

MINUTES OF THE HELPER CITY COUNCIL MEETING
Thursday, November 7, 2024, at 6:00 p.m.
in the Council Chambers
19 South Main Street
Helper, Utah 84526

ATTENDANCE:

Mayor Lenise Peterman

Council Members:

David Dornan

Robert Olson

John Serfustini

Cole Stapley

Ed Chavez - Absent

City Staff:

City Recorder: Zack Tunc

Police Chief: Sean Draper

City Attorney: Dominique Kiahtipes

Public Works Co-Directors:

DJ Romero & Brittany Hansen

Citizens:

Roman Vega, Don Stephens, Danielle Shumway, Harim Driggs, Kenny Driggs, Gary Burnham, Charlene Burnham, and Heidi Kendrick.

Public Comment:

There was no public comments.

APPROVAL OF THE MINUTES FROM OCTOBER 3 2024

Council made no changes to minutes.

Council Member Dornan moved to approve the minutes with appropriate changes from October 3, 2024. Council Member Serfustini seconded the motion. Motion carried, the council roll call vote is as follows:

<u>Council Member</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>
<u>Dornan</u>	<u>X</u>	<u> </u>	<u> </u>
<u>Olson</u>	<u>X</u>	<u> </u>	<u> </u>
<u>Serfustini</u>	<u>X</u>	<u> </u>	<u> </u>
<u>Stapley</u>	<u>X</u>	<u> </u>	<u> </u>
<u>Chavez</u>	<u> </u>	<u> </u>	<u>X</u>
<u>Motion passed</u>			

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46 PRESENTATION OF A LIBRARY AWARD FROM THE STATE LIBRARY
47 REPRESENTATIVE.

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49 Heidi Kendrick, State Representative, awarded Dianna Grant with the Rural Quality
50 Library award.

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52 Dianna Grant spoke to Council about programs the library has for youth and upkeep the
53 library is maintained.

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58 DISCUSSION ON RIO THEATER CONTRACT WITH WEST COAST SHOW SUPPORT. –
59 KENNY DRIGGS

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61 Kenny Driggs requested from Council an extension of the existing contract for the Rio
62 Theater, which include similar terms and a 5 year renewal. Also including a summary of
63 the productivity the theater has had since April of this year from show productions,
64 employment and community event needs.

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68 DISCUSSION AND POSSIBLE APPROVAL OF PROPOSED WAGE INCREASES.

69
70 Mayor Peterman informs Council that the increases listed are those that are eligible to be
71 passed at the current meeting. According to new State Statute all others have to have a
72 public hearing.

73
74 Council Member Dornan moved to approve proposed wage increases. Council Member
75 Stapley seconded the motion. Motion carried, the council roll call vote is as follows:

<u>Council Member</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>
<u>Dornan</u>	<u>X</u>	<u> </u>	<u> </u>
<u>Olson</u>	<u>X</u>	<u> </u>	<u> </u>
<u>Serfustini</u>	<u>X</u>	<u> </u>	<u> </u>
<u>Stapley</u>	<u>X</u>	<u> </u>	<u> </u>
<u>Chavez</u>	<u> </u>	<u> </u>	<u>X</u>
<u>Motion passed</u>			

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80 DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION NUMBER 2024-11 A
81 RESOLUTION AUTHORIZING NOT MORE THAN \$3,000,000 TAXABLE WATER
82 REVENUE AND REFUNDING BONDS TO FINANCE WATER SYSTEM

83 IMPROVEMENTS AND REFUND THE ISSUER'S OUTSTANDING TAXABLE WATER
84 REVENUE BONDS, SERIES 2015; FIXING THE MAXIMUM AGGREGATE PRINCIPAL
85 AMOUNT, MATURITY, INTEREST RATE, AND DISCOUNT OF THE BONDS;
86 PROVIDING FOR PUBLICATION OF A NOTICE OF PUBLIC HEARING AND BONDS
87 TO BE ISSUED; AND RELATED MATTERS.
88

