

THIS AGENDA IS SUBJECT TO CHANGE WITH MINIMUM 24 HOURS NOTICE



## UNIFIED FIRE SERVICE AREA SPECIAL BOARD MEETING

December 10, 2024, 6:00 p.m.

NOTICE IS HEREBY GIVEN THAT THE UNIFIED FIRE SERVICE AREA BOARD OF TRUSTEES SHALL ASSEMBLE BOTH ELECTRONICALLY AND IN-PERSON FOR A MEETING AT UFA HEADQUARTERS LOCATED AT 3380 SOUTH 900 WEST, SALT LAKE CITY, UT 84119

THE PUBLIC MAY ATTEND IN-PERSON OR ELECTRONICALLY VIA ZOOM WEBINAR AT:

<https://zoom.us/j/98255960431?pwd=VW9iWk1KQ0JYTi9lSDIxMS96KzZXZz09>

Password: 123911

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1. Call to Order – Chair Hull
2. Property Tax and Final Budget Introduction – DA Anderson
3. Public Hearing to Receive and Consider Comments on Proposal to Increase Property Taxes in 2025 by \$11,473,218 which is a 23% Increase – Chair Hull
  - a. The purpose of the Increase is to continue to appropriately fund the fire service including 4-handed crews, upgrade aging fire stations, maintain the Board approved minimum fund balance, and additional engine companies at Kearns, Station 107, and Eagle Mountain, Station 253
4. Public Hearing to Receive and Consider Comments on the Final Budget for the 2025 Fiscal Year – Chair Hull
5. Consider Resolution 12-2024A Approving a Tax Increase in 2025 by \$11,473,218 which is a 23% Increase – CFO Hill
6. Consider Resolution 12-2024B Approving the Final Budget for the 2025 Fiscal Year – CFO Hill
7. Adjournment – Chair Hull

**The next Board meeting will be held January 21, 2025, at 8:30 a.m. both electronically and at  
UFA Headquarters located at 3380 South 900 West, Salt Lake City, UT 84119**

**THE PUBLIC IS INVITED TO PARTICIPATE IN ALL UFSA MEETINGS.**

**In accordance with the Americans with Disabilities Act, UFSA will make reasonable accommodation for participation in the meetings. Please call the clerk at least three working days prior to the meeting at 801-743-7213. Motions relating to any of the foregoing, including final action, may be taken at the meeting. This meeting will also be held electronically to allow members of the UFSA/LBA Boards to participate. This agenda is subject to change with a minimum 24-hour notice.**

**CERTIFICATE OF POSTING**

The undersigned, does hereby certify that the above agenda notice was posted on this 9<sup>th</sup> day of December 2024, on the UFSA bulletin boards, the UFSA website <http://unifiedfireservicearea.com>, posted on the Utah State Public Notice website <http://www.utah.gov/pmn/index.html> and was emailed to at least one newspaper of general circulation within the jurisdiction of the public body.

Cynthia Young, UFSA Board Clerk



# ABOUT UFSA

## UNIFIED FIRE SERVICE AREA

Unified Fire Service Area (UFSA) is a taxing entity that uses collected taxes to go directly towards fire service costs. UFSA is a proud member of Unified Fire Authority (UFA). UFA is a governmental entity that provides emergency services on behalf of its member entities.

### PROUDLY SERVING 12 JURISDICTIONS

City of Kearns

City of Taylorsville

Copperton Town

Eagle Mountain City

Emigration Canyon City

Magna City

Midvale City

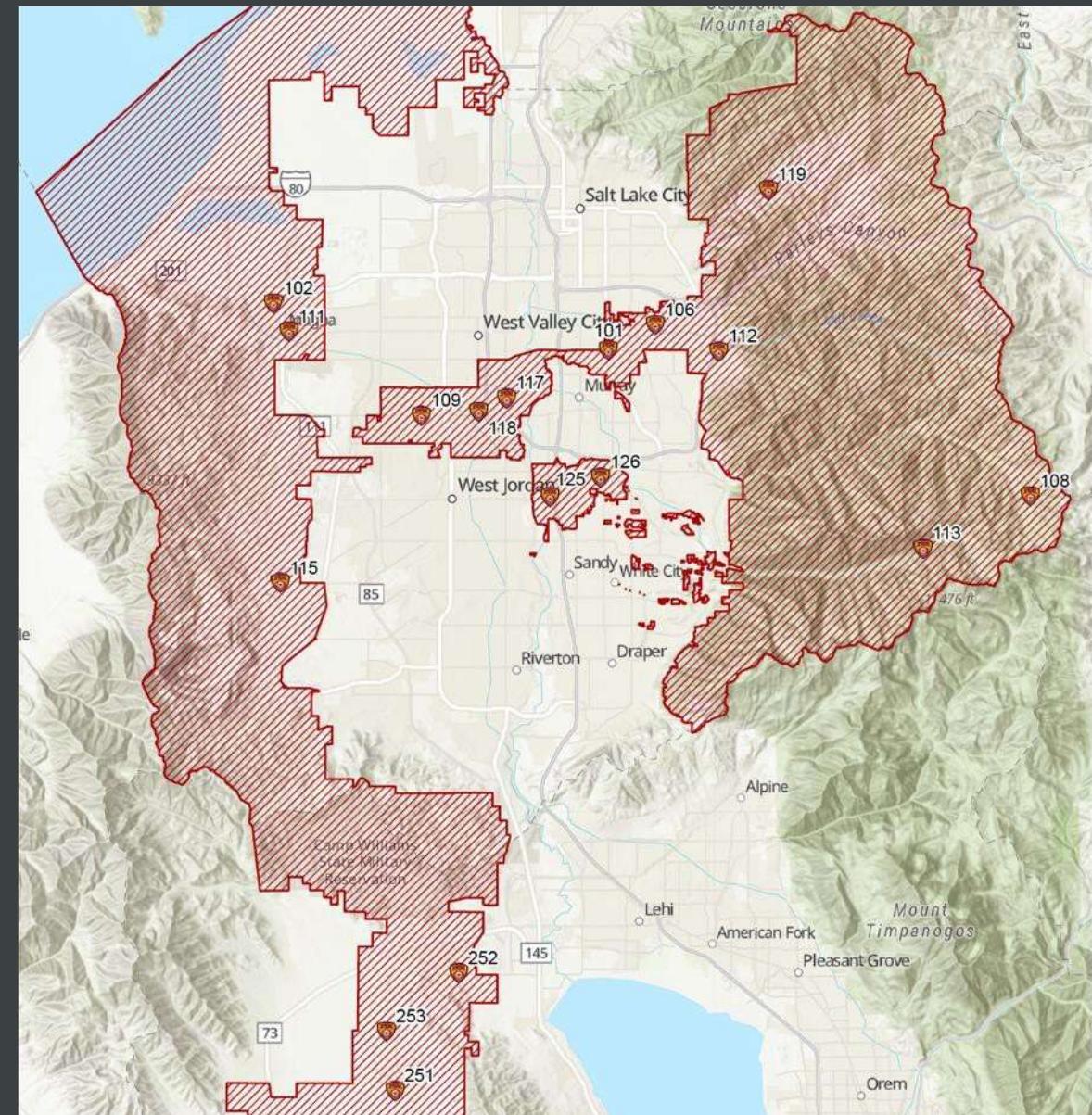
Millcreek City

Town of Alta

Town of Brighton

White City

Unincorporated Salt Lake County



# PURPOSE FOR PROPOSED TAX INCREASE

UNIFIED FIRE SERVICE AREA



UPGRADING  
FIRE  
STATIONS



COST  
OF  
SERVICE



ADDITIONAL  
STAFFING



MAINTAIN  
BOARD APPROVED  
MINIMUM FUND  
BALANCE

# TOTAL COST PER AVERAGE TAXPAYER

UNIFIED FIRE SERVICE AREA



Avg. 2024 residential  
and commercial value  
of **\$525,300**



2024 UFSA Annual Tax  
Residential: **\$405.35**  
Commercial: **\$737.00**

2025 Proposed Annual UFSA Tax	Annual Difference	Monthly Difference
Residential <b>\$498.58</b>	<b>\$93.23</b>	<b>\$7.77</b>
Commercial <b>\$906.50</b>	<b>\$169.51</b>	<b>\$14.13</b>

