

ENOCH CITY COUNCIL NOTICE AND AGENDA

December 4, 2024 at 6:00pm
City Council Chambers
City Offices, 900 E. Midvalley Road
Join Zoom Meeting

<https://us02web.zoom.us/j/85232754250>

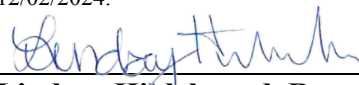
Meeting ID: 852 3275 4250

1. **CALL TO ORDER OF REGULAR COUNCIL MEETING**
 - a. **Pledge of Allegiance-**
 - b. **Invocation (2 min.)-Audience invited to participate-**
 - c. **Inspirational thought-**
 - d. **Approval of Agenda for December 4, 2024**
 - e. **Approval of Minutes for November 20, 2024-**
 - f. **Ratification of Expenditures-**
 - g. **Conflict of Interest Declaration for this agenda-**
2. **PUBLIC COMMENTS**
3. **DISCUSS ADJUSTMENTS TO THE 2024-2025 BUDGET AND SET A PUBLIC HEARING FOR DECEMBER 18, 2024**
4. **SET A PUBLIC HEARING FOR DECEMBER 18, 2024 REGARDING EXECUTIVE OFFICERS COMPENSATION**
5. **CONSIDER RESOLUTION NO. 2024-12-04 A RESOLUTION APPROVING THE 50/50 CONCRETE REPLACEMENT PROGRAM**
6. **COUNCIL/STAFF REPORT**
7. **CLOSED SESSION TO DISCUSS ONE OR MORE OF THE FOLLOWING: THE CHARACTER, PROFESSIONAL COMPETENCE OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL, COLLECTIVE BARGAINING; PENDING OR REASONABLY IMMINENT LITIGATION, THE PURCHASE, EXCHANGE, OR LEASE OF REAL PROPERTY, INCLUDING ANY FORM OF WATER RIGHTS OR WATER SHARES; DEPLOYMENT OF SECURITY PERSONNEL, DEVICES OR SYSTEMS; INVESTIGATIVE PROCEEDINGS REGARDING ALLEGATIONS OF CRIMINAL MISCONDUCT.**
8. **ACTION FROM CLOSED MEETING-**
9. **ADJOURN**

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for these meetings should call the City Offices at 435-586-1119, giving at least 24 hours advance notice. Meetings of the Enoch City Council may be conducted by electronic means pursuant to Utah Code Annotated, Section 52-4-207. In such circumstances, contact will be established and maintained by telephone or other electronic means and the meeting will be conducted pursuant to the Enoch City Code of Revised Ordinances, Chapter 3-500, regarding meeting procedures including electronic meetings.

CERTIFICATE OF DELIVERY

I certify that a copy of the forgoing "Notice and Agenda" was delivered to each member of the City Council, posted on the Enoch City website, on the City Office door and published on the Utah Public Meeting Notice website on 12/02/2024.


Lindsay Hildebrand, Recorder **12/2/2024**
Date

MINUTES
ENOCH CITY COUNCIL
November 20, 2024 at 6:00pm
City Council Chambers
City Offices, 900 E. Midvalley Road

Members present:

Mayor Geoffrey Chesnut
Council Member Katherine Ross
Council Member David Harris
Council Member Shawn Stoor- Excused
Council Member Bob Tingey
Council Member Debra Ley

Staff present:

Robert Dotson, City Manager
Ashley Horton, Treasurer
Justin Wayment, City Attorney
Hayden White, Public Works Director
Lindsay Hildebrand, City Recorder
Jackson Ames, Police Chief

Public Present: Bryce Poulson, Jonathan Wilson, and Delaine Finlay

1. CALL TO ORDER OF REGULAR COUNCIL MEETING

- a. Pledge of Allegiance-** Led by Council Member Ross
- b. Invocation (2 min.)-Audience invited to participate-** Given by City Manager Dotson
- c. Inspirational thought-** Given by Council Member Ross. Council Member Harris will have the thought at the next meeting.
- d. Approval of Agenda for November 20, 2024 – Council Member Tingey made a motion to approve the agenda. Council Member Ross seconded and all voted in favor.**
- e. Approval of Minutes for November 6, 2024- Council Member Ross made a motion to approve the minutes. Council Member Ley seconded and all voted in favor.**
- f. Ratification of Expenditures- Council Member Ross made a motion to ratify the October 2024 expenditures. Council Member Ley seconded and all voted in favor.**
- g. Conflict of Interest Declaration for this agenda-** None Stated

2. PUBLIC COMMENTS

There were no public comments.

3. OPEN THE 2024-2025 BUDGET – Council Member Ross made a motion to open the 2024-2025 Budget. Council Member Tingey seconded and all voted in favor.

