

# **MOAB VALLEY FIRE PROTECTION DISTRICT**

**HEADQUARTERS – 45 SOUTH 100 EAST, MOAB, UTAH**

## **PUBLIC HEARINGS and MEETING AGENDA**

**Thursday, December 9<sup>th</sup> 2024  
At 6:00 p.m.**

### **PUBLIC HEARING**

**6:00 – Public Hearing to Hear Comments on the Proposed MVFPD 2024  
Amended Budgets & the Proposed MVFPD 2025 Budgets  
SEE SEPARATE MEETING AGENDA**

**RESOLUTION APPROVING THE MVFPD 2024 AMENDED BUDGETS AND 2025  
BUDGETS**

**APPROVAL OF MINUTES OF PREVIOUS MEETING(S):**

**November 4, 2024 Special Commission Meeting Minutes**

**November 19, 2024 Regular Commission Meeting Minutes**

**CITIZENS TO BE HEARD**

**APPROVE BILLS AND SIGN CHECKS**

**CHIEF'S REPORT**

**OLD BUSINESS**

- 1. Annexation**
- 2. BME Engine**

**ADJOURN**

**Executive session if needed  
Workshop session as needed**

### ***NOTICE OF SPECIAL ACCOMMODATION DURING PUBLIC MEETINGS.***

***In compliance with the Americans with Disabilities Act, individuals with special needs requests wishing to attend Moab Fire Department Commission meetings are encouraged to contact the Department two (2) business days in advance of these events. Specific accommodations necessary to allow participation of disabled persons will be provided to the maximum extent possible. Requests for inclusion on an agenda and supporting documentation must be received by 5:00 PM on the Thursday prior to a regular Commission Meeting and forty-eight (48) hours prior to any Commission Meeting. Information relative to these meetings/hearings may be obtained at the Moab Valley Fire Department 45 S. 100 E. Moab Utah 84532 (435)259-5557***

***Posted by Cathy Bonde***

***On 11/26/2024***

# MOAB VALLEY FIRE PROTECTION DISTRICT

HEADQUARTERS - 45 SOUTH 100 EAST, MOAB, UTAH

## PUBLIC HEARING MEETING AGENDA

**Thursday, December 9<sup>th</sup>, 2024**  
**At 6:00 p.m.**

CALL TO ORDER

### **6:00 P.M.-2024 PROPOSED AMENDED BUDGETS AND 2025 PROPOSED BUDGETS PUBLIC HEARING**

1. Presentation and Overview of Proposed 2024 Amended Budgets and 2025 Budgets
2. Public Hearing to hear public Comment on Proposed 2024 Amended Budgets and 2025 Budgets

CLOSE PUBLIC HEARING

#### ***NOTICE OF SPECIAL ACCOMMODATION DURING PUBLIC MEETINGS.***

*In compliance with the Americans with Disabilities Act, individuals with special needs requests wishing to attend Moab Fire Department Commission meetings are encouraged to contact the Department two (2) business days in advance of these events. Specific accommodations necessary to allow participation of disabled persons will be provided to the maximum extent possible. Requests for inclusion on an agenda and supporting documentation must be received by 5:00 PM on the Thursday prior to a regular Commission Meeting and forty-eight (48) hours prior to any Commission Meeting. Information relative to these meetings/hearings may be obtained at the Moab Valley Fire Department 45 S. 100 E. Moab Utah 84532 (435)259-5557*

*Posted by Cathy Bonde*

*On 11/26/2024*

**MOAB VALLEY FIRE PROTECTION DISTRICT**  
**2024 Proposed Amended Budget**  
January through December 2024

	Jan - Dec 24 Year to Date	2024 Approved Budget	2024 Amended Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
3018 · Operating Grants			
3018.1 · Misc Grants	5,400.00	2,000.00	5,400.00
3018.2 · UT Fire Dept Asst. Grant			9,654.00
3018.3 · WRI Grant			0.00
3018.4 · CWDG Grant			32,762.50
<b>Total 3018 · Operating Grants</b>	<b>5,400.00</b>	<b>2,000.00</b>	<b>47,816.50</b>
3017 · Donations	560.00	0.00	560.00
3020 · Local taxes			
3020.1 · General	149,020.24	1,077,597.00	1,099,991.00
3020.2 · Delinquent Tax	45,289.82	15,000.00	45,000.00
3020.3 · MISC. Tax	70,991.32	85,000.00	80,000.00
<b>Total 3020 · Local taxes</b>	<b>265,301.38</b>	<b>1,177,597.00</b>	<b>1,224,991.00</b>
3014 · Sales Service, Contracts			
3014.7 · Emergency Coordinator	32,824.80	32,824.80	32,824.80
3014.1 · Arches National Park	1,500.00	1,500.00	1,500.00
3014.2 · Grand County	150,000.00	200,000.00	150,000.00
3014.3 · San Juan County	46,000.00	46,000.00	46,000.00
3014.4 · State of Utah (Wildland)	289,164.40	276,000.00	289,164.40
3014.5 · Miscellaneous	20.00	200.00	50.00
3014.6 · Fee Schedule Billed			
3014.62 · Other Fee Schedule Billing	37,275.79	5,000.00	37,275.79
3014.61 · Inspections	35,834.52	65,000.00	36,000.00
<b>Total 3014.6 · Fee Schedule Billed</b>	<b>73,110.31</b>	<b>70,000.00</b>	<b>73,275.79</b>
3014.9 · Grand County-District Expansion			2,250.00
<b>Total 3014 · Sales Service, Contracts</b>	<b>592,619.51</b>	<b>626,524.80</b>	<b>595,064.99</b>
3011 RENT & MISC			
3011.1 · Apt 1	0.00	2,000.00	400.00
3011.2 · Apt 2	2,400.00	2,400.00	2,400.00
<b>Total 3011 RENT &amp; MISC</b>	<b>2,400.00</b>	<b>4,400.00</b>	<b>2,800.00</b>
3060 · INTEREST	43,558.24	48,000.00	45,000.00
<b>Total Income</b>	<b>909,839.13</b>	<b>1,858,521.80</b>	<b>1,916,232.49</b>
<b>Expense</b>			
440 · Cont. to Other Govts.	1,010.00	1,600.00	1,600.00
410 · Bad Debt	0.00	1,000.00	1,000.00
411 · PAYROLL EXPENSES/SALARIES			
<b>Total 411 · PAYROLL EXPENSES/SALARIES</b>	<b>608,510.42</b>	<b>758,910.00</b>	<b>676,616.82</b>
413 · EMPLOYEE BENEFITS	288,756.09	432,000.00	340,000.00
414 · Nonwage Compensation / Mbr Bfts			

**MOAB VALLEY FIRE PROTECTION DISTRICT**  
**2024 Proposed Amended Budget**  
January through December 2024

	Jan - Dec 24 Year to Date	2024 Approved Budget	2024 Amended Budget
Uniforms			
Member Events & Benefits			
Member Pay			
T-Shirts, Hats, Patches, Coin			
Miscellaneous			
<b>Total 414 • Nonwage Compensation / Mbr Bfts</b>	<b>67,033.54</b>	<b>95,000.00</b>	<b>100,000.00</b>
<b>415 • Professional &amp; Technical Svc</b>			
415.1 • Accounting	0.00	500.00	500.00
415.2 • Audit	5,600.00	5,600.00	5,600.00
Thompson Cleaning Service			0.00
415.3 • Other Professional Services	8,616.95	5,000.00	10,000.00
415.4 • Dispatch Services	0.00	15,677.63	0.00
<b>Total 415 • Professional &amp; Technical Svc</b>	<b>14,216.95</b>	<b>26,777.63</b>	<b>16,100.00</b>
<b>421 • Dues and Subscriptions</b>	<b>13,887.56</b>	<b>20,000.00</b>	<b>20,000.00</b>
<b>422 • Advertising and Public Notices</b>	<b>1,146.64</b>	<b>1,000.00</b>	<b>2,500.00</b>
<b>423 • Travel - Education &amp; Training</b>			
423.1 • Education	2,284.67	8,000.00	8,000.00
423.2 • Fire Prevention	2,124.17	2,000.00	3,200.00
423.3 • Fire Convention	468.00	5,000.00	468.00
423.4 • Specialty Rescue	23,033.47	8,500.00	25,000.00
423.5 • Travel	10,609.04	16,000.00	16,000.00
423.6 • Wildland Travel	11,113.54	30,500.00	15,000.00
<b>Total 423 • Travel - Education &amp; Training</b>	<b>49,632.89</b>	<b>70,000.00</b>	<b>67,668.00</b>
<b>424 • Office Expense</b>	<b>17,490.72</b>	<b>27,000.00</b>	<b>27,000.00</b>
<b>425 • Equip &amp; Trk Mant - Oper Supplies</b>			
425.1 • Motor Fuels	28,732.28	40,000.00	40,000.00
425.2 • Auto & Truck Repairs & Maint	63,990.90	85,350.96	80,000.00
425.3 • Wildland Supplies	10,169.04	6,000.00	10,500.00
425.4 • PPE	4,654.71	20,000.00	30,000.00
<b>Total 425 • Equip &amp; Trk Mant - Oper Supplies</b>	<b>107,546.93</b>	<b>151,350.96</b>	<b>160,500.00</b>
<b>426 • Building Repair &amp; Maintenance</b>	<b>13,033.87</b>	<b>12,000.00</b>	<b>15,000.00</b>
<b>427 • UTILITIES</b>	<b>20,789.88</b>	<b>25,000.00</b>	<b>27,000.00</b>
<b>451 • INSURANCE</b>	<b>46,281.01</b>	<b>40,000.00</b>	<b>46,281.01</b>
<b>461 • Small Tools &amp; Minor Equipment</b>	<b>85,813.74</b>		
Engine Tools & Equipment			
Shop Tools & Equipment			
Equipment R&M			
Radios			
Fuels Mitigation	2,705.03		10,862.50
Misc. Tools & Equipment			
<b>Total 461 • Small Tools &amp; Minor Equipment</b>	<b>88,518.77</b>	<b>12,000.00</b>	<b>150,000.00</b>

