

**UTAH TECH UNIVERSITY
MINUTES OF THE BOARD OF TRUSTEES MEETING**

Friday, September 27, 2024
Zions Bank Room, Holland Centennial Commons 537

MINUTES

TRUSTEES PRESENT

Tiffany Wilson, Chair
Betty Barnum
Dave Elkington
Richard Holmes
Patricia Jones (Virtual)
Colleen Kvetko, Vice Chair
Deven Macdonald
Bella Estes

TRUSTEES NOT PRESENT

Ginger Chinn
Mitch Cloward

STATE BOARD REPRESENTATIVES PRESENT (VIRTUAL)

Alison Adams, General Counsel and Secretary to the State Board

UNIVERSITY REPRESENTATIVES PRESENT

Courtney White, Interim President
Christine Arlotti, Executive Assistant to Administrative Affairs
Del Beatty, Vice President of Student Affairs
Eli Bermudez, Dean of the College of Health Sciences
Theresa Bondad, Assistant to the President
Cheryle Caplinger, Executive Director of Strategic Partnerships
Dottie Catlin, Executive Director of Career Services
Julie Chew, Faculty Senate President
Jennifer Ciaccio, Faculty Senate President Elect
Bryant Flake, Executive Director of Budget and Planning Operations
Garyn Gulbranson, Executive Director of Booth Wellness Center
Christopher Guymon, Acting Provost and Vice President of Academic Affairs
Scott Jensen, Assistant Vice President of Auxiliary and Business Services
Brad Last, Vice President of Advancement
Stephen Lee, Dean for the College of Humanities and Social Sciences
Paul Morris, Vice President of Administrative Affairs
Natalie Nelson, Assistant Attorney General (assigned to Utah Tech)
Jared Rasband, Senior Associate General Counsel
Matt Devore, Staff Association President
Travis Rosenberg, Executive Director of Human Resources
Brenda Sabey, Dean of the College of Education
Judy Scott, Associate Professor of Nursing
Jordon Sharp, Vice President of Marketing and Communication
Helen Tate, Associate Provost for Academic Success/Dean of University College
Ali Threet, Assistant Vice President and Dean of Students
Henrie Walton, Interim Chief of Staff/Secretary to the Board of Trustees

GENERAL SESSION

WELCOME

At 9:49 a.m., Tiffany Wilson, Chair of the Utah Tech University (UT) Board of Trustees, called the meeting to order, welcomed everyone to the meeting, and thanked Alison Adams, UBHE General Counsel & Secretary to the Board, and Patricia Jones, Utah Tech University Trustee, for attending virtually.

INTRODUCTIONS

- Utah Tech University's First Occupational Therapy Doctoral Students: Dr. Eli Bermudez, Dean of the College of Health Sciences, introduced Utah Tech's first Doctoral Student cohort to the Board of Trustees.
- Suzanne Bolar, Director of Utah Tech Charter School Authorization Office: Dr. Brenda Sabey, Dean of the College of Education, provided a summary of highlights about Suzanne Bolar, who was unable to attend in person, to the Board of Trustees.

UTAH TECH UNIVERSITY PRESIDENTIAL SEARCH

Chair Wilson provided an update on the Presidential Search Timeline to the Board of Trustees. Candidate finalists will be invited for on-campus interviews during the Spring 2025 semester, and the final decision will be made by the Utah Board of Higher Education.

SWEARING IN OF TRUSTEE BELLA ESTES

Christine Arlotti, Utah Notary Public #729865, administered the Oath of Office - State of Utah, to Bella Estes, UTSA Student Body President and member of the Board of Trustees.

