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City of Taylorsville
CITY COUNCIL MEETING
Minutes
Wednesday, November 20, 2024
Council Chambers, Room No. 140
2600 West Taylorsville Blvd.
Taylorsville, Utah 84129

BRIEFING SESSION

Attendance:

Mayor Kristie Overson

Council Members:

Council Chair Curt Cochran
Council Vice Chair Meredith Harker
Council Member Anna Barbieri
Council Member Ernest Burgess
Council Member Robert Knudsen

City Staff:

John Taylor, City Administrator
Jamie Brooks, City Recorder
Brady Cottam, Police Chief
Tracy Cowdell, City Attorney
Wayne Harper, Econ/Comm. Development Dir.
Kristy Heineman, Council Coordinator
Kim Horiuchi, Communications Director
Ben White, City Engineer

Excused: CFO and Assistance City Administrator Scott Harrington (although he was present for the regular meeting).

Others: Kenny Green and Gordon Willardson

6:00 BRIEFING SESSION

Chair Curt Cochran conducted the briefing session, which convened at 6:01 p.m. A roll call was conducted wherein all council members were present except Council Member Harker who arrived immediately thereafter.

1. Review Agenda

The agenda for the regular meeting was reviewed.

Council Member Harker inquired about the fountain lights at Centennial Plaza. City Administrator John Taylor responded that they were being replaced. She also mentioned a damaged sign at the Salt Lake County Library. City Engineer Ben White stated he would let the County's public works department know.

On the subject of repairs, Council Member Burgess pointed out that the lights on the monument sign on 4700 South were out once again.

Mr. Taylor explained that there were two projects in the city whose developers were interested in a rezone to an SSD (Site Specific Development) zone. The first of the two was the horse property off of 6200 South and nearly 4000 West. With current zoning there could be 25-30 lots, but the developer was looking to build 40-50 lots which was more dense. He wondered if the Council was interested in considering an application for a rezone to SSD. If they already knew they were not, it was best to share that with the developer now, before he did more work.

Council Member Harker asked if he was looking to build townhomes. Mr. Taylor responded that he wished to build a mix of townhomes and single-family homes. He said one benefit of an SSD zone for the city would be that an HOA would be responsible for maintaining the roads within it. Another benefit was that they would be considered moderate-income housing and would therefore be eligible for the down-payment assistance program. Additionally, there was a shortage of that type of housing in the city.

Council Members Knudsen and Harker both indicated they were not opposed to the possibility. Council Member Burgess acknowledged the need for more housing. Knowing that, Mr. Taylor asked them to think about what their priorities and interests would be. They would then set up a formal meeting with the developer to walk through the SSD process.

Chair Cochran indicated that he, too, would be open to considering it. He stressed the importance of ensuring that funding was in place up front.

Mr. Taylor said the second property he wished to mention was the 24-Hour Fitness building near the Old Spaghetti Factory Restaurant. There was some interest in developing it as multi-family housing. He wondered if the City Council was open to discussing the possibility of an SSD at that location as well.

Council Member Knudsen pointed out it might be a good place for such housing. However, he expressed concern about the increased traffic on 1900 West and around Target. Mr. Taylor responded that might be one of the biggest benefits to the city—finding a resolution to the traffic nightmare near Target. He said that again, if they were open to the possibility of an SSD there, he asked that they consider priorities for such a project.

2. Adjourn

Chair Cochran declared the briefing session adjourned at 6:15 p.m.

REGULAR MEETING

Attendance:

Mayor Kristie Overson

Council Members:

Council Chair Curt Cochran
Council Vice Chair Meredith Harker
Council Member Anna Barbieri
Council Member Ernes Burgess
Council Member Ernest Burgess

City Staff:

John Taylor, City Administrator
Scott Harrington, CFO/Asst City Administrator
Kresdon Bennet, Police Sgt.
Jamie Brooks, City Recorder
Jesus Camacho, Police Officer
Brady Cottam, Police Chief
Tracy Cowdell, City Attorney
Wayne Harper, Comm./Econ. Development Dir.
Kristy Heineman, Council Coordinator
Kim Horiuchi, Communications Director
Rye Jones, Police Officer
Andrew McKeon, Police Officer
Shawn McKinnon, Police Officer
Brandy Stephens, Police Office Manager

Others: John E. Gidney, Lynn Handy, Kenny Green, Bonnie Lee, Marc McElreath, Jared Smith, Gordon Willardson, and Rob Wood

1. WELCOME, INTRODUCTION AND PRELIMINARY MATTERS

Chair Cochran called the meeting to order at 6:30 p.m. and welcomed those in attendance. A roll call was conducted wherein all council members were present.