**MOAB VALLEY FIRE PROTECTION DISTRICT**  
**2024 Proposed Amended Budget**  
January through December 2024

	Jan - Dec 24 Year to Date	2024 Approved Budget	2024 Amended Budget
464 · NEW GRANTS	0.00	2,000.00	
472 · Infrastructure (Station 1 Bldg)	25,000.00	25,000.00	25,000.00
473 · Machinery and Equipment			
473.4 · 28 SCBA	34,655.05	34,655.06	34,655.05
473.5 · CIB Pumper Engine	18,000.00	21,262.00	18,000.00
473.6 · CIB Pumper Engine Reserve Acct	3,262.00	0.00	3,262.00
BME Engine Loan Downpayment			0.00
Total 473 · Machinery and Equipment	55,917.05	55,917.06	55,917.05
Fuels Mitigation Truck			0.00
474 · CAPITAL EQUIPMENT			
474.1 · Capital Equipment-General	79,244.16	100,000.00	100,000.00
474.2 · Fuels Mitigation	6,895.00		6,895.00
Total 474 · CAPITAL EQUIPMENT	86,139.16		106,895.00
700 · Other Expenses	151.72	250.00	200.00
701 · Interest Expense	1,716.14	1,716.15	1,716.14
<b>Total Expense</b>	<b>1,506,779.34</b>	<b>1,756,521.80</b>	<b>1,851,856.52</b>
 Transfer to Fund Balance			64,375.97
Net Ordinary Income			<u>0.00</u>

**MOAB VALLEY FIRE PROTECTION DISTRICT**

**Proposed 2025 Budget**

January through December 2025

	Jan - Dec 24 Year to Date	2024 Budget	2025 Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>3018 · Operating Grants</b>			
3018.1 · Misc Grants	5,400.00	2,000.00	3,000.00
3018.3 · WRI Grant			13,970.00
3018.4 · CWDG Grant			271,325.00
<b>Total 3018 · Operating Grants</b>	<b>5,400.00</b>	<b>2,000.00</b>	<b>288,295.00</b>
<b>3017 · Donations</b>	<b>560.00</b>	<b>0.00</b>	<b>0.00</b>
<b>3020 · Local taxes</b>			
3020.1 · General	149,020.24	1,077,597.00	1,285,631.00
3020.2 · Delinquent Tax	45,289.92	15,000.00	15,000.00
3020.3 · MISC. Tax	70,991.32	85,000.00	85,000.00
<b>Total 3020 · Local taxes</b>	<b>265,301.48</b>	<b>1,177,597.00</b>	<b>1,385,631.00</b>
<b>3014 · Sales Service, Contracts</b>			
3014.7 · Emergency Coordinator	32,824.80	32,824.80	0.00
3014.1 · Arches National Park	1,500.00	1,500.00	1,500.00
3014.2 · Grand County	150,000.00	200,000.00	312,000.00
3014.3 · San Juan County	46,000.00	46,000.00	46,000.00
3014.4 · State of Utah (Wildland)	289,164.40	276,000.00	276,000.00
3014.5 · Miscellaneous	20.00	200.00	200.00
3014.6 · Fee Schedule Billed			
3014.62 · Other Fee Schedule Billing	37,275.79	5,000.00	2,500.00
3014.61 · Inspections	35,834.52	65,000.00	50,000.00
<b>Total 3014.6 · Fee Schedule Billed</b>	<b>73,110.31</b>	<b>70,000.00</b>	<b>52,500.00</b>
<b>Total 3014 · Sales Service, Contracts</b>	<b>592,619.51</b>	<b>626,524.80</b>	<b>688,200.00</b>
<b>3011 RENT &amp; MISC</b>			
3011.1 · Apt 1	0.00	2,000.00	2,400.00
3011.2 · Apt 2	2,400.00	2,400.00	2,400.00
<b>Total 3011 RENT &amp; MISC</b>	<b>2,400.00</b>	<b>4,400.00</b>	<b>4,800.00</b>
<b>3060 · INTEREST</b>	<b>43,558.24</b>	<b>48,000.00</b>	<b>45,000.00</b>
<b>Total Income</b>	<b>909,839.23</b>	<b>1,858,521.80</b>	<b>2,411,926.00</b>
<b>Expense</b>			
<b>440 · Cont. to Other Gvts.</b>	1,010.00	1,600.00	<b>1,600.00</b>
<b>410 · Bad Debt</b>	0.00	1,000.00	<b>500.00</b>
<b>411 · PAYROLL EXPENSES/SALARIES</b>			
<b>Total 411 · PAYROLL EXPENSES/SALARIES</b>	<b>608,510.42</b>	<b>758,021.00</b>	<b>913,789.00</b>
<b>413 · EMPLOYEE BENEFITS</b>	<b>288,756.09</b>	<b>432,000.00</b>	<b>510,000.00</b>
<b>414 · Nonwage Compensation / Mbr Bfts</b>			
Uniforms			12,000.00
Member Events & Benefits			37,000.00

**MOAB VALLEY FIRE PROTECTION DISTRICT**

**Proposed 2025 Budget**

January through December 2025

	Jan - Dec 24 Year to Date	2024 Budget	2025 Budget
Member Pay			55,000.00
T-Shirts, Hats, Patches, Coin			5,500.00
Miscellaneous			500.00
<b>Total 414 · Nonwage Compensation / Mbr Bfts</b>	<b>67,033.54</b>	<b>95,000.00</b>	<b>110,000.00</b>
<b>415 · Professional &amp; Technical Svc</b>			
415.1 · Accounting	0.00	500.00	500.00
415.2 · Audit	5,600.00	5,600.00	6,000.00
Thompson Cleaning Service			2,400.00
415.3 · Other Professional Services	8,616.95	5,000.00	10,000.00
415.4 · Dispatch Services	0.00	15,677.63	0.00
<b>Total 415 · Professional &amp; Technical Svc</b>	<b>14,216.95</b>	<b>26,777.63</b>	<b>18,900.00</b>
<b>421 · Dues and Subscriptions</b>	<b>13,887.56</b>	<b>20,000.00</b>	<b>20,000.00</b>
<b>422 · Advertising and Public Notices</b>	<b>1,146.64</b>	<b>1,000.00</b>	<b>2,000.00</b>
<b>423 · Travel - Education &amp; Training</b>			
423.1 · Education	2,284.67	8,000.00	25,000.00
423.2 · Fire Prevention	2,124.17	2,000.00	3,000.00
423.3 · Fire Convention	468.00	5,000.00	2,000.00
423.4 · Specialty Rescue	23,033.47	8,500.00	18,500.00
423.5 · Travel	10,609.04	16,000.00	20,000.00
423.6 · Wildland Travel	11,113.54	30,500.00	15,000.00
<b>Total 423 · Travel - Education &amp; Training</b>	<b>49,632.89</b>	<b>70,000.00</b>	<b>83,500.00</b>
<b>424 · Office Expense</b>	<b>17,490.72</b>	<b>27,000.00</b>	<b>27,000.00</b>
<b>425 · Equip &amp; Trk Mant - Oper Supplies</b>			
425.1 · Motor Fuels	28,732.28	40,000.00	40,000.00
425.2 · Auto & Truck Repairs & Maint	63,990.90	85,350.96	60,000.00
425.3 · Wildland Supplies	10,169.04	6,000.00	10,000.00
425.4 · PPE	4,654.71	20,000.00	50,000.00
<b>Total 425 · Equip &amp; Trk Mant - Oper Supplies</b>	<b>107,546.93</b>	<b>151,350.96</b>	<b>160,000.00</b>
<b>426 · Building Repair &amp; Maintenance</b>	<b>13,033.87</b>	<b>12,000.00</b>	<b>12,000.00</b>
<b>427 · UTILITIES</b>	<b>20,789.88</b>	<b>25,000.00</b>	<b>36,800.00</b>
<b>451 · INSURANCE</b>	<b>46,281.01</b>	<b>40,000.00</b>	<b>57,000.00</b>
<b>461 · Small Tools &amp; Minor Equipment</b>			
Appliances & Tools for Engines			11,000.00
Shop Tools & Equipment			3,000.00
Equipment R&M			2,000.00
Radios			15,000.00
Fuels Mitigation			60,525.00
Misc. Tools & Equipment			500.00
<b>Total 461 · Small Tools &amp; Minor Equipment</b>	<b>85,831.81</b>	<b>12,000.00</b>	<b>92,025.00</b>
<b>464 · NEW GRANTS</b>	0.00	2,000.00	
<b>472 · Infrastructure (Station 1 Bldg)</b>	<b>25,000.00</b>	<b>25,000.00</b>	<b>25,000.00</b>