ACTION ITEMS

Approval of Minutes for April 26, 2024

Chair Wilson reminded the Board of Trustees that they all have had a chance to review the April 26, 2024, Board of Trustees Meeting Minutes. Chair Wilson asked for a Motion to approve the April 26, 2024, Board of Trustees Meeting Minutes. Motion to approve the Minutes by Trustee Colleen Kvetko. Chair Wilson asked for a Second to the Motion. Trustee Bella Estes Seconded the Motion. Chair Wilson asked for a discussion on the Motion. Hearing none, Chair Wilson asked those in favor of the Motion say, "aye," those not in favor say, "no." Action: Motion approved unanimously.

Early Retirement Request: Michelle McDermott, Professor of Nursing

Paul Morris, Vice President of Administrative Affairs, presented the Early Retirement Request for Michelle McDermott, Professor of Nursing and Associate Dean for the College of Health Sciences to the Board of Trustees for approval. Chair Wilson asked for a Motion to approve the Early Retirement Request for Michelle McDermott. Motion to approve the Early Retirement Request for Michelle McDermott called by Trustee Betty Barnum. Chair Wilson asked for a Second to the Motion. Trustee Richard Holmes Seconded the Motion. Chair Wilson asked for a discussion on the Motion. Hearing none, Chair Wilson asked those in favor of the Motion say, "aye," those not in favor say, "no." Action: Motion approved unanimously.

ACADEMIC AFFAIRS

Chair Wilson invited Betty Barnum, Trustee and Chair of the Academic Affairs Committee, and Christopher Guymon, Acting Provost and Vice President of Academic Affairs, to present the following academic requests to the Board of Trustees.

New Certificates

Certificate in Design For VR/XR

Christopher Guymon, Acting Provost and Vice President of Academic Affairs, presented the new Certificate in Design for VRXR for approval to the Board of Trustees. Chair Wilson called for a Motion to approve the new Certificate in Design for VRXR. Motion to approve made by Trustee Dave Elkington. Chair Wilson asked for a Second to the Motion. Motion to Second made by Trustee Colleen Kvetko. Chair Wilson asked for a discussion on the Motion. Hearing none, Chair Wilson

asked those in favor of the Motion say, “aye,” those not in favor say, “no.” Action: Motion approved unanimously.

Certificate in Automation

Christopher Guymon, Acting Provost and Vice President of Academic Affairs, presented the new Certificate in Automation for approval to the Board of Trustees. Chair Wilson called for a Motion to approve the new Certificate in Automation. Motion to approve made by Trustee Betty Barnum. Chair Wilson asked for a Second to the Motion. Motion to Second made by Trustee Dave Elkington. Chair Wilson asked for a discussion on the Motion. Hearing none, Chair Wilson asked those in favor of the Motion say, “aye,” those not in favor say, “no.” Action: Motion approved unanimously.

Program Change

Credit Change for Economics Minor

Christopher Guymon, Acting Provost and Vice President of Academic Affairs, presented the Credit Change to remove the Calculus Requirement from the Economics Minor and replace Calculus with an Elective. Chair Wilson called for a Motion to approve the Credit Change to remove the Calculus Requirement from the Economics Minor and replace Calculus with an Elective. Motion to approve made by Trustee Betty Barnum. Chair Wilson asked for a Second to the Motion. Motion to Second made by Trustee Colleen Kvetko. Trustee Dave Elkington added that he would like the Board of Trustees to review the Credit Change in two (2) years. Chair Wilson asked those in favor of the Motion on the table to approve the Credit Change with the caveat that the Board of Trustees would rereview the Credit Change in two (2) years say, “aye,” those not in favor say, “no.” Action: Motion approved unanimously.

Academic Fees

Christopher Guymon, Acting Provost and Vice President of Academic Affairs, presented the Academic Fees for approval to the Board of Trustees. Chair Wilson called for a Motion to approve the Academic Fees. Motion to approve made by Trustee Dave Elkington. Chair Wilson asked for a Second to the Motion. Motion to Second made by Trustee Richard Holmes. Chair Wilson asked for a discussion on the Motion. Hearing none, Chair Wilson asked those in favor of the Motion say, “aye,” those not in favor say, “no.” Action: Motion approved unanimously.

