

North View Fire District
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North Ogden, UT 84414
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October 24, 2024
North View Fire District Board Meeting Minutes

The North View Fire District Trustees convened in a Fire Board Meeting session on October 24, 2024, at 5:00 p.m., at the North View Fire Station. Notice of time, place, and agenda of the meeting was electronically mailed to each Trustee to the Utah Public Meeting Notice Site, Standard Examiner, and posted at the North View Fire Station on October 24, 2024. Notice of the 2023 annual meeting schedule was electronically mailed to the Utah Public Notice Website and to the Standard Examiner. Pursuant to the NVFD Electronic Meetings Policy adopted March 16, 2011, One (1) or more trustees may have participated electronically, and the NVFD Station 21 315 E. 2550 N. North Ogden, Utah is designated as the anchor location, where members of the public may monitor and when appropriate, participate in the meeting. After notifying the District Clerk, Trustees may have participated electronically by telephone, Skype, Face time, or any method that facilitates communication electronically.

Present:

Chairperson Timothy Wheelwright
Trustee Cameron West
Trustee Chris Clark
Trustee Kristen Mechem
Trustee Meredith Aardema (electronically)
Trustee John Arrington
Chief Kristopher Maxfield

Excused:

Trustee Jay Johnson

Staff Present:

Deputy Chief/ Fire Marshal Ryan Barker
Deputy Chief Jeremiah Jones
Battalion Chief Tom Maples
Nicci Roylance/District Clerk
Captain Matt Lee
Lt. Paramedic Sean Lowe
Travis Dallinga
Brady Stewart
Alex Kurish
Rick Johansen
Jordan Batt
Greg Ostermiller

Public:
Kevin Karras
Nate Newman

1. Opening Prayer, Reading or expression of Thought, and the Pledge of Allegiance.

- Trustee Mechem Chairperson Wheelwright welcomed and started the meeting at 5:00 p.m.
- Trustee Mechem led the meeting in the allegiance. Trustee Mechem quoted:

Your Work Matters.
Everyday that you show up.
Even when it's hard and when you don't feel like it.
You are making a difference.
So, even on the hard days
Even on the days where you'd like to hang
back and not show up
Remember, the world needs the magic inside of you.
Your work matters.
Your consistency matters.
Your ideas matters.
Your presence matters.
So, Keep it up.

2. Consideration to approve the minutes of September 19, 2024.

- Chairperson Wheelwright stated that the minutes were distributed electronically.
- Trustee Arrington made a motion to approve the minutes. Trustee West seconded the motion.

Voting:

Chairperson Wheelwright	yes
Trustee Arrington	yes
Trustee Clark	yes
Trustee West	yes
Trustee Mechem	yes
Trustee Aardema	yes (electronically)
Trustee Johnson	excused

3. Consideration to approve the monthly financial transactions for September 2024.

- Chairperson Wheelwright stated that the financials were distributed electronically.
- Nicci Roylance, District Clerk, read a financial summary provided by the District's accountant, Jeff Davis.
- Trustee Arrington motioned to approve September 2024 financial transactions. Trustee Mechem seconded the motion.

Voting:

Chairperson Wheelwright	yes
Trustee Arrington	yes
Trustee Clark	yes

Trustee West	yes
Trustee Mechem	yes
Trustee Aardema	yes (electronically)
Trustee Johnson	excused

4. **Presentation to Lt. Paramedic Sean Lowe, the Supervisory Fire Officer Designation.**

- Chief Maxfield presented the Supervisory Fire Officer Designation to Lt. Paramedic Sean Lowe.

5. **Swearing in of Firefighter Greg Ostermiller, Presenter**

- Chief Maxfield introduced our new firefighter, Greg Ostermiller, and Nicci Roylance, District Clerk, swore in Greg Ostermiller.

6. **Public Comments.**

- Chairperson Wheelwright welcomed the many employees, friends, and family who attended.

7. **Discussion and/or action to approve the Fraud Risk Assessment & Basic Separation of Duties.**

- Chairperson Wheelwright asked what the assessment was for and could we table it to next month.
- Nicci Roylance, District Clerk stated that it was needed for the audit to be finished. Nicci Roylance, District Clerk, stated that it is a rating to clarify if we comply with fraud risk and separation of duties. Nicci Roylance, District Clerk, stated that the rating was very good. We need the component of having an internal auditor.
- Trustee West motion to approve the Fraud Risk Assessment & Basic Separation of Duties. Trustee Mechem seconded the motion.

