

Town of Bluff Regular Meeting Minutes

November 12, 2024

Bluff Community Center at 4:00 p.m.

190 N 3 rd East P.O. Box 324

435-672-9990

Regular meetings are held the first three Tuesdays of every month at 4:00 p.m. Requests to be on the agenda may be submitted in writing to Ann Leppanen (ann@townofbluff.org) at least 4 days before the meeting. Agendas and minutes are posted at: townofbluff.org and audio, in addition, at the Utah Public Notice Website <https://www.utah.gov/pmn/>

*The public can participate by telephone at 1 904-900-0507 (PIN: 364208783) or through meet.google.com/ytf-sjdx-csv

*To view the livestream, or watch past recordings, please visit our YouTube channel: <https://www.youtube.com/channel/UCTqBxSP-Erhxq6muVMX6vdw>.

The meeting was called to order at 5:15 PM

Roll Call: Mayor Ann K. Leppanen, Luanne Hook, Jennifer Davila, Linda Sosa, Britt Hornsby
Erin Nelson Town Manager, Malia Collins Project Manager

Public Comment: none

***Approval of October 15, 2024, Regular Meeting Minutes:** Hornsby motioned to approve the minutes, Davila seconded. There was no discussion. Leppanen, Sosa, Hook, Davila, and Hornsby voted in favor. The motion passed unanimously.

***Approval of October 29, 2024, Regular Meeting Minutes:** Hornsby motioned to approve the minutes, Davila seconded. There was no discussion. Leppanen, Sosa, Hook, Davila, and Hornsby voted in favor. The motion passed unanimously.

***Approval of October 29, 2024, Executive Session Meeting Minutes:** This agenda item was canceled until further procedural clarification is received from the Utah League of Cities and Towns.

***Approval of November 5, 2024, Regular Meeting Minutes:** Hornsby motioned to approve the minutes, Davila seconded. There was no discussion and Council Members Leppanen, Sosa, Hook, Davila, and Hornsby voted in favor. The motion passed unanimously.

Old Business

1. Discuss and Vote on Energy Development Block Grant Applications: Davila motioned to approve the submission of both grants as presented by Collins and Nelson at the previous work session. Hornsby seconded. Leppanen, Sosa, Hook, Davila, and Hornsby voted in favor. The motion passed unanimously.

2. Discussion and vote on solar panel moving and storage: Collins reported that Allen Newman submitted an invoice for \$2,400 for the delivery of the donated solar panels to Bluff from Monticello. Hornsby motioned to approve the invoice for the moving of the panels from Monticello to Bluff and Hook seconded. Discussion included having Collins investigate the possible storage locations. Leppanen, Sosa, Hook, Davila, and Hornsby voted in favor. The motion passed unanimously.

3. Report on November 7, 2024 Design Review Committee Meeting:

Collins, Davila and Hornsby, the members of the Town Council DRC Committee, reported that Janet Slowman-Chee was the only UDB representative in attendance at the meeting. They also reported that Slowman-Chee stated that UDB had fired their recently hired lawyer on the grounds that he was not

licensed in Utah, that she will keep the Town Council informed and that UDB is seeking clarification and how to address any concerns. It was mentioned that the Town of Bluff Attorney has sent a 'Breach of Contract' letter to UDB.

4. Report on November 6, 2024 Planning and Zoning Meeting: Hook reported that the Planning and Zoning Commissioners:

- Discussed the RV Ordinance
- Interviewed 2 applicants for open positions
- Discussed their 2025 meeting schedule
- Has the Subdivision Ordinance ready for Town Council Review

New Business

5. Discussion of San Juan County Building Inspection Service Contract: This item will be addressed at a future meeting after review by the Town Attorney.

6. Report on Active Transportation Committee Status and Upcoming Meetings: Hook mentioned that anyone interested may register online for the next meeting on 12/3/2024 in Moab.

7. Vote to approve Larson audit invoice for \$11,800: Hornsby motioned to approve paying the Larson audit invoice for \$11,800. Hook seconded. Discussion Included the mention that the invoice was within \$100 of previous invoices. Leppanen, Sosa, Hook, Davila, and Hornsby voted in favor. The motion passed unanimously.

8. Status of October Financials: Nelson reported that the financials are on-track and in-process but delayed due to the recent resignation of the bookkeeper.

9. Report and recommendations from Cybersecurity Training on November 7, 2024:

Nelson attended the training and reported on several presentations and available resources. The Town Council agreed to pursue those options after an IT service provider has been selected.

10. Report on meeting with Utah Geospatial Resource Center on November 7, 2024

and recommendations regarding floodplain and geological hazard mapping: Nelson attended the meeting and reported on an opportunity to work with UGRC interns whose focus would be on mapping geological hazards and floodplains. The Town Council members expressed interest in pursuing this possibility.

11. Other: none

Hornsby motioned to adjourn, Davila seconded, the vote was unanimous and the meeting was adjourned at 5:56 PM.

For requests to receive emails/meeting invitations, email linda@townofbluff.org