Mission, Vision, and Values

Christopher Guymon, Acting Provost and Vice President of Academic Affairs, presented the revised Mission, Vision, and Values for approval to the Board of Trustees. Chair Wilson called for a Motion to approve the revised Mission, Vision, and Values. Motion to approve made by Trustee Bella Estes. Chair Wilson asked for a Second to the Motion. Motion to Second made by Trustee Colleen Kvetko. Chair Wilson asked for a discussion on the Motion. Hearing none, Chair Wilson asked those in favor of the Motion say, “aye,” those not in favor say, “no.” Action: Motion approved unanimously.

ADMINISTRATIVE AFFAIRS

Fiscal Year 2026 Dedicated Capital Development Project Request: McDonald Building Renovation and Addition

Paul Morris, Vice President of Administrative Affairs, presented the Fiscal Year 2026 Dedicated Capital Development Project Request: McDonald Building Renovation and Addition for approval to the Board of Trustees. Chair Wilson asked for a Motion to approve the Fiscal Year 2026 Dedicated Capital Development Project Request: McDonald Building Renovation and Addition. Motion to approve by Trustee Deven Macdonald. Chair Wilson asked for a Second to the Motion. Motion to Second made by Trustee Dave Elkington. Chair Wilson asked for a discussion on the Motion. Hearing none, Chair Wilson asked those in favor of the Motion say, “aye,” those not in favor say, “no.” Action: Motion approved unanimously.

Fiscal Year 2026 Non-Dedicated Capital Development Project Request: New Health Sciences Building and Taylor Building Third Floor Remodel

Paul Morris, Vice President of Administrative Affairs, presented the Fiscal Year 2026 Non-Dedicated Capital Development Project Request: New Health Sciences Building and Taylor Building Third Floor Remodel for approval to the Board of Trustees. Chair Wilson asked for a Motion to approve the Fiscal Year 2026 Non-Dedicated Capital Development Project Request: New Health Sciences Building and Taylor Building Third Floor Remodel. Motion to approve by Trustee Colleen Kvetko. Chair Wilson

asked for a Second to the Motion. Motion to Second made by Trustee Bella Estes. Chair Wilson asked for a discussion on the Motion. Hearing none, Chair Wilson asked those in favor of the Motion say, “aye,” those not in favor say, “no.” Action: Motion approved unanimously.

UT 2024 Facilities Master Plan

Paul Morris, Vice President of Administrative Affairs, presented the UT 2024 Facilities Master Plan for approval to the Board of Trustees. Chair Wilson asked for a Motion to approve the UT 2024 Facilities Master Plan. Motion to approve by Trustee Deven Macdonald. Chair Wilson asked for a Second to the Motion. Motion to Second by Trustee Colleen Kvetko. Chair Wilson asked for a discussion on the Motion. Hearing none, Chair Wilson asked those in favor of the Motion say, “aye,” those not in favor say, “no.” Action: Motion approved unanimously.

ROTC: Dr. Steven Lee introduced members of the Utah Army National Guard (Informational Only)

Dr. Stephen Lee, Dean of the College of Humanities and Social Sciences, introduced to the members of Utah Tech University’s ROTC leadership from the Utah Army National Guard to the Board of Trustees.

Investment Report

Scott Jensen, Assistant Vice President of Auxiliary and Business Services, presented the July 1, 2023, to June 30, 2024, Investment Reports for approval to the Board of Trustees. Chair Wilson asked for a Motion to approve the July 1, 2023, to June 30, 2024, Investment Reports. Motion to approve by Trustee Deven Macdonald. Chair Wilson asked for a Second to the Motion. Motion to Second by Trustee Colleen Kvetko. Chair Wilson asked for a discussion on the Motion. Hearing none, Chair Wilson asked those in favor of the Motion say, “aye,” those not in favor say, “no.” Action: Motion approved unanimously.