89 Mayor Peterman clarifies to Council that the Resolution is the money Helper inquired to
90 complete the pipeline transmission from Scofield to Helper. Helper received \$300,000 as a
91 grant for \$700,000 that requires bonding. Due to already having a previous bond, Helper is
92 looking to consolidate the 2015 bond with the new money while also lowering debt from
93 previously paying on the current bond for 10 years.
94

95 Council Member Stapley informed Council that redoing, instead of adding more and
96 extending the bond, gives the opportunity to finish the transmission line from Colton all the
97 way to Helper City's interconnect and further. In doing so, Helper should see more
98 efficiency and water for growth.
99

100 Council Member Stapley moved to approve Resolution Number 2024-11 a resolution
101 authorizing not more than \$3,000,000 taxable water revenue and refunding bonds to
102 finance water system improvements and refund the issuer's outstanding taxable water
103 revenue bonds, series 2015; fixing the maximum aggregate principal amount, maturity,
104 interest rate, and discount of the bonds; providing for publication of a notice of public
105 hearing and bonds to be issued; and related matters. Council Member Serfustini seconded
106 the motion. Motion carried, the council roll call vote is as follows:

<u>Council Member</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>
<u>Dornan</u>	<u>X</u>	<u></u>	<u></u>
<u>Olson</u>	<u>X</u>	<u></u>	<u></u>
<u>Serfustini</u>	<u>X</u>	<u></u>	<u></u>
<u>Stapley</u>	<u>X</u>	<u></u>	<u></u>
<u>Chavez</u>	<u></u>	<u></u>	<u>X</u>
<u>Motion passed</u>			

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111 DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION NUMBER 2024-12
112 LIBRARY BACKGROUND CHECK POLICY.
113

114 Mayor Peterman informed Council Resolution 2024-12 is to abide by state Statute and is
115 impairitative when there is any involvement of children.
116

117 Council Member Serfustini moved to approve Resolution number 2024-12 Library
118 Background Check Policy. Council Member Olson seconded the motion. Motion carried, the
119 council roll call vote is as follows:

<u>Council Member</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>
<u>Dornan</u>	<u>X</u>	<u></u>	<u></u>
<u>Olson</u>	<u>X</u>	<u></u>	<u></u>
<u>Serfustini</u>	<u>X</u>	<u></u>	<u></u>

Stapley	X		
Chavez			X
Motion passed			

DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION 2024-13 A RESOLUTION AMENDING AND RESTATING THE PERSONNEL POLICIES AND PROCEDURES MANUAL FOR HELPER CITY.

Mayor Peterman informed Council that the attorneys had incorporated changes requested by Council and an updated policy is ready to be adopted.

Council Member Stapley also added there have been many work meetings and discussions regarding this policy amendment.

Council Member Stapley moved to approve Resolution number 2024-13 A Resolution amending and restating the personnel policies and procedures manual for Helper City. Council Member Dornan seconded the motion. Motion carried, the council roll call vote is as follows:

Council Member	Yes	No	Absent
Dornan	X		
Olson	X		
Serfustini	X		
Stapley	X		
Chavez			
Motion passed			

DISCUSSION AND POSSIBLE APPROVAL OF ORDINANCE 2024-02 AN ORDINANCE SETTING CITY COUNCIL MEETING DATES FOR YEAR 2025.

Council spoke about the Covid-19 section on the ordinance and discussed amending changes of wording for ordinance.

Council Member Olson moved to approve Ordinance 2024-02 and ordinance setting City Council meeting dates for year 2025. Council Member Stapley seconded the motion. Motion carried, the council roll call vote is as follows:

Council Member	Yes	No	Absent
Dornan	X		
Olson	X		
Serfustini	X		
Stapley	X		

<u>Chavez</u>	<u> </u>	<u> </u>	<u> </u>
<u>Motion passed</u>			<u> X </u>

DISCUSSION AND POSSIBLE APPROVAL OF PURCHASING AND CONTRACTING WITH LENSLOCK FOR NEW DASH CAMERAS.

Police Chief Draper informs Council of wanting to combine the new dash cameras with the same company as the Police Department's body camera while also explaining to Council the benefits of doing so.

