



## Board of Trustees Meeting Minutes

WSU Davis Campus – Davis Stewart Center - 201  
2750 University Park Blvd. Layton, UT 84041  
Thursday, October 31, 2024 | 9:30 AM to 11:30 AM

### **Trustee Members:**

Karla Bergeson, Chair

Keith Titus, Vice Chair

Brent Bishop

Matt Dixon

Casey Hill

Monet Maggelet (via Zoom)

Lori Belnap Pehrson

Don Salazar

Emily Sorenson

### **Attendees:**

Brad Mortensen, President

Mark Halverson, Interim Vice President for Information

Ravi Krovi, Provost and Senior Vice President for Academic Affairs

Betsy Mennell, Vice President for University Advancement

Jessica Oyler, Vice President for Student Access & Success

Norm Tarbox, Senior Vice President for Administrative Services

Stephanie Hollist, Board Secretary & General Counsel

Jason Francis, Faculty Senate Chair, Associate Professor/Health Sciences Librarian (via Zoom)

Marc Gangwer, Staff Advisory Council Chair, Director of Financial Aid

Steven Richardson, Director of Strategic Initiatives

Sherri Cox, Executive Assistant

John Kowalewski, Executive Director, Marketing & Communications

Rieneke Holman, Professor/Chair/School of Nursing

### **Excused:**

Tammy Gallegos

Craig Trewet, National Advisory Council Chair (via Zoom)

Stephanie Kimmey, Assistant Professor, Art History/ Carnegie Mellon Faculty Presidential Leadership Fellow (via Zoom)

Jude Agboada, Assistant Professor, Graphic Design/Carnegie Mellon Faculty Presidential Leadership Fellow (via Zoom)

Electra Fielding, Professor of Spanish and Translation/ Carnegie Mellon Faculty Presidential Leadership Fellow (via Zoom)

Julie Hartley, Associate Commissioner of Academic Education, Utah System of Higher Education

Jason Murphy, Information Technology Specialist

Jackson Hardy, Guest

Sakinatu Yosimbom, Student Presidential Leadership Fellow

### **Call to Order:**

Keith Titus, Vice Chair, called the meeting to order at 9:38 a.m. Vice Chair Titus welcomed all in attendance including Julie Hartley, Associate Commissioner of Academic Education from Utah System of Higher Education, and guests on Zoom. He asked for the identification of any potential or perceived conflicts of interest after reviewing the agenda. Hearing none, the meeting proceeded.

### **Board of Trustee Action Items**

#### **Board of Trustees Meeting Minutes – September 19, 2024:**

Meeting minutes from the September 19, 2024, Board of Trustees meeting were reviewed without discussion.

**Action:** Upon a motion to approve the Board of Trustees meeting minutes from September 19, 2024, by Lori Belnap Pehrson, Trustee, with a second by Emily Sorenson, Trustee, the motion passed unanimously.

### **Board of Trustees Information Items**

#### **Presidential Key Performance Indicators: 2024 Report and 2025 Indicators:**

Brad Mortensen, President, shared presidential key performance indicators (KPIs), including the report on 2024 KPIs and targets for 2025. The report will be sent to the Commissioner's office today by the annual deadline of Oct. 31.

#### **College Liaison Report: Dumke College of Health Professions and Faculty Presentation: "Tech Campus Partnerships":**

Monet Maggelet, Trustee, spoke briefly about the Dumke College of Health Professions. She excused Yas Simonian, Dean, from the meeting and introduced Rieneke Holman, Professor and Chair of the School of Nursing, who shared a brief overview of the college and discussed partnerships with health care providers and communities. She also discussed scholarships to

employees for areas of need, program certificates being offered, and partnering with the Department of Defense through the SkillBridge Program.

**Special Topic: IT Shared Services and Other Shared Services in State Statutes:**

Mark Halverson, Interim Vice President of Information Technology, discussed current IT shared services and Utah Education and Telehealth Network (UETN) connections through the Utah System of Higher Education (USHE). Cybersecurity penetration testing is being conducted with other universities, including technical colleges. Software agreements were discussed as well as funding needed to maintain our security systems and programs in place. Jessica Oyler, Vice President of Student Access and Success, discussed IT platforms and direct admissions used by student services. Ravi Krovi, Provost and Sr. Vice President of Academic Affairs, discussed the facilities' relationships across the state and how IT platforms facilitate faculty and students' needs in labs. Stephanie Hollist, Board Secretary and General Counsel, shared that an MOU related to Title IX services with Ogden-Weber Technical College, Davis Technical College, and the Office of Equal Opportunity at Weber State University has been drafted and is waiting for approval from the Utah Attorney General.

**National Advisory Council Liaison Report:**

Matt Dixon, Trustee, and Craig Trewet, Chair of the National Advisory Council, gave a National Advisory Council (NAC) meeting review from Oct. 11, 2024. Chair Trewet introduced new NAC members and discussed NAC insight. Current subcommittees and a new eHSI Performance subcommittee will support the Board of Trustees and mission of the university. Chair Trewet reviewed the topics addressed at the fall meeting. The next meeting will be in April 2024.

**Weber State University Reports**

**President's Report:**

President Mortensen reminded everyone to sign up for fall convocations. He welcomed the three faculty Carnegie Mellon Presidential Leadership Fellows and introduced student Presidential Leadership Fellow, Sakinatu Yosimbom, who shared her Weber State story.