Chair Wilson noticed that the Board no longer had a quorum present for the Investment Report Motion. Chair Wilson restated the Motion with Trustee Richard Holmes present via speaker phone. The second Motion was recorded as follows:

Chair Wilson asked for a Motion to approve the July 1, 2023, to June 30, 2024, Investment Reports. Motion to approve by Trustee Colleen Kvetko. Chair Wilson asked for a Second to the Motion. Motion to Second by Trustee Deven Macdonald. Chair Wilson asked for a discussion on the Motion. Hearing none, Chair Wilson asked those in favor of the Motion say, “aye,” those not in favor say, “no.” Action: Motion approved unanimously.

UNIVERSITY ADVANCEMENT

Donation Report

Brad Last, Vice President of Advancement, presented the Donation Report for approval to the Board of Trustees. Chair Wilson asked for a Motion to approve the Donation Report. Motion to approve by Trustee Colleen Kvetko. Chair Wilson asked for a Second to the Motion. Motion to Second by Trustee Deven Macdonald. Chair Wilson asked those in favor of the Motion say, “aye,” those not in favor say, “no.” Action: Motion approved unanimously.

Consent Calendar

Chair Wilson reminded the Board of Trustees that the Consent Calendar was part of their Board of Trustees Workbook. Chair Wilson thanked UTSA-Student Government, UT Staff Association, UT Faculty Senate, and President’s Cabinet for submitting their reports in the Consent Calendar. Chair Wilson asked for a Motion to approve the Consent Calendar. Motion to approve by Trustee Colleen Kvetko. Chair Wilson asked for a Second to the Motion. Motion to Second by Trustee Bella Estes. Chair Wilson asked those in favor of the Motion say, “aye,” those not in favor say, “no.” Action: Motion approved unanimously.

Chair Wilson thanked Trustee Richard Holmes for attending the Board of Trustees Meeting via speaker phone for the previous three (3) Motions—The Investment Reports, the Donation Report, and the Consent Calendar. Trustee Richard Holmes was excused from the remainder of the Meeting.

BOARD OF TRUSTEES COMMITTEE REPORTS

Audit Committee: Chair of Audit Committee, Trustee Colleen Kvetko, said the financial audits were in their final stage. The auditors had commended Scott Jensen and Mike Pinegar for their work on the audits.

Dixie Technical College (no update)

Honoree Selection Committee (no update)

CONCLUDING REMARKS

Chair Wilson thanked everyone for attending the September 27, 2024, Board of Trustees meeting.

MEETING ADJOURNED

At 12:02 p.m., Chair Wilson adjourned the September 27, 2024, Board of Trustees Meeting.

CALENDAR OF UPCOMING MEETINGS AND EVENTS

- Trailblazer Village – Saturday, September 28, 5:00-7:00 pm, Atwood Innovation Plaza Parking Lot
- Homecoming Game vs. Abilene Christian – Saturday, September 28, 7:00 pm, Greater Zion Stadium
- Board of Trustees Meeting - Friday, November 15, 8:00 am – 11:30 am, Zions Bank Room
- Trailblazer Tree Lighting Celebration – Wednesday, December 4, 5:00 pm, Holland Teardrop
- Board of Trustees Meeting - Friday, January 24, 8:00 am – 11:30 am, Zions Bank Room
- Board of Trustees Meeting - Friday, March 7, 8:00 am – 1:30 am, Zions Bank Room
- Fire & Ice Gala – Friday, March 21, 5:30 – 8:00 pm, Burns Arena
- Strategic Plan Annual Achievement Update – Tuesday, April 1, 9:00 am – 1:00 pm, Zions Bank Room
- Board of Trustees Meeting - Friday, April 25, 8:00 am – 11:30 am, Zions Bank Room
- Commencement – Friday, May 2, time TBA, Greater Zion Stadium

NEXT BOARD OF TRUSTEES MEETING

Friday, November 15, 2024

Minutes were approved on November 15, 2024.