

Grantsville City
Record of Ordinance Adoption

A regular meeting of the City Council of Grantsville City was held at City Hall in Grantsville, Utah on Wednesday, the 4th Day of December, 2024 at the hour of 7:00 p.m., there being present and answering roll call the following:

Neil Critchlow	Mayor
Heidi Hammond	Council Member
Scott Bevan	Council Member
Rhett Butler	Council Member
Jeff Williams	Council Member
Jolene Jenkins	Council Member

Also Present:

Braydee Baugh	City Recorder
Tysen Barker	City Attorney

Absent:

After the meeting had been duly called to order and the minutes of the preceding meeting approved, the ordinance 2024-38 was introduced in writing, read in full, and pursuant to a Motion made by Councilmember Hammond. Seconded by Councilmember Butler and was adopted by the following vote:

Yea:	Unanimous
Opposed:	None
Abstained:	None

The ordinance was then signed by the Mayor and recorded by the City Recorder in the official records of Grantsville City, Utah. The ordinance is attached:

DocuSigned by:
Braydee Baugh
8CB64E7D323F486
Grantsville City Recorder



Grantsville City Planning Commission

**November 7, 2024
Public Hearing**

Proposed amendment to the Grantsville City Land Use and Management Code Chapter 21.2.10 (Development Review Committee) to remove the Planning Commission Consultant from the Development Review Committee.

Notice is hereby given that in accordance with the provisions of Section §10-9A-205 and §10-9a-502 of the Utah Code, the Grantsville Planning Commission will hold a discussion and public hearing on **November 7, 2024 at 7:00 p.m.** at Grantsville City Hall. The meeting will also be broadcast on Zoom. The discussion, public hearing and meeting are to receive public input and consider action on the **Public Hearing of the proposed amendment to the Grantsville City Land Use and Management Code Chapter 21.2.10 (Development Review Committee) to remove the Planning Commission Consultant from the Development Review Committee** and make a recommendation to the City Council.

You can view a copy of the agenda and packet online by 5:00pm on November 1, 2024 at the link below:

https://grantsvilleut.gov/departments/community_economic_development/planning_commission.php

Or by emailing jbassett@grantsvilleut.gov. All comments and concerns need to be sent in writing through email or mail and received no later than 12:00pm on November 7, 2024.

Dated this 28th day of October, 2024



**BY ORDER OF THE GRANTSVILLE
PLANNING COMMISSION**

Shelby Moore
Zoning Administrator

Scan QR code above or use the link below to join Zoom meeting.

<https://us02web.zoom.us/j/83837749384>

Meeting ID: 838 3774 9384

Planning and Zoning
336 W. Main St.
Grantsville, UT 84029
Phone: (435) 884-1674



**Staff Report Summary for
Chapter 21.2.10 Development Review Committee**

Parcel ID(s):
Property Address:
Applicant Name:
Request:
Prepared By: Shelby Moore

Meeting Date: 11/7/2024 **Public**
Hearing Date: 11/21/2024
Current Zone:
Acres:

Planning Staff Explanation and Recommendation: Consideration of Chapter 21.2.10 Development Review Committee.

PLANNING STAFF ANALYSIS AND COMMENTS

- 1) The amendment to Chapter 21.2.10 is to remove the Planning Commission Consultant.

*** Disclaimer: Please be advised that at no point should the comments and conclusions made by The City staff or the conclusions drawn from them be quoted, misconstrued, or interpreted as recommendations. These inputs are intended solely for the legislative body to interpret as deemed appropriate.*

The information provided is purely for the legislative body to interpret in their own right and context. It is crucial to maintain the integrity and context of the information shared, as it is meant to assist in the decision-making process without implying any endorsement or directive, but it is essential that it is understood within the appropriate scope.



**GRANTSVILLE CITY
ORDINANCE NO. 2024-38**

**AN ORDINANCE OF GRANTSVILLE CITY AMENDING CHAPTER 21.2.10 OF THE
GRANTSVILLE LAND USE ORDINANCE, REMOVING THE PLANNING
COMMISSION CONSULTANT FROM THE DEVELOPMENT REVIEW COMMITTEE**

Be it enacted and ordained by the City Council of Grantsville City, Utah as follows:

WHEREAS, Grantsville City desires to amend the current structure of the Development Review Committee (DRC) as outlined in Chapter 21.2.10 of the Grantsville Land Use Ordinance to enhance efficiency and streamline the review process; and

WHEREAS, the Development Review Committee is responsible for reviewing subdivision applications and providing guidance to applicants regarding compliance with applicable laws, ordinances, and the General Plan, as well as assessing the impact of proposed developments on the community; and

