if necessary

Motion to move into closed session - Kathy Kearney - Debbie Peet second - Motion passed unanimously

IX. Board Comments & Ad Hoc Committee Reports & Assignments

Motion to accept the Health Officer Evaluation - Kathy Kearney - Larry Jensen second - Motion passes unanimously

X. 2025 Board of Health Meeting Schedule

Motion to accept the proposed 2025 meeting schedule and follow up with Four Corners Behavioral Health to see if changes are needed - Larry Jensen - Jordan Leonard second - Motion passes unanimously

Motion to adjourn - Debbie Peet

There being no further discussion, the meeting was adjourned.
The meeting adjourned at 6:50 PM.

Zak Konakis, Board Chair

Bradon Bradford, Health Officer