4. CONSIDER RESOLUTION NO. 2024-11-20 A RESOLUTION TO AMEND THE ENOCH CITY FEE SCHEDULE REGARDING BUILDING PERMITS -PLAN REVIEWS

City Manager Dotson stated that a plan had been received and approved, which was relatively identical to previous ones. The proposal was a 50% reduction, explaining that the state code defined "substantially," and legislation would further clarify it. Harris expressed approval for not charging people in certain cases. Council Member Ross inquired if this applied to cookie-cutter homes with similar designs. City Manager Dotson clarified that reviews did not

typically include colors or minor details, and the plans were for homes with similar layouts and square footage.

Council Member Tingey asked about building fees, and City Manager Dotson explained they were based on the type of building and its square footage. Lynn noted his software automatically entered the livable square footage, using national building data to calculate evaluations. He added that their fee schedule took a percentage of that evaluation and cited Settlers Square as an example. By streamlining the process for identical layouts, he was saving time and avoiding unnecessary charges. Council Member Ley questioned whether the list was complete, noting discrepancies with special inspections. City Manager Dotson responded that Ley had been referencing an outdated version.

Council Member Ross made a motion to approve Resolution No. 2024-11-20, a Resolution to amend the Enoch City Fee Schedule Regarding Building Permits – Plan Reviews. Council Member Tingey seconded and a roll call vote was held as follows:

Council Member Ross: Yes

Council Member Stoor: Absent

Council Member Harris: Yes

Council Member Tingey: Yes

Council Member Ley: Yes

5. REVIEW RESULTS FROM THE 2024 ENOCH CITY AUDIT

Ashley Horton reported that she had sent the council a copy of the digital file regarding the audit. Most council members were already informed about the audit results. She reviewed the auditor's findings, noting a deficit in the drainage fund amounting to \$152,887.00. The auditor recommended that the city address this deficit in the following fiscal year. Enoch City's response indicated they would retire the deficit and were exploring options to increase user fees, which have already been addressed. This was the sole finding from the audit, with everything else reported as satisfactory.

Council Member Harris inquired whether the increase in user fees would cover the deficit. Ashley clarified that it depended on expenses within that fund and mentioned the potential use of impact fees, expressing optimism about covering the deficit. She planned to assess the fee revenue in January.

Financial highlights were also discussed; assets exceeded liabilities by \$28,828,702, with \$4,543,888 being unrestricted for ongoing governmental obligations. Approximately 49% of \$2,793,225.00 was available for discretionary spending. Council Member Tingey queried whether there were funds they wished to spend but couldn't. Ashley responded affirmatively, citing examples from the road department that faced time constraints, staffing issues, or contractor availability.

She explained that while all funds except for the general fund were retained, they were considered restricted. Restricted funds could only be spent on designated items, while unrestricted funds in the general fund allowed retention of up to 40% of revenue. City Manager Dotson provided an example regarding the environmental assessment on the East Bench Watershed Project, which remained budgeted without expenditure and, thus available for the next fiscal year.

Council Member Harris asked about revenue shortfalls, to which Ashley replied that the audit did not specify the shortfalls, noting it was a general issue. Council Member Harris then questioned the need to budget lower in the future.

Council Member Tingey expressed gratitude for the opportunity to review the information, and Council Member Harris inquired about the auditor contract. Ashley confirmed that it was an open contract, allowing them to terminate whenever desired.

6. COUNCIL/STAFF REPORT

Hayden White

- The Iron County Road Department is working out on 5200. They will be building that road out as per the agreement for the CJC property. We might have a decrease in our drainage fund. He met with them today and our drainage ditches need to be moved and the storm drain pipe needs to be laid.
- Next week they will be crack-sealing all the roads that we plan on chip-sealing in the next budget year.
- They have been out pothole patching
- They put a new roof on the Old Enoch Park bathroom. they found out that kids have been up there filling the vents full of rocks. It took three days to get the rocks out.

Chief Ames

- We have had some meetings with Precision Development to get into the details of the new PD building. They are hopeful that they can start building in January.
- We have our new trucks and getting them outfitted. They are working with a company in St. George.
- Dancing with the Community Stars was last night. It was a really good time. Normally they bring in anywhere from \$90,000 to \$100,000 for the CJC.
- They got a small tip months ago when there was damage to the park to figure out who had been vandalizing the parks.

Lynn Neilson

- They will be turning the vent pipe upside down to prevent rocks from being put in the pipe.

Ashley Horton

- She has been working on the budget changes.
- Our Christmas party will be on Dec. 18th.