**MOAB VALLEY FIRE PROTECTION DISTRICT**

**Proposed 2025 Budget**

January through December 2025

	Jan - Dec 24 Year to Date	2024 Budget	2025 Budget
<b>473 • Machinery and Equipment</b>			
<b>473.4 • 28 SCBA</b>	34,655.05	34,655.06	
<b>473.5 • CIB Pumper Engine</b>	18,000.00	21,262.00	18,000.00
<b>473.6 • CIB Pumper Engine Reserve Acct</b>	3,262.00	0.00	3,262.00
BME Engine Down Payment			153,000.00
<b>Total 473 • Machinery and Equipment</b>	<b>55,917.05</b>	<b>55,917.06</b>	<b>174,262.00</b>
<b>474 • CAPITAL EQUIPMENT</b>	<b>79,244.16</b>	<b>100,000.00</b>	
<b>474.1 • Capital Equipment-General</b>			<b>87,955.00</b>
<b>474.2 • Fuels Mitigation</b>	<b>6,895.00</b>		<b>78,100.00</b>
<b>Total 474 • CAPITAL EQUIPMENT</b>			<b>166,055.00</b>
<b>700 • Other Expenses</b>	<b>138.60</b>	<b>250.00</b>	<b>200.00</b>
<b>701 • Interest Expense</b>	<b>1,716.14</b>	<b>1,716.15</b>	<b>1,295.00</b>
<b>Total Expense</b>	<b>1,497,184.26</b>	<b>1,855,632.80</b>	<b>2,411,926.00</b>

**Net Ordinary Income**

**0.00**



**RESOLUTION NO. 2024-004**

**A RESOLUTION AMENDING THE 2024 MOAB VALLEY FIRE PROTECTION DISTRICT  
BUDGET**

**WHEREAS**, the Moab Valley Fire Protection District has prepared and advertised a proposed Budget amendment for the year 2024, and

**WHEREAS**, a public hearing was held the 9th day of December, 2024, at the Moab Valley Fire Protection District’s Station #1, Moab, Utah, and

**WHEREAS**, the Moab Valley Fire Protection District Board of Commissioners has heard all of the parties in favor of accepting the budget amendment as proposed and those in opposition thereto, and

**WHEREAS**, Utah Code Annotated, Title 17B, Chapter 1 “Provisions Applicable to All Local Districts” provides direction and authority for said amendments.

**NOW THEREFORE BE IT RESOLVED BY THE MOAB VALLEY FIRE PROTECTION DISTRICT BOARD OF COMMISSIONERS** that the budgeted revenues and expenses for the year 2024 are adjusted according to Exhibit A attached to this resolution.

**THIS RESOLUTION WAS ADOPTED AT A REGULAR MEETING** of the Moab Valley Fire Protection District Board of Commissioners at the District’s Station #1 this 9<sup>th</sup> day of December, 2024 by the following vote:

Aye: \_\_\_\_\_

Nay: \_\_\_\_\_

Absent: \_\_\_\_\_

\_\_\_\_\_  
Archie Walker, Chair

**ATTEST:**

\_\_\_\_\_  
Cathy Bonde, Clerk

# MOAB VALLEY FIRE PROTECTION DISTRICT

## RESOLUTION NO. 2024-005

**WHEREAS**, the Moab Valley Fire Protection District has prepared and advertised a proposed Budget for the year 2025, and

**WHEREAS**, a public hearing was held the 9<sup>th</sup> day of December, 2024, for the purpose of presenting the 2025 Budget at the Moab Valley Fire Protection District's Station #1, Moab, Utah, and

**WHEREAS**, the Moab Valley Fire Protection District Board of Commissioners has heard all of the parties in favor of accepting the budget as proposed and those in opposition thereto, and

**NOW THEREFORE BE IT RESOLVED BY THE MOAB VALLEY FIRE PROTECTION DISTRICT BOARD OF COMMISSIONERS** that the budget for 2025 be accepted and passed as of this date.

**THIS RESOLUTION WAS ADOPTED AT A REGULAR MEETING** of the Moab Valley Fire Protection District Board of Commissioners at the District's Station #1 this 9<sup>th</sup> day of December, 2024 by the following vote:

Aye: \_\_\_\_\_

Nay: \_\_\_\_\_

Absent: \_\_\_\_\_

\_\_\_\_\_  
Archie Walker, Chair  
Moab Valley Fire Protection District

**ATTEST:**

\_\_\_\_\_  
Cathy Bonde, Clerk

# **Moab Valley Fire Protection District Commission Meeting**

**45 South 100 East, Moab Utah 84532**

**November 4, 2024 - 4:00 p.m.**

## **A. Call to Order:**

1. The meeting was called to order by Chairman Archie Walker at 4:00 p.m.
2. Commissioners Present: Chairman Archie Walker, Commissioner Jim McGann, Commissioner Charlie Harrison
3. Staff Present: Chief TJ Brewer, Battalion Chief Brandon McGuffee, Administrator Cathy Bonde
4. Others Present: Mike Kelso, Engine Captain Mark Marcum, Captain Shea Walker, Andrew Christiansen of the Moab Times Independent

## **B. General Business:**

1. Approval of Minutes – Commissioner McGann motioned to approve the minutes from the September 30, 2024 Annexation Public Hearing meeting. Commissioner Walker seconded the motion, and it passed unanimously.
2. Citizens to Be Heard – None present wishing to speak
3. Approval of Bills – Commissioners chose to return to approval of bills later in the meeting.

Commissioner McGann asked about the invoice from Curtis for \$31,202.10. Cathy stated the bill is for some of the equipment for the new engine and added there is still some equipment outstanding. Commissioner McGann also asked about a charge for hose, and Chief Brewer said it is hose specific for the smooth bore nozzles.

Commissioner Harrison motioned to approve bills. Commissioner McGann seconded, and the motion passed unanimously.

## **C. Old Business**

1. Procurement Policy – No update
2. Salary Survey – Cathy informed commissioners that she and Chief Brewer participated in a conference call with Mike Swallow. A large part of the discussion was on how to incrementally increase compensation over a few years in order to get our compensation to be competitive. The salary survey resulted in a large increase in compensation in order to be competitive, and the department cannot afford implementing the results at once. Chief Brewer said it was a helpful conversation about ways the department can implement the results of the salary survey as presented to the commissioners at a previous meeting.

## **E. Action Items:**

1. Annexation: Asset ILA with Grand County – Cathy stated that she, along with Brandon McGuffee and Clark Maughan, attended the Grand County Commission meeting in which the asset ILA was discussed. Moab Fire received the updated draft about a half hour prior to that meeting. The Grand County Commissioners approved the ILA and were very enthusiastic about it. Cathy stated there is some fine tuning that will need to happen in relation to the document; mostly with defining the mechanisms of how the assets can be transferred. Cathy added the ILA can be amended once approved if agreed to by both parties.

Cathy informed the commissioners that she provided the county with feedback on the document from our attorney as well as a list of Thompson assets based on the county's asset list. Feedback from Thompson fire chief Mark Marcum resulted in the addition of 3 assets to the list. Cathy also provided the county with a list of Moab Fire's engines, land and buildings held by Grand County's building authority. The ILA draft failed to include the two engines, and they have since been added to the list. The engine additions are also on record from the county's meeting as Stephen Stocks relayed that information to the county commissioners.

Cathy drew the commissioners to the fourth page of the ILA to point out an addition to the draft. She said that the way section d. Integration was stated would nullify the previous MOU we signed with Grand County, so a statement was added to this section that insures the MOU is still valid.

Cathy informed the commissioners that the Thompson parcel will be transferred to Moab Fire deed restricted for use as a fire station. We had a discuss at the Grand County Commission meeting to agree the deed restriction would not preclude other uses as long as it remains a fire station. Moab Fire would have the ability to go to the Grand County commission in the future for approval if we wanted to sell that property in order to reinvest in the fire department in a different way.