Voting:

Chairperson Wheelwright	yes
Trustee Arrington	yes
Trustee Clark	yes
Trustee West	yes
Trustee Mechem	yes
Trustee Aardema	yes (electronically)
Trustee Johnson	excused

8. **Discussion and/or action to approve the Surplus List with Engine 23.**

- Deputy Chief Jones stated that the reserve engine did not pass its pump test, and fixing and repairing it would be costly, so it should be kept as a reserve.
- Deputy Chief Jones stated that we chose to offer the engine to the DATC and chose not to accept it, but Bridgerland would love to utilize it.
- Trustee Clark moved to approve the Surplus List with Engine 23, and Trustee Aardema seconded the motion electronically.

Voting:

Chairperson Wheelwright	yes
Trustee Arrington	yes
Trustee Clark	yes
Trustee West	yes
Trustee Mechem	yes

Trustee Aardema
Trustee Johnson

yes (electronically)
excused

9. **Discussion and/or action to approve Station 23 design and cost.**

- Chief Maxfield presented the Station 23 design plan.
- Chief Maxfield asked the Board if we would like to continue with the design plan.
- Trustee Arrington asked if we are responsible for the \$115,000. Chief Maxfield stated that if we stopped the design plan, we would have to do an RFP later to finish it.
- Trustee Aardema asked if the engineering needed to be redesigned if we chose the other locations.
- Chairperson Wheelwright stated that if we do not continue with the design plan, we will lose \$115,000 versus finishing and paying the rest at \$217,000. Otherwise, we could have higher costs in the future.
- Discussion was had on the other locations.
- Trustee West moved to approve the final payment for Station 23, which will cost \$332,683. Trustee Arrington seconded the motion.
- Trustee West motioned to amend the Baylock that the design would be portable to a different location. Trustee Arrington seconded the amended motion.
- Trustee West made the motion to approve the Station design and cost. Trustee Arrington seconded the motion.

Voting:

Chairperson Wheelwright	yes
Trustee Arrington	yes
Trustee Clark	yes
Trustee West	yes
Trustee Mechem	yes
Trustee Aardema	yes (electronically)
Trustee Johnson	excused

10. **Discussion and/or action to approve the Engine Contract.**

- Deputy Chief Jones presented the difference between the contracts.
- The discussion was held on the difference of \$3000, a performance bond.
- Trustee West made the motion to approve the engine contract without prepayment. Trustee Mechem seconded the motion.

Voting:

Chairperson Wheelwright	yes
Trustee Arrington	yes
Trustee Clark	yes
Trustee West	yes
Trustee Mechem	yes
Trustee Aardema	yes (electronically)
Trustee Johnson	excused

11. Discussion and/or action to approve the Quarter Three Strategic Plan.

- Chief Maxfield presented the Quarter Three Strategic Plan and gave an update on the Paramedic Program.
- July 2025 would be the definite time for North View Fire District to be implemented into the County's Paramedic Program.

12. Discussion and/or action to approve new Board Meeting dates for November and December.

- The discussion was had on our November date being Thanksgiving and the December date being the day after Christmas. Nicci Roylance, District Clerk, stated that we could move them to November 21, 2024, and December 19, 2024. Trustee Mechem motioned to approve moving the dates to November 21, 2024, and December 19, 2024. Trustee Clark seconded the motion.

Voting:

Chairperson Wheelwright	yes
Trustee Arrington	yes
Trustee Clark	yes
Trustee West	yes
Trustee Mechem	yes
Trustee Aardema	yes (electronically)
Trustee Johnson	excused

13. Administration Report

- BC Maples reported on the training program.
- Deputy Chief Jones gave an update on the Ladder Truck. We will do the ladder push-in on November 21, 2024.
- Deputy Chief Barker stated that we now have Fire Prevention revenue.
- Deputy Chief Barker apologized to the Board for the bad communication at the Open house. Deputy Chief Barker stated that we had 3500 people attend.

14. Chairperson's Report

- Chairperson Wheelwright did not have anything.

15. Other and/or Identify matters for future consideration and or action.

- There were no matters to discuss

15. Close Executive Session.

- Trustee West motioned to go into a closed meeting. Trustee Mechem seconded the motion.
- Zoom was disabled at 6:05 p.m. for the closed meeting.
- Chairperson Wheelwright needed to be excused at 6:10 p.m.

16. Adjournment

- Trustee West motioned to adjourn the meeting at 6:24 p.m. Trustee Clark seconded the motion.

Voting:

Chairperson Wheelwright	yes
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Trustee Arrington
Trustee Clark
Trustee West
Trustee Mechem
Trustee Aardema
Trustee Johnson

yes
yes
yes
yes
yes (electronically)
excused

X


Timothy M. Wheelwright

~~Vice~~-Chairperson

Jay Johnson

X


Nicole Roylance
District Clerk

These minutes were approved on November 21, 2024