City Manager Dotson

- Sam Grimshaw is UDOT's project manager for the Old Highway 91 project.
- The Enoch/Cedar feasibility study is getting going with CIB contributing 50%.
- They have been attending a lot of planning meetings with UDOT. Today was the UTAH trail network. The legislature has 45 million a year to create a trail network that goes through the state of Utah. They met and talked about connections to Parowan and maybe moving the trail off of the main street. The idea is to connect communities.

Council Member Harris

- The Iron County Water Conservancy District has a new home. We will have one more meeting at the Cedar City offices and then they will be on Westview Dr.

Council Member Tingey

- He attended the Iron County School Board meeting. Canyon View High School won state in cross country and volleyball.
- They talked for a long time about the meeting schedule for next year. They talked about whether they should move them to 3:30 or should they do it at 5:30.
- They talked about the personal use of electronics by employees.
- There were a lot of statistics presented by the school board. He gave the council members a sheet with statistics.

Council Member Ley

- The Wreaths Across America meeting was yesterday. The elementary school will have students singing. They are looking for funding for next year. The cost of a wreath is \$17.

- She has had citizens ask her how they can complain about Old Highway 91. They think it needs to be resurfaced. City Manager Dotson said we are resurfacing our portion this spring. So they should call the County.
- There are citizens concerned about 4200 N.

9. **ADJOURN – Council Member Ross made a motion to adjourn. Council Member Ley seconded and all voted in favor.**

Lindsay Hildebrand, Recorder

Date

DRAFT

ENOCH CITY COUNCIL MEMORANDUM

TO: MAYOR AND CITY COUNCIL
FROM: ADMINISTRATION
DATE: DECEMBER 4, 2024
SUBJECT: MID-YEAR BUDGET AMENDMENTS



OVERVIEW

ADMINISTRATION

Sewer Reuse Project (10%): \$500,000
Old Hwy 91 Resurfacing Grant Match: (JHC Grant - \$2,000,000, Enoch - \$317,000)
Police Department Building \$2,775,000 (CIB - \$2,220,000, Enoch - \$555,000)
Finish East Bench Storm Drainage EA (\$346,859 Grant with match)
Compensation increases: (\$49,750)

POLICE DEPARTMENT

As the city continues to grow, the increasing demands on the Police Department have begun to stretch current staffing levels. Earlier this year, the city applied for a grant that, if awarded, would have partially funded a new full-time police officer. To support this effort, the City Council approved an additional \$70,000 per year for a three-year period to cover the remaining costs. This arrangement was designed to transition the position to full city funding after three years, ensuring its long-term sustainability. However, the Council was recently informed that the city did not receive the grant.

Recommendation

After a thorough review of the budget, \$66,000 in current funding has been identified to contribute toward the salary of a new full-time police officer. The City Council is now being asked to maintain the previously approved \$70,000 annual contribution for the next three years. This would allow the city to fully fund the position in the fourth year and sustain it indefinitely. The combined total of \$136,000 would provide the necessary resources to support the addition of another full-time officer. This budget amendment would be for 50% of that total for the remainder of 2024-25.

PUBLIC WORKS

To address the growing needs of our community and ensure the upkeep of essential infrastructure, we propose the following budget increases:

- \$50,000 for sidewalk improvements (50/50 Sidewalk Program, etc.)
- \$30,000 for streetlight upgrades (Streetlight RFP/Contract)
- \$15,000 to cover increased chlorine costs for water treatment
- \$35,000 to support seasonal workforce needs
- \$50,000 for critical street resurfacing projects (in addition to Old Hwy 91 Project).



50/50 Concrete Replacement Program

Sidewalk Maintenance

According to Enoch City Ordinance 11.300.360 SIDEWALK REGULATIONS: "Sidewalk maintenance and repairs are the responsibility of the adjacent property owner, occupant, lessor or agent." In some cases, financial assistance may be provided by the city in the 50/50 Concrete Replacement Program

Replacement Assistance

Enoch City is offering the 50/50 Concrete Replacement Program which offers residents an immediate and economical way to repair or replace broken sidewalks located adjacent to their property.

Eligibility

Standard City sidewalks are located within the city right-of-way, and the concrete must show specific types of deterioration noted below. Replacements must address all sidewalk concerns along the homeowner's property as determined by the City. Addressing portions of sidewalk issues with different participation agreements is not allowed.

Curb and gutter may be eligible for 50/50 cost share in addition to the sidewalk in certain instances when adjoining infrastructure conditions allow as determined by the City.

Sidewalk Criteria:

- 3 or more cracks per panel
- 25% spalling or breaking into chips
- Vertical or horizontal displacement of 1/2 inch or more
- Holes that have become a safety hazard

Curb and Gutter Criteria:

- Heaves
- Displacement
- Spalls or depressions which cause water to pond and in winter, forms ice pockets

Not Eligible

Driveways, driveway aprons and house walks (concrete walkways between the home and the street) - these are the homeowner's responsibility. Commercial properties are also not eligible to participate in the 50/50 Program.



