



# Herriman City Safety Enforcement Area Agenda

**Wednesday, December 11, 2024**

NOTICE IS HEREBY GIVEN that the Herriman City Council shall assemble for a meeting in the City Council Chambers, located at  
5355 WEST HERRIMAN MAIN STREET, HERRIMAN, UTAH

**Call to Order - 7:00 p.m. (or as soon as possible thereafter)**

**1. Approval of Minutes**

1.1. Motion for review and outline of the finalization process to approve the minutes of December 11, 2024

**2. Public Hearing**

2.1. Public hearing and consideration of a Resolution amending the fiscal year 2025 budget – Kyle Maurer, Finance Director

**3. Adjournment**

In accordance with the Americans with Disabilities Act, Herriman City will make reasonable accommodation for participation in the meeting. Request assistance by contacting Herriman City at (801) 446-5323 or [info@herriman.org](mailto:info@herriman.org) and provide at least 48 hours advance notice of the meeting.

ELECTRONIC PARTICIPATION: Members may participate electronically via telephone, Skype, or other electronic means during this meeting.

I, Jackie Nostrom, certify the foregoing agenda was emailed to at least one newspaper of general circulation within the geographic jurisdiction of the public body, at the principal office of the public body, on the Utah State Public Notice website [www.utah.gov/pmn/index.html](http://www.utah.gov/pmn/index.html) and on Herriman City's website at [www.herriman.org](http://www.herriman.org)

5355 W. Herriman Main St. • Herriman, Utah 84096  
(801) 446-5323 office • [herriman.org](http://herriman.org)

Posted and Dated this 5<sup>th</sup> day of December, 2024

Jackie Nostrom, City Recorder



## STAFF REPORT

**DATE:** December 02, 2024

**TO:** The Honorable Mayor and City Council

**FROM:** Kyle Maurer, Director of Finance and Administrative Services

**SUBJECT:** Public hearing and consideration of a Resolution amending the fiscal year 2025 budget.

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### **RECOMMENDATION:**

Staff recommends approval of the Resolution.

### **ISSUE BEFORE COUNCIL:**

Should the Board of Trustees approve the amendments as presented?

### **BACKGROUND/SUMMARY:**

The Herriman City Police Department requested to hire two additional Police Officers. This equates to an increase in transfers of \$530,770 (\$365,670 in ongoing personnel/operating costs and \$165,100 in one-time vehicle costs). Funding will come from the property tax increase earmarked for additional Police Officers (\$384,960) and new growth funds (\$145,810).

### **DISCUSSION:**

The Herriman Police Department is planning on hiring two additional Police Officers. This will require an increase in the transfer from the Herriman City Safety Enforcement Area (HCSEA) Fund to the Police Fund in the amount of \$530,770. This will be funded with restricted property tax revenue.

### **ALTERNATIVES:**

The HCSEA Board may choose to not adopt the budget amendment or adopt an amount lower than the requested amount. If not adopted, the Herriman Police Department will not be able to hire the requested Police Officers, as the property tax generated by the HCSEA funds police services in the City of Herriman.

**FISCAL IMPACT:**

Increase in transfers out \$365,670. This will be funded with restricted property tax revenue.

