



WILLARD CITY
Conditional Use Permit (CUP) Review Committee – Special Meeting
November 7, 2024 – 4:00 p.m.
Willard City Hall – 80 West 50 South
Willard, Utah 84340

1 The meeting was a special meeting designated by resolution. Notice of the meeting was provided 24 hours
2 in advance. A copy of the agenda was posted at City Hall and on the State of Utah Public Meeting Notice
3 Website.

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5 The following members were in attendance:

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7 Jeremy Kimpton, City Manager
8 Madison Brown, City Planner
9 Zac Burk, City Engineer/Jones & Associates
10 Theron Fielding, Police Chief
11 Van Mund, Fire Chief
12 Payden Vine, Public Works Director
13 Sid Bodily, Planning Commission Chair
14 Chad Braegger, Planning Commission
15 Michelle Drago Deputy City Recorder
16

17 Excused: Colt Mund, City Attorney; Chris Breinholdt, City Engineer.

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19 Others in attendance: Spencer Ormsby
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21 1. CALL TO ORDER
22

23 Madison Brown, City Planner, called the meeting to order at 4:02 p.m. The secretary recorded a roll call
24 attendance.
25

26 2A. REVIEW AND CONSIDERATION OF A REQUEST FROM SPENCER ORMSBY TO CONSTRUCT
27 A DETACHED ACCESSORY DWELLING UNIT LOCATED AT APPROXIMATELY 16 SOUTH 200
28 WEST (02-051-0142)
29

30 Time Stamp – 0:00 11/07/2024
31

32 Madison Brown, City Planner, stated that the purpose of the meeting was to review a request from Spencer
33 Ormsby to construct a detached accessory dwelling unit at 16 South 200 West. The proposed use was not
34 a conditional use; it was permitted. However, the application process for accessory dwelling units was still
35 being developed, which was another reason for using the CUP Review Committee
36

37 Jeremy Kimpton, City Manager, pointed out that the ordinance gave the City Planner the authority to call
38 for a CUP Review meeting.
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40 Ms. Brown said there were some questions about the site that needed to be resolved. One of the biggest
41 was about the utility connections. She understood that Mr. Ormsby wanted to connect to the water and
42 sewer utilities in 250 West rather than 200 West. The administration had spoken with the City Engineer and
43 the City Attorney about what would be and would not be permitted.
44

45 Jeremy Kimpton stated that Mr. Ormsby could connect to the utilities in 250 West, but he would have to
46 pay the full impact fee rather than just 66% because there would be a separate meter and sewer connection,
47 and he would be impacting the road.
48