
UINTAH CITY COUNCIL MEETING
TUESDAY, OCTOBER 1st, 2024
6:00 PM
MINUTES

Council Members Present: Mayor Cutler, Council Member Bell, Council Member Combe, Council Member Roberts, Council Member Guiller

City Staff Present: City Recorder Michelle Mortensen, Planning Commission Chair Debra Wickizer

Visitors: Lt. Ryan, Paul Stuart, Don Pearson, Marilyn Pearson

AGENDA ITEMS:

1. **MEETING CALL TO ORDER:** Meeting called to order by Mayor Cutler at 6:00 p.m.

PLEDGE OF ALLEGIANCE: Led by Council Member Bell.

CONFLICT OF INTEREST: None

2. **PUBLIC COMMENT:**

None

3. **CONSENT AGENDA: Action Item**

A. Approval of City Council Minutes September 3rd, 2024

B. Approval of Invoices

C. Financial Reports

- A motion was made by Council Member Combe to approve the consent agenda.
- Council Member Bell seconded the motion.
- Mayor Cutler asked if there was any discussion on the motion; there was none.
- All in favor; the motion carries. Council Member Combe, yes. Council Member Roberts, yes, Mayor Culer, yes; Council Member Bell, yes.

4. **PUBLIC HEARING:**

None

5. **OLD BUSINESS:**

None

6. **NEW BUSINESS:**

A. Discussion/Action on Amending Title 1 Section 6 of the Uintah City Code: Mayor Cutler

- Mayor Cutler explained that we are adding the continuity of government to our city code which will be used in our Emergency Operations Plan.
- A motion was made by Council Member Bell to approve Ordinance 291-24
- Council Member Combe seconded the motion.
- Mayor Cutler asked if there was any discussion on the motion; there was none.

B. Discussion/Action on Uintah City Emergency Operations Plan: Council Member Guiller

- Council Member Guiller stated that we have had an emergency operations plan in place, but we have met with Lisa Gosline from Weber County Emergency Services to see how we can improve our plan and make it more streamlined. This plan is a living document that will serve our community well. There will be things that we need to refine, but it is a great place to start. Council Member Bell stated we currently have a separate water emergency plan so it might be a good idea to add that to the EOP, so maybe we can make one master plan. Council Member Guiller said this is an excellent idea.
- Council Member Combe mentioned that we could add the park as a helicopter landing zone.
- A motion was made by Council Member Bell to table the Emergency Operation Plan until next meeting to allow us the chance to incorporate the water emergency plan into our EOP.
- Council Member Roberts seconded the motion.
- Mayor Cutler asked if there was any discussion on the motion; there was none.
- All in favor; the motion carries.

- C. Discussion/Action on Uintah City Subdivision Ordinance Update: Planning Commission Chair Wickizer
- Planning Commission Chair Wickizer discussed the review of a subdivision plan by Hansen Planning and the implications of Senate Bill SP 174. This bill aims to streamline the subdivision approval process by establishing a predictable timeline, allowing planning commissions to make decisions instead of city councils, and requiring a complete application checklist to simplify submissions.
 - The process must be completed within 120 days, with a maximum of four reviews and no conditional approvals. While public hearings are not mandatory, they can be added if needed. Council Member Combe expressed concerns about the importance of public input, especially in areas with limited access. Chair Wickizer highlighted the necessity of clear ordinances to avoid interpretation issues and mentioned that design standards could be implemented. Mayor Cutler emphasized the need for public hearings, noting that state mandates may limit local decision-making.
 - Council Member Roberts asked if we could continue to change our ordinances and if we are looking at all our ordinances regarding land use. Chair Wickizer answered that we can change ordinances, and we are obtaining a grant that would help us rewrite our master plan as well as our ordinances.
 - A motion was made by Council Member Combe that we update our subdivision code for 1-2 family units, and we go with the planning commission's recommendation of adding a two-step review and also adding a public hearing.
 - Council Member Bell seconded the motion.
 - Mayor Cutler asked if there was any discussion on the motion; there was none.
 - All in favor; the motion carries.

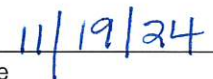
7. INFORMATIONAL ITEMS:

- A. Planning Commission Report:
- Chair Wickizer explained that one of the most detailed discussions they had was on short-term rentals. The discussion on short-term rentals focused on creating an ordinance that would restrict rentals to two or three nights, prohibit same-day bookings, limit guest numbers, and enforce quiet hours. It also proposed annual safety inspections, requirements for smoke and carbon monoxide detectors, off-street parking, and licensing needs, potentially with a three-month trial period and strengthened enforcement penalties.
- B. Sheriff's Report: None
- C. Council Reports:
- Council Member Bell mentioned that the water department has the sanitary water survey on Monday where they will make sure all our requirements are met. She also mentioned that she spoke with the bus driver, and she is having issues with cars passing the bus when the flashing lights are going.
 - Mayor Cutler stated that the Air BNB where the shooting occurred filled out all the necessary paperwork and that will be discussed at planning commission at the end of the month. We are down two members of the planning commission, so we will be looking for some new alternates. Last week we had a work session on the certified tax rate and truth and taxation. If there is something you want your tax dollars to go to that it is not currently going to, please let one of us know.

8. MEETING ADJOURNMENT:

- A motion was made by Council Member Roberts to adjourn the city council meeting at 7:13 p.m.
- Council Member Guiller seconded the motion.
- Mayor Cutler asked if there was any discussion on the motion; there was none.
- All in favor; the motion carries.


Michelle Mortensen, Uintah City Recorder


Date