# COST OF PHASE 2 - 2024 TAX INCREASE

UNIFIED FIRE SERVICE AREA



**\$5,088,123**



**\$41.35**  
ANNUAL INCREASE  
For Average  
**RESIDENTIAL**



**\$75.17**  
ANNUAL INCREASE  
For Average  
**COMMERCIAL**

**\$3.45**  
MONTHLY INCREASE  
For Average  
**RESIDENTIAL**

**\$6.26**  
MONTHLY INCREASE  
For Average  
**COMMERCIAL**

# INCREASED COST OF SERVICE FACTORS

GENERAL  
INFLATION



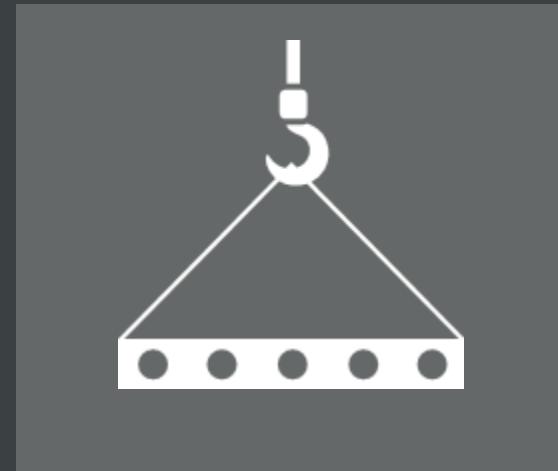
WAGES



CAPITAL  
REPLACEMENT



BUILDING  
CONSTRUCTION



# GENERAL INFLATION

UNIFIED FIRE SERVICE AREA



## TURNOUT SET

**86% INCREASE**

2018	2024
\$2,349	\$4,373



## FUEL

**32% INCREASE**

2018	2024
\$479,457	\$630,577

FY TOTAL



## MEDICAL SUPPLIES

**21% INCREASE**

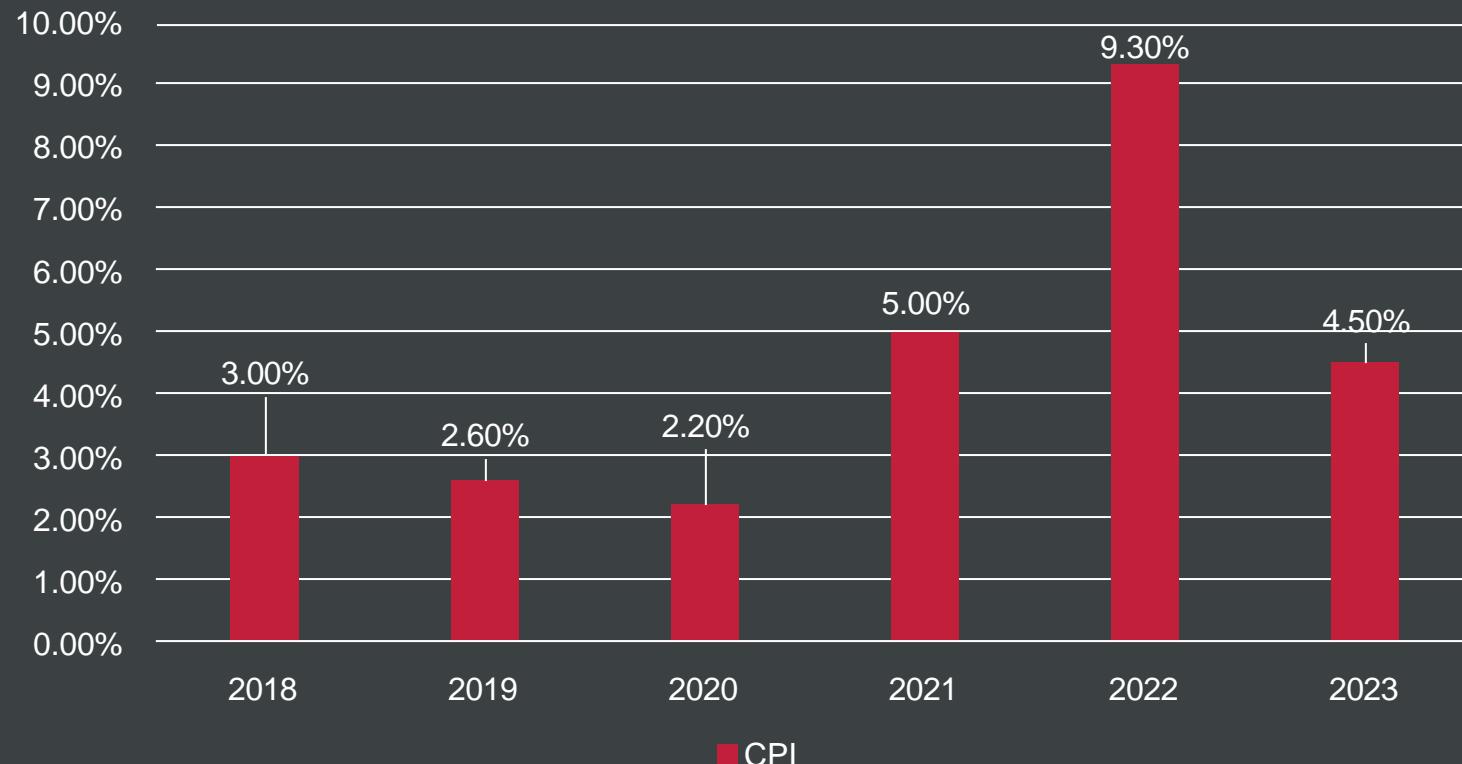
2018	2024
\$504,922	\$611,734

FY TOTAL

# WAGE INFLATION

UNIFIED FIRE SERVICE AREA

## CPI HISTORY 2018-2024



**TOTAL  
26.6%**

**AVERAGE PER YEAR  
4.4%**

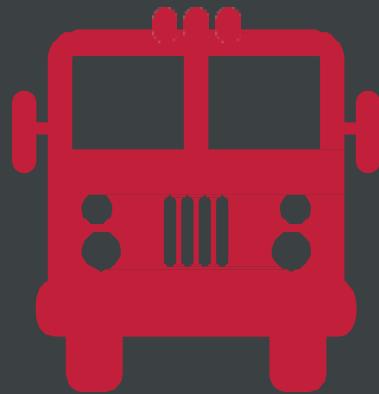
**2018**  
Entry-Level Firefighter  
**\$44,227** Per Year

