



ROY CITY
Roy City Council Meeting Minutes
November 19, 2024– 5:30 p.m.
Roy City Council
5051 S 1900 W Roy, UT 84067

Minutes of the Roy City Council Meeting held in person in the Roy City Council Chambers and streamed on YouTube on November 19, 2024, at 5:30 p.m.

Notice of the meeting was provided to the Utah Public Notice Website at least 24 hours in advance. A copy of the agenda was also posted on the Roy City website.

The following members were in attendance:

Mayor Pro-tem Wilson
Councilmember Jackson
Councilmember Saxton
Councilmember Scadden
Councilmember Sophie Paul

City Manager, Matt Andrews
City Recorder, Brittany Fowers

Excused: Mayor Dandoy and City Attorney, Matt Wilson

Also present were: Assistant City Manager, Brody Flint; Police Chief, Matthew Gwynn; Fire Chief, Theron Williams; Public Works Deputy Director, Brock DuRain; Management Services Director, Amber Kelley; Tim Higgs, Ben Setera, Katherine Huven, Danae Cooper, Zachary Hose, Tayt Smith, Benjamin Rose, Gunner Reese, Julene Rose, Jean George, Brenda and Dave Griggs, Andrew Vigil, Leon Wilson, Janel Hulbert, Owen Shupe, David Roberts, Glenda Moore, Monica and Matthew Bradford, Robert Percival, Colin and Sullivan Delahunty, Dennis Brown, Allan Karras, Ashlie Hughes, Quate and Clarissa Standley, Dave Young, and Natalie Pierce.

A. Welcome & Roll Call

Mayor Pro-tem Wilson welcomed those in attendance and noted Councilmembers Jackson, Saxton, Paul, and Scadden were present.

B. Moment of Silence

Police Chief Gwynn invited the audience to observe a moment of silence.

C. Pledge of Allegiance

Police Chief Gwynn led the audience in reciting the Pledge of Allegiance.

D. Consent Items

1. September 17, 2024 Roy City Council Meeting Minutes; October 1, 2024 Roy City Council Meeting Minutes; October 22, 2024 Roy City Council Vacant Council Seat Interview Minutes; and October 22, 2024 Roy City Council Special Meeting Minutes
2. Request for approval of an alcoholic beverage license for Aroma Sports Bar and Grill, LLC, located at 5128 S 1900 W.
3. September Financials

Councilmember Jackson motioned to approve the consent items. Councilmember Saxton seconded the motion, all present Councilmembers voted “Aye”, and the motion passed.

E. Public Comments

Mayor Pro-tem Wilson opened the floor for public comments.

David Young, 4870 S 2575 W, Roy, expressed that he liked round-a-bouts and thought they were the best option for Bangerter Highway. However, he noted that the round-a-bout located on 4800 eastbound was difficult to see, and also forced drivers into a residential driveway. He suggested that reflective lights be added to the island in the middle of the round-a-bout. He acknowledged how expensive round-a-bouts were and wondered if there were cheaper ways to accomplish that. He commented that supply chain issues had been resolved, yet prices were still high.

Collin Delahaunty, 5808 S 4150 W, Roy, said he lived near Emma Russel Park. He reported that there was no concrete pad to connect the catwalk to the trail which went around the park, and explained this meant the grass got matted down in the summer months. He asked if concrete could be poured to connect the catwalk, and also if the dead trees and bushes could be removed at the park. He commented that Emma Russel park was a great park, and asked if they could install a new park structure. He thought a new, multi-level park structure would be great for the kids. He asked if the Council could allocate some money for the park.

Mayor Pro-tem Wilson responded that City Manager Andrews could look into that to see what they were able to do. She commented they would have to put in a new park structure at some point in the future and wondered if they could use a grant for something like that. She elaborated that grants usually did not cover the full cost of the project.

Larry Kerr did not provide his address, but explained he was a retired member of the Air Force and a part of the Utah Cold War Veterans Association. He stated that in the past, they had asked Roy City for a donation in order to buy medals, which they distributed to Cold War veterans. He presented a letter from Roy City's previous donation and commented that Mayor Dandoy had worked with them in the past. He requested \$1,800 dollars, which he said would cover the cost of 100 medals. Mr. Kerr also distributed flyers to audience members who were veterans of the Cold War. He commented that they did not get a lot of publicity since they did not have the funds to advertise, and said they operated on a very small budget. He explained they were a small non-profit, but found the ceremonies to be very important for veterans and their families.