1.1 Opening Ceremonies – Pledge/Reverence – Chair Cochran (Opening Ceremonies for December 4, 2024 to be arranged by Council Member Knudsen)

Chair Cochran directed the Pledge of Allegiance. In honor of November being Utah Native American History Month, he then shared some history about Utah's Native Americans.

1.2 Mayor's Report

 Mayor Kristie Overson reported that Salt Lake Community College had hosted a groundbreaking ceremony earlier in the month for the Larry H. Miller and Gail Miller Business Building at the Taylorsville Campus. She explained this marked a transformative step towards modernizing the existing structure into a state-of-the-art facility which would empower future leaders for generations to come. Among other things, the building would house the Gail Miller Business School, one of only a few such schools to be named for a woman, and the first one in Utah.

Eisenhower Jr. High had recently set a new world record for the fastest human conveyor belt. The students transferred a 12.5-pound mattress 180' in 1 minute 36 seconds. Mayor Overson said it was a "wild and crazy" event, and she appreciated the invitation to witness it.

On Veteran's Day she had the opportunity to meet with sixteen veterans at Ivybrook Assisted Living Center and speak to them about their service. She was grateful that she was able to do this each year and looked forward to continuing the tradition.

The ChamberWest Fall Conference had recently taken place, with keynote speakers Boyd Matheson and Robt Spendlove. Mayor Overson said there were many networking and collaboration opportunities, and she greatly appreciated the city's partnership with ChamberWest.

A workshop for the Central Jordan River Reconnection project was held the previous week at the library in Taylorsville. The goal was to help shape a new regional park along the Jordan River, and this workshop was an opportunity to express opinions about what was important along that stretch of the river which crossed five different cities

She attended a quarterly Council of Governments (COG) meeting the previous week and as usual, it was focused on homelessness and housing as they geared up for the coming legislative session. She appreciated being able to meet with fellow mayors to discuss the multitude of important things happening around the valley.

Utah's Department of Transportation had hosted a walking event the previous week to celebrate the new route from the 4700 South offramp to the state campus on 2700 West. It was a great opportunity to walk the route, and she was curious to see the difference it would make.

Mayor Overson was pleased to announce that the 50/50 sidewalk program was caught up. This meant that work had been completed for all citizens who had paid for repairs/improvements to their sidewalks, with the city covering 50% of the cost.

There were a handful of leaf bags left for residents who wished to collect the leaves at their homes. Each Taylorsville home was entitled to a roll of these bags, and once full, they could be left for pick up at either Swensen Valley Regional Park or Vista Park.

TVPD was fully staffed, and she looked forward to Chief Cottan's report and the swearing-in of two new officers

Unified Fire responded to a structure fire at a local business over the weekend. She greatly appreciated that they were always willing to respond when needed and thanked them very much for their efforts.

The city's annual audit would be presented later in the meeting, and she explained that staff had worked with auditor Rob Wood for many months in preparation. She pointed out that the final audit had previously been presented to the budget committee as well.

The Mayor explained that the city was in search of a new code enforcement officer. She encouraged anyone interested to apply, and pointed out that the exiting officer had not left the city, but simply transferred to a different department.

Earlier in the day two of the new Youth Council members had led a discussion and some activities from Sean Covey's *7 Habits of Highly Effective Teens*. She enjoyed watching them teach one another to be successful in their lives. Each student had also signed up to shadow a city representative later in the year.

1.3 Citizen Comments



Chair Cochran invited any member of the audience who wished to address the City Council to step forward and do so. However, there was no one who expressed a desire to speak, so the Chair closed the citizen comment period.

2. APPOINTMENTS

2.1 Appointment of Bonnie Lee to the Parks and Recreation Committee – Jared Smith

 Committee Chair Jared Smith introduced Ms. Lee to the Council and explained that she worked for the Cottonwood Heights Recreation Special District. She had lived in Taylorsville since the previous January and wished to become more involved in her community.

Ms. Lee explained that she had lived in Salt Lake County for 11 years and had moved to Taylorsville earlier in the year. As an employee at the Cottonwood Heights Recreation Center, she had organized several 5k runs before and looked forward to simply helping with them rather than being in charge of the entire event.

Council Member Harker mentioned that Ms. Lee had attended the committee's most recent meeting, and she was excited to have her expertise.

MOTION: Council Member Harker moved to approve the appointment of Bonnie Lee to the Parks and Recreation Committee. The motion was seconded by Council Member Barbieri.

Council Member Barbieri	Yes
Council Member Knudsen	Yes
Council Member Burgess	Yes
Chair Cochran	Yes
Council Member Harker	Yes

The motion passed 5-0

3. REPORTS

3.1 Taylorsville Police Swearing In, Department Report, Awards Presentation – *Chief Cottam*

 City Recorder Jamie Brooks administered the Oath of Office to Officers Jesus Camacho and Rye Jones who had recently joined TVPD. They were then congratulated by the City Council and Administration before posing for photos.

There was a five-minute pause in the meeting due to audio equipment issues.

 With the help of Sgt. Kresdon Bennet, Chief Cottam presented a team citation to Officers Andrew McKeon, Shawn McKinnon and Colton Gordon (not present). He explained that the officers were not just very good police officers but very compassionate, good human beings as well. They were being awarded a team citation for their handling of a very complex situation involving a family who was dealing with many challenges.

 Chief Cottam then asked Ben Cluff to step forward so he could present him with the July Employee of the Month award. The Chief described Officer Cluff as being very willing to help people. Officer Landolfi had nominated him due to help he extended to an elderly woman who was struggling. Specifically, he took her to a hospital for treatment and connected her with some much-needed services.

Lt. Jaren Fowler could not be there as he was in training, but he was named Employee of the Month for June. He had been in charge of coordinating TVPD's involvement at Taylorsville Dayzz and had been for the last two years. He worked very hard on this huge event and Chief Cottam wished to thank him for his hard work.

 The Chief then presented his report for July – September 2024. He prefaced his comments by pointing out how much he appreciated the support his department received from everyone present.

He presented statistical data regarding criminal offenses that had taken place in Taylorsville, including a graph which presented trends of some of the worst offenses. He then displayed data for each of the five individual council districts.

Chief Cottam then presented information illustrating the locations of traffic accidents that had occurred during Q3 as well as one showing where the traffic citations had been issued. He presented a slide which listed the number of citations issued for a variety of offenses—both traffic and criminal.

Other slides depicted the following:

- Traffic citations v. warnings issued during different quarters
- Types and numbers of criminal citations issued
- A map showing the location of drug offenses throughout the city in Q3
- A map showing burglaries that had occurred in the city in Q3
- Response times for various levels (priority) of calls

The non-sworn staff had been busy as well. During the Q1 of 2024 they had completed the following:

- ✓ 177 Class A misdemeanor and felony screenings
- ✓ 73 lower misdemeanor screenings
- ✓ Collected 1206 pieces of evidence
- ✓ Disposed of or released 141 pieces of evidence
- ✓ Collected 46 lab samples
- ✓ Completed 1,916 records requests *not* including requests for body cam footage

- ✓ Processed 317 expungements

The victim advocates had served a total of 209 clients. They also provided:

- Information and Referrals 762 times
- Emotional Support 161 times
- Assistance with the Justice System 420 times

Chief Cottam explained that the officers were beginning to enforce the winter parking ordinances. He asked that everyone cooperate and follow the ordinance during snow events.

He surmised that traffic citations might be down overall because officers were focusing more on what was happening in the neighborhoods.

Council Member Barbieri thanked Chief Cottam and his officers for the work they did. She knew the residents appreciated it as well.

4. CONSENT AGENDA

4.1 Minutes – November 6, 2024 City Council Meeting

MOTION: Council Member Knudsen moved to approve the minutes for the November 6, 2024 City Council meeting as presented. The motion was seconded by Councilmember Burgess.