Mayor Peterman asked to clarify whether payment affects this years budget or next budget year. Police Chief Draper answered that it would affect next years budget plan, leaving seven months to determine a payment plan.

Council Member Dornan moved to approve purchasing and contracting the LensLock for new dash cameras. Council Member Serfustini seconded the motion. Motion carried, the council roll call vote is as follows:

<u>Council Member</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>
<u>Dornan</u>	<u> X </u>	<u> </u>	<u> </u>
<u>Olson</u>	<u> X </u>	<u> </u>	<u> </u>
<u>Serfustini</u>	<u> X </u>	<u> </u>	<u> </u>
<u>Stapley</u>	<u> X </u>	<u> </u>	<u> </u>
<u>Chavez</u>	<u> </u>	<u> </u>	<u> X </u>
<u>Motion passed</u>			

DISCUSSION AND POSSIBLE APPROVAL OF MOVING POLICE UNIFORM ALLOWANCE OF \$1,320 FROM JANUARY 2025 PAYROLL TO ACCOUNTS PAYABLE, AND AN ADDITIONAL \$1,126 TO PURCHASE NEW POLICE UNIFORMS.

Police Chief Draper proposed to Council the possibility to be able to spend the uniform allowance sooner than the planned time in hopes of getting a start on the new uniform transition and in hopes of saving money.

Police Chief Draper also answered Council Member Dornan's question that the uniforms are more about comfortablity than cosmetic; although, there will also be some cosmetic changes to the new uniforms by class of uniform.

Council Member Olson moved to approve moving police uniform allowance of \$1.320 from January 2025 payroll to accounts payable and an additional \$1,126 to purchase new police

uniforms. Council Member Dornan seconded the motion. Motion carried, the council roll call vote is as follows:

<u>Council Member</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>
<u>Dornan</u>	<u>X</u>	<u> </u>	<u> </u>
<u>Olson</u>	<u>X</u>	<u> </u>	<u> </u>
<u>Serfustini</u>	<u>X</u>	<u> </u>	<u> </u>
<u>Stapley</u>	<u>X</u>	<u> </u>	<u> </u>
<u>Chavez</u>	<u> </u>	<u> </u>	<u>X</u>
<u>Motion passed</u>			

DISCUSSION AND POSSIBLE APPROVAL OF PURCHASING NEW POLICE PATCHES AND BADGES IN THE AMOUNT OF \$900.

Police Chief Draper explained to the Council the need for new patches and the department is running low due to needing to use a new patch when ordering a new uniform. Police Chief Draper also described to Council the new patch he plans to get for the department.

Mayor Peterman informed Council that the fundraiser amounted to cover the new police patches budget.

Council Member Stapley moved to approve purchasing new police patches and badges in the amount of \$900. Council Member Olson seconded the motion. Motion carried, the council roll call vote is as follows:

<u>Council Member</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>
<u>Dornan</u>	<u>X</u>	<u> </u>	<u> </u>
<u>Olson</u>	<u>X</u>	<u> </u>	<u> </u>
<u>Serfustini</u>	<u>X</u>	<u> </u>	<u> </u>
<u>Stapley</u>	<u>X</u>	<u> </u>	<u> </u>
<u>Chavez</u>	<u> </u>	<u> </u>	<u>X</u>
<u>Motion passed</u>			

DISCUSSION AND POSSIBLE APPROVAL OF PURCHASING A BUCKET TRUCK UP TO \$50,000.

Public Works Co-Director Romero informed Council of a bucket truck he had found up Northern Utah and the need for the truck as opposed to the current trailer they have to use for repairs or decorations.