Janel Hulbert, 4178 Westlake Dr, Roy, stated she was there that evening with Troop 542 of the Boy Scouts and Troop 543 of the Girl Scouts and reported that the children were excited to be there that evening.

Glenda Moore, 2088 W 3825 S, Roy, thanked Public Works for the changes they had made to the Memorial Parks sign.

Dennis Brown, 2119 W 6000 S, Roy, brought up property taxes and recent property tax raise in Roy. He urged the Council to remember that money always had to come from somewhere and opined that the Council exhaust their other options first, before they turned to the taxpayers to raise money. He hoped that the Council was thinking about other options for the coming year so that they did not have to raise the property tax rate again. Mr. Brown also noted that audience members were only allowed to speak during the public comment period, and asked if there were provisions that allowed members of the public to speak on specific agenda items during the course of the meeting.

Mayor Pro-tem Wilson commented that the public comment section used to be held at the end of the meeting, and at some point had been moved to the beginning. Assistant City Manager Flint explained

that action items in which the Council voted were always posted on the agenda in advance of the meeting, so members of the public could plan to speak about agenda items during the public comment section. Assistant City Manager Flint added that they could not permit people to speak during the actual meeting since it would be disruptive to the meeting, but the Council could opt to add another public comment section.

Robert Percival, 1634 S2050 W, Roy, discussed the employee policy manual. He took offense to the phrase “highly valued employee,” as he felt it implied that not all employees were valued.

Mayor Pro-tem Wilson closed the floor for public comment.

F. Presentations

1. Trailer Parking – Dave and Brenda Griggs

Mrs. Brenda Griggs expressed she was excited to be there that evening and explained they were there to advocate for modifications to ordinances about trailer parking in Roy City. She opined that these changes would alleviate burdens on homeowners and make Roy City better for all. She outlined how she and her husband had received a Code violation for pouring a concrete pad on their property to use to park their trailer. She explained how she and her husband had made other changes to their property that attempted to beautify it and stay in-line with Roy City guidelines and said she did not understand why they had been cited. She added that many other homes in Roy had illegally parked trailers and RVs.

Mr. Griggs shared some photographs of other illegally parked trailers throughout Roy, and he emphasized that he did not intend to target anyone; he wanted to highlight how prevalent this issue was in attempt to show the importance of changing the ordinance. Mrs. Griggs noted that several of the pictures had multiple Code violations because they did not have the square footage needed to adequately meet the current standards of the ordinance. She also pointed out that although these homes were in violation, they still looked nice and presentable.

Mrs. Griggs read their proposed ordinance aloud and said the current ordinance was from 1953. She said that vehicles had gotten much larger since that time and the ordinance needed to be updated to allow for bigger cars, trailers, and boats to be parked on one’s property. She expressed how much she and her husband loved Roy City and said she respected the need for ordinances in Roy. She emphasized that many people violated this ordinance simply because they did not know about it and she thought they should update the ordinance to make it reasonable. Mrs. Griggs discussed that it was the Councilmember’s job to clean up Roy and make things fair for everyone, and she stated that if she and her husband had to change their property, then everyone else in violation should have to do so as well. She added that it would be a hardship on her and her husband to remove the concrete pad, noting that they were both retired or close to retirement.

Mayor Pro-tem Wilson thanked Mrs. Griggs for her comments and agreed that the Griggs had a very nice home. She acknowledged that the Code Enforcement Officer did not have enough time to check every single home in Roy City, and the fact that there was a need for more parking, especially in cases where multiple families lived in one home. Mayor Pro-tem Wilson also expressed surprise that a Code Enforcement Officer had given the Griggs verbal permission to pour the concrete pad.

Mr. Griggs stated that he had used to perform inspections when he worked for the Fire Department and commented that some officers did not take enforcement very seriously.

Councilmember Saxton asked how the Griggs had calculated that the average property in Roy should

have 70 feet for a driveway and Mr. Griggs explained how they had determined their measurements.

Mayor Pro-tem Wilson acknowledged the Griggs' point that many people did not know that their properties were in violation. She agreed that their ordinance needed to be reconsidered and said they should send the ordinance to the Planning Commission for further review.

Councilmember Scadden brought up the fact that the Council had previously discussed parking in the front versus side yards, and at that time had determined that only side-lawn parking should be permitted. Mr. Griggs said he knew of several people that had front-lawn parking or had plans to develop a parking pad, and again expressed that many people did not know that was not allowed.