Council Member Barbieri	Yes
Council Member Knudsen	Yes
Council Member Burgess	Yes
Chair Cochran	Yes
Council Member Harker	Yes

The motion passed 5-0

5. PLANNING MATTERS

There were no planning matters on the agenda.

6. FINANCIAL MATTERS

- 6.1 Resolution No. 24-23 A Resolution of the City of Taylorsville Accepting the Audit Report for the Fiscal Year Beginning July 1, 2023 and Ending June 30, 2024 – Rob Wood**

 Rob Wood of HBME, LLC presented Taylorsville's Annual Comprehensive Financial Report. He wished to thank Scott, Stephanie and Shelley for doing such a great job on the city's finances. He had met with the Budget Committee earlier in the week and pointed out what a sophisticated committee it was, explaining that it involved the most robust citizen participation of any of the sixteen cities his firm worked with.

The purpose of the annual audit was to gain an opinion on the financial status of the city. He pointed out that it was a "clean" audit, meaning HBME did not feel there were any material misstatements within the financial statements. If any errors had been noticed, they had been immediately corrected. He explained that the *Management's Discussion and Analysis* on pages 5-12 was a summary of the audit.

He pointed out that there had been an increase of close to \$11 million due to an influx of funds from other entities. There was \$10.89 million dollar in revenues over expenses. Because of all the construction and development projects, he anticipated seeing that amount go down as the cash was expended on those projects.

Mr. Wood stated that overall, Taylorsville had a strong net position with a growth of over \$10 million. None of the funds had an overage. In fact, they showed significant savings. State law required that the general fund remain between 5% - 35% of the current year's operating revenues. It was currently at 28.1%.

MOTION: Council Member Knudsen moved to approve Resolution No. 24-26, Accepting the Audit Report for the Fiscal Year Beginning July 1, 2023 and Ending June 30, 2024. The motion was seconded by Council Member Burgess.

Council Member Knudsen	Yes
Council Member Barbieri	Yes
Council Member Harker	Yes
Council Member Burgess	Yes
Chair Cochran	Yes

The motion passed 5-0

7. OTHER MATTERS

7.1 Municipal Governance Training: Exploring Local Government Roles and Responsibilities – Tracy Cowdell



City Attorney Tracy Cowdell presented information regarding the separation of powers between the three branches of government.

He explained that the council-mayor form of government in Taylorsville differed from what was present in the majority of Utah cities. Instead, the majority had a manager-council form. In that form, the city manager was the CEO rather than the mayor, and the mayor acted as the chair of the city council.

Executive Branch – Mayor and Administration

Legislative Branch – City Council and its staff

Judicial Branch – Justice Court & staff; Third District Court

Mayor – Executive Branch Powers

- CEO of the city
- CAO of the city
- Exercises all the executive and administrative powers
- Performs or supervises the performance of the executive

The Mayor SHALL:

- Keep the peace and enforce the laws of the city
- Execute policies adopted by the city council
- Appoint with the advice and consent of the city council, a city administrator, city recorder, treasurer, engineer and attorney.
- Provide the city council a report setting forth the amount of budget appropriations, total disbursements from the appropriations, the amount of indebtedness incurred or contracted against each appropriation, including disbursements and indebtedness incurred and not paid, and the percentage of the appropriations encumbered.
- Report to the city council the condition and needs of the city
- Report to the city council any release as granted by the mayor to persons imprisoned for violation of city ordinances

The Mayor MAY:

- Appoint, subject to budget constraints, a chief administrative officer, one or more deputies or administrative assistants to the mayor, and create any other administrative office that the mayor considered necessary for good government of the city and appoint a person to that office
- Appoint department heads, statutory officers, and statutory commissions, boards or committees
- Dismiss any person appointed by the mayor
- Veto an ordinance, tax levy, or appropriation passed by the city council

- Exercise control of and supervise each executive or administrative department, division, or office of the city
- Regulate and prescribe the powers and duties of each other executive or administrative officer or employee of the city
- Attend each city council meeting, take part in council meeting discussions, and freely give advice to the council
- Appoint a budget officer to serve in place of the mayor to comply with and fulfill in all other respects the requirements of the Uniform Fiscal Procedures Act for Utah cities.
- Execute an agreement on behalf of the city, or delegate, by written executive order, the authority to execute an agreement on behalf of the city
- At any reasonable time, examine and inspect the official books, papers, records, or documents of the city, any officer, employee, or agent of the city