Commissioner Harrison asked if we were aware of any easements on the Thompson property. Mark Marcum stated there is an easement along one of the boundaries, but he was not sure if it encroached on the parcel or not. There was a general agreement to look into the issue further.

Commissioner Walker informed the commission that Steven Stocks made it clear at the county meeting that Grand County will retain some responsibility including, but not limited to, the fire warden and wildland fire mitigation.

Commissioner McGann motioned to approve the ILA between Grand County and Moab Valley Fire Protection District. Commissioner Harrison seconded, and the motion passes unanimously.

2..Resolution 2024-003 Declaring Annexation – Cathy pointed commissioners to a statement in the resolution following the legal description. The statement reads “The annexation does not change the relationship between Moab Valley Fire Protection District and State and Federal Land agencies. Moab Valley Fire Protection District will adhere to all agreements between the responsible parties.” After meetings with the State, and confusion on the part of some parties as to any annexation impacts to Grand County or

Moab Fire, we included this statement to be clear that relationships will continue as they have and agreements will be adhered to with state and federal land agencies. Cathy said she ran the statement by our attorney, and he agreed we should keep it in the resolution.

Commissioner Walker made a motion to adopt Resolution 2024-003, a resolution declaring annexation of portions of Grand County. Commissioner McGann seconded the motion, and it passed unanimously.

Cathy stated she would have the annexation petition filed with the Lt. Governor's office by the end of the week for their review and approval.

Commissioner Walker stated he appreciated all the work Chief Brewer and staff put into annexation. He added it has been a long and tedious process as well as endless hours devoted, and it would not have happened without that as support was not coming from other places to accomplish annexation. Commissioner all thanked staff for the work put in.

**3. Loan Package-BME Engine** – Cathy stated that after discussion and consideration, she and Chief Brewer concluded that the department could make a 10 year loan work as opposed to the 15 year loan previously discussed. Cathy said her previous concern with the 10 year loan was making the larger annual loan payment. The payment is about \$18,000.00 more per year if we go with a 10 year loan, and the lower 15 year loan payment has already been worked into the proposed budget. Each year we budget \$100,000.00 for capital equipment, and we could choose to draw the additional \$18,000.00 for the 10 year loan payment from that set aside for capital equipment if needed.

Cathy stated that Zions Bank usually offers 10 year loans, but they could do a 15 year loan with special approval and increased paperwork.

Commissioner McGann asked about interest based on length of loan, and Cathy conveyed that Zions Bank has a policy of an increased interest rate for any loan under \$500,000.00, and by putting \$150,000.00, the loan drops just below that threshold. With \$150,000.00 down, it is only a net increase of about \$2,000.00 through the course of the entire loan, but it does give us lower annual payments; allowing us more financial flexibility in future years.

Commissioner Walker said he felt we should look at the 10 year loan. Commissioner McGann asked for confirmation we had the \$150,000.00 for the down payment. Cathy stated that with approval of annexation, those funds are more readily available. Chief Brewer stated that we also hope to see a decrease in our repairs and maintenance costs for major repairs as old equipment is replaced with newer equipment.

Commissioner Harrison made a motion to approve the 10 year loan with a down payment of \$150,000.00. Commissioner McGann seconded, and the motion passed unanimously.

**4. Meeting Schedule for 2025** – Commissioners agreed the current meeting schedule is working. Commissioner Walker motioned to meet on the third Tuesday of the month at 4:00 p.m. for 2025. Commissioner Harrison seconded, and the motion passed unanimously.

## **F. New Business:**

**1. Review of Draft 2024 Amended General Budget** – Cathy drew attention to column 3 which is the draft budget with annexation. She went over highlighted line items. For income, the WRI grant line item was cut in half for 2024 as the grant goes into 2025, and it

is anticipated most of the work will be done in 2025. Those funds were moved into the draft 2025 budget. We received a \$200.00 donation since the last commission meeting, so that line item was increased to reflect actual. Income from State of Utah Wildland was increase as we surpassed the originally budgeted amount. Cathy provided commissioners with a breakdown of wildland income and expenses showing net income for the program for 2024. Further discussion was had on the wildland program. For expenses in the draft 2024 budget, a seasonal employee was added for December who will become a full time employee in 2025. The employee benefit line item was decreased with room left in the event a laid off seasonal employee files for unemployment. Cathy informed commissioners that in 2025 our unemployment insurance account will change from a reimbursement account to a contributory account meaning instead of being required to pay the full unemployment benefit of an employee, we will pay a percentage on our payroll into insurance that pays any unemployment claim. With our staffing, and particularly having seasonal employees, the contributory account will most likely be more cost effective for us. Cathy stated the PPE expense line item has been increased. She added that the amended 2024 budget has a net income balance which can be rolled into our fund balance or moved to our capital projects fund. We did spend down our capital projects fund this year, so the possibility of building that back up is an advantage to us.

Commissioner Walker asked how Thompson affects our PPE expense line item. Chief Brewer stated now that commissioners have approved annexation, he and Cathy will revisit some line items to consider whether the budgeted amounts are sufficient or if changes should be made.

Commissioner McGann asked about PPE for Thompson being included in the funds the department will receive with the ILA. Cathy advised those funds will become available to us in 2025, and are reflected in the 2025 budgets. She added that currently, the funds from the ILA are reflected in the 2025 capital projects fund, but some if it will move into the general budget as some items like PPE are not considered an asset for the purposes of depreciation.

**2. Draft 2024 Amended and 2025 Proposed Capital Projects Budgets** – Cathy explained how the auditors divide interest earned in a year between the general budget, capital projects budget, and debt service. The interest share for the capital project budget is reflected in the amended 2024 budget. She went over the remaining line items including the \$420,000.00 for the ILA with Grand County. Cathy explained this is the \$450,000.00 in the agreement less \$30,000.00 that the county will hold in escrow to cover any bills from 2024 that come in in early 2025. Any balance remaining in the escrow account in April 2025 will be given to Moab Fire.

**3. Draft 2025 General Budget** – Cathy stated column 3 is the budget with annexation. The current version of the budget has a net income of approximately \$6,000.00, but she added there are expense line items that could use more funds. Now that annexation is approved, we will revisit the ILA funds in relation to Thompson operating costs, PPE and other expenses defined. As stated earlier, some of those funds will move from the capital projects fund budget to the general fund budget.



Commissioner McGann asked about the wildland supply line item and whether \$3000.00 was going to be enough. Chief Brewer stated the CWDG grant will cover some wildland expenses. Cathy added there is a separate expense line item for fuels mitigation expenses.

Cathy moved the conversation to the general tax revenue line item. She pointed out that we expect to see about \$185,000.00 in tax revenue from annexation. That amount is currently in the general tax revenue line item, but some of that will come from centrally assessed taxpayers and we usually put that revenue in our miscellaneous tax line item. Since we don't have exact numbers, the full \$185,000.00 is accounted for in the general tax revenue line item, and taxes that would fall into our miscellaneous category will be adjusted in an amended budget next year. Cathy conveyed that the general tax line item reflects all that is owed to the district, but some taxpayers will not pay so we do not see the full amount reflected in the line item.

Commissioner Harrison pointed out that the money from Grand County in relation to annexation is one time funding, so we may need to cut expenses in 2026. Cathy stated some of that funding is going for capital improvements such as HVAC and grading at Thompson, so they will be one time expenses.

**G. Annexation:**

1. Cathy asked to briefly return to the annexation discussion. She pointed out that letters of protest were included in the meeting packet, but she wanted to ensure they were acknowledged in the meeting record. There were seven protest letters. Three were in the Green River area, one was in Willow Basin, two were in the Glade Park area, and one was from a person with property in various areas of the proposed annexation. The taxable value of all parcels represented in the protests was a very small percentage of the total, so they did not come close to the 50% required to prevent us from annexing.

**H. Approval of Bills:**

1. Commissioner Harrison motioned to approve bills. Commissioner McGann seconded, and the motion passed unanimously.

**I. Adjourn:**

1. Chair Walker adjourned the meeting at 4:51 p.m.

\_\_\_\_\_  
Date \_\_\_\_\_

Archie Walker, Chair

Attest: \_\_\_\_\_

Cathy Bonde, Clerk

# **Moab Valley Fire Protection District Commission Meeting**

**45 South 100 East, Moab Utah 84532**

**November 19, 2024 - 4:00 p.m.**

## **A. Call to Order:**

1. The meeting was called to order by Chairman Archie Walker at 4:00 p.m.
2. Commissioners Present: Chairman Archie Walker, Commissioner Jim McGann, Commissioner Charlie Harrison
3. Staff Present: Chief TJ Brewer, Battalion Chief/Fire Marshal Brandon McGuffee, Administrator Cathy Bonde
4. Others Present: Mike Kelso, Mike Price, Engine Captain/Thompson Fire Chief Mark Marcum

## **B. General Business:**

1. Approval of Minutes – Commissioner Harrison motioned to approve the minutes from the October 15, 2024 meeting. Commissioner McGann seconded, and the motion passed unanimously.
2. Citizens to be Heard – None wishing to speak.
3. Approval of Bills – Commissioners chose to return to this topic once checks are signed.