**22.10%**  
**INCREASE**

**2024**  
Entry-Level Firefighter  
**\$54,002** Per Year

# CAPITAL REPLACEMENT INFLATION

UNIFIED FIRE SERVICE AREA



TYPE 1 ENGINE

**32% INCREASE**

2018

**\$621,170**

2023

**\$822,216**



AMBULANCE

**27% INCREASE**

2018

**\$270,709**

2023

**\$344,209**



LADDER TRUCK

**69% INCREASE**

2018

2023

**\$1.005M**

**\$1.7M**

# UPGRADING FIRE STATIONS (2021 BOND)

UNIFIED FIRE SERVICE AREA



OLD FIRE STATION 125



NEW FIRE STATION 125



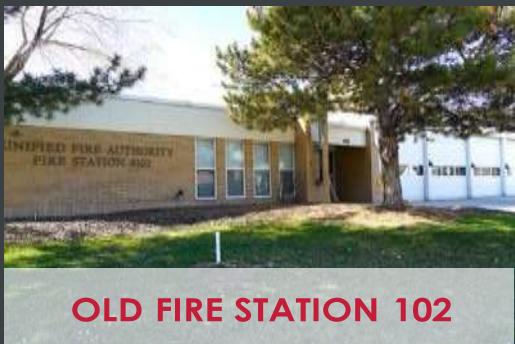
NEW FIRE STATION 253



OLD FIRE STATION 251



NEW FIRE STATION 251



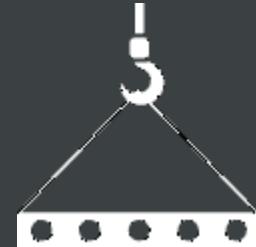
OLD FIRE STATION 102



NEW FIRE STATION 102



SEISMICALLY PROOFING FIRE STATIONS



## SEISMICALLY PROOFING FIRE STATIONS

5

Stations received structural retrofits

20

Stations received non-structural retrofits

## ADDITIONAL NEW FIRE STATIONS (2016 BOND)



FIRE STATIONS

101

106

108

111

117

123

# BUILDING CONSTRUCTION INFLATION

UNIFIED FIRE SERVICE AREA



2017

Station 117

**\$290/sq.ft.**



**91%**

INCREASE

2023

Station 253

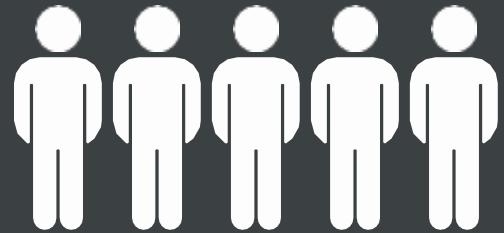
**\$554/sq.ft.**

PART 2

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**ADDITIONAL STAFFING IN  
KEARNS AND EAGLE MOUNTAIN**

# GROWTH, CALL VOLUME & CAPITAL IMPROVEMENTS



## POPULATION GROWTH (UFSA)

2018	2023
<b>270,101</b>	<b>305,126</b>



## CALL VOLUME INCREASE (UFA)

2018	2023
<b>54,834</b>	<b>62,064</b>



## CAPITAL IMPROVEMENTS (UFSA)

Fire Stations	Total Capital Assets
<b>18</b>	<b>\$81,905,315</b>

# CALL VOLUME & POPULATION SERVED

UNIFIED FIRE AUTHORITY

Municipality	Population (July 1, 2023)	Stations	Population per Station
<b>Kearns</b>	<b>36,005</b>	<b>1</b>	<b>36,005</b>
Holladay	30,910	1	30,910
Herriman	60,062	2	30,031
<b>Eagle Mountain</b>	<b>58,192</b>	<b>2</b>	<b>29,096</b>
Riverton	44,469	2	22,235
<b>Millcreek</b>	<b>62,459</b>	<b>3</b>	<b>20,820</b>
<b>Taylorsville</b>	<b>59,275</b>	<b>3</b>	<b>19,758</b>
<b>Midvale</b>	<b>36,681</b>	<b>2</b>	<b>18,341</b>
<b>Magna</b>	<b>34,102</b>	<b>2</b>	<b>17,051</b>
Cottonwood Heights	33,354	2	16,677
<b>Emigration Canyon</b>	<b>1,440</b>	<b>1</b>	<b>1,440</b>
<b>Copperton</b>	<b>793</b>	<b>1</b>	<b>793</b>
<b>Brighton</b>	<b>452</b>	<b>1</b>	<b>452</b>
<b>Alta</b>	<b>218</b>	<b>1</b>	<b>218</b>

Municipality	2023 Incidents	Stations	Incidents per Station
<b>Kearns</b>	<b>2,324</b>	<b>1</b>	<b>2,324</b>
Holladay	2,197	1	2,197
<b>Midvale</b>	<b>3,979</b>	<b>2</b>	<b>1,990</b>
<b>Millcreek</b>	<b>5,775</b>	<b>3</b>	<b>1,925</b>
<b>Taylorsville</b>	<b>5,140</b>	<b>3</b>	<b>1,713</b>
Cottonwood Heights	2,245	2	1,123
<b>Magna</b>	<b>2,160</b>	<b>2</b>	<b>1,080</b>
Riverton	2,017	2	1,009
Herriman	1,802	2	901
<b>Eagle Mountain</b>	<b>1,708</b>	<b>2</b>	<b>854</b>
<b>Brighton</b>	<b>372</b>	<b>1</b>	<b>372</b>
<b>Emigration Canyon</b>	<b>87</b>	<b>1</b>	<b>87</b>
<b>Alta</b>	<b>79</b>	<b>1</b>	<b>79</b>
<b>Copperton</b>	<b>50</b>	<b>1</b>	<b>50</b>

# RESPONSE TIME & AREA SERVED

UNIFIED FIRE AUTHORITY



## MUNICIPALITY SQ. MILES

Municipality (# of stations)	Sq. Miles
Eagle Mountain (2)	50.42
Herriman (2)	21.57
Millcreek (3)	12.96
Riverton (3)	12.64
Taylorsville (2)	10.85
Cottonwood Heights (2)	9.22
Holladay (1)	8.49
Magna (2)	7.84
Midvale (2)	5.8
Kearns (1)	4.63



## 90th PERCENTILE

### RESPONSE TIME

Municipality (# of heavy apparatus)	90 <sup>th</sup> Percentile
Midvale (2)	6:57
Magna (2)	7:06
Kearns (1)	7:14
Taylorsville (3)	7:18
Millcreek (3)	7:28
<b>Eagle Mountain (2)</b>	<b>10:44</b>

