CITY OF SOUTH SALT LAKE
CIVILIAN REVIEW BOARD MEETING

CRB MEETING	Monday, November 4, 2024, 6:30 p.m.
CITY OFFICES	220 East Morris Avenue South Salt Lake, Utah 84115
FACILITATING:	Joy Glad

BOARD MEMBERS PRESENT:
Joy Glad, Kevin Miller, Tara Shupe, Conrad Campos, Valerie Flattes, Lorrina Heisey, Jason Keffer, Gary Cox

BOARD MEMBERS EXCUSED:
Elias McQuaid

STAFF PRESENT:
Ariel Andrus, City Recorder, South Salt Lake
Brie Brass, Deputy City Attorney, South Salt Lake
Nathan McDonald, Sergeant, SSLPD
Tyler Cluff, Lieutenant, SSLPD

OPENING CEREMONIES

1. Welcome/Introductions/Roll Call

APPROVAL OF MINUTES

Board Member Miller made a motion to approve the October 7, 2024 Civilian Review Board minutes

MOTION: Kevin Miller
SECOND: Jason Keffer
Voice Vote:
Campos: Yes
Flattes: Yes
Glad: Yes
Heisey: Yes
Keffer: Yes
Miller: Yes
Shupe: Yes

NO ACTION COMMENTS

1. **NEXT SCHEDULED MEETING** – December 2, 2024 @6:30pm
2. **CITIZEN COMMENTS/QUESTIONS.** None.
3. **BOARD MEMBER COMMENTS**

Board Member Miller asked if there was any special security scheduled for the election tomorrow.

Lt. Tyler Cluff said that the City has not identified any particular areas of need for extra security but there are officers on standby if anything does arise.

Board Member Keffer asked what the backlog of cases is looking like and when will those cases be brought to the Board.

Lt. Cluff said there are three or four cases from 2023 that are waiting for approval. The cases for 2024 are sporadic throughout the year and he doesn't have an exact number but believes there are about thirty cases.

Board Chair Glad asked the Board if they would like to schedule another meeting in December to help get through the backlog.

Lt. Cluff added that the cases that are backlogged are still in the approval process and may take a little longer to get to the Board due to reviewing and redacting.

Board Chair Glad asked if the Board would like to push the extra meeting to January and added that the Board's ultimate goal is to only be a month behind the Police Department. She would like to see the Board get to a point where they are caught up.

4. **Discussion: NACOLE Conference Learnings.** Vice Chair Shupe gave a brief overview of her take away from the NACOLE Conference.

   Board Chair Glad said that all the information from the conference has been shared with the Board via Google Drive. She wrote a gap analysis to help with the onboarding process and training process to help build the Board's credibility. She also went through other areas of improvement for the Board.

   Board Chair Glad continued by adding that Vice Chair Shupe will be taking over the training schedule for the Board as well as taking over the Google Drive for the Board. While Board Chair Glad will take over the onboarding process for new Board Members. She will be sharing the gap analysis at a future meeting.

5. **Discussion: Emergency Public Notice Release.** Board Chair Glad said that an Emergency Public Notice release is something that was discussed during the NACOLE conference and she would like this Board to develop one. This will be something that will be brought before the Board at a future meeting.

ACTION ITEMS

1. **Discussion and Possible Roll Call Vote amending the CRB Standing Rules.** Board Chair Glad gave an overview of updates that are being proposed the section two of the standing rules. There are no big changes, these changes just add more clarity and procedure to the rules. The one change that was made was to add a voting member to NACOLE. That voting member will be selected at the beginning of each calendar year.

   Board Member Flattes asked for clarification on the two-year term. In her case she was an alternate first and was just recently approved as a regular member of the Board. She asked when her term started.

   Deputy City Attorney, Brie Brass, said that the two-year term would start when she was approved a as regular member of the Board.

   Board Member Keffer made a motion to approve the CRB Standing Rule changes as discussed.

MOTION: Jason Keffer
SECOND: Kevin Miller
Roll Call Vote:

Campos: Yes
Flattes: Yes
Glad: Yes
Heisey: Yes
Keffer: Yes
Miller: Yes
Shupe: Yes

Motion for Closed Door meeting.

Board Member Miller made a motion to go to closed door meeting at 6:50 pm.

MOTION: Kevin Miller
SECOND: Conrad Campos
Roll Call Vote:
Campos: Yes
Flattes: Yes
Glad: Yes
Heisey: Yes
Keffer: Yes
Miller: Yes
Shupe: Yes

After the closed door meeting Board Member Glad took a point of personal privilege to thank Gary Cox for his service on the Board. Board Member Cox has served as the advisory member since the Board's creation and has provided helpful insight from the beginning.

Board Member Cox thanked the Board as well. This has been a good experience for him, and he is proud of how far the Board has come.

Board Member Miller made a motion to adjourn the meeting at 8:51 p.m.

MOTION: Jason Keffer
SECOND: Kevin Miller
Voice Vote:
Campos: Yes
Flattes: Yes
Glad: Yes
Heisey: Yes
Keffer: Yes
Miller: Yes
Shupe: Yes

The meeting adjourned at 8:51 p.m.

Joy Glad, Board Chair

Ariel Andrus, City Recorder