## **C. Chief's Report**

1. Chief Brewer reported 48 calls to service since the last regular commission meeting.
2. Chief Brewer stated he would be attending a certification council meeting on Wednesday and would be dropping Engine 161 at Outback to get rear emergency lights put on it. These lights are in addition to what the engine came with. A hitch step has also been ordered for the engine.
3. The certification council has voted to start doing online testing. This past Saturday, Moab Fire firefighters participated on their first online testing. The biggest benefits are quick test results and less paperwork.
4. Chief Brewer informed commissioners he was part of a UFRA committee looking into charging for testing. It was decided that departments of the 5<sup>th</sup> and 6<sup>th</sup> class counties would remain the same, and there would be a significant increase for other counties. With 5<sup>th</sup> and 6<sup>th</sup> class, the first test is free, and there is a minimal charge for re-testing.
5. Fire prevention was successful again this year. Brandon does a great job, and Chief Brewer said he has received feedback from several people saying the same. Commissioner Walker asked if we have worked out the transportation issue for kids. Brandon said we are working on it. Chief Brewer added that having more staff this year helped with being able to go into the schools due to the lack of transportation.
6. Chief Brewer and Cathy have been busy with annexation and finalizing the budgets.



7. Chief Brewer stated we have had no success in selling Engines 10 and 6-2, and he suggested significantly lowering the sale price. Discussion has been to lower the price of Engine 10 to \$20,000 and retain 6-2 until we get the fuels mitigation truck.
8. New radios have been working out well. The kinks talked about in the last commission meeting are being worked out.
9. 6-3 is having motor issues. Ryan has followed Commissioner Harrison's advice, and we hope that will take care of the problem.
10. Legislative meetings are in full swing and will take up quite a bit of time. Chief Brewer stated he is trying to run a bill that will allow firefighter license plates to be taken away from firefighters who have been dishonorably terminated.
11. We are in full swing of creating organizational charts and operational plans for the expanded area of our district. We will be prepared to respond in 2025. The biggest concern is if we have multiple simultaneous calls, particularly if they are in the further reaches of our district. Commissioner McGann stated his concern with the wildland program has always been sending resources out of district. Chief Brewer said the alternative would be to increase taxes significantly as the wildland program is currently covering wages for those people.
12. Clark has been busy preparing us for the CWDG grant workload. We have signed all necessary documents to move forward. We have ordered a pickup truck with a skid unit, chainsaws, and PPE in preparation. All will be billed to the grant.
13. Chief Brewer thanked his staff, saying they have gone beyond his expectations for annexation and the CWDG grant. Staff has also expressed support in moving forward with the understanding that the work load will increase significantly with CWDG and the annexation.

#### **D. Annexation Update and Discussion:**

1. Cathy informed commissioners she received an email back from the State after the annexation petition was submitted. It stated there were 2 deficiencies. One is that the map needs to be a certain specified map approved by the county surveyor. That is currently in the county surveyor's hands. The second deficiency seems as if it would have been met by the resolution declaring annexation. Cathy has sent a question about it to our attorney and will call the State to get clarification on this particular deficiency. Once those two items are in place, the full petition will need to be re-submitted to the State. Commissioner McGann asked about the map, and Cathy stated the map we submitted was not sufficient. It needs to be done by the county surveyor, be signed by him, and meet some other criteria.

#### **E. Old Business:**

1. BME Engine – Cathy stated we will talk further about the engine when we discuss budgets, but the latest update is that we will not see the engine until February or March of 2025.

#### **F. Action Items:**

1. Fraud Risk Assessment – Cathy referenced the assessment is in each commissioner's packet, and stated all commissioners have taken the open and public meetings training, so we are ready to approve this year's fraud risk assessment. Cathy said it is similar to last year, and our score is low risk. Our policy is to follow Grand County policies on issues we

do not have our own policies on. Commissioner McGann said he thought commissioners should start stating any conflict they may have at meetings. He stated he may have a conflict with his wife being on the county commission, and Commissioner Walker may have a conflict with his son being employed by the district, and those conflicts could be declared at the beginning of a meeting or prior to voting on an issue where the conflict may come into play. Commissioners further discussed this idea. The general consensus was to declare any conflict before a vote.

Commissioner Harrison made a motion to approve the 2024 fraud risk assessment. Commissioner McGann seconded with agreement commissioners would acknowledge any conflict before a vote. Cathy suggested a conflict policy be put in place. The motion passed unanimously.

**2. Draft Budgets** – Cathy went over highlighted items on the proposed 2024 amended budget. She stated one of the main changes since commissioners last saw the budget is that the BME and fuels mitigation trucks will not be available to us until 2025, so those items were moved from the draft 2024 amended budget to the draft 2025 budget.

Under income in the draft 2024 amended budget, income from the WRI grant was moved fully to the 2025 budget. Part was in 2024 and part in 2025, but after discussion staff came to the conclusion that we probably would not see that revenue in 2024.

Income from the CWDG grant in the 2024 budget is decrease due to the fuels mitigation truck not being available to us until 2025. The 2025 proposed budget in turn reflects an increase in income from the grant.

With annexation, the district will receive an additional \$140,000 from Grand County. In the last draft, those funds were in the 2024 general budget and were going to be used for the down payment on the BME engine. Since we will not be purchasing the BME in 2024, the additional funds from Grand County are now reflected in the capital projects budget where they will remain until they are needed for the BME engine.

Fee schedule income was decreased from the previous draft to closer reflect what we expect to see this year.

In expenses, additional funds are expended in wildland supplies and that line item will be adjusted to reflect the wildland camping gear recently purchased.

The insurance line item was increased due to recent completion of our annual workers compensation audit which resulted in additional premium owed.

Cathy moved to the CIB Pumper Engine line item to inform commissioners that the manufacturer just sent us an additional bill for changes made to the engine. The changes were made in the summer, and this is the first we have seen any billing. Chief Brewer is verifying the charges before we pay them. The bill will be paid out of our capital projects fund since all other out of pocket costs for the engine have come from that fund.

BME engine and fuels mitigation truck have been removed as expenses in 2024 and moved to 2025. An expense was added for a skid attachment for the fuels mitigation truck. We needed to purchase that item now for delivery in February and funds will be reimbursed from the CWDG grant.

The department remains in the black with the proposed amended 2024 budget.

Cathy drew attention to the final 2023 general budget profit and loss post audit. This document is used to track the amount available in our fund balance. When a year runs in the black, the balance is either transferred to our capital projects fund or rolled into our fund balance that can be drawn on for unforeseen or emergency needs. As of the end of 2023, the fund balance is \$428,218.03. For comparison, that fund balance equates to 17.75% of expenses in our 2025 budget or half the cost of a new, unequipped engine like Engine 1.

Moving to the 2025 proposed budget, income changes include putting all WRI grant income into 2025 and increasing income from the CWDG grant based on the fuels truck moving from 2024 to 2025.

The accounting of 2025 income from Grand County had all been reflected in the capital projects budget, but the updated budget versions reflect some of those funds moved into our general budget to cover Thompson costs as well as moving the \$140,000.00 from Grand County that was deposited into the capital projects budget in 2024 back into the general budget for the BME engine in 2025.

For 2025 expenses, another seasonal firefighter position was added that should mostly be covered by the CWDG Grant.

Cathy explained the breakdown of non-wage compensation into subcategories for the proposed 2025 budget. There is an overall increase in the net of this line item based on employees and discussion of increasing duty officer pay.

Education and Travel expense line items have been increased. Specialty Rescue has also increased from the previous draft budget. Chief Brewer stated this is primarily for 5 gas meters. A grant may come through to cover the cost, but there is no guarantee of that yet. At least one meter will go to Thompson.

Wildland Supplies and PPE have both increased. Chief Brewer stated some materials used in current turnout gear is cancer causing, so we plan to start replacing our turnout gear with non-PFA gear.

The Insurance line item was increased due to the workers compensation audit.

The Fuels Mitigation expense line item will be reimbursed by the CWDG grant.

The 2025 proposed budget now reflects the BME Engine and fuels mitigation truck. As stated earlier, some of the \$100,000 capital equipment line item has been moved to the BME Engine down payment to meet that expense. Discussion was had on the BME loan payment which would start in 2026.

Cathy went over the amended 2024 and proposed 2025 capital projects budget. She explained the interest share income line item and how that is calculated as well as the limited expense line items. Chief Brewer stated the first expenses in relation to Thompson will be addressing safety issues.

Commissioner Harrison made a motion to send the budgets to public hearing on Monday, December 9, 2024 at 6:00 p.m. Commissioner McGann seconded, and the motion carried unanimously.

**G. Adjourn:**

1. Chairman Walker adjourned the meeting at 4:45 p.m.

\_\_\_\_\_ **Date** \_\_\_\_\_

**Archie Walker, Chair**

**Attest:** \_\_\_\_\_

**Cathy Bonde, Clerk**

DRAFT

MOAB VALLEY FIRE PROTECTION DISTRICT  
Profit & Loss Budget vs. Actual  
January through December 2024

		Jan - Dec 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense					
Income					
3018 · Operating Grants					
3018.1 · Misc Grants	Additions from last meeting: \$1000 - Red Rock 4 Wheelers \$1000 - Williams Companies	5,400.00	2,000.00	3,400.00	270.0%
Total 3018 · Operating Grants		5,400.00	2,000.00	3,400.00	270.0%
3017 · Donations		560.00	0.00	560.00	100.0%
3020 · Local taxes					
3020.1 · General	Back taxes due to under average collection in 2023	149,020.24	1,077,597.00	-928,576.76	13.83%
3020.2 · Delinquent Tax		45,289.82	15,000.00	30,289.82	301.93%
3020.3 · MISC. Tax		70,991.32	85,000.00	-14,008.68	83.52%
Total 3020 · Local taxes		265,301.38	1,177,597.00	-912,295.62	22.53%
3014 · Sales Service, Contracts					
3014.7 · Emergency Coordinator		32,824.80	32,824.80	0.00	100.0%
3014.1 · Arches National Park		1,500.00	1,500.00	0.00	100.0%
3014.2 · Grand County		150,000.00	200,000.00	-50,000.00	75.0%
3014.3 · San Juan County		46,000.00	46,000.00	0.00	100.0%
3014.4 · State of Utah (Wildland)		289,164.40	276,000.00	13,164.40	104.77%
3014.5 · Miscellaneous		20.00	200.00	-180.00	10.0%
3014.6 · Fee Schedule Billed					
3014.62 · Other Fee Schedule Billing	Movie Income	37,275.79	5,000.00	32,275.79	745.52%
3014.61 · Inspections		35,834.52	65,000.00	-29,165.48	55.13%
Total 3014.6 · Fee Schedule Billed		73,110.31	70,000.00	3,110.31	104.44%
Total 3014 · Sales Service, Contracts		592,619.51	626,524.80	-33,905.29	94.59%
3011 RENT & MISC					
3011.1 · Apt 1		0.00	2,000.00	-2,000.00	0.0%
3011.2 · Apt 2		2,400.00	2,400.00	0.00	100.0%
Total 3011 RENT & MISC		2,400.00	4,400.00	-2,000.00	54.55%
3060 · INTEREST		43,558.24	48,000.00	-4,441.76	90.75%
Total Income		909,839.13	1,858,521.80	-948,682.67	48.96%
Gross Profit		909,839.13	1,858,521.80	-948,682.67	48.96%
Expense					
440 · Cont. to Other Gvts.		1,010.00	1,600.00	-590.00	63.13%
410 · Bad Debt		0.00	1,000.00	-1,000.00	0.0%
411 · PAYROLL EXPENSES/SALARIES					
Total 411 · PAYROLL EXPENSES/SALARIES		608,510.42	758,910.00	-150,399.58	80.18%
413 · EMPLOYEE BENEFITS		288,756.09	432,000.00	-143,243.91	66.84%
414 · Nonwage Compensation / Mbr Bfts		67,033.54	95,000.00	-27,966.46	70.56%
415 · Professional & Technical Svc					
415.1 · Accounting		0.00	500.00	-500.00	0.0%
415.2 · Audit	Fees for audit presentation, filing financials with state auditor, salary survey, attorney's and mailing fees for annexation	5,600.00	5,600.00	0.00	100.0%
415.3 · Other Professional Services		8,616.95	5,000.00	3,616.95	172.34%
415.4 · Dispatch Services		0.00	15,677.63	-15,677.63	0.0%
Total 415 · Professional & Technical Svc		14,216.95	26,777.63	-12,560.68	53.09%
421 · Dues and Subscriptions		13,887.56	20,000.00	-6,112.44	69.44%



MOAB VALLEY FIRE PROTECTION DISTRICT  
Profit & Loss Budget vs. Actual  
January through December 2024

	Jan - Dec 24	Budget	\$ Over Budget	% of Budget
422 · Advertising and Public Notices	1,146.64	1,000.00	146.64	114.66%
423 · Travel - Education & Training				
423.1 · Education	2,284.67	8,000.00	-5,715.33	28.56%
423.2 · Fire Prevention	2,124.17	2,000.00	124.17	106.21%
423.3 · Fire Convention	468.00	5,000.00	-4,532.00	9.36%
423.4 · Specialty Rescue	23,033.47	8,500.00	14,533.47	270.98%
423.5 · Travel	10,609.04	16,000.00	-5,390.96	66.31%
423.6 · Wildland Travel	11,113.54	30,500.00	-19,386.46	36.44%
Total 423 · Travel - Education & Training	49,632.89	70,000.00	-20,367.11	70.9%
424 · Office Expense	19,890.72	27,000.00	-7,109.28	73.67%
425 · Equip & Trk Mant - Oper Supplies				
425.1 · Motor Fuels	28,732.28	40,000.00	-11,267.72	71.83%
425.2 · Auto & Truck Repairs & Maint	64,248.08	85,350.96	-21,102.88	75.28%
425.3 · Wildland Supplies	10,169.04	6,000.00	4,169.04	169.48%
425.4 · PPE	4,654.71	20,000.00	-15,345.29	23.27%
Total 425 · Equip & Trk Mant - Oper Supplies	107,804.11	151,350.96	-43,546.85	71.23%
426 · Building Repair & Maintenance	13,033.87	12,000.00	1,033.87	108.62%
427 · UTILITIES	20,789.88	25,000.00	-4,210.12	83.16%
451 · INSURANCE	46,281.01	40,000.00	6,281.01	115.7%
461 · Small Tools & Minor Equipment				
461.6 · Fuels Mitigation	2,705.03	0.00	2,705.03	100.0%
461 · Small Tools & Minor Equipment - Other	85,831.81	12,000.00	73,831.81	715.27%
Total 461 · Small Tools & Minor Equipment	88,536.84	12,000.00	76,536.84	737.81%
464 · NEW GRANTS	0.00	2,000.00	-2,000.00	0.0%
472 · Infrastructure (Station 1 Bldg)	25,000.00	25,000.00	0.00	100.0%
473 · Machinery and Equipment				
473.4 · 28 SCBA	34,655.05	34,655.06	-0.01	100.0%
473.5 · CIB Pumper Engine	18,000.00	21,262.00	-3,262.00	84.66%
473.6 · CIB Pumper Engine Reserve Acct	3,262.00	0.00	3,262.00	100.0%
Total 473 · Machinery and Equipment	55,917.05	55,917.06	-0.01	100.0%
474 · CAPITAL EQUIPMENT				
474.1 · Capital Equipment-General	79,244.16	100,000.00	-20,755.84	79.24%
474.2 · Fuels Mitigation	6,895.00	0.00	6,895.00	100.0%
Total 474 · CAPITAL EQUIPMENT	86,139.16	100,000.00	-13,860.84	86.14%
Total Expense	1,507,586.73	1,856,555.65	-348,968.92	81.2%
Net Ordinary Income	-597,747.60	1,966.15	-599,713.75	-30,401.93%
Other Income/Expense				
Other Expense				
700 · Other Expenses	151.72	250.00	-98.28	60.69%
701 · Interest Expense	1,716.14	1,716.15	-0.01	100.0%
Total Other Expense	1,867.86	1,966.15	-98.29	95.0%
Net Other Income	-1,867.86	-1,966.15	98.29	95.0%
Net Income	-599,615.46	0.00	-599,615.46	100.0%

Last year at this  
time: -622,305.67

12:39 PM

12/06/24

Accrual Basis

**MOAB VALLEY FIRE PROTECTION DISTRICT**  
**Balance Sheet**  
As of December 6, 2024

	Dec 6, 24
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
104 · MACU Checking Acct.	
104.1 · MACU Operating	67,429.46
104.2 · MACU Capital Equipment	25,000.00
104.3 · MACU Injury	17,000.00
104 · MACU Checking Acct. - Other	-6,516.28
Total 104 · MACU Checking Acct.	102,913.18
105 · MACU Savings Acct.	439.44
102 · Desert Rivers CU-MVF Donations	5,723.67
103 · Desert Rivers CU Savings	25.00
120 · PTIF	448,497.59
101 · Wells Fargo	
101.1 · Operating	333.86
101 · Wells Fargo - Other	-333.86
Total 101 · Wells Fargo	0.00
Total Checking/Savings	557,598.88
Accounts Receivable	
110 · Accounts Receivable	29,118.09
Total Accounts Receivable	29,118.09
Total Current Assets	586,716.97
<b>TOTAL ASSETS</b>	<b>586,716.97</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
200 · Accounts Payable	47,608.57
Total Accounts Payable	47,608.57
Other Current Liabilities	
220 · Payroll Liabilities	
221 · Federal	5,941.99
222 · STATE W/H	3,556.00
223 · Retirement FFF	3,311.00
226 · 401k	1,576.24
227 · Employer 401K	605.69
220 · Payroll Liabilities - Other	300.00