# COST OF ADDITIONAL STAFFING IN KEARNS AND EAGLE MOUNTAIN

UNIFIED FIRE SERVICE AREA



**\$6,385,095**



**\$51.88**  
ANNUAL INCREASE  
For Average  
RESIDENTIAL



**\$94.34**  
ANNUAL INCREASE  
For Average  
COMMERCIAL

**\$4.32**  
MONTHLY INCREASE  
For Average  
RESIDENTIAL

**\$7.86**  
MONTHLY INCREASE  
For Average  
COMMERCIAL

# TOTAL COST PER AVERAGE TAXPAYER

UNIFIED FIRE SERVICE AREA



## PART 1

PHASE 2 - 2024 TAX  
INCREASE

**\$5,088,123**



## PART 2

ADDITIONAL  
STAFFING

**\$6,385,095**

## 2025 Proposed UFSA Tax



**\$93.23**

TOTAL ANNUAL INCREASE  
For Average **RESIDENTIAL**

**\$7.77**

TOTAL MONTHLY INCREASE  
For Average **RESIDENTIAL**



**\$169.51**

TOTAL ANNUAL INCREASE  
For Average **COMMERCIAL**

**\$14.13**

TOTAL MONTHLY INCREASE  
For Average **COMMERCIAL**

**\$11,473,218**

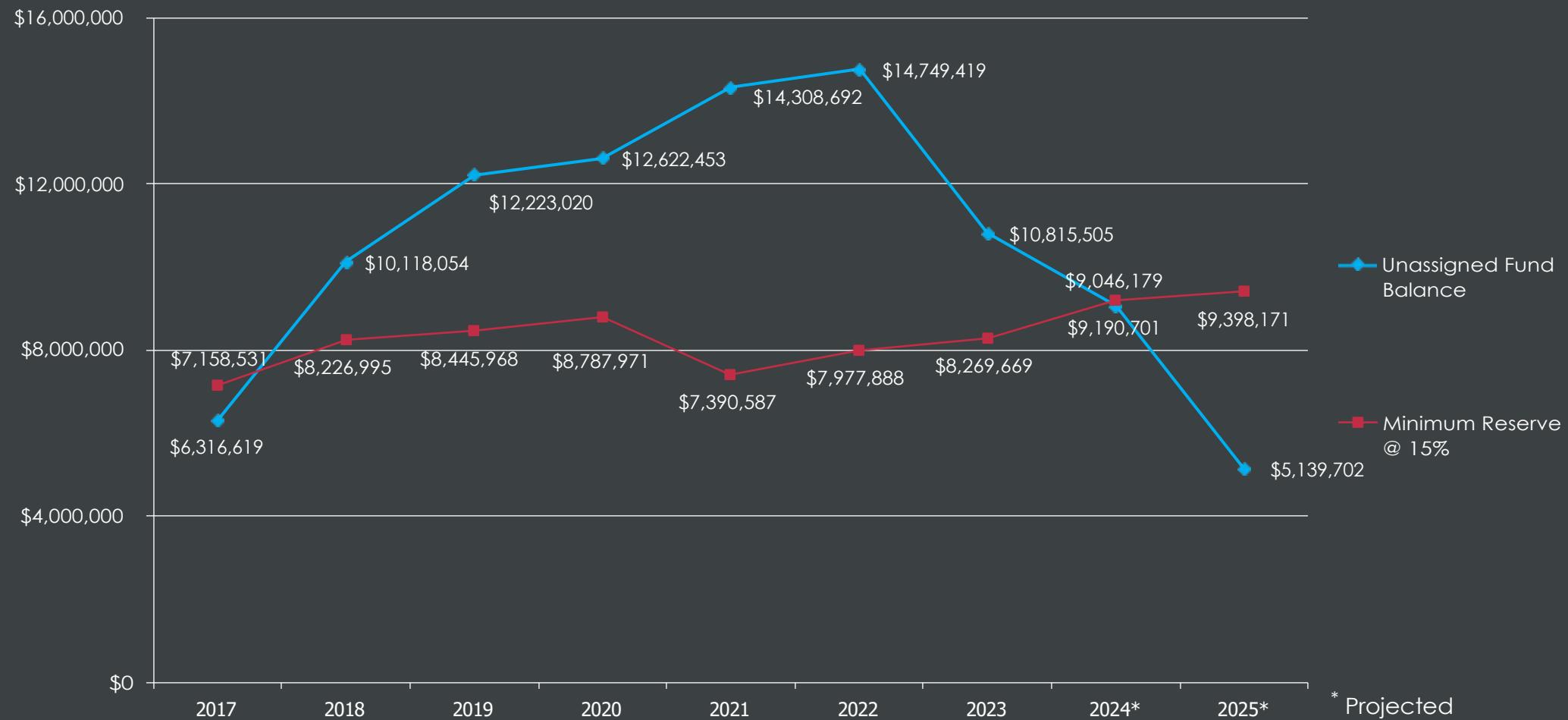
# UFSA TAX INCREASE TIMELINE

UNIFIED FIRE SERVICE AREA



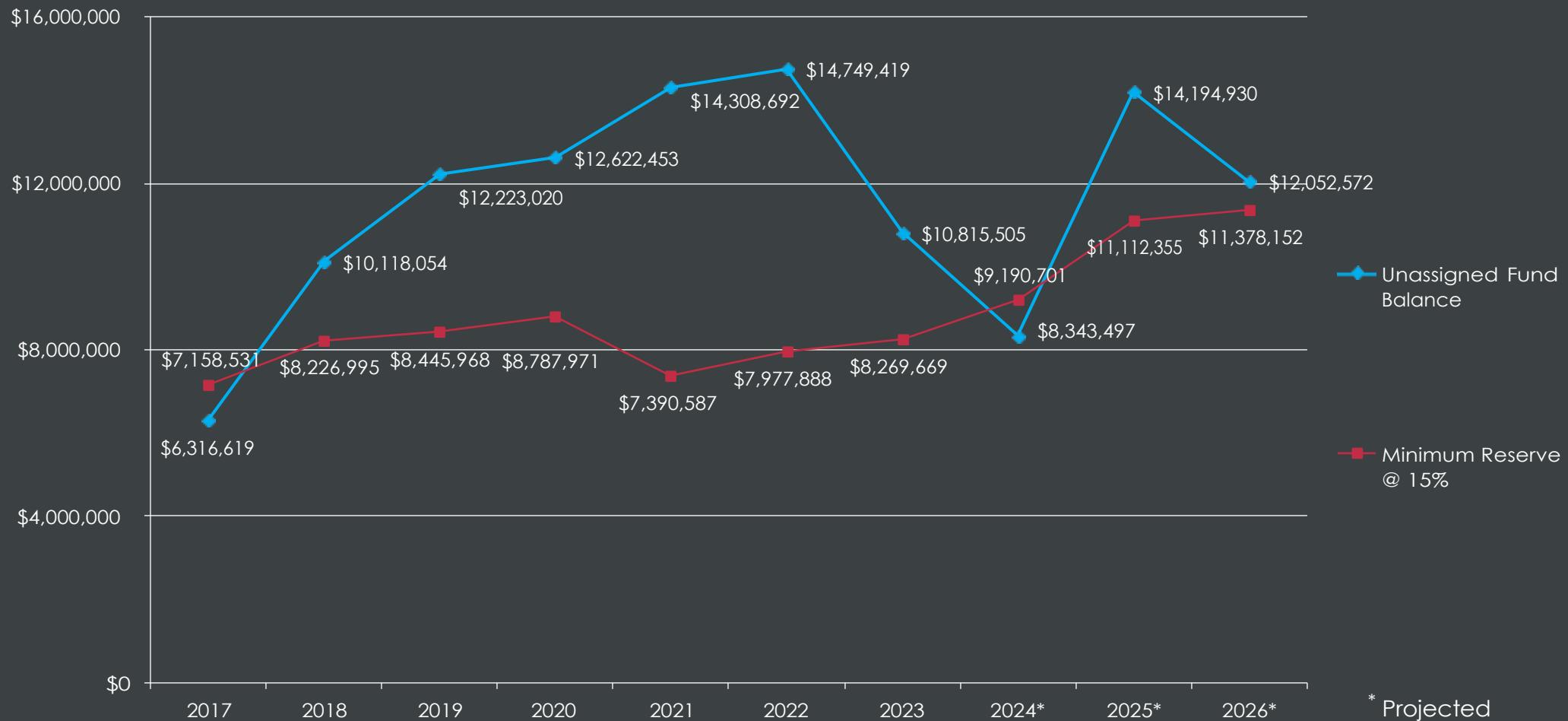
# FUND BALANCE WITHOUT INCREASE

UNIFIED FIRE SERVICE AREA



# FUND BALANCE WITH INCREASE

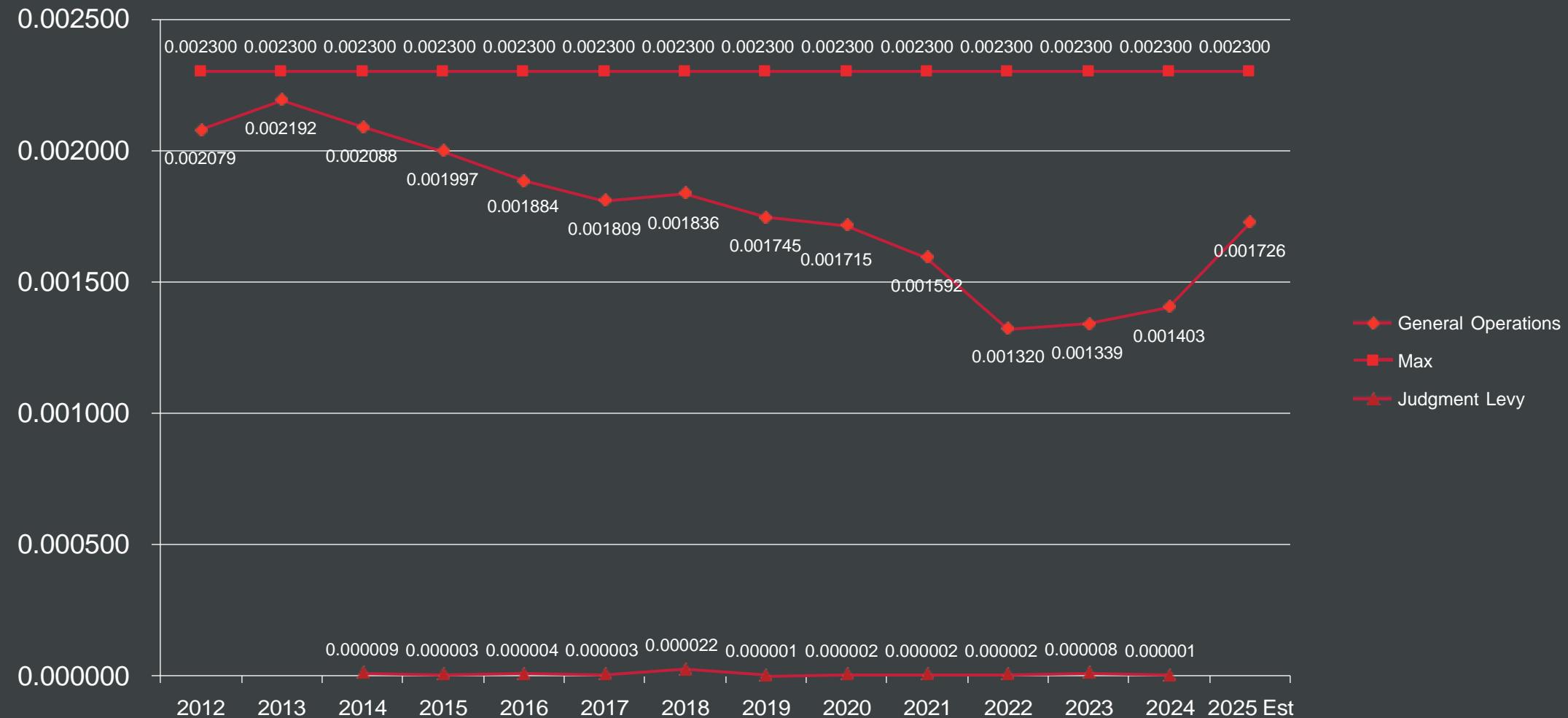
UNIFIED FIRE SERVICE AREA



\* Projected

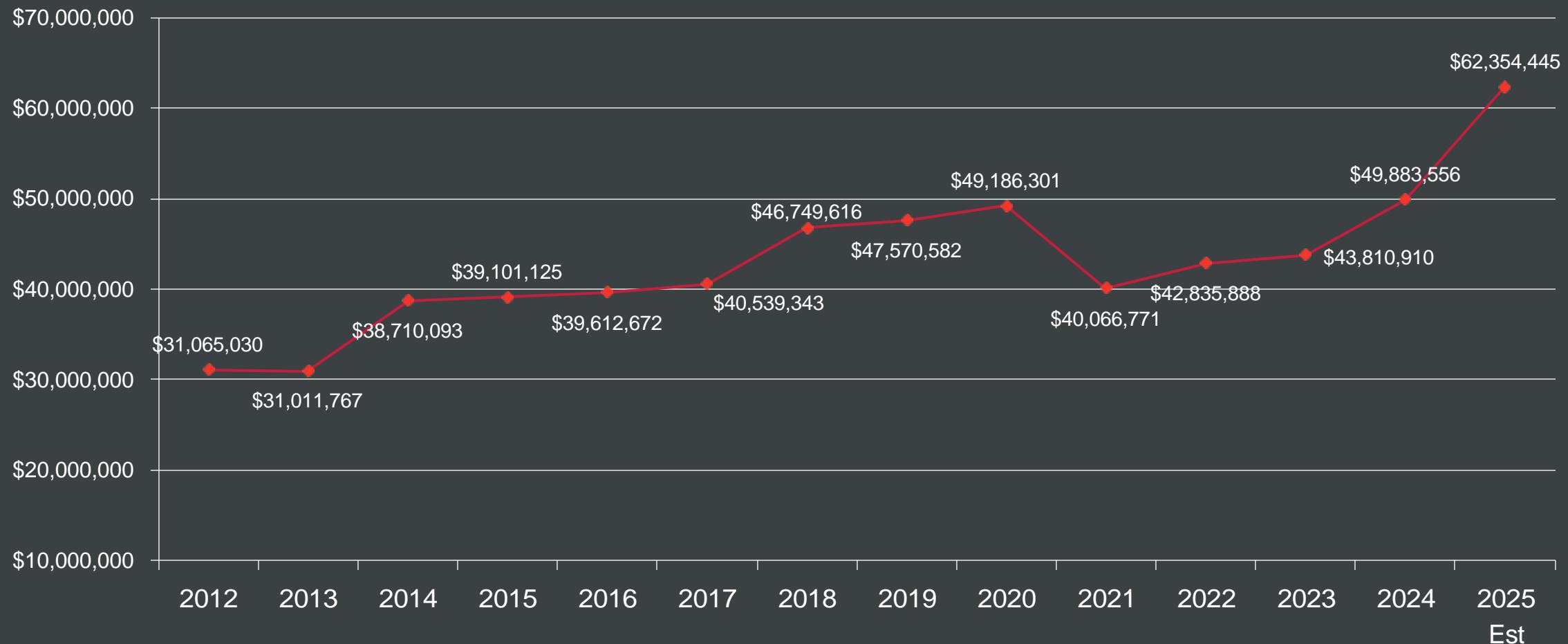
# PROPERTY TAX RATES

UNIFIED FIRE SERVICE AREA



# PROPERTY TAX REVENUE

UNIFIED FIRE SERVICE AREA



# NOTICE OF PUBLIC HEARING

UNIFIED FIRE SERVICE AREA



2025 UFSA PROPOSED TAX INCREASE

## PUBLIC HEARING

TUESDAY

**DECEMBER 10, 2024**

6PM

**UNIFIED FIRE AUTHORITY BOARDROOM**

3380 S. 900 W. Salt Lake City, Utah 84119



## **NOTICE OF PROPOSED TAX INCREASE UNIFIED FIRE SERVICE AREA**

The UNIFIED FIRE SERVICE AREA is proposing to increase its property tax revenue.