Mayor Pro-tem Wilson summarized that it seemed the majority of the Councilmembers were willing to take another look at this ordinance, and she emphasized that she only wanted to send this item back to the Planning Commission if the Council was going to seriously consider their comments.

Mrs. Griggs urged the Council to contact them if they had more questions for them.

Councilmember Scadden clarified that the Griggs' recommendation was to allow for a main driveway in the front with proper setbacks, along with a second driveway that was 70 feet and had a curb cut. City Planner Parkinson further clarified how "front" and "side" yard were defined.

G. Action Items

1. Consideration of Ordinance No. 24-13; To consider on a request to amend Title 10; Chapter 11 – Supplementary Development Standards; § 10 – Supplementary Regulations Allowing for the Keeping of Chickens (Hens) and Rabbits in the Single-Family Residential Zones.

Assistant City Manager Flint explained the history of this item. He reported that the initial applicants had brought this to the Planning Commission's attention since they were not allowed to raise chickens based on the lot size of their property. He said rather than requesting a zoning change or a variance, they had requested a Code change which would allow chickens on smaller lot sizes. He summarized that this proposal had gone through Planning Commission and received public comments, and reported there had been mostly positive feedback.

Mayor Pro-tem Wilson expressed that she thought this was a great idea, especially given the high cost of eggs lately. She confirmed this only applied to chickens, not roosters.

Councilmember Scadden motioned to approve Ord No. 24-13; To consider on a request to amend Title 10; Chapter 11 – Supplementary Development Standards; § 10 – Supplementary Regulations Allowing for the Keeping of Chickens (Hens) and Rabbits in the Single-Family Residential Zones. Councilmember Jackson seconded the motion. A roll call vote was taken, all Councilmembers voted "Aye", and the motion passed.

2. Consideration of Ordinance No. 24-14; An Ordinance of Roy City Establishing Certain Regulations for Massage Parlors.

Assistant City Manager Flint reported that Staff had been working on this item in conjunction with Roy City Police, and he noted that this issue was pervasive throughout the Wasatch Front and was not localized in Roy City. He explained that this ordinance would make it easier for Roy Staff to identify massage parlors that were in violation of the law, and would also facilitate the ability of the City to revoke

business licenses for parlors that were breaking the law.

Assistant City Manager Flint said the ordinance also included a requirement for annual floor plan reviews. He elaborated this was promoted by a massage parlor close to Roy City where employees were made to live within the building, and also offered services that were outside the confines of the law. He said this would also serve as a checkmark for the businesses to show that Roy City was closely monitoring them, which would hopefully dissuade them from breaking the law.

Mayor Pro-tem Wilson asked how many massage parlors were located in Roy City. Assistant City Manager Flint said they had several massage parlors that had been in Roy for a long time and abided by all requirements, but there were four parlors in the City that were under investigation. Mayor Pro-tem Wilson wondered if the floor plan clause would be an overreach for the businesses that were operating lawfully, and Assistant City Manager Flint explained that if a business wanted to change their floor plan they would need to notify the City anyway, so the annual review should not inhibit their business operations.

Councilmember Scadden motioned to approve Ord No. 24-14; An Ordinance of Roy City Establishing Certain Regulations for Massage Parlors. Councilmember Saxton seconded the motion. A roll call vote was taken, all Councilmembers voted “Aye”, and the motion passed.

3. Consideration of Resolution 24-11; A Resolution of the Roy City Council Amending the Roy City Personnel Policy and Procedures Manual.

City Manager Andrews explained that the Five-Year Strategic Plan for Roy City had recently been updated, and one of the pillars of focus was employee retention. He stated to that end, the Personnel Policy had been updated and there were six major changes.

City Manager Andrews listed the changes. He first said they had changed their vacation policy, and front-loaded several vacation days in the employee's first six months. He said they had also added a performance bonus, which could be awarded for employees that did functions beyond the scope of their job requirement. He said the bonus was up to \$500 and could only be given out once annually. City Manager Andrews added that they had made changes to the way that overtime was calculated, and he explained the new process. He also explained their new retention-based pay adjustment, which would reward employees for staying with Roy City. He elaborated that this policy was limited and dependent on departmental budgets, but opined that it was very needed. City Manager Andrews also explained the double-incumbent policy, which would allow the City to hire a position in the event that an employee was planning to retire, which would allow for the new employee to be trained by the outgoing employee. Lastly, he explained they had created incentives for Water and Sewer employees to get certifications.