MOAB VALLEY FIRE PROTECTION DISTRICT

Balance Sheet

As of December 6, 2024

	Dec 6, 24
Total 220 - Payroll Liabilities	15,290.92
Total Other Current Liabilities	15,290.92
Total Current Liabilities	62,899.49
Total Liabilities	62,899.49
Equity	
320 - Retained Earnings	1,345,597.80
Net Income	-821,780.32
Total Equity	523,817.48
TOTAL LIABILITIES & EQUITY	586,716.97



**Moab Valley Fire Protection District  
2024 Capital Projects Budget P&L**

<b>Income</b>	
Balance Forward	309,478.31
<b>Total Income</b>	<u>309,478.31</u>
<b>Expense</b>	
2024 Dodge Ram 5500 Brush Truck	216,079.00
<b>Total Expense</b>	<u>216,079.00</u>
<b>Net Income</b>	<u><u>93,399.31</u></u>

MOAB VALLEY FIRE PROTECTION DISTRICT  
Transaction Detail By Account  
November 15 through December 6, 2024

	Date	Name	Memo	Amount
411 · PAYROLL EXPENSES/SALARIES				
Total 411 · PAYROLL EXPENSES/SALARIES				49,222.31
413 · EMPLOYEE BENEFITS				
Total 413 · EMPLOYEE BENEFITS				11,632.94
414 · Nonwage Compensation / Mbr Bfts				
	11/15/2024	Dollar Tree	Kids prizes for Pie Night	72.03
	11/15/2024	KING SOOPERS	Items for Pie Night	78.26
	11/15/2024	Battlebox	Monthly Subscription	203.89
	11/18/2024	CHRIS DRAKE	Dec 1, 2023-Oct 31, 2024	792.00
	11/18/2024	EYAN MOSHER	Dec 1, 2023-Oct 31, 2024	1,507.00
	11/18/2024	KENDALL SWENSON	Dec 1, 2023-Oct 31, 2024	3,710.00
	11/18/2024	DIEGO OLMEDO	Dec 1, 2023-Oct 31, 2024	802.00
	11/18/2024	CARTER LLOYD	Dec 1, 2023-Oct 31, 2024	5,196.00
	11/18/2024	Stephen Vaccaro	Dec 1, 2023-Oct 31, 2024	3,030.00
	11/18/2024	T.J. BREWER	Dec 1, 2023-Oct 31, 2024	1,612.00
	11/18/2024	TAYLOR BREWER	Dec 1, 2023-Oct 31, 2024	88.00
	11/18/2024	RICKY HOPKINS	Dec 1, 2023-Oct 31, 2024	264.00
	11/18/2024	RYAN BURRASTON	Dec 1, 2023-Oct 31, 2024	3,019.50
	11/18/2024	LLOYD WILSON	Dec 1, 2023-Oct 31, 2024	264.00
	11/18/2024	WILLIAM ZANOTTI	Dec 1, 2023-Oct 31, 2024	836.00
	11/18/2024	BRANDON MCGUFFEE	Dec 1, 2023-Oct 31, 2024	4,353.00
	11/18/2024	MEGAN MARSHALL	Dec 1, 2023-Oct 31, 2024	252.00
	11/18/2024	DORAN MICHELS	Dec 1, 2023-Oct 31, 2024	840.00
	11/18/2024	KIRSTEN BRODERICK	Dec 1, 2023-Oct 31, 2024	936.00
	11/18/2024	ANDREA NOYES	Dec 1, 2023-Oct 31, 2024	192.00
	11/18/2024	COLMAN SWASEY	Dec 1, 2023-Oct 31, 2024	168.00
	11/18/2024	JED HAZLETT	Dec 1, 2023-Oct 31, 2024	240.00
	11/18/2024	DONALD MCCANDLESS	Dec 1, 2023-Oct 31, 2024	264.00
	11/18/2024	MARK MARCUM	Dec 1, 2023-Oct 31, 2024	912.00
	11/18/2024	COLE SMITH	Dec 1, 2023-Oct 31, 2024	280.00
	11/18/2024	JAMES NASH	Dec 1, 2023-Oct 31, 2024	608.00
	11/18/2024	CORT WRIGHT	Dec 1, 2023-Oct 31, 2024	1,165.00
	11/18/2024	RUSSELL PIERCE	Dec 1, 2023-Oct 31, 2024	12.00
	11/18/2024	BEN RYAN	Dec 1, 2023-Oct 31, 2024	460.00
	11/18/2024	CODY THURLO	Dec 1, 2023-Oct 31, 2024	540.00
	11/18/2024	Shea Walker	Dec 1, 2023-Oct 31, 2024	3,586.00
	11/18/2024	RILEY FOY	Dec 1, 2023-Oct 31, 2024	36.00
	11/18/2024	KEITH SWENSON"	Dec 1, 2023-Oct 31, 2024	48.00
	11/18/2024	NATE WIGGINS	Dec 1, 2023-Oct 31, 2024	96.00
	11/18/2024	James Leech	Pies for Pie Night	456.00
	11/18/2024	CLARK MAUGHN	Dec 1, 2023-Oct 31, 2024	360.00
	11/18/2024	TRAEDYN BREWER	Dec 1, 2023-Oct 31, 2024	1,899.50
	11/18/2024	LACIE WALKER	Dec 1, 2023-Oct 31, 2024	596.00
	11/18/2024	LEVI SJOBLUM	Dec 1, 2023-Oct 31, 2024	240.00
	11/18/2024	DAVE ENGLEMAN	Dec 1, 2023-Oct 31, 2024	828.00
	11/18/2024	TRAEDYN BREWER	Deduct for headcam	-345.00
	11/18/2024	LUKE MCCANDLESS	Dec 1, 2023-Oct 31, 2024	3,185.00
	11/19/2024	See's Candies	Boxed Candy for Banquet	764.00
	11/19/2024	GALLS	Name Tag for R Foy	22.73
	11/22/2024	MACU VISA	MRAC Membership for Jed	456.50
	11/22/2024	MACU VISA	Lazer Designs-Gifts for Banquet	2,897.20
	11/25/2024	GALLS	Badge for Diego	115.69
	12/01/2024	MACU VISA	Brunt Work Wear - Station Boots for Brandon	163.36
	12/03/2024	Abby Scott	MVFD patches sewn onto MVFD shirts	70.00
	12/04/2024	WALKER DRUG	Jokes & Gags for Banquet	7.45

MOAB VALLEY FIRE PROTECTION DISTRICT  
Transaction Detail By Account  
November 15 through December 6, 2024

