



## CITY COUNCIL SPECIAL MEETING

### *Minutes*

Monday November 18, 2024

**Council Chambers  
7505 South Holden Street  
Midvale, Utah 84047**

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**MAYOR:** Mayor Pro-Tem Paul Glover

**COUNCIL MEMBERS:** Council Member Paul Glover  
Council Member Bonnie Billings  
Council Member Dustin Gettel  
Council Member Bryant Brown  
Council Member Heidi Robinson

**STAFF:** Matt Dahl, City Manager; Rori Andreason, HR Director/City Recorder; Garrett Wilcox, City Attorney; Glen Kennedy, Public Works Director; Nate Rockwood, Assistant City Manager; Mariah Hill, Administrative Services Director; Adam Olsen, Community Development Director; Laura Magness; Communications Director; Cody Hill, Economic Development Manager; Kate Andrus, RDA Project Manager; Matt Hilderman, GIS Administrator; Chief April Morse, UPD; Chief Jason Mazuran, UPD Chief; Chief Brad Larson, UFA; and Juan Rosario, Systems Administrator.

### **5:00 p.m. – SPECIAL MEETING**

Mayor Pro-Tem Paul Glover called the City Council Special meeting to order at 5:03 p.m.

#### **I. GENERAL BUSINESS**

##### **A. Welcome and Pledge of Allegiance**

**B. Roll Call** - Council Members Heidi Robinson, Dustin Gettel, Bryant Brown, Bonnie Billings, and Paul Glover were present at roll call.

#### **II. ACTION ITEM**

##### **A. ESTABLISH A DEADLINE FOR INTERESTED CANDIDATES AND SET DATE FOR CITY COUNCIL MEETING TO FILL MAYORAL VACANCY.**

Matt Dahl said on Thursday, November 14, 2024, Mayor Marcus Stevenson resigned, effective immediately, and vacated the office of the mayor. Municipal vacancies must be filled by the process provided in Utah Code Ann. § 20A-1-510. This section requires that the City Council fill the vacant office by appointing a qualified candidate to fill the remainder of the mayor's term of office within 30 days after the date of Mayor Stevenson's resignation. This would fall on Sunday, December 15.

Prior to the City Council filling the vacancy, the City Council is required to give public notice at least 14 calendar days before the day on which the City Council fills the vacancy. In addition to identifying the date, time, and place of the meeting where the vacancy will be filled, the notice must also include how interested individuals must submit their names for consideration and the deadline for submitting one's name for consideration. The City Council will then interview each individual who meets the qualifications for office in an open meeting. From this pool of candidates, the City Council will appoint an individual to fill the vacancy by majority vote.

City staff requests the City Council's input on setting the two dates in order for staff to provide proper notice for the Council meeting to fill the mayoral vacancy. Currently, there is only one City Council meeting scheduled for the rest of the year. If the Council would like to hold interviews and fill the vacancy during its regularly scheduled Council meeting on December 3, staff will need to post public notice tonight.

City staff anticipates that there will already be an extensive agenda on December 3 for regular City business. Staff is concerned that holding candidate interviews and filling the vacancy during the December 3rd Council meeting may greatly extend this meeting. Staff instead recommends that City Council consider holding a special Council meeting on December 10 for the sole purpose of interviewing qualified individuals and appointing a candidate to fill the office of mayor.

Regardless of the date selected by the City Council, City staff requests that the deadline for individuals to submit their name for consideration be set on the preceding Thursday at the close of business hours.

Council Member Dustin Gettel asked if it could be done before December 10<sup>th</sup>, suggesting Wednesday December 4<sup>th</sup> or Thursday December 5<sup>th</sup>.

Matt Dahl said depending on when the notice of the vacancy is released, the meeting to fill the vacancy could take place before December 10<sup>th</sup>, but state code requires a 14-day notice. He said we could move the regular council meeting scheduled for December 3<sup>rd</sup> to December 10<sup>th</sup> and fill the vacancy in a meeting on December 3<sup>rd</sup>.

Garrett Wilcox reminded everyone that the city offices will be closed an additional day due to the Thanksgiving holiday on November 28<sup>th</sup>.

Council Members Dustin Gettel, Bonnie Billings, and Heidi Robinson all agreed that December 10<sup>th</sup> was a good date to hold the meeting to fill the vacancy.

Matt Dahl talked about the number of residents that may be interested in the vacant position. He also said that they can't require additional documents, beyond what state code requires, be submitted but they can suggest and will suggest that each candidate submit a letter of interest that will be available to the public in the Council Packet. He asked the Council what other information they would like to see from applicants.

Council Member Bonnie Billings said she would like to see a letter of interest, stating that it will give her background information about the applicant up front.

Matt Dahl outlined that the application will be available online and in City Hall, and must be submitted, in person, to Rori Andreason in the Recorder's Office.

Mayor Pro-Tem Paul Glover asked if there was an application fee.

Garrett Wilcox said the state code doesn't mention requiring a fee for any election other than a traditional election. His understanding of state code is this election would not require a fee.

Council Member Dustin Gettel agreed.

Matt Dahl explained the voting and appointment processes per state code. After much discussion amongst the council members about the different nuances involved with the process, he said that exactly how they will proceed will be discussed at the regular council meeting on December 3<sup>rd</sup>.

Rori Andreason asked for the deadline to receive applications.

Matt Dahl said it is Thursday, December 5<sup>th</sup> by 5:00 pm.

Council Member Bryant Brown asked if anyone from the public has shown interest in applying.

Mayor Pro-Tem Glover said he has heard from a couple of residents.

**MOTION:** Council Member Dustin Gettel **MOVED** to suspend the rules and set December 10, 2024, at 6:00 PM as the Deadline for Individuals to Submit Their Names for Consideration to Fill the Vacancy of the Office of the Mayor and that we Schedule a Council Meeting on December 10, 2024, at 6 PM at Midvale City Hall to Interview qualified Candidates and Appoint a Candidate to Fill the Vacant Office of Mayor. The motion was **SECONDED** by Council Member Heidi Robinson. Mayor Pro-Tempore Glover called for discussion on the motion. There being none, he called for a roll call vote. The voting was as follows:

Council Member Bonnie Billings	Aye
Council Member Paul Glover	Aye
Council Member Heidi Robinson	Aye
Council Member Bryant Brown	Aye
Council Member Dustin Gettel	Aye

The motion passed unanimously.

### III. ADJOURN

**MOTION:** Council Member Dustin Gettel MOVED to adjourn the meeting. The motion was **SECONDED** by Council Member Bonnie Billings. Mayor Pro-Tempore Glover called for discussion on the motion. There being none, he called for a vote. The motion passed unanimously.

The meeting adjourned at 5:32 p.m.

*Rori Andreason*

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**Rori L. Andreason, MMC**  
**H.R. DIRECTOR/CITY RECORDER**



Approved this December 3, 2024