- The UNIFIED FIRE SERVICE AREA tax on a \$525,000 residence would increase from \$405.12 to \$498.29, which is \$93.17 per year.
- The UNIFIED FIRE SERVICE AREA tax on a \$525,000 business would increase from \$736.58 to \$905.99, which is \$169.41 per year.
- If the proposed budget is approved, UNIFIED FIRE SERVICE AREA would increase its property tax budgeted revenue by 23.00% above last year's property tax budgeted revenue excluding eligible new growth.

All concerned citizens are invited to a public hearing on the tax increase.

### **PUBLIC HEARING**

Date/Time: 12/10/2024 6:00 PM

Location: UFA Administration Building Board Room  
3380 South 900 West  
Salt Lake City

To obtain more information regarding the tax increase, citizens may contact UNIFIED FIRE SERVICE AREA at 801-743-7220.



## Cyndee Young

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**From:** cynthiay@unifiedfire.org <noreply@unifiedfire.org>  
**Sent:** Sunday, October 27, 2024 9:32 AM  
**To:** Cyndee Young  
**Subject:** New submission from Contact Us

**CAUTION:** This email originated from outside of the UFA organization. Do not click links, open attachments or take actions indicated unless you confirm the sender and know the content is safe. - UFA IT Support.

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders. Contact UFA IT support.

**Name**

Rhonda McLeod

**Phone**

(801) 381-0131

**Email**

[hvylander.21@gmail.com](mailto:hvylander.21@gmail.com)

**Type of Inquiry**

Complaint

**Comment**

Stop increasing property taxes. 2024 taxes haven't been paid yet and we are always getting a "NOTICE OF PROPOSED TAX INCREASE" for the next year. You are asking for \$79.34 more for next year.  
My income does not increase each year.

