

**WALES TOWN COUNCIL MEETING  
NOVEMBER 6, 2024  
HELD IN THE WALES TOWN HALL**

**Meeting commenced at 7:03 PM**

**CALL TO ORDER:** by Mayor Byron Davis

**ROLL CALL:**

Council members in attendance: Mayor Byron Davis; Council members: David Larsen, Hayden Nicholes, Clerk Kevin Washburn. Council member James Roberts came in late.

Council members absent: Brandon Rees

Residents in attendance: Mikyn Galpin, Shawn Robison-Fire Chief, Wendle Roberts-Water Master

Others in attendance: Lynn Wall-Wall Engineering

**PLEDGE OF ALLEGIANCE**--lead by Mayor Davis

**PRAYER/INSPIRATIONAL THOUGHT:** by David Larsen

**MINUTES:** Mayor Davis reviewed item by item the minutes of the last town council meeting. After reviewing the minutes Mayor Davis made a motion to accept the minutes of the Town Council meeting held on October 1, 2024, as written; Council member Larsen seconded the motion.

**VOTE:** In favor: Mayor Davis, Council members Larsen, Nicholes

Opposed: None

Absent: Council member Rees, Roberts

**INVOICES:** A list of invoices for the month of October 2024 was distributed and reviewed by the town clerk. Mayor Davis made the motion to approve payment of the invoices, and Council member Nicholes seconded the motion.

**VOTE:** In favor: Mayor Davis, Council members Larsen, Nicholes, Roberts

Opposed: None

Absent: Council member Rees

After the vote, Clerk Washburn reviewed the Operational Budget Report of each department encouraging them to keep track of the percentage of their budget spent compared to the percentage of the fiscal year that has passed. The bottom line of the budgets should be the same or near the same percentage of the fiscal year passed.

## **REAPPROVE MINUTES OF JANUARY 2, 2024**

In reviewing the minutes of the January 2, 2024, council meeting, Clerk Washburn found that the annual training for Conflict of Interest, Ethical Behavior and Open and Public Meetings was not included in the minutes. This oversight was corrected and reviewed by the town council.

Council member Roberts made a motion to approve the minutes as revised, seconded by Council member Larsen.

**VOTE:** In favor: Mayor Davis, Council members Larsen, Nicholes, Roberts

Opposed: None

Absent: Council member Rees

## **APPROVE FRAUD RISK ANALYSIS FY2024:**

The annual Fraud Risk Analysis for FY2024 was performed on October 27, 2023, but was never approved by the council. This oversight was corrected by having a vote of approval. Council member Nicholes made the motion to approve it, and Council member Roberts seconded the motion.

**VOTE:** In favor: Mayor Davis, Council members Larsen, Nicholes, Roberts

Opposed: None

Absent: Council member Rees

## **BUSINESS & PETITIONS:**

### **1. BID OPENING:**

Wales Town was recently awarded a grant for \$600,000. Part of the grant is to install 8" culinary water lines along the streets on the East side of town where there are no water lines. The town engineer Lynn Wall sent out bids to purchase 3,700 LF of 8" diameter C900, DR18, Class 235 PVC pipe. Four local companies responded to the request for bids. The lowest bidder was Southwest Plumbing at \$64,154.80.

Mayor Davis proposed to accept the bid from Southwest Plumbing and Council member Roberts seconded the motion.

**VOTE:** In favor: Mayor Davis, Council members Larsen, Nicholes, Roberts

Opposed: None

Absent: Council member Rees

Wall will contact the companies that submitted bids and inform them that the bid was awarded to Southwest Plumbing.

### **AMENDMENT TO MINUTES-NOV.7, 2024:**

In reviewing the bid from Southwest Plumbing, Wall Engineering discovered that they had submitted a bid to supply pipe that is not acceptable for the job. He contacted Southwest and told them he was throwing out their bid. Wall recommended to Wales Town to accept the next lowest bid which was from Peterson Plumbing at \$67,699.00. Town Clerk Washburn contacted Mayor Davis, Council members Larsen, Nicholes and Roberts who all voted to accept the bid from Peterson Plumbing.

**VOTE:** In favor: Mayor Davis, Council members Larsen, Nicholes, Roberts

Opposed: None

Out of town: Council member Rees

Lynn Wall also handed out a draft of the agreement between Wall Engineering and Wales Town to do the engineering for the project. He asked the town to review and comment on the agreement so it can be signed.