WHEREAS, the current membership of the Development Review Committee includes a representative from the Planning Commission as a consultant, along with the Zoning Administrator, City Planner, City Inspector, Public Works Director, Fire Marshall, City Engineer, and City Attorney; and

WHEREAS, it has been determined that the participation of the Planning Commission Consultant is no longer necessary in the DRC for the purpose of reviewing subdivision applications; and

WHEREAS, the proposed amendment to Chapter 21.2.10 has been reviewed and recommended by City staff to better meet the needs of the development review process; and

WHEREAS, a public hearing on this ordinance was held in accordance with Utah Code requirements and proper notice was given to the public;

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF GRANTSVILLE CITY,
STATE OF UTAH, AS FOLLOWS:**

Section 1. Amendment of Chapter 21.2.10: The Planning Commission Consultant is hereby removed as a designated member of the Development Review Committee. The revised membership of the Development Review Committee shall consist of the Zoning Administrator, City Planner, City Inspector, Public Works Director, Fire Marshall, City Engineer, and City Attorney.

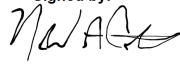
Section 2. Exhibit A: The revised Chapter 21.2.10 of the Grantsville Land Use Ordinance, reflecting the removal of the Planning Commission Consultant from the Development Review Committee, is attached hereto as Exhibit A and incorporated herein by this reference.

Section 3. Effective Date: This Ordinance shall take effect immediately upon its passage and approval as provided by law.

Section 4. Severability clause: If any part or provision of this Ordinance is held invalid or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Ordinance and all provisions, clauses and words of this Ordinance shall be severable.

ADOPTED AND PASSED BY THE CITY COUNCIL OF GRANTSVILLE CITY, THIS 4TH DAY OF DECEMBER, 2024.

BY THE ORDER OF THE GRANTSVILLE CITY COUNCIL:

Signed by:

31473306108F4DF...
By Mayor Neil Critchlow

ATTEST

DocuSigned by:

D0864E7D823F1D6...
Braydee Baugh, City Recorder

Approved as to Form:

Signed by:

F0489758F090404...
Tysen J. Barker, Grantsville City Attorney

Exhibit “A”

Staff Report Summary for Amendment of the Grantsville Land Use Ordinance Chapter 21.2.10
Development Review Committee

Planning and Zoning
336 W. Main St.
Grantsville, UT 84029
Phone: (435) 884-1674



**Staff Report Summary for
Amendment of the Grantsville Land Use Ordinance
Chapter 21.2.10 Development Review Committee**

Parcel ID(s):
Property Address:
Applicant Name:
Request:
Prepared By: Shelby Moore

Meeting Date:
Public Hearing Date:
Current Zone:
Acres:

Planning Staff Explanation and Recommendation: Consideration Amendment of the Grantsville Land Use Ordinance Chapter 21.2.10 Development Review Committee.

Chapter 21 Subdivision Regulations

21.2.10 Development Review Committee

- (1) Each application for a subdivision shall be reviewed by the Development Review Committee (DRC) prior to its consideration of approval.
- (2) The purpose of the DRC is to provide an opportunity for the city staff to review the application package and provide guidance to the applicant concerning revisions to the design of the proposed development and application documents that may be required for city approval.
- (3) The members of the DRC review the application for compliance with the General Plan, current ordinances, local, state and federal regulations, applicable standards and specifications as well as of the impacts of the proposed action in benefit and costs to the community.
- (4) The Development Review Committee shall consist of a designated representative involved in the development review and approval process, including, but not limited to, the Zoning Administrator, City Planner, City Inspector, the Public Works Director, the Fire Marshall, City Attorney, and the City Engineer.
- ~~(4) The DRC consists of the zoning administrator, city planner, city public works director, city engineer, fire marshal, a planning commission representative, and the city attorney.~~
- (5) The DRC review process for all single-use residential development applications shall comply with current Utah Code requirements found in Utah Code Ann. 10-9a-604.2 ~~(2023)~~.
- (6) For single use residential development applications as defined in GLUDMC Chapter 2, Definitions, the DRC shall be given 15 business days (Preliminary) and 20 business days (Final) to review the application package and submit review comments to the applicant. For all other development ~~applicaitons~~ applications, the DRC shall be given 20 business days (Preliminary) and 20 business days (Final) to review the application package and submit review comments to the applicant. After receiving the review comments, the applicant may request a Development Review Conference with members of the DRC to discuss review comments and answer applicant questions.
- (7) Upon submittal of revised drawings and documents as requested by the DRC, the review process outlined in paragraph (6) may occur up to three additional times, only as necessary, before moving forward for consideration.
- (7) Only complete applications with the approval of the DRC will move forward for consideration

HISTORY

Amended by Ord. 2021-09 on 4/28/2021

Amended by Ord. 2024-05 on 1/31/2024