**ATTACHMENTS:**

Proposed amendments  
Resolution

| Herriman City Safety Enforcement Area<br>Fiscal Year 2025 Proposed Budget Amendments |            |                                    |                            |                       |                                    |                                               |
|--------------------------------------------------------------------------------------|------------|------------------------------------|----------------------------|-----------------------|------------------------------------|-----------------------------------------------|
| GL Account                                                                           | Department | GL Account Description             | FY2025 Budget<br>(Current) | Proposed<br>Amendment | 2025 Adjusted<br>Budget (Proposed) | Explanation                                   |
| 26-3900                                                                              |            | Budgeted Use of Fund Balance       | -                          | 166,630               | 166,630                            | Use of restricted fund balance                |
| <b>TOTAL REVENUE ADJUSTMENTS - HCSEA FUND</b>                                        |            |                                    | <b>\$ -</b>                | <b>\$ 166,630</b>     | <b>\$ 166,630</b>                  |                                               |
| GL Account                                                                           | Department | GL Account Description             | FY2025 Budget<br>(Current) | Proposed<br>Amendment | 2025 Adjusted<br>Budget (Proposed) | Explanation                                   |
| 26-49000                                                                             |            | Transfer to Public Safety Fund     | \$ 8,947,910               | \$ 365,670            | \$ 9,313,580                       | Two additional officers                       |
| 26-49043                                                                             |            | Transfer to Capital Equipment Fund | 697,720                    | 165,100               | 862,820                            | 2 Vehicles for New Officers                   |
| 26-4900                                                                              |            | Budgeted Increase in Fund Balance  | 364,140                    | (364,140)             | -                                  | Reduction of restricted fund balance increase |
| <b>TOTAL EXPENDITURE ADJUSTMENTS - HCSEA FUND</b>                                    |            |                                    | <b>\$ 10,009,770</b>       | <b>\$ 166,630</b>     | <b>\$ 10,176,400</b>               |                                               |

| Fund Balance Available (Unrestricted) - Fund 26 (HCSEA)                                 |                     |                       |
|-----------------------------------------------------------------------------------------|---------------------|-----------------------|
|                                                                                         | FY2024 (Unaudited)  | FY2025 (Budget)       |
| Beginning Balance                                                                       | 193,397             | \$ 970,994            |
| Addition (Use of)                                                                       | 1,058,297           | (166,630)             |
| Restricted Fund Balance                                                                 | (280,700)           | (212,360)             |
| <b>Ending Balance</b>                                                                   | <b>\$ 970,994</b>   | <b>\$ 592,004</b>     |
| <b>New Personnel Funds Used to Cover Inflation</b>                                      | <b>\$ -</b>         | <b>\$ 236,510</b>     |
| <b>Adjusted Ending Balance</b>                                                          | <b>\$ 970,994</b>   | <b>\$ 355,494</b>     |
| <b>Recommended Fund Balance</b>                                                         | <b>\$ 1,447,434</b> | <b>\$ 1,602,970</b>   |
| <b>Funds in Excess (Deficit) of Recommended Fund Balance (includes Fund 15 Balance)</b> | <b>\$ (476,440)</b> | <b>\$ (1,247,476)</b> |

| Restricted Fund Balance - Fund 26 (HCSEA)         |                    |                   |
|---------------------------------------------------|--------------------|-------------------|
|                                                   | FY2024 (Unaudited) | FY2025 (Budget)   |
| Mental Health Specialist (1.1%)                   | 88,220             | 88,220            |
| Officers Required to Meet Demand (2.4%)           | 192,480            | -                 |
| New Growth                                        | -                  | 124,140           |
| Less: New Personnel Funds Used to Cover Inflation | -                  | -                 |
| <b>Total Restricted Fund Balance</b>              | <b>\$ 280,700</b>  | <b>\$ 212,360</b> |

**HERRIMAN CITY SAFETY ENFORCEMENT AREA**

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE HERRIMAN CITY SAFETY ENFORCEMENT AREA  
APPROVING AN AMENDMENT TO THE 2024-2025  
FISCAL YEAR BUDGET**

**WHEREAS**, the Herriman City Safety Enforcement Area (“HCSEA”) met in regular meeting on December 11, 2024, to consider, among other things, approving amendments to the 2024-2025 fiscal year budget; and

**WHEREAS**, the Board of Trustees of the HCSEA has determined it necessary to amend the budget to reflect various changes; and

**WHEREAS**, the Board of Trustees of the HCSEA determines that the amendment presented to the Board is necessary and appropriate.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees that the budget for the period of July 1, 2024 through June 30, 2025, is hereby amended as set forth on the attached amended budget.

This Resolution, shall take effect immediately upon passage and acceptance as provided herein.

**PASSED AND APPROVED** by the Board of Trustees of the HCSEA this 11th day of December, 2024.

**HERRIMAN CITY SAFETY ENFORCEMENT AREA**

By: \_\_\_\_\_  
Chairman

\_\_\_\_\_  
District Clerk