## 2. LIBRARY:

In the last council meeting the Wales Town Library was discussed and the council decided to build a room for it in the old fire station. Council members decided to discuss that decision further in this meeting. Mikyn Galpin, who is heading up the Wales Library explained more information about the State Library system and the northern Sanpete County Library system. The discussion centered around whether to have lockers to put the requested books in or to have our own library room to use. The council and Galpin are in favor of having our own library room and not have lockers. The fee for the town will be \$375.00 per year based on \$1.00 per year for each town citizen. The fee covers the software for ordering books online, other materials, and delivery of books to Wales. All the council members are in agreement with the proposal although no vote was taken.

## **COUNCIL MEMBER REPORTS:**

- Mayor: Mayor Davis:

The mayor reviewed his meeting with US Rep. Burgess Owens on November 1, 2024. Various funding options were discussed. Owens' staff will help us as much as they can.

Mayor also pointed out the need to check and possibly repair the flood wall West of the town to be sure it will handle any future flood waters coming down Wales Canyon.

- Water: Council member Rees:(Absent), Wendle Roberts:

The council discussed where to store the pipe for the 200E line loop project. The decision was to store it in the borrow pit area on 200S between State and 100W. Wendle Roberts suggested the town should buy a set of forks for the backhoe and he could unload the pipe when it comes as well as have forks for other projects. The council agreed and Roberts will pursue the purchase. Council member Nicholes made a motion to buy forks for the town backhoe, seconded by council member Roberts.

**VOTE:** In favor: Mayor Davis, Council members Larsen, Nicholes, Roberts

Opposed: None

Absent: Council member Rees

- Streets: Council member Larsen

Washburn pointed out that the project to install driver speed indicator signs is waiting for the Rocky Mtn. Power estimator to give the town the cost to hook the signs up to the power grid.

Larsen said he has contacted Peckham Asphalt about doing patch work on town streets. Peckham hopes to be in town in the next couple of weeks to do the work. Larsen noted that the batteries on the snowplow truck are dead and won't charge up. He also said the trickle charger power cord has been cut by the plow dropping on it. Mayor said he would ask Barney Dye to fix it.

Mayor gave Larsen a street sign that came off the post at 200N State. Larsen will get it put back on.

There was also discussion about getting someone to plow snow this winter. It was pointed out that Ben Chatwin, who does it sometimes, will probably be working away this winter. Mayor Davis said he wanted to train whoever is going to do it.

- Parks: Council member Roberts  
Roberts noted that he still needs to get the light installed on the building which will shine on the flagpole.  
He also said he is waiting for bids to install the awning on the front of the building.
- Cemetery: Council member Nicholes  
Nicholes mentioned that former Wales resident Mable Ison passed away and will be buried in the cemetery next to her husband on Saturday November 9. The funeral group should be at the cemetery about 3:00pm. Wendle Roberts will dig the grave. Nicholes noted that the cemetery watering hoses have been put away for the winter.
- Fire Dept.:  
The fire department has purchased climbing gear and training manuals to do rope rescue. Chief Robison was asked if the town should ask the fire district to help with the cost of those materials since the fire department will help with any rescue efforts within the county and elsewhere as called upon. Robison said he didn't think the district would help pay and the town shouldn't ask. The department has been doing the training.  
Robison reported that the fire department is going to put on a free Christmas breakfast at the fire station on November 30. Santa will be there also.
- Emergency Prep: The availability of state or military surplus for emergency needs was discussed. This will need to be checked into further.
- Administration:  
Clerk Washburn informed the council that because the town's income/expense was greater than \$350,000 for the FY 2024 the town must have what is called an agreed upon procedures mini audit done by an independent auditing firm. The town CPA Gary Keddington has arranged this, and Washburn has been sending Keddington's firm the needed information. He reported it will cost about \$4400.00.

Council member Roberts made the motion to adjourn, seconded by Council member Larsen.

**VOTE:** In favor: Mayor Davis, Council members Larsen, Nicholes, Roberts

Opposed: None

Absent: Council member Rees

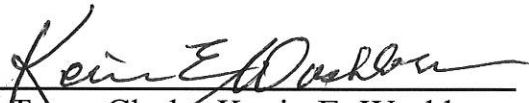
Meeting adjourned at 8:25 PM

**MINUTES APPROVED:**

  
\_\_\_\_\_  
Mayor: Byron L. Davis

12-03-24  
Date

**ATTEST:**

  
\_\_\_\_\_  
Town Clerk: Kevin E. Washburn

12/03/2024  
Date