Garland City Corporation
City Council Meetings
November 20, 2024

Members Present:

Tena Allen
Jeanette Atkinson
John Losee
Josh Munns
Linda Bourne, Mayor
Sharlet Anderson, City Recorder

Members Absent:
Sharla Nelson

City Council Work Session

Mayor Bourne called the November 20, 2024, work session to order at 7:02 p.m. at the Garland City Building. The following Department Heads were also present: Emergency Management Director Lanette Sorensen, Fire Chief Steve Harrington, and Police Lt. Skyler Gailey.

Department Head Reports

Lanette Sorensen reported that the flood study we are doing in conjunction with the state in the 300 West and 700 South areas is ready and will be distributed to the residents by the youth council. She said she will hold a preparedness fair planning meeting on November 26th at 6:30 p.m. She reported passing the ICS300 and ICS400 classes and reminded the city council about completing the required ICS classes. Mayor Bourne stated she doesn't understand why we have to take the classes over if we have already completed them. Lanette replied that you don't unless you are going to be teaching them.

Chief Harrington gave out reports for calls. He reported he has been visiting the Lakeshore site as they are getting the fire suppression system online. He reported the radio system was cut over to the new P25 system a couple of weeks ago and there have been some issues.

Lt. Gailey also commented on the issues with switching to the new radio system. He stated the Ford Explorer that was approved at the last meeting has been ordered but will take around twelve weeks.

Frosty Fest

Council Member Atkinson went over the plans for the citywide Christmas party on December 2nd. A small discussion ensued.

The meeting was adjourned at 8:09 p.m. by consensus of the Council.

City Council Meeting

Mayor Bourne called the November 20, 2024, City Council Meeting to order at 8:10 p.m. at the Garland City Building. Council Member Losee offered a thought and prayer and the Pledge of Allegiance was led by Council Member Munns.

Council Member Atkinson motioned to approve the agenda. Council Member Allen seconded the motion with all council members present voting in favor of the motion. Motion approved.

Council Member Allen motioned to approve the November 2, 2024, city council minutes. Council Member Atkinson seconded the motion. Council Member Losee abstained from the vote because he was not at the meeting. Council Members Allen, Atkinson, and Munns voted in favor of the motion. Motion approved.

Open Comments

Jimmy Munns thanked the mayor and council for how nice West Factory Street has turned out.

Floyd Jensen asked why the speed limit on West Factory was being changed.

Ordinances and Resolutions

Mayor Bourne stated this resolution is to update the emergency chain of authority since there has been a change in council members since the last one was adopted.

Council Member Atkinson motioned to adopt Resolution, R-24-10, updating our emergency chain of authority. Motion seconded by Council Member Losee with all council members present voting in favor of the motion. Motion approved.

New Business

Discussion and Possible Action on Condemning Abandoned and Rundown Buildings

Council Member Atkinson stated that she and the mayor met with the city prosecutor about getting some help with some of the really bad properties in the city. The council was given a memo from the prosecutor with his recommendation and a sample letter. A discussion ensued.

Discussion on Property Damage Form

Mayor Bourne stated this was a request from the last council meeting. She stated this is the form we have been using and asked if there were any changes the council would like to see. They discussed the form and asked to have estimates and receipts added to the 'Attach any supporting documentation'.

Discussion on the 2025 City Council Meeting Schedule and Times

Mayor Bourne stated that at the last meeting Council Member Nelson asked to have a discussion about moving the times for the work sessions and the council meetings to 6 p.m. and 7 p.m. The city recorder prepared the meeting dates for 2025 as well to review. A discussion ensued and the city recorder was directed to prepare the meeting schedule ordinance for 2025 with the times changed to 6 p.m. and 7 p.m.

Discussion and Possible Action on 2024 Fraud Risk Assessment

Mayor Bourne stated this is for the 2024 budget year and it is the same as last year. A small discussion ensued.

Council Member Atkinson motioned to approve the 2024 Fraud Risk Assessment. Motion seconded by Council Member Munns with all council members present voting in favor of the motion. Motion approved.

Discussion on Street Project – 100 South Main Between Main and 100 East

Council Member Atkinson stated we have been looking at putting curb, gutter, and sidewalk on 100 South from Main Street to the East around the corner on 100 East to East Factory Street as part of beautification, parking, and some other issues. There was a discussion about other streets in the city that need to have life-saving work done to them first. A discussion ensued. The council agreed this project could be added to the long-range plans but is not something that needs to be done in the near future.

Mayor and City Council Reports and Comments

Mayor Bourne stated she wanted to do streets first because she had asked Paul Taylor from JUB Engineering to be here to explain about laying asphalt and why she didn't want it driven on for three days. Paul explained that there are four components for paving that you can't control. They are temperature, sunlight, wind, and humidity. He stated the rule is 48 to 72 hours depending on these weather conditions.

Council Member Munns reported that he went to the Box Elder County Water Plan meeting and they are looking for suggestions about how to make the water situation better in the valley.

Council Member Losee commented that Lakeshore is starting the remodel of the library basement. Mayor Bourne read the letter that went along with the award the library received that Linda King told the council about at the last meeting.

Mayor Bourne reported the park is closed and locked up.

Council Member Atkinson asked about Christmas lights or decorations at the city building. She also stated that she has been working on the landscape design for the city building and should have a drawing for the next meeting.

Council Member Allen had nothing to report.

Financial Review – Approval of Payroll and Accounts Payable

Council Member Atkinson motioned to approve the coding for payroll and accounts payable. Council Member Allen seconded the motion with all council members present voting in favor of the motion.

Requests for Future Agenda Items

Council Member Atkinson requested to have the Frosty Fest on the next agenda. Mayor Bourne stated we will be discussing an app to contact residents.

Motion and Roll Call Vote for a Closed Session to Discuss Personnel Issues per Utah Code 52-4-205(1)(a)
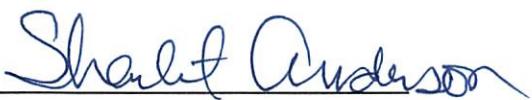
Council Member Atkinson motioned to go into a closed session based on code 52-4-205(1) (a) for employees at 10:03 pm. Motion seconded by Council Member Allen. Roll call vote: Council Member Allen – yes, Council Member Atkinson – yes, Council Member Losee – yes, Council Member Munns – no, Council Member Nelson – absent. Motion approved.

Council Member Munns motioned to go back to the regular meeting. Motion seconded by Council Member Atkinson. Roll call vote: Council Member Allen – yes, Council Member Atkinson – yes, Council Member Losee – yes, Council Member Munns – yes, Council Member Nelson – absent. Motion approved.

Mayor Bourne called the regular meeting back to order at 11:04 pm.

Council Member Munns motioned to adjourn at 11:04 p.m. Council Member Atkinson seconded the motion with all council members present voting in favor of the motion.

The undersigned duly acting and appointed Recorder for Garland City Corporation hereby certifies that the foregoing is a true and correct copy of the minutes for the City Council Meeting held on the above-referenced date.

Sharlet Anderson, City Recorder

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