50/50 Concrete Replacement Program

Sidewalk or curb and gutter replacement that requires additional resources beyond the replacement itself does not qualify for the 50/50 replacement program. Common examples of this are when a tree and/or tree roots must be removed to replace the sidewalk, when road frontage must be extended to reach curb, gutter, or sidewalk, or when a sidewalk height must be adjusted to match a road or yard elevation. These things must be remediated before the concrete would be eligible for this program.

Participation Process

1. Homeowner must submit a request form to Enoch Public Works Department. Request form may be found on the Enoch City's website.
2. An Enoch City Streets Department representative will conduct a site visit to determine eligibility.
3. Once the site has been determined eligible the homeowner will negotiate a contracted cost with a licensed contractor in the State of Utah. The homeowner may choose to use the City's licensed contractor or one of their choices. However, reimbursement costs shall not exceed the rates established with the City's procured concrete contractor.
4. Reimbursement costs shall not exceed the City's pre-approved amount regardless if final construction costs exceed that value.
5. Reimbursement will not exceed 50% of the final construction costs should the costs be lower than the City's pre-approved amount.
6. The homeowner will enter a signed agreement with Enoch City for the 50/50 Program for the reimbursement amount negotiated between the homeowner and sidewalk contractor.
7. The homeowner then hires a licensed contractor to perform the work.
8. **IMPORTANT NOTE:** Any concrete work done before eligibility has been established will NOT be covered by the 50/50 program.
9. The homeowner's contractor shall obtain a right-of-way permit to pour concrete within Enoch City right-of-way. **Fees for this permit will be waived if done as part of the 50/50 concrete replacement program. If a permit is not obtained prior to starting construction, the reimbursement will be forfeited.**
10. The homeowner should begin construction no later than 30 days from the date on the City's signed agreement. All construction must be completed, final inspection approved and reimbursement request submitted to the City within 60 days of date on the signed agreement. Note: the City may take up to 72 hours to respond an inspection request.
11. Once the work is complete, contact Enoch City Streets (435-586-1119) for a final inspection. Reimbursement will not be given until a final inspection occurs and complies with City standards.
12. Homeowner will pay the contractor in full.



50/50 Concrete Replacement Program

Reimbursement

Once the contractor has been paid, the homeowner shall submit to the City the following

- City agreement
- Work invoice
- Permit
- Proof of payment (a copy showing both the front and back of the bank - endorsed check is best)

Reimbursement requests may be mailed to the following address:

Enoch City Public Works
RE: 50/50 Concrete Replacement Program
900 E. Midvalley Road
Enoch, UT 84003

- Once payment is verified, a reimbursement check will be mailed to the applicant up to 50% of the amount stated in the agreement between the homeowner and the City.

Funding

This program is conditional on funding. Reimbursement will occur on a first-come-first-serve basis for sidewalks that are determined eligible until the budget is exhausted every fiscal year. The City's fiscal year is from July 1 to June 30. Projects that are eligible, but are not approved due to lack of funding, will maintain their queue in line for the next year's funding. However, the homeowner will be required to sign an updated agreement.

Enoch City determines the reimbursement amount using a procured rate provided by the City's approved concrete work contractor. Rates vary year to year and can be obtained from Enoch City Street Department (435-586-1119).

ENOCH CITY CORPORATION

RESOLUTION NO. 2024-12-04

A RESOLUTION APPROVING THE 50/50 CONCRETE REPLACEMENT PROGRAM

WHEREAS, the City of Enoch recognizes the financial burden that sidewalk repairs may impose on property owners and seeks to provide financial assistance through the 50/50 Concrete Replacement Program; and

WHEREAS, the 50/50 Concrete Replacement Program offers residents a cost-effective solution to repair or replace deteriorated sidewalks adjacent to their property, ensuring safety and compliance with city standards; and

WHEREAS, the City Council finds it is in the best interest of Enoch City, after taking into consideration the public health, safety and welfare of its citizens and the future needs of Enoch City that the 50/50 Concrete Replacement Program should be approved as described in “Exhibit A” herein.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of Enoch, Utah that the 50/50 Concrete Replacement Program be approved and adopted.

This Resolution was made, voted upon and passed by the Enoch City Council at a regular City Council meeting held on the 4th day of December 2024.

DATED this 4th day of December 2024

ENOCH CITY CORPORATION

Geoffrey L. Chesnut, Mayor

ATTEST:

Lindsay Hildebrand, City Recorder

VOTING:

Katherine Ross	Yea___	Nay___
David Harris	Yea___	Nay___
Shawn Stoor	Yea___	Nay___
Bob Tingey	Yea___	Nay___
Debra Ley	Yea___	Nay___

SEAL: