

Interlaken Town Council Regular Meeting Agenda
Wednesday, 06 November 2024, 7:22 PM – 8:08 PM
Meeting Conducted Remotely with Zoom Video Conferencing Software

Zoom Meeting ID: 516 337 9977

Password: 84049

Zoom Meeting Link

<https://us02web.zoom.us/j/5163379977?pwd=QIJNT3loV3J4Nm83TFJOdGVVSUE1ldz09>

1. Call to Order - Mayor Harrigan called the meeting to order at 7:22 pm

2. Roll Call

Greg Harrigan, Mayor
Sue O’Nan, Council Member and Treasurer
Timm Dixon, Council Member
Erin Merryweather, Council Member
Jill Jacobson, Council Member, was absent

3. Presentations: None

4. Public Comment:

David Gardella, 451 Bern Way: He’s a local fire commissioner in Florida, and was part of his condo association for years. He wanted to show his appreciation for our work. He’s experienced 2 hurricanes recently. He used only 20,000 gallons of water last year. He’s asking for less of a water rate increase, especially for someone who only uses 20,000 gallons a year. Note that the base allotment is 120,000 gallons per year.

5. Consent Agenda: None

6. Approval of Agenda or Changes

Motion: Council Member O’Nan moved to approve the agenda.

Second: Council Member Dixon seconded the motion.

Discussion: No discussion.

Vote: The motion was approved with the Council Members unanimously voting Aye.

7. Approval of 10/08/2024 Council Regular Meeting Minutes

Motion: Council Member O’Nan moved to approve the 10/08/24 town council meeting minutes as presented.

Second: Council Member Merryweather seconded the motion.

Discussion: No discussion.

Vote: The motion was approved with the Council Members unanimously voting Aye.

8. Approval of 10/22/2024 Council Work Session Minutes

Motion: Council Member O’Nan moved to approve the 10/22/24 town council work session minutes as presented.

Second: Council Member Merryweather seconded the motion.

Discussion: No discussion.

Vote: The motion was approved with the Council Members unanimously voting Aye.

9. Financial Reporting – Year to Date FY2025

Town Administrator Smith presented the financial reports for FY2025 to date. The reports reflected the town’s status as previously discussed in the FY2025 budget amendment report. There was no further discussion. See the attached reports for more information.

10. Water Rates & FY2025 Budget Amendment Discussion and Vote

Greg – his last comment is that he’s a realtor, and he can verify that the 3 most common questions people ask are about water, roads, and fire safety. If Interlaken’s water system is considered defective, you won’t be able to give your house away. There are other communities that are having water issues. Sue has lived here 20 plus years. Before we became a town the annual assessment increased regularly, sometimes as much as \$300 annually. It was very arbitrary before we became a town. Now it has steadied out. She feels this proposal restores our reserves without too much pain. Erin agrees that it is a necessary increase and if things aren’t as bad as we think, we can go back to lower rates. Timm – anything you can do to extend the life of the water system is worth doing. Smith presented a table showing the water rate history since the town’s incorporation.

Water Rates by Fiscal Year								
Fiscal Year	FY2016		FY2018 (1st half FY)		FY2018 (2nd half FY)		FY2020 - current rates	
Ordinance Date	11/2/15		6/17/17		12/11/17		12/11/17	
	Monthly	Annual	Monthly	Annual	Monthly	Annual	Monthly	Annual
Connected Lots Base Rate	\$ 63	\$ 756	\$ 69	\$ 828	\$ 75	\$ 893	\$ 81	\$ 972
Empty Lots Rate	\$ 63	\$ 756	\$ 58	\$ 696	\$ 62	\$ 749	\$ 68	\$ 816

Motion: Council Member O’Nan moved to approve the Ordinance No.15 An Ordinance Amending the Interlaken Town Water Usage Rates.

Second: Council Member Merryweather seconded the motion.

Discussion: No discussion.

Vote: The motion was approved with the Council Members unanimously voting Aye.

11. Online Bill Pay Discussion – Xpress Bill Pay

Smith outlined a proposal to allow lot owners to pay their water bills using online using Xpress Bill Pay. Greg - it makes sense, save money and make it easier. Sue would save time and is all for it. Timm is all for it.

12. Public Works Manager Position Discussion

Greg says we’re very lucky to have Derek in the community. He’s knowledgeable and has shown his skill and dedication and work ethic. Derek is very interested in contributing in different ways, including overseeing and maintenance. He’s been in the construction business his whole life. He feels like he could bring something to the table. Timm feels Derek would be a good choice, and suggests we pay for training for certification for cross-connection control inspections. Derek could research the backflow prevention requirements and develop a standard. Sue – she’s gotten to know Derek and is happy to have someone who lives here, very knowledgeable, and easy to get along with. Erin thinks it’s a great fit.

Derek has an LLC that could break out his invoice into categories. Bart will meet with Derek and go over the task list and put together a contract.

Motion: Council Member O’Nan moved to approve Derek Becker’s hiring into the position as Public Works Manager

Second: Council Member Merryweather seconded the motion.

Discussion: No discussion.

Vote: The motion was approved with the Council Members unanimously voting Aye.

See the attached contract prepared by Smith.

13. Building Permit Update and Planning Commission Status – The PC was not represented – no updates

14. Jones & DeMille – Engineering Contract Update

Interlaken completed negotiations with Jones & DeMille, our new town engineering firm. Greg noted that we proceeded with this change as Ardurra announced they were no longer supporting municipalities. Jones & DeMille was recommended to the town by Ryan Taylor, the head of Ardurra's office in Heber. See the attached GSA contract and Assignment Order.

15. Other Business - None

16. Council Comments - None

17. Adjournment

Council member O'Nan moved to adjourn the meeting. Council member Merryweather seconded the motion. The motion passed unanimously. The meeting was adjourned at 8:08 pm. The next regular town council meeting is scheduled for 12/3/24 at 6:30pm.