	Date	Name	Memo	Amount
Total 414 · Nonwage Compensation / Mbr Bfts				48,179.11
<b>421 · Dues and Subscriptions</b>				
	11/22/2024	MACU VISA	UT Fire Chief's Assn - Annual Dues for Chief	75.00
	11/22/2024	MACU VISA	UT Fire Chief's Assn-Annual Dues for Brandon	75.00
				<u>150.00</u>
Total 421 · Dues and Subscriptions				150.00
<b>423 · Travel - Education &amp; Training</b>				
<b>423.1 · Education</b>				
	11/22/2024	MACU VISA	Trailhead-Lunch for UFRA Training	55.81
				<u>55.81</u>
Total 423.1 · Education				55.81
<b>423.4 · Specialty Rescue</b>				
	11/22/2024	MACU VISA	Amazon-Hazmat Plug & Dike	250.00
				<u>250.00</u>
Total 423.4 · Specialty Rescue				250.00
<b>423.5 · Travel</b>				
	11/22/2024	MACU VISA	McAlister's Deli - GJ - Bringing Jimmy Nash back	35.14
				<u>35.14</u>
Total 423.5 · Travel				35.14
Total 423 · Travel - Education & Training				<u>340.95</u>
<b>424 · Office Expense</b>				
	11/18/2024	Les Olson Company	Monthly Contract Billing	67.84
	11/20/2024	BRANDON J MCGUFFEE		25.00
	11/20/2024	TIMOTHY J BREWER		50.00
	11/20/2024	MARK L MARCUM		25.00
	11/20/2024	US Postal Service	Mailing to Appleton WI - Honegraaf	11.00
	11/22/2024	MACU VISA	Intuit - Monthly PR Fee	77.00
	11/22/2024	MACU VISA	Google Suites Monthly Fee	94.05
	11/22/2024	MACU VISA	Amazon - Easel Pads	59.99
	11/22/2024	MACU VISA	Amazon - HMDI cables, putlets, adapters for meeting room	92.95
	11/22/2024	MACU VISA	Idrive-Annual Fee	99.50
	11/22/2024	MACU VISA	Amazon Prime Monthly Fee	14.99
	11/26/2024	DESERT WEST	Legal Paper, printer paper, sharpies	78.92
	12/01/2024	MACU VISA	Zazzle - Thank You Cards	84.75
	12/01/2024	MACU VISA	NUSO - Office Phones, Monthly Fee	248.18
	12/02/2024	AT&T Moability	FirstNet Phone Services	52.01
	12/05/2024	BRANDON J MCGUFFEE		25.00
	12/05/2024	MARK L MARCUM		25.00
	12/05/2024	TIMOTHY J BREWER		50.00
	12/05/2024	ARCHIE WALKER	base rate on cell phone reimbursement-2024	1,200.00
				<u>2,381.18</u>
Total 424 · Office Expense				2,381.18
<b>425 · Equip &amp; Trk Mant - Oper Supplies</b>				
<b>425.1 · Motor Fuels</b>				
	11/15/2024	Rhinehart Oil Co., LLC	Monthly Fuel Card	728.50
	11/30/2024	Rhinehart Oil Co., LLC	Monthly Fuel Card	967.43
				<u>1,695.93</u>
Total 425.1 · Motor Fuels				1,695.93
<b>425.2 · Auto &amp; Truck Repairs &amp; Maint</b>				
	11/15/2024	CANYONLANDS AUTO & MINING	Water Pump - Ford F 250 - BC 61	161.99
	11/15/2024	Moab Auto Parts Inc	Water pump for 2017 Ford E-450 Super Duty	-180.44
	11/19/2024	CANYONLANDS AUTO & MINING	Batteries & core deposits - T1	520.53
	11/21/2024	CANYONLANDS AUTO & MINING	belt, orings, retainer, antifreeze for BC 61	78.26
	11/22/2024	CANYONLANDS AUTO & MINING	Rivit	6.84
	11/22/2024	CANYONLANDS AUTO & MINING	32 oz PSF - BC 61	6.29
	11/22/2024	CANYONLANDS AUTO & MINING	Fan clutch for BC 61	604.52
	11/22/2024	CANYONLANDS AUTO & MINING	Fuel Hose - Fourwheeler	3.12
	11/25/2024	CANYONLANDS AUTO & MINING	Reducer sleeve, htich pin for E 161	24.34
	12/02/2024	Siddons-Martin Emergency Group	G2 Field Service Conversion Kit	257.18
				<u>1,482.63</u>
Total 425.2 · Auto & Truck Repairs & Maint				1,482.63
<b>425.3 · Wildland Supplies</b>				

MOAB VALLEY FIRE PROTECTION DISTRICT  
Transaction Detail By Account  
November 15 through December 6, 2024

	Date	Name	Memo	Amount
Total 425.3 · Wildland Supplies <b>425.4 · PPE</b>	11/15/2024	MACU VISA	Big Agnes-7 sets of sleeping bag/pad/tent	3,684.82
	12/01/2024	MACU VISA	Supply Cache-Headlamps,Water bottles, packs, folding saws, first aid kits	3,322.13
				<u>7,006.95</u>
Total 425.4 · PPE Total 425 · Equip & Trk Mant - Oper Supplies <b>426 · Building Repair &amp; Maintenance</b>	12/01/2024	MACU VISA	Supply Cache - Nomex shirts, gloves (with above)	1,139.30
				<u>1,139.30</u>
				<u>11,324.81</u>
Total 426 · Building Repair & Maintenance <b>427 · UTILITIES</b>	11/19/2024	WALKER'S TRUE VALUE	3/16 staples	9.49
	11/20/2024	TURNER LUMBER	Doug Fir for work at Sta 2	152.88
	11/20/2024	WALKER'S TRUE VALUE	Hardware-Station 2	29.70
	11/21/2024	WALKER'S TRUE VALUE	Bits, painters tape, enamel base rust	82.97
	11/22/2024	WALKER'S TRUE VALUE	paint tape, maksing paper, PVC tubing - Sta 2	41.37
	11/23/2024	WALKER'S TRUE VALUE	Red paint, enamel, nitrile gloves, craft tray, roll cover, roller	63.52
	11/25/2024	WALKER'S TRUE VALUE	Roller frame, foam corn roller, paint reload kit, alu ext pole, egg paint	274.07
	11/26/2024	WALKER'S TRUE VALUE	blk enamel paint, metal blades	47.48
	11/29/2024	WALKER'S TRUE VALUE	woolcover, roll cover brush, roller frame, sealer - Sta 2	89.83
	11/29/2024	WALKER'S TRUE VALUE	drill bit, hardware - Sta 2	24.58
	12/02/2024	WALKER'S TRUE VALUE	Gloves, rakes, etc for yard maintenance	107.95
	12/05/2024	WALKER'S TRUE VALUE	Doors for Sta 1	2,249.99
				<u>3,173.83</u>
	11/22/2024	Dominion Energy	2850 Murphy Lane	6.75
	11/22/2024	Dominion Energy	45 S 100 E	216.78
	12/02/2024	VERIZON	Duty Officer Ipad 435-210-0797	40.01
Total 427 · UTILITIES <b>451 · INSURANCE</b>	12/04/2024	ROCKY MOUNTAIN POWER	2850 Murphy Lane	85.90
	12/04/2024	ROCKY MOUNTAIN POWER	2850 Murphy Lane	117.51
	12/04/2024	ROCKY MOUNTAIN POWER	4012 Beeman Rd	104.57
	12/04/2024	ROCKY MOUNTAIN POWER	45 S 100 E	430.18
	12/05/2024	CITY OF MOAB	51 S 100 E	166.94
	12/05/2024	CITY OF MOAB	79 S 100 E	137.43
	12/05/2024	Grand Water and Sewer	2850 Murphy Lane	68.50
				<u>1,374.57</u>
	12/05/2024	Utah Local Governments Trust	Monthly Workers Comp Invoice- December 2024	1,842.83
				<u>1,842.83</u>
Total 451 · INSURANCE <b>461 · Small Tools &amp; Minor Equipment</b> <b>461.6 · Fuels Mitigation</b>	12/01/2024	GRANTS:CWDG Grant	Truewerk - PPE, Shirts for Fuels Mitigation	496.80
	12/01/2024	GRANTS:CWDG Grant	Carhartt Inc. - PPE, Pants for Fuels Mitigation	1,082.56
	12/01/2024	GRANTS:CWDG Grant	Amazon - PPE, 1 pr boots for Fuels Mitigation	138.95
	12/01/2024	GRANTS:CWDG Grant	Amazon - 1 pr boots for Fuels Mitigation	144.99
	12/01/2024	GRANTS:CWDG Grant	Carhartt Inc. - Tax Credit Voucher on Pants	-88.06
	12/01/2024	GRANTS:CWDG Grant	Amazon - Boots for Fuels Mitigation - 5 pr	814.34
	12/05/2024	GRANTS:CWDG Grant	Earmuffs, safety glasses - fuels mitigation	115.45
				<u>2,705.03</u>
	Total 461.6 · Fuels Mitigation <b>461 · Small Tools &amp; Minor Equipment - Other</b>			
	11/17/2024	WALKER'S TRUE VALUE	hammdrill bit	12.99
Total 461 · Small Tools & Minor Equipment - Other	11/18/2024	ROYCES	connectors, aux split, coax cable for radios	43.95
	11/20/2024	WALKER DRUG	Markers, pens, ibuprofen for shop	25.77
	12/01/2024	MACU VISA	Supply Cache - Equipment for BME	3,476.47
	12/01/2024	MACU VISA	Tractor Supply-Ball Hitch for E-161	34.99
	12/01/2024	MACU VISA	Tractor Supply- Hitchmounted Step Pad for E-161	104.99
	12/05/2024	WALKER DRUG	Bags, stereo earbuds for radios	18.07
				<u>3,717.23</u>

	Date	Name	Memo	Amount
Total 461 · Small Tools & Minor Equipment				6,422.26
473 · Machinery and Equipment				
473.5 · CIB Pumper Engine				
	11/22/2024	Siddons-Martin Emergency Group	Charges for Changes made to New engine - not billed until 10/31/2024	8,485.87
Total 473.5 · CIB Pumper Engine				8,485.87
Total 473 · Machinery and Equipment				8,485.87
474 · CAPITAL EQUIPMENT				
474.2 · Fuels Mitigation				
	12/01/2024	GRANTS:CWDG Grant	MTECH INC - Skid Attachment for Fuels Mitigation Truck	6,895.00
Total 474.2 · Fuels Mitigation				6,895.00
Total 474 · CAPITAL EQUIPMENT				6,895.00
66900 · Reconciliation Discrepancies				
	11/30/2024		Balance Adjustment	-0.01
Total 66900 · Reconciliation Discrepancies				-0.01
TOTAL				151,425.65