**Department**

Finance



**UNIFIED FIRE SERVICE AREA**  
**NOTICE OF AMENDMENT OF 2024 BUDGET AND ADOPTION OF THE**  
**2025 BUDGET PUBLIC HEARING**

**NOTICE IS HEREBY GIVEN THAT ON December 10, 2024**, at 6:00 PM a public hearing will be held at the Unified Fire Authority Administration Building/Emergency Coordination Center, 3380 South 900 West, Salt Lake City, UT before the Board of Trustees of the Unified Fire Service Area to receive public comment and consider a resolution amending the 2024 budget and adoption of the Service Area's 2025 budget. Information about how to access the electronic meeting will be provided on the agenda which will be posted on the Utah Public Notice Website at least 24 hours in advance of the meeting.

All persons interested and present will be given an opportunity to be heard in this matter. To obtain more information regarding the proposed budget, citizens may contact the Clerk of the Unified Fire Service Area at (801)-743-7213.

DATED this 19th day of November, 2024.

PUBLISHED BY ORDER OF THE UNIFIED FIRE SERVICE AREA





# UNIFIED FIRE SERVICE AREA

**TO:** UFSA Board of Trustees  
**FROM:** Tony Hill, CFO  
**SUBJECT:** 2025 Tentative Budget Message  
**DATE:** November 19, 2024

I am pleased to present the Unified Fire Service Area (UFSA) 2025 Tentative Budget for your review and consideration. The Tentative Budget will be approved by the Board at the November meeting and following a public hearing, final adoption of the 2025 budget will take place at the December board meeting. Staff has prepared the budget in accordance with Fiscal Procedures for Local Districts (UCA 17B-6).

## 2025 General Fund Budget Highlights

Below are some of the highlights of the 2025 budget development:

- Property Taxes
  - 2.0% new growth estimate
  - \$11,473,218 in additional revenue above certified amount
    - \$93.23 annual increase for average residential parcel
    - \$7.77 monthly increase for average residential parcel
- UFA member fee increase
  - \$5,330,243 total estimated increase for 2025
  - Begin staffing 107 in Kearns and 253 in Eagle Mountain

2025 UFSA Member Fee				
	2024 Amount	Baseline Amount	Additional Stations	
January	4,046,107	4,265,172	0	
February	4,046,107	4,265,172	99,660	Hire and begin training of 15 FTE's for 1st additional station
March	4,046,107	4,265,172	99,660	
April	4,046,107	4,265,172	99,660	
May	4,046,107	4,265,172	99,660	
June	4,046,107	4,265,172	258,955	Staff 1st additional station
July	4,265,172	4,499,756	273,198	5.5% increase for UFA's FY25/26 budget
August	4,265,172	4,499,756	273,198	
September	4,265,172	4,499,756	273,198	
October	4,265,172	4,499,756	377,052	Hire and begin training of 15 FTE's for 2nd additional station
November	4,265,172	4,499,756	377,052	
December	4,265,172	4,499,756	377,052	
Total	49,867,671	52,589,571	2,608,344	55,197,914

- Bond Payments
  - \$2,591,250 – Series 2016 Bond
  - \$2,393,000 – Series 2021 Bond
- Sandy contract (85% of property taxes collected to Sandy, 15% stays with UFSA)
  - \$1,036,960 in 2023, \$1,094,073 in 2024, \$1,164,712 in 2025 budget
- Capital maintenance at fire station's (more detail in packet)
  - \$558,233 in 2025 budget
- UFA Administration Fee (more detail in packet)
  - \$489,432 in 2022, \$511,601 in 2023, \$438,414 in 2024, \$403,014 in 2025

## 2025 General Fund Expenditures

Below, UFSA's 2025 general fund budget is divided into its major categories for review:

- UFA Member Fee - \$55,197,914 (79.88%)
- Fixed or Contract Costs - \$11,765,735 (17.03%)
  - Debt Service \$4,984,250
  - Tax Payments to RDA/CDA \$5,500,000
  - Sandy Contract \$1,164,712
  - Herriman/Riverton \$101,773
  - Outside Auditor \$15,000
- Tax Revenue Anticipation Note (TRAN) Issuance Costs - \$984,092 (1.42%)
- Capital Maintenance - \$558,233 (0.81%)
- Administrative costs - \$597,214 (0.86%)
  - UFA admin fee for finance/facilities/clerk, administrator, legal, UASD membership

## Fund Balance Impact

The chart below shows the ending fund balance position through 2026. Because the 2024 tax increase was split over 2 years, we anticipate dropping below the board adopted 15% minimum reserve in 2024. You can also see a 19.4% projected ending fund balance percentage in 2025 because of the board's effort to fully fund the staffing at the 2 additional stations with the 2025 tax increase.

<b>UNIFIED FIRE SERVICE AREA</b>	<b>ENDING FUND BALANCE</b>	<b>FUND BALANCE %</b>
<b>2022 ACTUAL</b>	<b>\$14,749,419</b>	<b>27.7%</b>
<b>2023 ACTUAL</b>	<b>\$10,815,505</b>	<b>19.6%</b>
<b>2024 BUDGET</b>	<b>\$9,046,179</b>	<b>14.8%</b>
<b>2025 PROJECTION</b>	<b>\$14,395,846</b>	<b>19.4%</b>
<b>2026 PROJECTION</b>	<b>\$12,236,854</b>	<b>16.1%</b>

**UNIFIED FIRE SERVICE AREA**  
**TENTATIVE BUDGET**  
**For the Year Ended December 31, 2025**

	GENERAL FUND			CAPITAL PROJECTS FUND (LOCAL BLDG AUTHORITY)			DEBT SERVICE FUND (LOCAL BLDG AUTHORITY)		
	PRIOR YR 2023	CURRENT YR ESTIMATE	BUDGET 2025	PRIOR YR 2023	CURRENT YR ESTIMATE	BUDGET 2025	PRIOR YR 2023	CURRENT YR ESTIMATE	BUDGET 2025
<b>REVENUES</b>									
Taxes: Property	44,064,328	49,883,556	62,354,445						
Taxes: Property - Pass Thru	4,131,152	5,000,000	5,500,000						
Taxes: Property - Increment Remit	53,241	82,560	90,816						
Taxes: Delinquent	764,054	895,250	895,250						
Taxes: Judgement Levy	219,860	16,475	16,475						
Fee-in-Lieu of Taxes	2,167,771	2,266,000	2,266,000						
Impact Fees	1,208,364	1,500,000	1,500,000						
Interest Income	673,228	675,000	675,000	482,420	200,000	150,000	16,862		
Miscellaneous	867,845	21,000	9,264						
Grant Revenue	206,592	168,561	0						
Intergovernmental Revenue	774,689	762,941	775,119						
<i>Other Financing Sources:</i>									
Lease Revenue							4,946,184	4,973,375	4,984,250
Use of Fund Balance		2,008,878			217,000				
<b>TOTAL REVENUES</b>	<b>55,131,124</b>	<b>63,280,221</b>	<b>74,082,369</b>	<b>482,420</b>	<b>417,000</b>	<b>150,000</b>	<b>4,963,046</b>	<b>4,973,375</b>	<b>4,984,250</b>
<b>EXPENSES</b>									
Administrative & Overhead:									
Supplies	1,862	2,000	2,000						
Memberships (UASD)	14,393	16,500	17,000						
Outside Auditor	10,000	15,000	15,000						
*UFA Admin Fee	511,601	438,414	403,014						
Bank Fees	10,146	11,200	11,200						
*Professional Fees	182,759	149,000	129,000						
Capital Outlay:									
Station 112 Land	11,846								
Construction Costs - Station 102				3,149,418	67,000				
Construction Costs - Station 125				113,054					
Construction Costs - Station 251				2,671,880	100,000				
Construction Costs - Station 253				5,129,789	50,000				
*Capital Maintenance	167,988	383,010	558,233						
Capital Maintenance - Seismic Retrofits	181,292	224,748	0						
Capital Lease	4,946,184	4,973,375	4,984,250						
Principle Payment on Long-Term Debt							2,930,000	3,075,000	3,225,000
Interest Expense	672,253	984,092	984,092				2,030,875	1,898,375	1,759,250
Note/Bond Issuance Costs	17,600	25,000	25,000						
Sandy Contract	1,036,959	1,078,438	1,164,712						
Tax Payments to RDA/CDA/CRA	4,131,152	5,000,000	5,500,000						
Fund Balance Payments to Herriman/Riverton	101,773	101,773	101,773						
Impact Fee Refunds	15,942	10,000	10,000						
UFA Contract Fees	47,182,800	49,867,671	55,197,914						
<i>Other Financing Uses:</i>									
Contribution to Fund Balance			4,979,181		200,000	150,000			
<b>TOTAL EXPENSES</b>	<b>59,196,550</b>	<b>63,280,221</b>	<b>74,082,369</b>	<b>11,064,141</b>	<b>417,000</b>	<b>150,000</b>	<b>4,960,875</b>	<b>4,973,375</b>	<b>4,984,250</b>