**Alumni Association Report:**

Trustee Dixon was pleased with many good things happening, including over 50 students who received funding from the Alumni Association. The Mentoring Alumni Program & Scholarship (MAPS) program is doing well in matching students with alumni for their career goals. Homecoming week was exciting with many great events along with WSU Salutes awarding and recognizing several distinguished awardees. January 27 is the "Wild About Damian" night.

**Staff Advisory Council Report:**

Marc Gangwer, newly appointed Staff Advisory Chair (SAC) and Director of Financial Aid, introduced himself. He reported that Belinda McElheny is the new SAC treasurer and plans to fill vacancies as soon as possible.

**Weber State University Student Association (WSUSA) President's Report:**

Emily Sorenson, Trustee, discussed the Weber State University Student Association President's report including Taco Tuesdays, which gives students a coupon with a QR code for concerns/suggestions, as well as free tacos. She highlighted a few student events and feels she has the support from the university to tackle student issues.

## **Upcoming Events:**

Upcoming events were reviewed in the packet without discussion.

Vice Chair Titus transitioned to the report from the Business Committee ahead of the Academic Policy Committee.

## **Business Committee**

### **Action Items: Don Salazar, Committee Chair**

Don Salazar, trustee, reported on the Business Committee meeting, with action items to report on and approve. He turned the time to Norm Tarbox, Senior Vice President, who discussed the following items:

#### **a. Policy Updates:**

- 1. PPM 2-10, Employees' Bond**
- 2. PPM 2-14, Memorialization of University Facilities**
- 3. PPM 3-6, Employment of Relatives and Household Members**
- 4. PPM 3-27, Administrative Leave**
- 5. PPM 3-40, Retirement**
- 6. PPM 3-47, Salary Administration for Non-Exempt Staff Personnel**
- 7. PPM 5-1, University Business Affairs**
- 8. PPM 5-4a, Contract Disbursing Officers**

#### **b. Audit Committee Report**

#### **c. Institutional Residence Report**

#### **d. Institutional Discretionary Funds Report**

#### **e. Investment Committee Report**

#### **f. Monthly Investment Report (August 2024)**

#### **g. Quarterly Investment Report**

**Action:** Upon a motion to approve action items from the Business Committee by Karla Bergeson, Trustee Chair, with a second by Brent Bishop, Trustee, the motion passed unanimously. It was noted that Vice Chair Titus acknowledged Sr. Vice President Tarbox's announcement of retirement and thanked him for his work.

## **Information Items:**

### **a. Campus Master Plan - Public-Private Partnership - Next Steps**

Stephanie Hollist, General Counsel, discussed the Campus Master Plan – Public-Private Partnership, which was approved by the Board of Trustees last November. An update was given of next steps with the plan going to the Utah Board of Higher Education (UBHE) on November 21. Chair Bergeson requested to have documents provided and linked for the UBHE meeting.

### **b. FY26 Budget Request**

### **c. FY26 Capital Request**

### **d. Annual Surplus Property Report**

### **e. Athletic Report**

### **f. Financial Report (August 2024)**

### **g. Special Topic: Risk Management**

- h. Appendix of Clean PPMs**
- i. Business Committee Meeting Minutes – September 19, 2024**

**Academic Policy Committee**

**Action Items: Trustee Pehrson, Committee Chair**

Trustee Pehrson reported on the Academic Policy Committee. She turned the time to General Counsel Hollist who discussed the following policies:

**a. Policy Updates:**

- 1. PPM 3-42a, Tuition Benefits for Non-Salaried Employees**
- 2. PPM 4-27, Processing and Management of Office of Sponsored Projects Documents**
- 3. PPM 6-1, Residency**
- 4. PPM 6-2, Admissions**
- 5. PPM 6-11, Eligibility for Student Activities**
- 6. PPM 9-2, Faculty Rights**

Discussion took place about PPM 9-2, Faculty Rights, with a request for further review and revisions to the policy. Vice Chair Titus recommended that this policy be tabled until the December 2 Board of Trustees meeting giving time for Faculty Senate and President's Council to make revisions.

**Action:** Upon a motion by Trustee Pehrson to approve all PPMs with the exception of PPM 9-2, Faculty Rights, which is intended to be brought forward to the December 2 Board of Trustees meeting after revisions, with a second by Trustee Bishop, the motion passed unanimously.

**Information Items:**

- a. Special Topic: Northwest Commission on Colleges and Universities Midcycle Visit Update**
- b. Appendix of Clean PPMs**
- c. Academic Policy Committee Meeting Minutes – September 19, 2024**

**Announcements / Observation / Questions:**

Announcements / Observation / Questions included the following:

- a.** Questions and discussion about the position replacing Sr. Vice President Tarbox and search plans.
- b.** Vice Chair Titus shared his experience attending the Utah Board of Higher Education (UBHE) Trustees Summit where he learned a lot concerning the responsibilities of both UBHE and our Board of Trustees. Transparency was appreciated concerning points of conflict and he appreciated the effort of UBHE to facilitate the meeting. Associate Commissioner Hartley thanked everyone for attending the summit.

**Meeting Adjourned:**

With no additional business to discuss, the meeting was adjourned at 11:27 a.m.