Mayor Peterman informed Council the funds would come out of B&C Road funds and the \$50,000 total is a “do not exceed” total, not the actual price of a specific truck

217 Council Member Dornan moved to approve purchasing a bucket truck up to \$50,000.
218 Council Member Serfustini seconded the motion. Motion carried, the council roll call vote is
219 as follows:

<u>Council Member</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>
<u>Dornan</u>	<u>X</u>	<u> </u>	<u> </u>
<u>Olson</u>	<u>X</u>	<u> </u>	<u> </u>
<u>Serfustini</u>	<u>X</u>	<u> </u>	<u> </u>
<u>Stapley</u>	<u>X</u>	<u> </u>	<u> </u>
<u>Chavez</u>	<u> </u>	<u> </u>	<u>X</u>
<u>Motion passed</u>			

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224 **DISCUSSION AND POSSIBLE APPROVAL TO SURPLUS OLD BUCKET TRUCK,**
225 **WATER PRESSURE TANKS, POLICE BIKE, AND 2017 FORD EXPLORER.**

226
227 Public Works Co-Director's Romero and Hansen informed Council that the tanks received
228 for the tank rehabilitation project have sat unused due to no use for the tanks.

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230 Police Chief Draper informed Council that there is no use for the police bike and is
231 impractical for any emergency call. Police Chief Draper also informed Council about the
232 2017 Ford Explorer being the oldest vehicle in the department but is currently being used
233 due to two department vehicles still being at the repair shop; listing all the issues currently
234 with the Ford Explorer, like not having cameras and emergency lights going out.

235
236 Council Member Stapley moved to approve to surplus old bucket truck, water pressure
237 tanks, police bike, and 2017 ford explorer. Council Member Serfustini seconded the motion.
238 Motion carried, the council roll call vote is as follows:

<u>Council Member</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>
<u>Dornan</u>	<u>X</u>	<u> </u>	<u> </u>
<u>Olson</u>	<u>X</u>	<u> </u>	<u> </u>
<u>Serfustini</u>	<u>X</u>	<u> </u>	<u> </u>
<u>Stapley</u>	<u>X</u>	<u> </u>	<u> </u>
<u>Chavez</u>	<u> </u>	<u> </u>	<u>X</u>
<u>Motion passed</u>			

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243 **DISCUSSION AND POSSIBLE APPROVAL OF PURCHASING A PALLET OF PAPER IN**
244 **THE AMOUNT OF \$1,600.**

245
246 City Recorder Tonic informed Council that Helper City had just ran out of the pallet of
247 paper that was ordered in 2021. Also that the paper is used for all departments and lasts
248 for an extended amount of time, with Helper City Hall having room to store the pallet.

249

Council Member Dornan moved to approve purchasing a pallet of paper in the amount of \$1,600. Council Member Stapley seconded the motion. Motion carried, the council roll call vote is as follows:

<u>Council Member</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>
Dornan	X		
Olson	X		
Serfustini	X		
Stapley	X		
Chavez			X
Motion passed			

DISCUSSION AND POSSIBLE APPROVAL OF A NEW ADMIN POSITION.

Council Member Serfustini moved to approve a new admin position. Council Member Olson seconded the motion. Motion carried, the council roll call vote is as follows:

<u>Council Member</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>
Dornan	X		
Olson	X		
Serfustini	X		
Stapley	X		
Chavez			X
Motion passed			

CLOSED SESSION.

Council Member Dornan moved to a closed session for a personel discussion. Council Member Serfustini seconded the motion. Motion carried, the council roll call vote is as follows:

<u>Council Member</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>
Dornan	X		
Olson	X		
Serfustini	X		
Stapley	X		
Chavez			X
Motion passed			

Council Member Dornan moved to leave the closed session. Council Member Stapley seconded the motion. Motion carried, the council roll call vote is as follows:

<u>Council Member</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>
Dornan	X		
Olson	X		

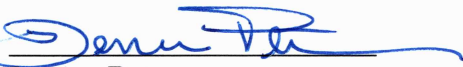
Serfustini	X		
Stapley	X		
Chavez			X
Motion passed			

ADJOURNMENT:

There being no further business, Council Member Olson moved to adjourn. Council Member Dornan seconded the motion. Motion carried, the council roll call vote is as follows:

Council Member	Yes	No	Absent
Dornan	X		
Olson	X		
Serfustini	X		
Stapley	X		
Chavez			X
Motion passed			

I hereby certify that the foregoing represents a true, accurate, and complete record of the Helper City Council meeting held on Thursday, November 7, 2024.



Lenise Peterman
Mayor



Vikki Ori
City Recorder

Approved on December 5, 2024