Professional Fees

	<u>2022 Actual</u>	<u>2023 Actual</u>	<u>2024 Budget</u>	<u>2025 Budget</u>
Road Easement - Station 111	1,206	2,440	0	0
Legal Services/Administrator	102,888	96,435	125,000	110,000
Newspaper Ads	348	3,600	1,500	1,500
Website Restoration/Hosting/Maintenance	785	66	500	500
Truth in Taxation - Postcard Mailings	0	12,674	5,000	0
Trust Management, Continuing Disclosure, Impact Fee	7,000	7,000	7,000	7,000
Other	10,258	60,545	10,000	10,000
	122,484	182,759	149,000	129,000

Exhibit A for Calendar Year 2025

<u>Position</u>	Jan-24		Jan-25		<u>Responsibilities</u>
	<u>% of Time Worked</u>	<u>Salary &amp; Benefits</u>	<u>% of Time Worked</u>	<u>Salary &amp; Benefits</u>	
Logistics Facilities Manager	80%	\$123,961	80%	\$127,274	Specifications/RFP/Bids/Management/ for capital improvement projects; compiling operational and maintenance documents; works through any warranty items on newer projects. Seismic evaluations and retrofit assessments. Station architectural design, rendering, and construction.
Logistics Facilities Specialist	5%	\$4,777	5%	\$5,092	Assists Facilities Manager when needed; provides information for Capital Improvement needs; Meets with contractors.
Logistics Facilities Specialist	2%	\$1,608	2%	\$1,605	Assists Facilities Manager when needed; provides information for Capital Improvement needs; Meets with contractors.
Logistics Purchasing Coordinator	2%	\$2,099	2%	\$2,154	Assists with the processing of MR's and invoices for capital projects.
Logistics Data Coordinator	1%	\$921	1%	\$980	Researches information for Logistics as requested.
Logistics Division Chief	25%	\$44,588	20%	\$36,557	Develops, manages, and administers capital improvements budgets; Provides overall direction and management to UFSA facility management. Leads and guides discussions for future fire station designs. Researches optional uses and associated fees of portions of fire stations, such as office space leasing. Co-coordinates seismic evaluations and seismic upgrades projects. Provides project-specific content for use in presentations to the UFSA Board of Directors and communities/members, in preparation for station construction.
Support Services Assistant Chief	20%	\$51,090	10%	\$26,326	Researches property descriptions/locations for fire station rebuilds and new construction. Captures and records the details of properties for fire station constructions. Leads and guides discussions for future fire station design and construction. Researches optional uses and associated fees of portions of fire stations, such as office space leasing. Co-coordinates seismic evaluations and seismic upgrades projects. Provides project-specific content for use in presentations to the UFSA Board of Directors and communities/members, for bonding and bond elections. Meets with individual board members to discuss property and fire station construction issues and strategies.
Finance Purchasing Agent/Contracts	45%	\$61,034	30%	\$42,821	RFP/RFQ/Purchasing processing. Contract coordination and tracking.
Finance Senior Accountant	9%	\$12,054	11.5%	\$16,152	Cash receipting, online payment reporting, impact fee reporting, external audit, capital assets, state transparency
Finance AP/AR Manager	4%	\$5,321	1.5%	\$2,269	AP/AR oversight
Finance Sr. Accounting Specialists	2%	\$1,833	12.0%	\$11,591	UFSA Desktop Deposits, AR, AP entry & review
Finance Assistant Finance Director	7%	\$14,148	7.5%	\$16,143	External audit, financial statements, accounting oversight, online payment admin, cash receipting review/close, bank reconciliations
CFO	15%	\$40,155	15%	\$42,878	Financial Management, Treasurer
UFSA Clerk	10%	\$11,815	10%	\$12,433	Time needed to fully meet the responsibilities of the Clerk
Records Manager	1%	\$801	1%	\$841	Managing UFSA record requests. Retention schedule and archives
ECC Receptionist	3%	\$1,929	3%	\$2,020	Impact fee collection/receipts, phone calls
Director of Communications	1%	\$2,049	1%	\$2,151	Community Outreach
Community Outreach Specialist	1%	\$1,047	1%	\$1,159	Community Outreach/Construction Projects/Website Maintenance
		\$381,230		\$350,447	
Overhead Charge	15%	<u>\$57,184</u>	15%	<u>\$52,567</u>	Office Space, IT, supplies, etc.
<b>TOTAL</b>		<b>\$438,414</b>		<b>\$403,014</b>	
	Logs	204,647	Logs	199,713	
	Fin	154,727	Fin	151,632	
	Admin	75,480	Admin	47,863	
	IO	3,560	IO	3,807	
		438,414		403,014	

## UFSA Capital Projects 2025

10/1/24

Site	Project	Notes	Cost	Running Total
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### Capital Maintenance

All	Heating/AC/Hot Water/Appliances	Replace as needed	\$40,000	\$40,000
101	Flooring Replacement	Replace flooring in bedrooms, BC office, dayroom, and upstairs	\$28,000	\$68,000
118	Kitchen	Kitchen remodel with appliances	\$115,000	\$183,000
118	Flooring Replacement	Replace all tile in station with polished concrete floors	\$25,000	\$208,000
119	Landscape	Create xeriscape landscaping	\$125,000	\$333,000
125	West Gate	Add a gate on the westside of the station	\$6,500	\$339,500
252	Overhead Door Upgrade	Door's have met their life expectancy and are continually causing issues	\$25,000	\$364,500
252	Concrete	Demo and replace concrete on back patio and front entry	\$150,000	\$514,500
All	8.5% Contingency		\$43,733	<b>\$558,233</b>

### Future Year Projects (Sorted by Station)

101	New rocks and barrier for border of property		\$15,000	\$573,233
106	Xeriscape station grounds		\$10,000	\$583,233
109	Kitchen remodel		\$95,000	\$678,233
109	Fans and/or AC placed in bay		\$35,000	\$713,233
111	More rocks and boulders for landscaping.		\$7,500	\$720,733
113	Fix bay floor drains (clean, improv. Drainage)		\$25,000	\$745,733
117	Blinds on windows on west end of kitchen		\$7,500	\$753,233
117	Replacement of broken concrete		\$30,000	\$783,233
117	Rebuild of all the kitchen drawers and sliders		\$6,000	\$789,233
118	Bathroom remodel		\$65,000	\$854,233
119	Window coverings throughout		\$8,500	\$862,733
126	Kitchen cabinets and flooring		\$120,000	\$982,733
126	Men's/Women's bathroom remodel		\$55,000	\$1,037,733
126	Station flooring - Tile/Carpet		\$10,000	\$1,047,733
252	Remove bushes in back of station and xeriscape		\$10,000	\$1,057,733
252	Garage doors- damaged sections replaced		\$15,000	\$1,072,733

