1400 North 200 East
American Fork, UT 84003
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Minutes of the Fox Hollow Golf Club Board of Directors Meeting held **September 19, 2024** at **6:00 p.m**. at the Fox Hollow Golf Club, 1400 North 200 East, American Fork, Utah.

Members Present: Jay Fugal, Johnny Revill, Max Powell, Steve Chipman. Paulette Anderson, Dave Richards and Keely Giles.

Excused: Clark Taylor, and Ryan Wood.

Others Present: Jaxson Taylor, John Hansgen, Stewart Reeve, Riley Bunker, and Wendy Thorpe.

1. Welcome

Chair Jay Fugal welcomed the members of the Board and opened the meeting at 6:00 p.m.

2. Public Comments

There were no public comments.

3. Action Items

a. Review and action on approval of the August 15, 2024 board meeting minutes

Motion: Board Member Johnny Revill moved to approve the August 15, 2024 board meeting minutes. Board Member Steve Chipman seconded the motion.

Vote: Clark Taylor, Absent; Paulette Anderson, Yes; Max Powell, yes; Jay Fugal, yes; Steve Chipman, yes; Keely Giles, yes; Dave Richards, Yes; Ryan Wood, Absent; and Johnny Revill, yes. The motion passed with 7 in favor and 2 absent.

b. Review and action on the August 2024 Finance Report – Stewart Reeve

Mr. Reeve presented the financial reports and highlighted strong performance. The course was having a great year. Revenue reached $2.2 million, which exceeded the amount budgeted by $98,000. Labor costs were discussed with a need to monitor and potentially lower staffing levels during the last part of the year, as the part-time labor was distributed evenly through the year, even though it varied monthly. The board also began discussions on the budget for 2025 and potential projects. Chair Fugal recommended Mr. Reeve and Mr. Hansgen set up a time to discuss end-of-year staffing distribution.

Motion: Board member Dave Richards moved to approve the August 2024 Financial report. Board member Polly Anderson seconded the motion.

Vote: Clark Taylor, Absent; Paulette Anderson, Yes; Max Powell, yes; Jay Fugal, yes; Steve Chipman, yes; Keely Giles, yes; Dave Richards, Yes; Ryan Wood, Absent; and Johnny Revill, yes. The motion passed with 7 in favor and 2 absent.

4. Operations Report for August 2024 – Jaxson Taylor

Mr. J.T. Taylor reported that August and September were busy tournament months. He noted high demand for tee times continued and the course was booked out seven to ten days in advance. The course had successful events and has seen growth in social media followers to over 6,300 followers. Upcoming end of year sales in the Pro Shop would begin with Black Friday specials. Pace of play was reported to be very good at 4:16, which was three minutes under pace.

5. Superintendent Report on Grounds and Equipment – John Hansgen

Mr. Hansgen discussed several projects, including the parking lot paving project, which was estimated to be completed by the end of September. Plans were in place to minimize disruption and reduce traffic on busy days. The board also reviewed the potential for a new parking lot layout and discussed whether adjustments could be made to accommodate more vehicles or reduce potential hazards. Fertilization efforts were mentioned, with greens already treated and a full course-wide fertilization scheduled soon. Preparations for aeration were underway, with areas on the course marked and equipment ready. A partnership with local high school golf teams was planned to assist with labor.

Dirt was gathered for landscaping along certain course corridors (holes 3, 4, 7, and 8) to improve aesthetics and functionality. Efforts to address thin fairway areas included reseeding and rebuilding the seeder. Some tee areas, especially on hole ten, and the ladies' tee on hole twelve, needed elevation adjustments to improve visibility and playability.

The board discussed issues related to course safety, particularly regarding nearby developments and potential risks to players from errant golf balls. There was concern about the upcoming townhomes development, which could exacerbate the situation. The board had previously discussed this issue with the developer. A meeting was needed to revisit this issue and discuss potential solutions. It was noted that while the developer may not be legally required to install the netting, the board was concerned about liability and public perception, particularly if accidents occurred and the situation became a media issue.

The possibility of installing a fence or another long-term solution along the lower parking lot near hole 18 was mentioned. Trees were seen as a more immediate, cost-effective option to mitigate some of the visual and safety concerns.

i. Roof Repairs for the bathrooms
   1. It was reported that repairs would be done in house to save cost.

ii. Pumps being rebuilt (will be installed in September)

Mr. Hansgen reported the installation of the new 100-horsepower pump at the pump station was completed.

b. Sink Hole
   i. Bids out for bridge (Tabled for now)
   ii. The Grant has been submitted

6. Committee Updates

a. HR/Employee Matters (Jay F, Ryan W, Dave R**)**

Chair Fugal instructed staff to closely watch labor costs to stay on budget.

b. Events/Member Benefits (Keely G, Paulette A, Johnny R)

i. Board Golf Event in October

Board member Giles said the double scheduling of events was avoided due to parking limitations. Chair Fugal recommended having a board golf outing next month, instead of a regular board meeting.

c. Projects/Improvements (Steve C, Clark T, Max P**)**

i. Update Parking Lot Project

1. Striping $5,000

2. 1.5" roughly $90,000

It was reported the parking lot project was booked.

7. Discussion on additional business items for placement on a future agenda –
Chair Fugal asked the members to email him items for next meeting's agenda.

8. Adjournment

With no further business to come before the Board at this time, Board member Board member Dave Richards moved to adjourn the meeting. Board member Keely Giles seconded the motion. The motion passed unanimously. The meeting was adjourned at approximately 6:35 p.m.

Meeting Minutes Approved: November 21, 2024