Mayor Pro-tem Wilson thought these changes were greatly needed and said they needed to stop employees from leaving Roy City. Councilmember Joe Paul asked about the time limit on the double-incumbent policy and City Manager Andrews said it depended on the position, but noted that generally the City did not have a lot of advance notice when an employee planned to retire.

Councilmember Sophie Paul asked if there was only one certification for the Sewer employees, and City Manager Andrews replied that he assumed there were more, but they were only incentivizing the ones that were required by the City.

Councilmember Jackson motioned to approve Resolution 24-11; A Resolution of the Roy City Council Amending the Roy City Personnel Policy and Procedures Manual with the language strike

on “highly valued” in policy amendment #1305. Councilmember Scadden seconded the motion. A roll call vote was taken, all Councilmembers voted “Aye”, and the motion passed.

4. Consideration of Resolution 24-12; A Resolution of the Roy City Council Amending an Interlocal Agreement Between Roy City Corporation and Weber County for Paramedic Services.

Fire Chief Williams provided the background for this item, and noted that a study had been conducted several years ago to determine at what point additional paramedics would be needed in the County. He reported that the findings of that survey were that more staff would be needed in the next two to three years, and since then they had identified some gaps in staffing throughout the County.

Fire Chief Williams reported that the County had determined that now was the time to resolve those staffing issues and hire three paramedics in January. He explained that the cost of paramedics was increasing, so there would need to be corresponding increases to the paramedic fund of 8%. He stated this would equate to a \$44,000 addition to the Roy City budget, with the rest being subsidized by the County.

Mayor Pro-tem Wilson clarified that the \$44,000 figure would be the annual cost to the City and Fire Chief Williams confirmed that was correct. Fire Chief Williams summarized this arrangement was good for both the City and the County.

Councilmember Paul motioned to approve Resolution 24-12; A Resolution of the Roy City Council Amending an Interlocal Agreement Between Roy City Corporation and Weber County for Paramedic Services. Councilmember Jackson seconded the motion. A roll call vote was taken, all Councilmembers voted “Aye”, and the motion passed.

H. Discussion Items

1. Roy City Newsletter Distribution

City Manager Andrews provided the background on this item and recalled the Council had discussed this several times in the past. He announced that the company which produced *Connections* magazine was dissolving, so there would not be a December issue. City Manager Andrews said the purpose of the discussion that evening was to decide how to move forward for the newsletter. He mentioned that West Haven produced a digital newsletter and used express bill pay, like Roy City did. He said Ogden, which was the first city to produce *Connections*, planned to send out a newsletter through their utility bills for three months, and after three months they would announce where physical copies of the newsletter could be picked up.

City Manager Andrews said these different options had different price tags associated with them, and noted that they had received a substantial discount from the magazine. He stated it would cost \$3,000 a month to distribute physical copies of the newsletter to every residence in town. He said if they wanted to send the newsletter through the utility bills, they would only have to send out 8,400 newsletters and the rest would be sent through express bill pay. He said that option would cost \$20,000 a year, which was slightly less than what they currently paid.

Mayor Pro-tem Wilson noted that many seniors did not have computers or internet, and she worried about reaching seniors since they were likely to attend City-wide events. City Manager Andrews agreed that would be an issue with the utility bill model, and noted that it would also not reach people who did not pay utility bills directly, like apartment tenants. However, City Manager Andrews noted it was a cheaper option.

Councilmember Sophie Paul liked the idea of a digital newsletter. She also liked the cost of a digital newsletter and opted that was the route that they pursued. Mayor Pro-tem Wilson reiterated that this might not be the best option for senior citizens. Councilmember Sophie Paul said they could also provide some paper copies in places like grocery stores, the library, and senior centers.

Mayor Pro-tem Wilson also commented that people were more likely to ignore a digital newsletter than a physical one, and said if they mailed out copies of the newsletter people would probably at least flip through it. Councilmember Sophie Paul asked if there were cost-cutting options available, like printing in black and white. City Manager Andrews said the figures he had presented were for a black and white newsletter.

Councilmember Joe Paul commented that the DMV had gone entirely paperless. Mayor Pro-tem Wilson said that if a senior citizen reached out to the City to find out what had happened to the newsletter, they could explain where paper copies were located.

Mayor Pro-tem Wilson asked who would be designing and writing the digital newsletters. City Manager Andrews said they should discuss this more, and said the digital letters would be about four pages, rather than *Connections* magazine, which was about eight pages long. City Manager Andrews said if they did print some copies in color, they would need to be contentious about what information they chose to include and how many advertisements they added. Mayor Pro-tem Wilson said they should only include information that benefitted Roy City residents and noted that four pages might be too long for a digital newsletter.

Mayor Pro-tem Wilson confirmed that the newsletter could be accessed through the City website in case people did not get utility bills. City Recorder Fowers replied they would have the newsletter available on the website as well. City Manager Andrews discussed that there was an option to hire a service which would email out copies of the newsletter, but noted this ran the risk of being flagged as spam.

Councilmember Saxton asked how expensive it would be to follow in Ogden's model. City Manager Andrews said that would cost around \$17,000 for one month, or \$51,000 for three months. City Manager Andrews said this would be costly since they would have to pay for printing as well as postage. Councilmember Saxton said that the majority of people who read the newsletter and attended Roy City events were seniors who did not often have access to the internet. Councilmember Saxton wondered if there was a way that they could save some money, but still reach their primary demographic. City Manager Andrews proposed that they send out a physical copy quarterly, rather than monthly. Mayor Pro-tem Wilson agreed that she liked the idea of a hard copy.

Mayor Pro-tem Wilson opined that she liked the idea of a bi-monthly newsletter, for a total of six newsletters a year. Councilmember Saxton thought a quarterly newsletter could work, but Mayor Pro-tem Wilson thought they should be more frequent. Councilmember Saxton and Mayor Pro-tem Wilson agreed that there should be hard copies.

Mayor Pro-tem Wilson proposed that they publish a hard copy of the newsletter every two months in addition to offering it digitally, and gauge what the response was. She said they could always adjust their plan.

A member of the audience asked if the newsletter would be posted online as well and City Manager Andrews replied that it would be posted on the City website.

Mayor Pro-tem Wilson confirmed that City Recorder Fowers would create a four-page newsletter every two months, and they would mail this out digitally as well as place them in community centers throughout

the City.

I. City Manager & Council Report

City Manager Andrews announced that the email addresses and website for Roy City were switching from “.org” to “.gov.” He said that process should be complete by January.

City Manager Andrews reported that the Christmas Tree Lighting Ceremony would be held on November 25th, and provided a schedule for the event.

City Manager Andrews provided an update on the Lift Station, and said the building was complete and they were now testing the power to make sure all systems were functional. He anticipated they would go live in January.

City Manager Andrews announced that they would be visiting the Senior Center on November 27th and asked for a head-count for the event. He also congratulated Roy High football team for making it to State. He said Roy High School was in need of some funding and asked the Council if they would be interested in providing that funding.

Mayor Pro-tem Wilson commented that she had been fundraising for the upcoming game and noted it had been a long time since Roy High had made it to State. She explained the high school did not have enough funding to bus all the students to the game and so businesses throughout Roy were donating money to bring the students down. She explained how they had safeguards in place to make sure the students got there and back safely. She thought it would be great if the City could contribute.

Councilmember Saxton agreed they should help out, and asked how much the bus cost. City Manager Andrews estimated it was about \$1,500 per bus, and said one bus could hold about 60 kids. Mayor Pro-tem Wilson added that the tickets to the game were \$6.25 each. Mayor Pro-tem Wilson urged the Councilmembers to attend the game as well and noted that the City had a box at the stadium.

Councilmember Sophie Paul asked how much they would be able to donate. Mayor Pro-tem Wilson thought they had about \$500 to spare, and commented that they needed to be mindful of setting a precedent with their donations. Councilmember Joe Paul said he would donate \$500 out of his own pocket as well and expressed he was a proud Roy High alum. Mayor Pro-tem Wilson added the funding would be for all of the students to attend the game as well as the teachers, although teachers that wanted to go needed to find substitutes for their class. Mayor Pro-tem Wilson expressed how important this game was and said Roy High was feeling confident that they could bring home the championship.

Councilmember Sophie Paul thanked Public Works for fixing the red curb by Roy Junior High.

Councilmember Jackson asked if there was an event at the Senior Center on December 12th and City Manager Andrews replied there was a Christmas Dinner on that day. Councilmember Jackson reported on some recent City-wide events and shared videos and photographs. She highlighted the Pumpkin Splash, organized by the Parks and Recreation department, and the Fire Banquet at the fire station.

J. Adjournment

Councilmember Scadden motioned to adjourn the meeting, Councilmember Jackson seconded the motion, all present Councilmembers voted “Aye” and the meeting adjourned at 7:36 p.m.

Robert Dandoy
Mayor

Attest:

Brittany Fowers
City Recorder

dc:

DRAFT