UNIFIED FIRE SERVICE AREA	Actual	Actual	Budget	Projection	Projection
LONG RANGE PLAN	2022	%	2023	%	2024
BEGINNING FUND BALANCE	14,308,692	3.08%	14,749,419	-26.67%	10,815,505
PRINCIPAL PAYMENTS RECEIVED FROM RELATED PARTY	126,363	4.07%	131,512	4.07%	136,870
TRANSFER TO/FROM CAPITAL PROJECTS FUND					
<b>UNRESTRICTED FUND BALANCE:</b>	<b>14,435,055</b>	<b>3.09%</b>	<b>14,880,931</b>	<b>-26.40%</b>	<b>10,952,375</b>
PROPERTY TAXES	43,223,225	1.95%	44,064,328	13.21%	49,883,556
PROPERTY TAXES - PASS THRU	3,188,017	29.58%	4,131,152	21.03%	5,000,000
PROPERTY TAXES - INCREMENT REMIT	33,958	56.78%	53,241	55.07%	82,560
PROPERTY TAXES - DELINQUENT	814,253	-6.17%	764,054	17.17%	895,250
JUDGEMENT LEVY	64,015	243.45%	219,860	-92.51%	16,475
FEE-IN-LIEU	2,117,760	2.36%	2,167,771	4.53%	2,266,000
IMPACT FEES	1,264,248	-4.42%	1,208,364	24.13%	1,500,000
INTEREST INCOME	192,341	250.02%	673,228	0.26%	675,000
MISCELLANEOUS REVENUE	18,503	4590.29%	867,845	-98.93%	9,264
GRANT REVENUE	1,286,728	-83.94%	206,592	-18.41%	168,561
INTERGOVERNMENTAL REVENUE	982,874	-21.18%	774,689	0.00%	774,677
<b>CURRENT REVENUE:</b>	<b>53,185,922</b>	<b>3.66%</b>	<b>55,131,124</b>	<b>11.14%</b>	<b>61,271,343</b>
UFA CONTRACT FEES	43,518,810	8.42%	47,182,800	5.69%	49,867,671
SANDY CONTRACT	993,917	4.33%	1,036,959	4.00%	1,078,438
TAX PAYMENTS TO RDA/CDA	3,188,017	29.58%	4,131,152	21.03%	5,000,000
ADMINISTRATIVE/OPERATIONS	674,769	14.65%	773,599	-13.76%	667,114
FUND BALANCE DISTRIBUTION TO HERRIMAN/RIVERTON	101,773	0.00%	101,773	0.00%	101,773
DEBT SERVICE PAYMENT (2016 BOND)	2,577,123	-0.01%	2,576,857	0.50%	2,589,750
DEBT SERVICE PAYMENT (2021 BOND)			2,369,327	0.60%	2,383,625
CAPITAL MAINTENANCE/OUTLAY	130,848	37.44%	179,834	446.62%	983,010
CAPITAL MAINTENANCE - SEISMIC RETROFIT	1,574,149	-89.07%	171,996	30.67%	224,748
INTEREST EXPENSE	112,153	499.41%	672,253	46.39%	984,092
<b>TOTAL BUDGET:</b>	<b>52,871,558</b>	<b>11.96%</b>	<b>59,196,550</b>	<b>7.91%</b>	<b>63,880,221</b>
RESERVE (MINIMUM) 15% OF CURRENT REVENUE	7,977,888		8,269,669		9,190,701
<b>ENDING SURPLUS (PROBLEM):</b>	<b>6,771,531</b>		<b>2,545,836</b>		<b>-847,205</b>
<b>TOTAL BUDGETED FUND BALANCE:</b>	<b>14,749,419</b>		<b>10,815,505</b>		<b>8,343,497</b>
PROJECTED UNDER EXPEND/OVER REVENUE	0	0.00%	0	1.10%	702,682
PROJECTED UNASSIGNED FUND BALANCE	<b>14,749,419</b>		<b>10,815,505</b>		<b>9,046,179</b>
		27.7%		19.6%	
				14.8%	
				19.4%	
					16.1%

**A RESOLUTION OF THE UNIFIED SERVICE AREA APPROVING A TAX INCREASE IN 2024 BY  
\$11,473,218 WHICH IS A 23% INCREASE**

**WHEREAS**, on September 17, 2024, the Board of Trustees of the Unified Fire Service Area (the “Service Area”) stated its intent to pursue a potential increase in property tax in the approximate amount of 23% or \$11,473,218 for the purpose of continuing to appropriately fund the fire service including for funding 4-handed crews, upgrading aging fire stations, maintaining the Board approved minimum fund balance, and additional engine companies at Kearns Station 107 and Eagle Mountain Station 253;

**WHEREAS**, the Service Area has followed all statutory truth-in-taxation requirements by mailing notices to all residents of the Service Area and holding a properly noticed public hearing on December 10, 2024 at 6:00 p.m. to discuss the potential tax increase that is included in the Tentative 2025 Budget;

**NOW, THEREFORE**, be it resolved as follows:

1. That the proposed tax increase of 23% in the amount of \$11,473,218 is approved and may be adopted as part of the 2025 Service Area budget.
2. That the Board Chair, District Administrator, and/or the Chief Financial Officer be directed to make any reports required to be made by State or County agencies, including the execution and delivery of any form resolutions that may be required by such agencies to effectuate this tax increase.
5. That this Resolution shall be effective immediately upon its passage.

Passed and approved by the Board of Trustees of the Unified Fire Service Area this 10th day of December 2024.

UNIFIED FIRE SERVICE AREA

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Trish Hull, Chair

ATTEST:

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Cyndee Young, Clerk



**UNIFIED FIRE SERVICE AREA**

**APPROVING AND ADOPTING 2025 BUDGET**

**WHEREAS**, the Board of Trustees of the Unified Fire Service Area (the “Service Area”) has reviewed, considered, and tentatively adopted a Tentative 2025 Service Area Budget, which includes a potential increase in property tax up to 23%, the purpose of which increase is to continuing to appropriately fund the fire service including for funding 4-handed crews, upgrading aging fire stations, maintaining the Board approved minimum fund balance, and additional engine companies at Kearns Station 107 and Eagle Mountain Station 253;

**WHEREAS**, the Tentative 2025 Budget and all supporting schedules and data have been available for public inspection for a period in excess of seven days;

**WHEREAS**, the Service Area has followed all truth-in-taxation requirements by mailing notices to all residents of the Service Area and holding a properly noticed public hearing to discuss the potential tax increase that is included in the Tentative 2025 Budget;

**WHEREAS**, after public notice as required by law, a public hearing has been held concerning adoption of the Service Area’s 2025 Budget at which time all interested persons in attendance were given an opportunity to be heard on the estimates of revenues and expenditures and any other item contained in the 2025 Tentative Budget; and

**WHEREAS**, the Trustees have made such adjustments to the Tentative 2025 Budget as deemed desirable and are prepared to adopt the Service Area’s 2025 Budget.

**NOW, THEREFORE**, be it resolved as follows:

1. That the 2025 Budget of the Unified Fire Service Area, which includes a potential increase in property tax up to 23%, a copy of which may be attached to this Resolution, be and hereby is adopted.
2. That the Unified Fire Service Area 2025 Budget shall be in effect during calendar year 2025, subject to later amendment as provided by law.
3. That a copy of the final 2025 Budget be filed with the Utah State Auditor within thirty days after the date of this Resolution.
4. That a certified copy of the 2025 Budget shall be filed in the Service Area office and be available to the public during regular business hours.
5. That this Resolution shall be effective immediately upon its passage.

Passed and approved by the Board of Trustees of the Unified Fire Service Area this 10th day of December 2024.

UNIFIED FIRE SERVICE AREA

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Trish Hull, Chair

ATTEST:

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Cyndee Young, Clerk