City Council - Legislative Branch Powers

The City Council SHALL:

- Have policy authority – Adopting/passing ordinances, resolutions, and policies
- Have budget authority – Appropriating funds
- Perform all duties that the law imposes on the council
- Set appropriate tax levies for general city services
- Adopt the city budget
- Set other general tax and services rates

The City Council MAY:

- Take any action allowed under Utah Code 10-8-84 to provide for the safety and preserve the health, promote... prosperity... and for the protection of property in the city

The City Council may NOT:

- Direct or request the appointment of a person to or the removal of a person from an executive city office
- Interfere in any way with an executive officer's performance of the officer's duties
- Publicly or privately give orders to a subordinate of the mayor

Best Practices

- Collaborate Without Overstepping – Support one another's efforts without stepping into each other's roles, ensuring efficiency and reducing friction
- Trust in Each Other's Expertise – Allow each branch (Mayor and Council) to leverage their unique strengths, fostering mutual respect and cooperation
- Prioritize Communication – Maintain open lines of communication to keep everyone aligned on goals and initiatives without micromanaging

- Respect Role Boundaries – Adhere to defined responsibilities to avoid overreach and ensure clarity in decision-making.

8. NEW ITEMS FOR SUBSEQUENT CONSIDERATION (No Action)

- 8.1 Council Member Burgess** – Production of *Snoopy* this Thursday, Friday and Saturday.
- 8.2 Council Member Knudsen** – nothing for subsequent consideration.
- 8.3 Council Member Barbieri** – nothing for subsequent consideration.
- 8.4 Council Member Harker** – nothing for subsequent consideration.
- 8.5 Council Chair Cochran** – nothing for subsequent consideration.

9. NOTICE OF FUTURE PUBLIC MEETINGS (NEXT MEETING)

- 9.1 Planning Commission Special Work Session** – Tuesday, December 3, 2024 at ~~6:00 p.m.~~ **5:30 p.m. in Room No. 202**
- 9.2 City Council Briefing Session** – Wednesday, December 4, 2024 at 6:00 p.m.
- 9.3 City Council Meeting** – Wednesday, December 4, 2024 at 6:30 p.m.
- 9.4 Planning Commission Work Session** – Tuesday, December 10, 2024 at 6:00 p.m.
- 9.5 Planning Commission Meeting** – Tuesday, December 10, 2024 at 6:30 p.m.
- 9.6 NO CITY COUNCIL MEETING ON DECEMBER 18, 2024**

10. CALENDAR OF UPCOMING EVENTS

(For more Details on Events, Visit the City's Website)

- 10.1 Taylorsville City's Annual Tree Lighting Event:** Monday, December 2, 2024 6:30 p.m. at Centennial Plaza
- 10.2 Taylorsville/SLCC Orchestra Holiday Concert:** Friday, December 6, 2024 at 7:30 p.m. Bennion Jr. High School
- 10.3 *Saturday with Santa*** Sponsored by the Taylorsville Historic Preservation Committee; December 7, 2024 2pm to 4pm at the Taylorsville-Bennion Heritage Museum

- 10.4 Wreaths Across America** Sponsored by the Taylorsville City Youth Council;
Saturday, December 14, 2024: 10:00 a.m. ceremony at city hall with wreath-
laying immediately thereafter at the Taylorsville Cemetery

11. CLOSED SESSION (Conference Room 202)

- For the Purpose(s) Described in Statute U.C.A. 52-4-205

MOTION: Council Member Barbieri moved to recess the regular meeting, convene a closed session to discuss the purchase or sale of real property and adjourn from there. The motion was seconded by Council Member Burgess.

Council Member Harker	Yes
Chair Cochran	Yes
Council Member Barbieri	Yes
Council Member Knudsen	Yes
Council Member Burgess	Yes

The motion passed 5-0

The meeting recessed at 8:25 p.m.

12. ADJOURNMENT

The meeting adjourned from Room No. 202 at 8:49 p.m.



Jamie Brooks, City Recorder

Minutes Prepared by: Jamie Brooks, City Recorder



